

**AGENDA
REDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS**

REGULAR BUSINESS MEETING

Location: RCSD Business Office, 3156 Redwood Drive

Date: August 21, 2024

Time: 5:30 P.M.

Posted: August 16, 2024

I. CALL TO ORDER:

II. ROLL CALL:

___ Arthur M^cClure Chairman
Etherton

___ Linda Sutton

___ Marie

___ Dian Griffith Vice-Chairwoman

___ Michael McKaskle

III. LAND ACKNOWLEDGEMENT:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

IV. APPROVAL OF THE AGENDA:

V. REPORT FROM CHAIRMAN OF THE BOARD:

VI. PUBLIC COMMENT:

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

VII. PREVIOUS MINUTES:

1. Consider Approval of the Minutes of the Board of Director July 17, 2024 Regular Business Meeting minutes.

VIII. CONSENT CALENDAR:

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Financial Report: Review of the July 2024 Financial Reports.
2. General Manager's Report: Review of the July 2024 General Manager's Report.
3. Office Manager's Report: Review of the July 2024 Office Manager's Report.
4. Operation Manager's Report: Review of the July 2024 Operation Manager's Report.
5. Production Report: Review of July 2024 Production Report.
6. Safety Report: Review of the July 2024 Safety Reports.

IX. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:

1. *Updating Place of Use Boundary; Expansion of Place of Use and Extension of Time Applications.* PAGES 43-110
ACTION REQUIRED: Discussion / Report / Action
2. *Updating Water Ordinance* PAGE STARTS ON 111
ACTION REQUIRED: Discussion / Report / Action
3. *Ad-Hoc Committee Report;*
 - a) *Finance*
 - b) *Executive*
4. *District And / Or Board Policies*
ACTION REQUIRED: Discussion / Report / Action
5. *New Connections;*
 - a) *Property Amnesty Letter*
 - b) *New Connections Waiting List*
 - c) *Houses Not Connect to Collection System**ACTION REQUIRED: Discussion / Report / Action*
6. *Inspection*
ACTION REQUIRED: Discussion / Report / Action .
7. *Grants:* GM REPORT PAGE 37
 - a) *Emergency Water Storage and Supply Project.*
 - b) *Wastewater Improvements Project.**ACTION REQUIRED: Discussion / Report*
9. *Security* GM REPORT PAGE 37
ACTION REQUIRED: Discussion / Report / Action
10. *Jet-Vac Truck; CSDA Loan.* PAGE 173
ACTION REQUIRED: Discussion / Report / Action

11. *Presentation from Humboldt County Administration Office of Management and Budget Representative Regarding County Finances.* **PAGE 183**
ACTION REQUIRED: Discussion / Report / Action

X. CORRESPONDENCE:

XI. BOARD MEMBER / STAFF REPORTS:

1. DIRECTORS' REPORT
 - a. RREDC **PAGE 181**

XII. COMMENTS FROM MEMBERS OF THE BOARD:

XIII. MEDIA COMMUNICATION:

XIV. ADVANCED AGENDA:

Further items may be placed by the Board Members for the September 2024 Regular Business Meeting of the Board of Directors under this item of business. No Action

XV. ADJOURNMENT:

Location of related writings is available for public review: Redway CSD Office, 3156 Redwood Dr. Redway, Ca.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at [\(707\)923-3101](tel:7079233101). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

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REDWAY COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR BUSINESS MEETING

July 17, 2024

CALL TO ORDER:

Chairman M^cClure called the July 17, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 5:31 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur M^cClure, Chm. Dian Griffith, Linda Sutton, Michael McKaskle.

Director Absent : Marie Etherton

Staff Present:

Cody Cox, General Manager / Operations Manager.

Glenn Gradin, Office Manager on the telephone at his place of residence. Mr. Gradin could not attend because of a medical condition.

Nancy Jurrens, Secretary to the Board.

LAND ACKNOWLEDGEMENT:

A member of the community read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Following review of the July 17, 2024 Agenda, Dian Griffith moved to approve the July 17, 2024 Regular Business Meeting Agenda as presented. Linda Sutton seconded the motion. Chairman M^cClure call for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman M^cClure expressed his appreciation to the District's field staff for working on a major water leak during the night. Chairman McClure also announced that the August 21, 2024 Regular Business Meeting will occur at 3156 Redwood Drive.

PUBLIC COMMENT:

1. No public comment was addressed to the Board.

PREVIOUS MINUTES:

1. Review and Action of the June 26, 2024 Regular Business Meeting Minutes: Following review of the June 26, 2024 Regular Business Meeting Minutes, Dian Griffith moved to accept the June 26, 2024 Regular Business Meeting Minutes with the following friendly amendment that stated: When there are several drafts to a resolution, the final draft that is to be voted upon must be included in the board packet in a timely manner. Linda Sutton seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas, zero Nays.
2. Review and Action of the June 26, 2024 Public Hearing minutes. Following review of The June 26, 2024 Public Hearing Minutes, Michael McKaskle moved to accept the June 26, 2024 Public Hearing Minutes as presented. Linda Sutton seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas, zero Nays.

CONSENT CALENDAR:

1. Financial Report: The Board reviewed the June 2024 Financial Reports. On the Monthly Financial Statement to June 30th, 2024 under Billing for Sales of Water & Sewer Services, the date this year and the prior year date of total sales/use under water read May-24. This should have read June-24.
2. General Manager's Report: The Board reviewed the June 2024 General Manager's Report. The General Manager reported that the flow of the South Fork of the Eel River at Dean Creek is at 88 CFS
3. Office Manager's Report: The Board reviewed the June 2024 Office Manager's Report.
4. Operation Manager's Report: The Board reviewed the June 2024 Operation Manager's Report.
5. Production Report: The Board reviewed the June 2024 Production Reports.
6. Safety Report: The Board reviewed the June 2024 Safety Report.

Michael McKaskle moved to accept the June 2024 Consent Calendar as amended. Linda Sutton seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Linda Sutton, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: No new information was available for review by the Board.
2. Updating Water Ordinance: Cody Cox informed the Board that the June 27, 2024 meeting by zoom between himself, Ordinance Ad-Hoc Committee member Dian Griffith and Attorney at Law David McMurchie, took place in the RCSD Business Office for the purpose of discussing the language in the Updated Water Ordinance and the Residential Property Amnesty letter. The District has received no further correspondence from Mr. McMurchie.
3. Ad-Hoc Committee Reports;
 - a. Finance: No finance meeting was held; therefore, no information was presented to the Board.
 - b. Executive: The Executive Ad-Hoc Committee met to discuss the Water Ordinance draft. In the future the Board of Directors Policy and the RCSD Water Conservation Policy will be reviewed and updated.
 - c. Ordinance: Ordinance Ad-Hoc Committee Member Dian Griffith attended the zoom meeting with Cody Cox and David McMurchie, Attorney at Law.

4. District Policies; Board Policy: The Board reviewed the current Board of Directors and Secretary to the Board policies.
5. New Connections:
 - a. Residential Property Amnesty Letter: During the June 27, 2024 zoom meeting with David McMurchie, Attorney at Law, the language in the Residential Property Amnesty Letter was examined.
 - b. New Connections Waiting List: No new information was submitted for review by the Board.
 - c. Houses not Connected to Collection System: No new information was submitted for review by the Board.
6. Inspection: Cody Cox informed the Board that inspection at the spring and ponds was conducted.
7. Installation of Additional Wells: No information was available for review by the Board.
8. Grants:
 - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board during the General Manager's Report that LACo is surveying the Rusk property and that after the survey is completed the field staff will access the site in order to insure that the old water tank can be isolated from the new water tank. The filter portion of the project is being addressed. The District has received a new HACH turbidimeter that is required for a combined filter effluent. Cody Cox also informed the Board that each of the current outdated turbidimeters will be replaced each year.
 - b. Wastewater Improvements Project: Cody Cox informed the Board that no new information is available for review by the Board.
9. Security: Cody Cox informed the Board that new signage has been ordered for the percolation ponds on the Eel River Conservation Camp side of the South Fork of the Eel River. New fence wire and post corners will be installed in the near future.
10. Review and Action of the 2023 / 2024 Actuals and 2024 / 2025 Budget: Glenn Graden explained to the Board the actuals of 2023 / 2024 budget. Following review of the 2024 / 2025 budget Dian Griffith moved to accept the 2024 / 2025 Budget as presented. Michael McKaskle seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays
11. Biennial Notice; Conflict of Interest Code: Following discussion, Michael McKaskle moved to resubmit the Biennial Notice to the Humboldt County Office of Elections. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.
12. Review and Approval of the 2022 / 2023 Audit: Following review of the 2022 / 2023 Audit, Michael McKaskle moved to accept the 2022 / 2023 Audit as presented. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays
13. Letter of Support for a Climate Resiliency Bond of the November 2024 Ballot. Following discussion, Michael McKaskle moved to send a letter to Assemblyman Jim Wood supporting a Climate Resiliency Bond for the November 2024 Election. Linda Sutton seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays

CORRESPONDENCE:

1. Anderson, Lucas, Somerville & Borges, LLP, June 05, 2024 Re, 2022 / 2023 Independent Auditors' Report.
2. Humboldt Community Services District, Terrence Williams June 11, 2024 Re, Support for a Climate Resiliency Bond for the November 2024 Election.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:

A. Michael McKaskle.

1. RREDC: The Board reviewed the RREDC report that was submitted by Michael McKaskle.

COMMENTS FROM MEMBERS OF THE BOARD:

There were no comments from members of the Board.

MEDIA COMMUNICATIONS:

Local media will be contacted and asked to inform their listeners and readers the time and date of the District's Business Meetings.

ADVANCED AGENDA

No new Action / Discussion Items will be placed on the August 2024 agenda.

ADJOURNMENT:

Dian Griffith moved to adjourn the July 17, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors at 6:44 P.M. Linda Sutton seconded the motion. Chairman M^cClure called for a roll call vote. Linda Sutton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a voice vote of four Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

Redway Community Services District
Monthly Financial Statement to JULY 31st, 2024

Primary Checking Account	Previous Balance = \$156,803.47	As of JUNE 30th, 2024
Revenues		
1 Customer Revenues Collected per QuickBooks	\$112,222.62	
2 Customer Deposits	\$0.00	
3	\$0.00	
4 Rivercrest Mutual Water Testing	\$0.00	
5	\$0.00	
6	\$0.00	
7	\$0.00	
8	\$0.00	
9 Reimbursement #4 WWTP	\$0.00	
10	\$0.00	
11	\$0.00	
Total Income (reconciled bank deposits)	\$112,222.62	
Total Withdrawals (reconciled withdrawals)	\$215,745.69	
Quick Books Balance - Primary Checking Account	\$53,280.40	As of JULY 31ST, 2024

UBmax Income: Payments Received		
Water payments - w/ late, reconnect fees, adjustments and deposits		\$73,827.37
Sewer Payments		\$73,324.08
SEF Water fees paid		\$11,258.16
SEF Sewer fees paid		\$11,523.66
Water Syst. Loan Fund		\$10,003.75
this amount includes monies going to tax roll(\$68,768.42)	Total Payments Received	<u>\$179,937.02</u>
	Other Income	<u>\$0.00</u>
	Net Total Income	<u>\$179,937.02</u>

Billing for Sales of Water & Sewer Services					
Date: This Year			Date: Prior Year		
	July-24			July-23	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,630.85		WSLF	\$6,680.14	
Residential	\$60,671.43	\$47,049.69	Residential	\$53,449.39	\$39,436.29
Commercial	\$10,254.87	\$17,587.00	Commercial	\$9,420.02	\$14,427.05
Sub total W&S only	\$77,557.15	\$64,636.69	Sub total W&S only	\$69,549.55	\$53,863.34
SEF	\$0.00	\$4,153.05	SEF	\$7,868.99	\$7,999.95
Sub total	\$77,557.15	\$68,789.74	Sub total	\$77,418.54	\$61,863.29
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$4,212.00		Late Fees	\$2,328.00	
Adjustments	-\$242.20		Adjustments	-\$405.71	
Total Sales/Use	Jul-24	\$150,316.69	Total Sales/Use	Jul-23	\$141,204.12

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Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2024

	Jul 31, 24	Jul 31, 23
ASSETS		
Current Assets		
Checking/Savings		
1004 · Cash in Bank CCUSH - 71	34,806.80	25,373.52
1010 · CCUSH - Business Savings -00	25.01	25.01
1015 · CCUSH - Connection Fees -52	313.30	25,202.34
1020 · CCUSH - Meadows Deposits - 51	16,081.82	16,065.70
1050 · Petty Cash	70.13	70.13
Cash in County - Water		
1100 · #2546 SRF Water Proj Loan Fund	339,640.51	181,345.37
1105 · #2547 SRF Payment Reserve F...	86,303.48	84,655.94
1110 · #2548 Davis Grunsky '68 Reserve	4,823.78	4,731.69
1115 · #2549 Davis Grunsky '74 Reserve	19,459.46	19,087.98
1120 · #2550 Tax Revenue Fund-Water	13,804.67	135,165.09
1125 · #2555 SEF - Water	166,106.78	200,778.74
1130 · #2557 T & D Rehab Proj. Fund	3,149.82	25,862.49
Total Cash in County - Water	633,288.50	651,627.30
Cash in County - Sewer		
1135 · #2551 Tax Revenue -Sewer	6,598.17	28,195.23
1140 · #2554 RCSD RECD Grant Sewer	881.69	864.86
1145 · #2556 SEF - Sewer	126,812.83	29,708.08
1150 · #2558 I & I Project Fund-Sewer	6,389.45	6,267.48
1155 · #9855 95 COP Payment Fund-Se...	1,372.35	1,346.15
1160 · #9856 '95 Reserve Fund Sewer	50,511.26	49,547.01
Total Cash in County - Sewer	192,565.75	115,928.81
Total Checking/Savings	877,151.31	834,292.81
Other Current Assets		
Prepaid Expenses	3,000.00	3,000.00
Employee Advance	1,930.00	971.53
Prepaid Rent	700.00	700.00
1300 · Accounts Receivable		
1301 · Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 · Accounts Receivable - Other	276,736.92	236,558.45
Total 1300 · Accounts Receivable	272,236.92	232,058.45
1400 · Other Receivables	-452.53	0.00
1500 · Grants Receivable	-270,086.57	0.00
1600 · Inventory - Water	15,820.61	15,820.61
1650 · Inventory - Sewer	1,742.98	1,742.98
Total Other Current Assets	24,891.41	254,293.57
Total Current Assets	902,042.72	1,088,586.38

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2024

	Jul 31, 24	Jul 31, 23
Fixed Assets		
Fixed Assets - Water		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	54,638.06	17,676.58
1715 · Pumping Plant	83,511.68	83,511.68
1720 · Water Treatment Plant	288,733.63	288,733.63
1725 · Structures & Improvements	4,128,506.08	4,128,506.08
1730 · Water Plant - Small Equipment	285,569.58	285,569.58
1735 · Construction in Progress	59,687.71	59,687.71
Total Fixed Assets - Water	5,389,342.89	5,352,381.41
Fixed Assets - Sewer		
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,037,438.28	2,037,438.28
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	607,991.35	607,991.35
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	72,630.85	72,630.85
1796 · Tools & Equipment	214,322.02	214,322.02
1797 · Construction in Progress	537,811.36	537,811.36
Total Fixed Assets - Sewer	6,297,984.30	6,297,984.30
Accumulated Depreciation-Water	-2,933,383.07	-2,933,383.07
Accumulated Depreciation-Sewer	-3,889,298.49	-3,889,298.49
Total Fixed Assets	4,864,645.63	4,827,684.15
Other Assets		
1900 · COP Issuance Costs	13,510.25	13,510.25
Total Other Assets	13,510.25	13,510.25
TOTAL ASSETS	5,780,198.60	5,929,780.78
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	167,279.66	123,150.18
Total Accounts Payable	167,279.66	123,150.18
Credit Cards		
VISA - Umpqua Bank	0.00	449.99
Total Credit Cards	0.00	449.99

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2024

	Jul 31, 24	Jul 31, 23
Other Current Liabilities		
2111 - Direct Deposit Liabilities	-5,246.88	0.00
2025 - Gym Memberships	30.00	0.00
2110 - Accrued SUI/ETT	-3.56	0.00
2125 - Accrued Vacation	14,582.90	14,582.90
2200 - Interest Payable	-1,899.35	-1,899.35
2300 - Customer Deposits	14,550.00	14,650.00
2340 - Water Connection Deposit	2,650.00	2,650.00
2350 - Sewer Connections Deposit	1,310.00	1,310.00
2400 - Temporary Inv - W&J Project	11,900.00	11,900.00
24000 - Payroll Liabilities		
Garnishments	0.00	1,177.22
Total 24000 - Payroll Liabilities	0.00	1,177.22
Current Portion of Long-Term De	90,568.90	90,568.90
Total Other Current Liabilities	128,442.01	134,939.67
Total Current Liabilities	295,721.67	258,539.84
Long Term Liabilities		
2500 - Loan Payable - SRF Loan	765,000.00	803,250.00
2600 - Loan Payable - 95 WW Project	466,267.50	477,000.00
2700 - Loan Payable - Davis Grunsky	35,014.18	55,544.54
2800 - Interest Payable - Deferred	7,990.80	7,990.80
Less Current Portion of LTD	-90,568.90	-90,568.90
Total Long Term Liabilities	1,183,703.58	1,253,216.44
Total Liabilities	1,479,425.25	1,511,756.28
Equity		
Water Equity		
3050 - Retained Earnings - Water	2,171,458.74	2,171,458.74
3100 - Debt Reserve - Water	289,838.98	289,838.98
3200 - Contributed Capital - Water		
3250 - Less Accumulated Amortization	-150,001.65	-150,001.65
3200 - Contributed Capital - Water - Ot...	409,340.77	409,340.77
Total 3200 - Contributed Capital - Water	259,339.12	259,339.12
Total Water Equity	2,720,636.84	2,720,636.84
Sewer Equity		
3000 - Retained Earnings - Sewer	-1,161,853.50	-1,161,853.50
3150 - Debt Reserve - Sewer	50,893.16	50,893.16
3300 - Contributed Capital - Sewer		
3350 - Less Accumulated Amortization	-939,028.76	-939,028.76
3300 - Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
Total 3300 - Contributed Capital - Sewer	2,804,460.40	2,804,460.40
Total Sewer Equity	1,693,500.06	1,693,500.06
32000 - Retained Earnings	-112,716.93	0.00
Net Income	-646.62	3,887.60
Total Equity	4,300,773.35	4,418,024.50
TOTAL LIABILITIES & EQUITY	5,780,198.60	5,929,780.78

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Redway Community Services District
Profit & Loss
 July 2024

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Water Charges			
4100 · Residential	0.00	60,429.23	60,429.23
4150 · Commercial	0.00	10,254.87	10,254.87
Total Water Charges	0.00	70,684.10	70,684.10
Sewer Charges			
4200 · Residential	47,049.69	0.00	47,049.69
4250 · Commercial	17,587.00	0.00	17,587.00
Total Sewer Charges	64,636.69	0.00	64,636.69
4500 · Late Charges	0.00	4,212.00	4,212.00
7200 · Interest Income	0.00	1.40	1.40
Total Income	64,636.69	74,897.50	139,534.19
Gross Profit	64,636.69	74,897.50	139,534.19
Expense			
Administrative & General			
5015 · Bank Charges	0.00	78.50	78.50
Insurance			
5040 · Employee Health Insurance			
Employee Portion Health	-1,328.25	-1,328.25	-2,656.50
Total 5040 · Employee Health Insurance	-1,328.25	-1,328.25	-2,656.50
5041 · Employee Life Insurance			
Employee Portion Life	-296.80	-296.80	-593.60
Total 5041 · Employee Life Insurance	-296.80	-296.80	-593.60
Total Insurance	-1,625.05	-1,625.05	-3,250.10
5075 · Mileage/Travel	25.00	25.00	50.00
Office Expense			
5060 · Computers & Software Expense	46.46	46.46	92.92
5105 · Postage	109.18	109.19	218.37
5130 · Office Supplies	40.40	40.41	80.81
5135 · Telephone-all phones	105.12	105.12	210.24
5145 · Utilities-pg&e & blue star only	100.39	100.40	200.79
Total Office Expense	401.55	401.58	803.13
5100 · Payroll Taxes	1,726.44	1,977.06	3,703.50

Redway Community Services District
Profit & Loss
 July 2024

	Sewer	Water	TOTAL
Professional Fees			
5112 · Director Fees	87.50	87.50	175.00
5113 · Legal Fees	0.00	2,820.00	2,820.00
Total Professional Fees	87.50	2,907.50	2,995.00
5125 · Retirement	1,349.87	1,349.88	2,699.75
5150 · Wages	11,675.32	11,691.16	23,366.48
Total Administrative & General	13,640.63	16,805.63	30,446.26
Water Treatment			
5205 · Repairs & Maintenance	0.00	670.00	670.00
5210 · Supplies-water treatment	0.00	9,498.08	9,498.08
5215 · Utilities	0.00	8,127.64	8,127.64
5220 · Wages	0.00	7,648.69	7,648.69
5230 · Tools & Safety Equipment	0.00	62.50	62.50
Total Water Treatment	0.00	26,006.91	26,006.91
Water Trans & Distribution			
5305 · Repairs & Maintenance	0.00	831.76	831.76
5310 · Supplies	0.00	1,069.56	1,069.56
5315 · Utilities	0.00	164.06	164.06
5320 · Wages	0.00	6,186.25	6,186.25
5330 · Tools and Safety Equipment	0.00	62.50	62.50
Total Water Trans & Distribution	0.00	8,314.13	8,314.13
Sewer Treatment			
5410 · Supplies-sewer treatment	4,204.49	0.00	4,204.49
5415 · Utilities	4,301.37	0.00	4,301.37
5420 · Wages	8,052.34	0.00	8,052.34
5430 · Tools & Equipment	37.50	0.00	37.50
Total Sewer Treatment	16,595.70	0.00	16,595.70
Sewer Collection			
5505 · Repairs & Maintenance	20.42	0.00	20.42
5510 · Supplies	1,069.56	0.00	1,069.56
5515 · Utilities	1,440.72	0.00	1,440.72
5520 · Wages	2,718.81	0.00	2,718.81
5530 · Tools & Equipment	37.50	0.00	37.50
Total Sewer Collection	5,287.01	0.00	5,287.01
Total Expense	35,523.34	51,126.67	86,650.01
Net Ordinary Income	29,113.35	23,770.83	52,884.18

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Redway Community Services District
Profit & Loss
July 2024

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
Other Income/Expense			
Other Income			
5900 · SEF Fees - Sewer	4,153.05	0.00	4,153.05
4400 · SRF Fees	0.00	6,630.85	6,630.85
Total Other Income	4,153.05	6,630.85	10,783.90
Other Expense			
8300 · Capital Improvements			
8330 · Cap Improvements- Sewer Plant	64,314.70	0.00	64,314.70
Total 8300 · Capital Improvements	64,314.70	0.00	64,314.70
Total Other Expense	64,314.70	0.00	64,314.70
Net Other Income	-60,161.65	6,630.85	-53,530.80
Net Income	<u>-31,048.30</u>	<u>30,401.68</u>	<u>-646.62</u>

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Redway Community Services District
Checking Account Activity
As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1004 - Cash in Bank CCUSH - 71							28,354.86
Check	07/01/2024	15012	Cox, Cody R.	07-01-2024 Cash Advance		2,700.00	25,654.86
Liability Che...	07/01/2024	15020	Variable Annuity Life Ins. Co.			2,217.10	23,437.76
Bill Pmt -Ch...	07/01/2024	15021	SWRCB - W & WW Cert	T3- Marshall Moore -3rd		230.00	23,207.76
Deposit	07/01/2024			ALL PAID	305.00		23,512.76
Deposit	07/01/2024			ALL PAID	1,003.68		24,516.44
Liability Che...	07/02/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2024		5,263.05	19,253.39
Check	07/02/2024	15022	Postmaster Redway	June Billing		218.37	19,035.02
Paycheck	07/03/2024	DD1386	Chaille, Calvin C	Direct Deposit	0.00		19,035.02
Paycheck	07/03/2024	DD1387	Cherubini, Dru A	Direct Deposit	0.00		19,035.02
Paycheck	07/03/2024	15015	Cox, Cody R.			120.58	18,914.44
Paycheck	07/03/2024	15016	Esget, Douglas R			2,205.45	16,708.99
Paycheck	07/03/2024	DD1388	Gradin, Glenn A	Direct Deposit	0.00		16,708.99
Paycheck	07/03/2024	15017	Lewis, Todd C			1,477.64	15,231.35
Paycheck	07/03/2024	15018	Moore, Eric S			2,070.37	13,160.98
Paycheck	07/03/2024	15019	Moore, Marshall C			970.51	12,190.47
Deposit	07/03/2024			ALL PAID	319.14		12,509.61
Deposit	07/03/2024			Deposit	6,275.29		18,784.90
Liability Che...	07/05/2024	E-pay	United States Treasury	94-1634964 QB Tracking # 95939814		5,372.56	13,412.34
Liability Che...	07/05/2024	EFT	Employment Development Department-800	800-3247-7		481.23	12,931.11
Liability Che...	07/05/2024	EFT	Employment Development Department-800	800-3247-7		229.56	12,701.55
Deposit	07/05/2024			ALL PAID	431.38		13,132.93
Deposit	07/05/2024			ALL PAID	136.22		13,269.15
Deposit	07/08/2024			ALL PAID	2,058.04		15,327.19
Deposit	07/08/2024			ALL PAID	197.44		15,524.63
Check	07/09/2024	15023	Cox, Cody R.	07-09-2024 Cash Advance		500.00	15,024.63
Deposit	07/09/2024			Deposit	7,446.40		22,471.03
Deposit	07/10/2024			ALL PAID	734.77		23,205.80
Deposit	07/10/2024			Deposit	13,468.46		36,674.26
Bill Pmt -Ch...	07/10/2024	15024	Pace Supply	multiple inv#		6,819.33	29,854.93
Bill Pmt -Ch...	07/10/2024	15025	SDRMA	24-25 WC renewal		16,645.18	13,209.75
Check	07/11/2024	15026	Eric Moore	Employee Advance 07-11-2024		500.00	12,709.75
Check	07/11/2024	15027	Moore, Marshall C	employee Advance 7-11-2024		440.00	12,269.75
Deposit	07/11/2024			ALL PAID	1,805.92		14,075.67
Deposit	07/12/2024			ALL PAID	291.14		14,366.81
Deposit	07/15/2024			ALL PAID	553.53		14,920.34
Deposit	07/15/2024			ALL PAID	1,300.37		16,220.71
Paycheck	07/15/2024	15033	Cox, Cody R.			1,330.45	14,890.26
Paycheck	07/15/2024	15034	Moore, Eric S			1,413.51	13,476.75
Liability Che...	07/16/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2024		5,260.20	8,216.55
Deposit	07/16/2024			Deposit	7,993.28		16,209.83
Deposit	07/16/2024			Deposit	8,118.06		24,327.89
Deposit	07/16/2024			Deposit	8,493.64		32,821.53
Paycheck	07/17/2024	DD1389	Chaille, Calvin C	Direct Deposit	0.00		32,821.53
Paycheck	07/17/2024	DD1390	Cherubini, Dru A	Direct Deposit	0.00		32,821.53
Paycheck	07/17/2024	15028	Cox, Cody R.			2,320.58	30,500.95
Paycheck	07/17/2024	15029	Esget, Douglas R			2,269.99	28,230.96
Paycheck	07/17/2024	DD1391	Gradin, Glenn A	Direct Deposit	0.00		28,230.96
Paycheck	07/17/2024	15030	Lewis, Todd C			1,501.10	26,729.86

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Redway Community Services District

Checking Account Activity

As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	07/17/2024	15031	Moore, Eric S			1,829.50	24,900.36
Paycheck	07/17/2024	15032	Moore, Marshall C			908.92	23,991.44
Deposit	07/17/2024			ALL PAID	1,924.78		25,916.22
Check	07/17/2024	15035	Art McClure	Chair Regular Board Meeting JULY 17, 2024		75.00	25,841.22
Check	07/17/2024	15036	Dian Griffith	Regular Board Meeting JULY 17, 2024		50.00	25,791.22
Check	07/17/2024	15037	Marie Etherton	Regular Board Meeting JULY 17, 2024		50.00	25,741.22
Check	07/17/2024	15038	Michael McKaskle	Regular Board Meeting JULY 17, 2024		50.00	25,691.22
Liability Che...	07/17/2024	E-pay	United States Treasury	94-1634964 QB Tracking # -1585668990		564.56	25,126.66
Liability Che...	07/17/2024	EFT	Employment Development Department-800	800-3247-7		17.15	25,109.51
Liability Che...	07/17/2024	EFT	Employment Development Department-800	800-3247-7		34.33	25,075.18
Liability Che...	07/17/2024	E-pay	United States Treasury	94-1634964 QB Tracking # -1584351990		5,516.36	19,558.82
Liability Che...	07/17/2024	EFT	Employment Development Department-800	800-3247-7		504.16	19,054.66
Liability Che...	07/17/2024	EFT	Employment Development Department-800	800-3247-7		234.58	18,820.08
Deposit	07/18/2024			ALL PAID		912.01	19,732.09
Deposit	07/18/2024			Deposit	15,064.67		34,796.76
Deposit	07/19/2024			ALL PAID	735.73		35,532.49
Check	07/22/2024	15039	Cox, Cody R.	07-22-2024 Cash Advance		500.00	35,032.49
Deposit	07/22/2024			ALL PAID	300.00		35,332.49
Bill Pmt -Ch...	07/22/2024	15040	Anderson Lucas Sommerville & Borges	INV# 63829 FINAL billing on annual audit 6-30-23		1,500.00	33,832.49
Bill Pmt -Ch...	07/22/2024	15041	Dazey's/Stephen's	june 2024 Billing		265.47	33,567.02
Bill Pmt -Ch...	07/22/2024	15042	Frontier	ALL- Field Land Lines		574.55	32,992.47
Bill Pmt -Ch...	07/22/2024	15043	Jamie Corsetti, CPA	INV#13196		531.25	32,461.22
Bill Pmt -Ch...	07/22/2024	15044	Milt's Saw Shop	INV#2024-1288		40.84	32,420.38
Bill Pmt -Ch...	07/22/2024	15045	Pacific Gas & Electric	WastePlant, Evergreen B&LS, Office		4,806.30	27,614.08
Bill Pmt -Ch...	07/22/2024	15046	Randall Sand & Gravel	INV# 20889, 20890 Stock		811.34	26,802.74
Bill Pmt -Ch...	07/22/2024	15047	Recology Eel River	Debris .17 ton- JUNE Billing #247098		33.72	26,769.02
Bill Pmt -Ch...	07/22/2024	15048	Recology Humboldt County	INV#32292393- Office		33.42	26,735.60
Bill Pmt -Ch...	07/22/2024	15049	Security Lock & Alarm	INV#220029034		231.00	26,504.60
Bill Pmt -Ch...	07/22/2024	15050	six rivers portable toilets	INV#182957 JUNE		171.76	26,332.84
Bill Pmt -Ch...	07/22/2024	15051	Wyckoff's-Fortuna	Customer #2-7001 4-30-2024 statement		41.60	26,291.24
Deposit	07/22/2024			All Paid	430.57		26,721.81
General Jou...	07/22/2024	GAG		QB July fees		42.00	26,679.81
Check	07/23/2024	15052	Moore, Marshall C	employee Advance 7-23-2024		460.00	26,219.81
Liability Che...	07/23/2024	15053	Variable Annuity Life Ins. Co.			2,252.02	23,967.79
Check	07/23/2024	15054	Moore, Eric S	employee advance 7-23-2024		500.00	23,467.79
Deposit	07/23/2024			Deposit	8,367.22		31,835.01
Check	07/24/2024	15058	Lewis, Todd C	boot reimbursement 2024-2025 fiscal year		150.00	31,685.01
Deposit	07/24/2024			All Paid	664.58		32,349.59
Check	07/25/2024	15059	Lewis, Todd C	reimbursement yard sale purchase no receipt		50.00	32,299.59
Bill Pmt -Ch...	07/25/2024	15060	4JsConsulting	Professional Services POU		2,925.00	29,374.59
Bill Pmt -Ch...	07/25/2024	15061	Advanced Security Systems	INV#700361 coverage 8-01-2024 thru 10-31-2024		127.50	29,247.09
Bill Pmt -Ch...	07/25/2024	15062	Blue Star	INV#1635618- office Office Gas		11.00	29,236.09
Bill Pmt -Ch...	07/25/2024	15063	C& K	32585		112.62	29,123.47
Bill Pmt -Ch...	07/25/2024	15064	Copiers Plus	INV#943052 Kyocera TaskAlpha 308ci black toner		80.81	29,042.66
Bill Pmt -Ch...	07/25/2024	15065	Pacific Gas & Electric	Water Plant & Lift Stfations- June billing		9,417.28	19,625.38
Bill Pmt -Ch...	07/25/2024	15066	Parkinson Building Materials	ACCOUNT# 4860		293.95	19,331.43
Bill Pmt -Ch...	07/25/2024	15067	Valley Pacific	195225 JUNE 2024		1,652.78	17,678.65
Bill Pmt -Ch...	07/25/2024	15068	Wave	058755101-0010937		92.92	17,585.73
Deposit	07/25/2024			ALL PAID	616.88		18,202.61

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Redway Community Services District
 Checking Account Activity
 As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	07/25/2024			Deposit	7,283.85		25,486.46
Deposit	07/26/2024			ALL PAID	923.43		26,409.89
Check	07/29/2024	15069	Cox, Cody R.	07-29-2024 Cash Advance		300.00	26,109.89
Deposit	07/29/2024			ALL PAID	1,319.06		27,428.95
Deposit	07/30/2024			ALL PAID	987.53		28,416.48
Deposit	07/30/2024			Deposit	8,147.61		36,564.09
Liability Che...	07/31/2024	Pd Online	Employment Development Department-699	699-0588-3		86.85	36,477.24
Liability Che...	07/31/2024		QuickBooks Payroll Service	Created by Payroll Service on 07/30/2024		5,246.88	31,230.36
Deposit	07/31/2024			ALL PAID	451.71		31,682.07
Deposit	07/31/2024			Deposit	2,539.45		34,221.52
Deposit	07/31/2024			Deposit	400.00		34,621.52
Deposit	07/31/2024			Deposit	221.78		34,843.30
Check	07/31/2024			Service Charge		36.50	34,806.80
Total 1004 - Cash in Bank CCUSH - 71					112,222.62	105,770.68	34,806.80
TOTAL					112,222.62	105,770.68	34,806.80

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Redway Community Services District
Reconciliation Summary
 1004 - Cash in Bank CCUSH - 71, Period Ending 07/31/2024

	Jul 31, 24
Beginning Balance	156,803.47
Cleared Transactions	
Checks and Payments - 88 Items	-215,745.69
Deposits and Credits - 45 Items	112,222.62
Total Cleared Transactions	-103,523.07
Cleared Balance	53,280.40
Uncleared Transactions	
Checks and Payments - 34 Items	-21,251.17
Total Uncleared Transactions	-21,251.17
Register Balance as of 07/31/2024	32,029.23
New Transactions	
Checks and Payments - 22 Items	-50,223.49
Deposits and Credits - 12 Items	38,553.77
Total New Transactions	-11,669.72
Ending Balance	20,359.51

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Redway Community Services District
 Savings Account Activity
 As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1010 - CCUSH - Business Savings -00							25.01
Total 1010 - CCUSH - Business Savings -00							25.01
1015 - CCUSH - Connection Fees -52							50,088.90
General Jo...	07/20/2023	GAG		Johnson and Burns hookup fees to operations		24,890.00	25,198.90
Deposit	07/31/2023			Interest	3.44		25,202.34
General Jo...	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	12,757.34
General Jo...	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	312.34
Deposit	08/31/2023			Interest	0.64		312.98
Deposit	09/30/2023			Interest	0.03		313.01
Deposit	10/31/2023			Interest	0.03		313.04
Deposit	11/30/2023			Interest	0.03		313.07
Deposit	12/31/2023			Interest	0.03		313.10
Deposit	01/31/2024			Interest	0.03		313.13
Deposit	02/29/2024			Interest	0.02		313.15
Deposit	03/31/2024			Interest	0.03		313.18
Deposit	04/30/2024			Interest	0.03		313.21
Deposit	05/31/2024			Interest	0.03		313.24
Deposit	06/30/2024			Interest	0.03		313.27
Deposit	07/31/2024			Interest	0.03		313.30
Total 1015 - CCUSH - Connection Fees -52					4.40	49,780.00	313.30
1020 - CCUSH - Meadows Deposits - 51							16,064.34
Deposit	07/31/2023			Interest	1.36		16,065.70
Deposit	08/31/2023			Interest	1.36		16,067.06
Deposit	09/30/2023			Interest	1.32		16,068.38
Deposit	10/31/2023			Interest	1.36		16,069.74
Deposit	11/30/2023			Interest	1.32		16,071.06
Deposit	12/31/2023			Interest	1.36		16,072.42
Deposit	01/31/2024			Interest	1.37		16,073.79
Deposit	02/29/2024			Interest	1.28		16,075.07
Deposit	03/31/2024			Interest	1.37		16,076.44
Deposit	04/30/2024			Interest	1.32		16,077.76
Deposit	05/31/2024			Interest	1.37		16,079.13
Deposit	06/30/2024			Interest	1.32		16,080.45
Deposit	07/31/2024			Interest	1.37		16,081.82
Total 1020 - CCUSH - Meadows Deposits - 51					17.48	0.00	16,081.82

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Redway Community Services District
Savings Account Activity
As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in County - Water							651,627.30
1100 - #2546 SRF Water Proj Loan Fund							181,345.37
Check	09/27/2023	14365	SRF Water Project Loan Fund #...	For Deposit to fund #2546 For JULY, AUG, SEPT 2022	20,057.00		201,402.37
Check	12/14/2023	14553	SRF Water Project Loan Fund #...	For Deposit to fund #2546 For OCT, NOV, DEC 2022	19,937.00		221,339.37
General Jo...	02/02/2024	GAG		JAN 2024 Payment		38,250.00	183,089.37
Check	04/17/2024	14844	SRF Water Project Loan Fund #...	For Deposit to fund #2546 For JAN, FEB, MAR 2023	19,818.00		202,907.37
General Jo...	05/31/2024	County			3,875.14		206,782.51
General Jo...	06/28/2024	GAG		transfer from SEF-Water to bring WSLF account current to 6-30-20...	59,873.00		266,655.51
General Jo...	06/30/2024	GAG		trn from 2556 to bring account current to 5-31-2024	72,985.00		339,640.51
Total 1100 - #2546 SRF Water Proj Loan Fund					196,545.14	38,250.00	339,640.51
1105 - #2547 SRF Payment Reserve Fund							84,655.94
General Jo...	05/31/2024	County			1,647.54		86,303.48
Total 1105 - #2547 SRF Payment Reserve Fund					1,647.54	0.00	86,303.48
1110 - #2548 Davis Grunsky '68 Reserve							4,731.69
General Jo...	05/31/2024	County			92.09		4,823.78
Total 1110 - #2548 Davis Grunsky '68 Reserve					92.09	0.00	4,823.78
1115 - #2549 Davis Grunsky '74 Reserve							19,087.98
General Jo...	05/31/2024	County			371.48		19,459.46
Total 1115 - #2549 Davis Grunsky '74 Reserve					371.48	0.00	19,459.46
1120 - #2550 Tax Revenue Fund-Water							135,165.09
General Jo...	07/01/2023	GAG				688.60	134,476.49
General Jo...	07/01/2023	alsb 8		to reverse client posted on 7/1 s/b 6/30	688.60		135,165.09
General Jo...	01/03/2024	GAG				23,519.26	111,645.83
General Jo...	05/31/2024	Prop Tax			66,198.51		177,844.34
General Jo...	05/31/2024	County			2,656.33		180,500.67
General Jo...	06/28/2024	GAG		Transfer to SEF-Water		140,951.00	39,549.67
General Jo...	06/28/2024	GAG		transfer to SEF Sewer		25,745.00	13,804.67
Total 1120 - #2550 Tax Revenue Fund-Water					69,543.44	190,903.86	13,804.67
1125 - #2555 SEF - Water							200,778.74
General Jo...	11/07/2023	GAG				9,979.51	190,799.23
General Jo...	02/12/2024	GAG		Transfer from savings for Truck purchase		50,000.00	140,799.23
Check	03/19/2024	14785	SEF Water	Acct# 2555000-reimburse excess truck purchase funds	10,738.52		151,537.75
General Jo...	05/27/2024	GAG		transfer to OP for Metron Farnier meters		69,018.51	82,519.24
General Jo...	05/31/2024	County			3,972.54		86,491.78
General Jo...	06/28/2024	GAG		Transfer from Water Tax brings SEF W current to 6-30-2023	140,951.00		227,442.78
General Jo...	06/28/2024	GAG		transfer to WSLF to bring WSLF account current to 6-30-2023		59,873.00	167,569.78
Check	06/28/2024	15007	SEF Water	#2555 For bring current to 5-31-2024	85,975.00		253,544.78
General Jo...	06/30/2024	GAG		Transfer to SEF Sewer to make SEF S current to 5-31-2024		87,438.00	166,106.78
Total 1125 - #2555 SEF - Water					241,637.06	276,309.02	166,106.78

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Redway Community Services District
 Savings Account Activity
 As of July 31, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1130 - #2557 T & D Rehab Proj. Fund							25,862.49
General Jo...	03/12/2024	GAG		MIKSIS Manhole Rehab		23,216.00	2,646.49
General Jo...	05/31/2024	County			503.33		3,149.82
Total 1130 - #2557 T & D Rehab Proj. Fund					503.33	23,216.00	3,149.82
Total Cash in County - Water					510,340.08	528,678.88	633,288.50
Cash in County - Sewer							156,825.06
1135 - #2551 Tax Revenue -Sewer							69,091.48
General Jo...	07/01/2023	GAG		USDA LOAN PAYMENT AUG 2023		40,896.25	28,195.23
General Jo...	02/01/2024	GAG		Feb 2024 Interest Payment		10,732.50	17,462.73
General Jo...	05/31/2024	County			914.22		18,376.95
General Jo...	05/31/2024	Prop Tax			58,221.22		76,598.17
General Jo...	06/28/2024	GAG		transfer to SEF Sewer		70,000.00	6,598.17
Total 1135 - #2551 Tax Revenue -Sewer					59,135.44	121,628.75	6,598.17
1140 - #2554 RCSD RECD Grant Sewer							864.86
General Jo...	05/31/2024	County			16.83		881.69
Total 1140 - #2554 RCSD RECD Grant Sewer					16.83	0.00	881.69
1145 - #2556 SEF - Sewer							29,708.08
General Jo...	01/29/2024	GAG		Pump for Azalea Lift Station		13,618.19	16,089.89
General Jo...	05/31/2024	County			524.94		16,614.83
General Jo...	06/28/2024	GAG		Transfer from Sewer TAX to be current to 6-30-2023	95,745.00		112,359.83
General Jo...	06/30/2024	GAG		Transfer from SEF Water to make SEF S current to 5-31-2024	87,438.00		199,797.83
General Jo...	06/30/2024	GAG		trn to 2546 to make WSLF current to 5-31-2024		72,985.00	126,812.83
Total 1145 - #2556 SEF - Sewer					183,707.94	86,603.19	126,812.83
1150 - #2558 I & I Project Fund-Sewer							6,267.48
General Jo...	05/31/2024	County			121.97		6,389.45
Total 1150 - #2558 I & I Project Fund-Sewer					121.97	0.00	6,389.45
1155 - #9855 95 COP Payment Fund-Sewer							1,346.15
General Jo...	05/31/2024	County			26.20		1,372.35
Total 1155 - #9855 95 COP Payment Fund-Sewer					26.20	0.00	1,372.35
1160 - #9856 '95 Reserve Fund Sewer							49,547.01
General Jo...	05/31/2024	County			964.25		50,511.26
Total 1160 - #9856 '95 Reserve Fund Sewer					964.25	0.00	50,511.26
Total Cash in County - Sewer					243,972.63	208,231.94	192,565.75
TOTAL					754,334.59	786,690.82	842,274.38

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Redway Community Services District
Payments from Customers
 As of July 31, 2024

Type	Date	Memo	Amount
1300 - Accounts Receivable			
Deposit	07/01/2024	ALL PAID	-305.00
Deposit	07/01/2024	ALL PAID	-1,003.68
Deposit	07/03/2024	ALL PAID	-319.14
Deposit	07/03/2024	Deposit	-6,275.29
Deposit	07/05/2024	ALL PAID	-431.38
Deposit	07/05/2024	ALL PAID	-136.22
Deposit	07/08/2024	ALL PAID	-2,058.04
Deposit	07/08/2024	ALL PAID	-197.44
Deposit	07/09/2024	Deposit	-7,446.40
Deposit	07/10/2024	ALL PAID	-734.77
Deposit	07/10/2024	Deposit	-13,468.46
Deposit	07/11/2024	ALL PAID	-1,805.92
Deposit	07/12/2024	ALL PAID	-291.14
Deposit	07/15/2024	ALL PAID	-553.53
Deposit	07/15/2024	ALL PAID	-1,300.37
Deposit	07/16/2024	Deposit	-7,993.28
Deposit	07/16/2024	Deposit	-8,118.06
Deposit	07/16/2024	Deposit	-8,493.64
Deposit	07/17/2024	ALL PAID	-1,924.78
Deposit	07/18/2024	ALL PAID	-912.01
Deposit	07/18/2024	Deposit	-15,064.67
Deposit	07/19/2024	ALL PAID	-735.73
Deposit	07/22/2024	ALL PAID	-300.00
Deposit	07/22/2024	All Paid	-430.57
Deposit	07/23/2024	Deposit	-8,367.22
Deposit	07/24/2024	All Paid	-664.58
Deposit	07/25/2024	ALL PAID	-616.88
Deposit	07/25/2024	Deposit	-7,283.85
Deposit	07/26/2024	ALL PAID	-923.43
Deposit	07/29/2024	ALL PAID	-1,319.06
Deposit	07/30/2024	ALL PAID	-987.53
Deposit	07/30/2024	Deposit	-8,147.61
Deposit	07/31/2024	ALL PAID	-451.71
Deposit	07/31/2024	Deposit	-2,539.45
Deposit	07/31/2024	Deposit	-400.00
Deposit	07/31/2024	Deposit	-221.78
Total 1300 - Accounts Receivable			-112,222.62
TOTAL			-112,222.62

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Redway Community Services District
A/P Aging Summary
As of July 31, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Advanced Security Systems	0.00	-127.50	0.00	0.00	0.00	-127.50
GHD Inc	66,453.82	0.00	0.00	0.00	0.00	66,453.82
Hach	7,427.21	0.00	0.00	0.00	0.00	7,427.21
Industrial Service & Supply Inc	6,275.36	0.00	0.00	0.00	0.00	6,275.36
McMurchie Law Firm	2,820.00	0.00	0.00	0.00	0.00	2,820.00
Metron Farnier, LLC	0.00	56,932.41	0.00	0.00	0.00	56,932.41
SDRMA	0.00	0.00	27,498.36	0.00	0.00	27,498.36
TOTAL	<u>82,976.39</u>	<u>56,804.91</u>	<u>27,498.36</u>	<u>0.00</u>	<u>0.00</u>	<u>167,279.66</u>

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Redway Community Services District
Payroll Details by Account
 July 2024

	Jul 24	Jul 23	Jul 24
Ordinary Income/Expense			
Expense			
Administrative & General			
Insurance			
5035 · Retiree Health Insurance	0.00	840.04	0.00
5040 · Employee Health Insurance	0.00	22,666.68	0.00
5045 · Workers' Comp	0.00	14,813.00	0.00
Total Insurance	0.00	38,319.72	0.00
5100 · Payroll Taxes	3,703.50	3,266.92	3,703.50
5150 · Wages	23,366.48	24,701.12	23,366.48
Total Administrative & General	27,069.98	66,287.76	27,069.98
Water Treatment			
5220 · Wages	7,648.69	5,677.52	7,648.69
Total Water Treatment	7,648.69	5,677.52	7,648.69
Water Trans & Distribution			
5320 · Wages	6,186.25	2,265.68	6,186.25
Total Water Trans & Distribution	6,186.25	2,265.68	6,186.25
Sewer Treatment			
5420 · Wages	8,052.34	8,652.86	8,052.34
Total Sewer Treatment	8,052.34	8,652.86	8,052.34
Sewer Collection			
5520 · Wages	2,718.81	1,346.24	2,718.81
Total Sewer Collection	2,718.81	1,346.24	2,718.81
Total Expense	51,676.07	84,230.06	51,676.07
Net Ordinary Income	-51,676.07	-84,230.06	-51,676.07
Net Income	-51,676.07	-84,230.06	-51,676.07

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Past Due Status as of 7-31-2024	amount
Number of accounts on the past due list	67
The Average Bill	\$671.33
The Median Bill	\$634.58
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$2,240.17
Current balance Past Due List	\$44,979.34
Current Balance of at 90 days	\$16,175.08
Addresses currently off	19
Past Due status as of 6-30-2024	
amount	
Number of accounts on the past due list	81
The Average Bill	\$1,285.36
The Median Bill	\$682.10
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$10,464.64
Current balance Past Due List	\$104,114.55
Current Balance of at 90 days	\$68,815.63
Addresses currently off	19

We have been utilizing The System Status Report from UBMax to report on past Due accounts. I have spent some time studying this report and how to share its data. The System Status Report is all monies due on the day the report is generated. By generating a Aged Balance report after billing is completed gives a more accurate balance to report on. Outstanding current is moved to thirty days past due. I will utilize the report this way for the fiscal year 2023-2024

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Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

General Manager's Report

August 14th, 2024

We have heard back from Dave McMurchie regarding the Water Ordinance Revision, and we now have the draft ready for review which is included in the packet. We have worked extensively on this, and really covered everything I believe with the ordinance committee. After the full board has had a chance to review the next steps will be ordinance procedure checklist. Every ordinance must be signed by the Chair of the Board of Directors. The votes of the member of the Board shall be entered on the ordinance with the name of each Director voting for, against, or abstaining on the *ordinance vote*.

Remember we can waive the full reading by a regular motion adopted by a majority vote. Ordinances cannot be passed within 5 days of their introduction and first reading and may only be adopted at a regular meeting. I will have it summarized by legal and then we will be able to start these steps during the next regular Board Meeting in September. Then Publication, and then a second publication in the paper the following month. We must remember to post this in the office as well. These publications must be done within 15 days, else wise it pushes us out for another month.

The Cross Connection Control program is still in the review process with legal and I have not heard back yet. I have also turned this into our State Regulators office and no word there either. I will be emailing our new regulator before he visits so that we can go over the new written District program.

Security: We have moved our office security equipment to the new office successfully, and we still need to hang new signs out at our percolation ponds. The fencing is good, it is the corner posts that need to be replaced in at least two points. There is also a concern that Director Sutton brought up at the access point to the suspension bridge from the Wastewater Plant to the ponds which are the signs there as you cannot read them, so they will also need to be replaced.



Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

DWR "Department of Water Resources," We have completed all the surveying with LACO for the Rusk Tank Site. We have a Geologist visiting today for the Rusk Tank Site from GHD. After this we are now moving into design of the new tank, and then out to bid, and then construction I have completed the Docusign for when we go out to bid through DIR, "Department of Industrial Relations", they will supply us a registration number that we will be able to give contractors for bidding.

Our new regulator will be paying a visit to us on the 25th of August, Doug Esget our Water Plant CPO has informed me. He is also aware that we do have our new Turbidimeter, and that we cannot get it in as quickly as they would like. He is aware that we have been operating this Treatment Facility with 6 Turbidimeters for a long time under at least two other regulators, so we should be able to take our time installing this new meter which will be for a combined filter effluent. The other six that we have are for our four filters, our raw intake, and finished water.

We had another issue with one of our lift stations, this time at the West Coast which is where we had a submersible failure the second one in two years do to not having the correct equipment to clean them out quarterly. This is important as I have stressed before because we are able to remove rags fats, oils, and grease along with substantial amounts of silts, solids, and other debris. As a result, we had to call down a combo truck already again which is 2500 to launch, and then 170 and hour.

Cody Cox
GM

To: RCSD Board of Directors

Office Manager's Memo

August 21st, 2024

Credit card processing. For the month of July, we had 72 transactions with a value of \$18,163.65. In June, we had 64 transactions with a value of \$16,163.16. With ALLPAID the customers are charged 2.25% for each phone, website or in-person transaction with no fees to RCSD.

gWorks Utility Billing. gWorks bought UBMax and has their own billing platform for small utilities. gWorks is pressuring us to update to their latest software. At first it is all good, then you get to the annual dues, and they are exorbitant, \$6,000 to start and \$4,300 annually. So, I went to my old list and went to CSDA to get feedback from other CSD's, and they came back with three, two I already had on my list and a another one (which went by a name I did not recognize). Two of them are pricier than anything we can imagine. EI Dorado which is a Creative Labs Company. IS \$4,900 to start and under \$2,000 for the annual dues. One more question and answer session and we will be pulling the trigger on the EI Dorado software, which is a California company. Currently our support is in Nebraska. EI Dorado has some interesting upgrades like a way for the customer to utilize ACH and auto pay. They have been on my radar, but we have avoided them due to the availability of less expensive software. With the experience I have gained I know it is a matter of time before the next least expensive software goes by the way of the upgrade and gets modernized.

Profit to Loss. Fiscal 2024/2025 has just begun. As far as the audit process of 2023/2024 is concerned all the invoices and statements with a June 30th date must be paid in order to proceed with the 2023/2024 audit. We have received property tax deposits into our tax accounts, we are current through 5-31-2024 another deposit for 6-30-2024 will be made in a while. July 1st to July 31st is 8.3% of the Fiscal year. Income was \$139,534 which is 9% of operational funding of \$1,568,554. Expenses through July totaled \$146,867 which is 10% of the projected approved expenses of \$1,441,825 for the 2024/2025 fiscal year.

Billing and Allocations. Our past due for the month of July was \$44,979.34. In June was \$104,114.55. It appears that the past due fluctuates around \$10,000 up or down every month. The highest in February 2024 was \$141,986.14 from \$37,000 in March 2020.

2023-2024 Audit. We have received the packet from ALSB for the 2024 Audit. I have been in contact with Jamie regarding the state of our QuickBooks and she wants to come down and review our set-up and make necessary adjustments you cannot see from examining from online. We should be receiving the latest statement this week and then we can get Jamie down here. I feel good about the Auditors office with the County, they have been helpful and timely, thank you Grace.

Past Due accounts. Currently we have nineteen properties shut off. A couple of the shut-off accounts are due to customer requests, not past due.

Wastewater Treatment plant Infrastructure Improvements. We have contacted GHD and request processing reimbursement requests with the state quarterly. They responded and we will see another \$61,000+ reimbursed to us by the end of September.

Arrearage Program June 2021 through December 2022. We have received the funds of \$22,678.35 which will be applied to the accounts. A couple of the accounts have been closed. We will tally up those accounts and get the funds back to the State. I should Have had this completed by meeting time.

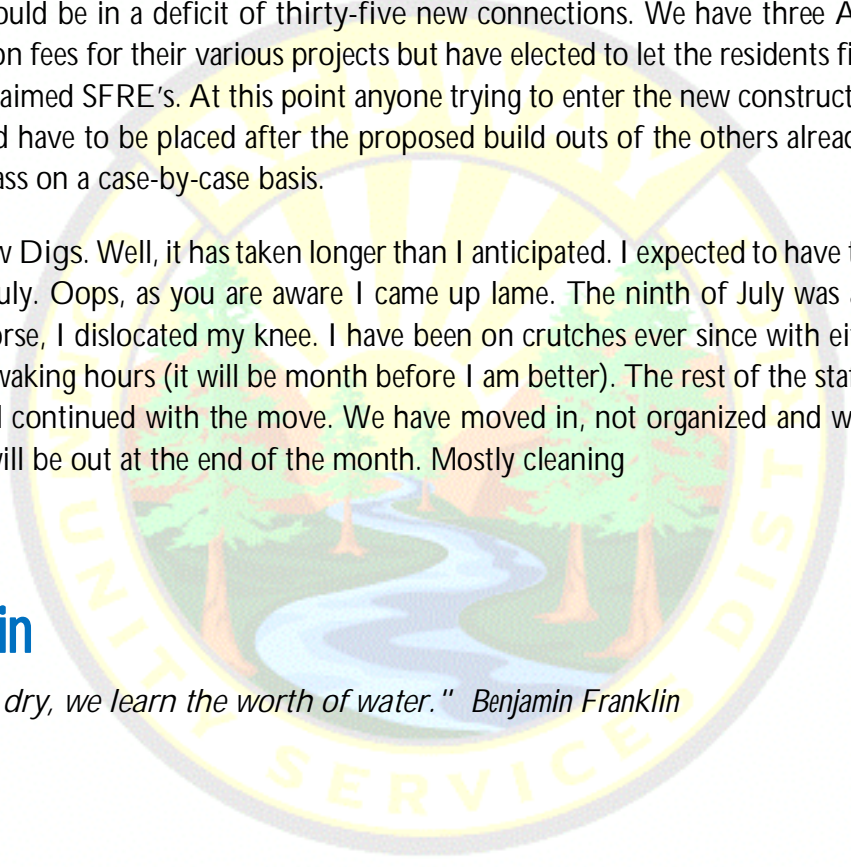
New Connections. I have reviewed the New Connections list. The Redway Community Services District approved fifteen new SFRE Connections after the last capacity analysis. As of now we still have four unclaimed new connections available. If everyone on the list had their proposed build outs listed as active construction, we would be in a deficit of thirty-five new connections. We have three Applicants who have paid their Application fees for their various projects but have elected to let the residents fill out the list for the remaining four unclaimed SFRE's. At this point anyone trying to enter the new construction list after the last four are filled would have to be placed after the proposed build outs of the others already on the list, unless they elect to let it pass on a case-by-case basis.

Office Move – New Digs. Well, it has taken longer than I anticipated. I expected to have the move completed before the end of July. Oops, as you are aware I came up lame. The ninth of July was a terrible day, but it could have been worse, I dislocated my knee. I have been on crutches ever since with either a knee brace or an icepacks during waking hours (it will be month before I am better). The rest of the staff kicked it into gear two weeks later and continued with the move. We have moved in, not organized and we are not out of the old office yet. We will be out at the end of the month. Mostly cleaning

Respectfully,

Glenn Gradin

"When the well is dry, we learn the worth of water." Benjamin Franklin



Water Treatment

We have the new PLC coming from Kevin Tupes for Rusk Tank. We have not been experiencing as many communications failures as much as we did last month. We are still operating at 350 GPM and the wet well is sitting right around 6.8. The river flow is currently at 39.9, and we have a new operating procedure which is backwashing the infiltration gallery at the Water Plant in May, there have been times where it has not been done and we have noticed the difference, so this will not be overlooked again. When we can keep pumping 350 GPM through the summer this means that we can fill the tank faster which means less longer run times for our equipment.

This means it is easier on things like our variable frequency drives, and they are less likely to overheat and fail.

Wastewater Treatment

Wastewater treatment operations are under normal conditions. Calvin Chaille has been wasting as much on the filter beds as possible. We have had several meetings with GHD personnel regarding biosolids management. GHD has somebody new, or at least new to us, Marshall Palmer. One of the meetings that we had was a dewatering meeting. They are suggesting supplementing the filter beds with a dewatering unit, this is a mechanical device, that they assure me is automated and that it is an exceedingly popular unit, it's called a cyclone press, and the brand name is Trident. During my Vacation from the 27th of August to the 3rd of September I will be traveling through Palm Springs to Borrego Springs, and in Palm Springs the Coachella Valley Water District has one, and I would like to stop by for a site Visit.

Wastewater Collection

As I mentioned in my GM Report that we have had an issue with the West Coast lift station. So far this summer we have done little smoke testing, there have just been too many other projects going on. We have had some issues with the Rusk Lane sewer line, and we had to use the rodding machine, and as we know this just moves solids around and does not remove them. So, these solids end up in other lift stations that can be hard on those submersibles to chew up and

pump, we are relying on the submersibles to do to much work. We have had to buy two new submersibles as mentioned before, and we need to protect their longevity.

Water Distribution

We continue to install new meters as we can. Installing these new meters has been benefiting both the District for Conservation, and helping our rate payers discover that they do in fact have leaks when they thought that they did not with the old meters. For example, the WaterScope dashboard will let you know if you have intermittent, or continues leaks throughout the night, and into the early hours of the morning. We have installed a new commercial fire hydrant at the end of willow, where we also moved the meter up to and out of private property. During this process on the 4" line that we hooked the new meters to we discovered a leak that has been going on for some time that was never surfacing, we fixed this with all range flex coupling and a new piece of C-900.

The crew has fixed several other leaks this month as well, one of which was a full replacement to the mainline, new corporation stop, new lateral, with a new meter, because it blew up on our end. The next fire hydrant installation will be at our Water Treatment Plant as we do not have one there currently. Beyond this Operations are normal and we do not have any emergency leaks pending.

Cody Cox G.M

R.C.S.D.

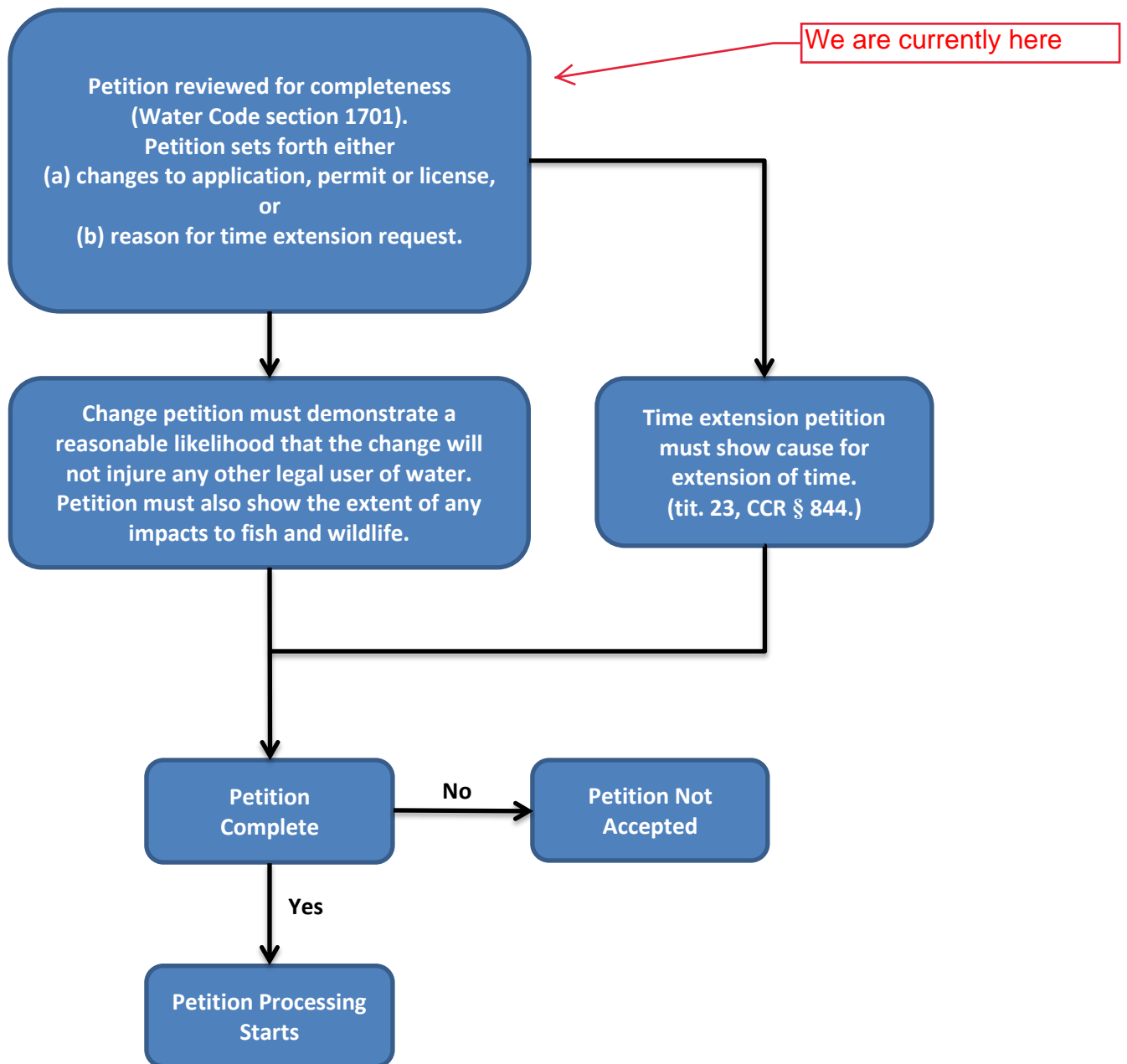
DWR Flow Charts

Petition Acceptance Review Process

Processing the Petition

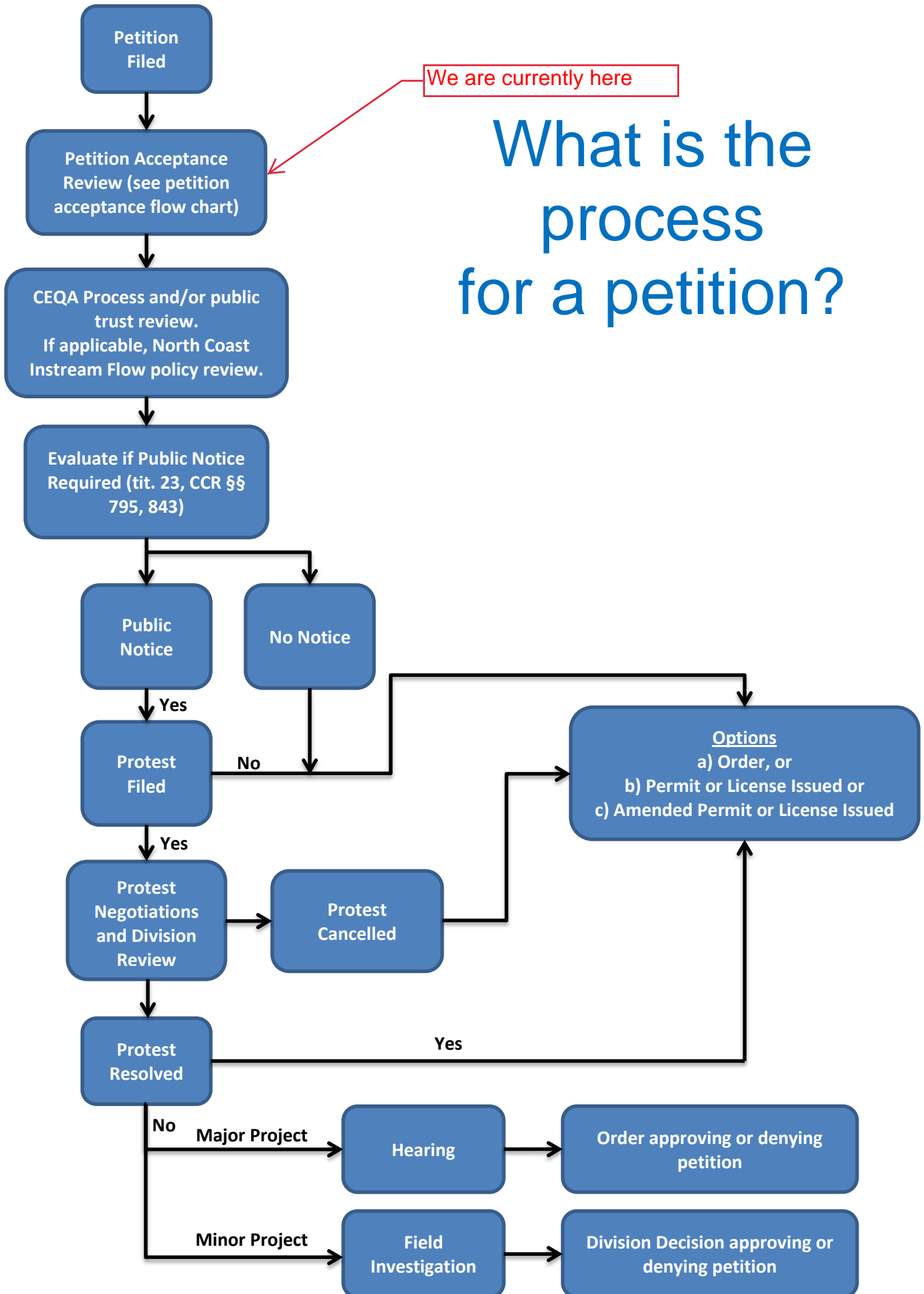
CEQA Process

Petition acceptance review process



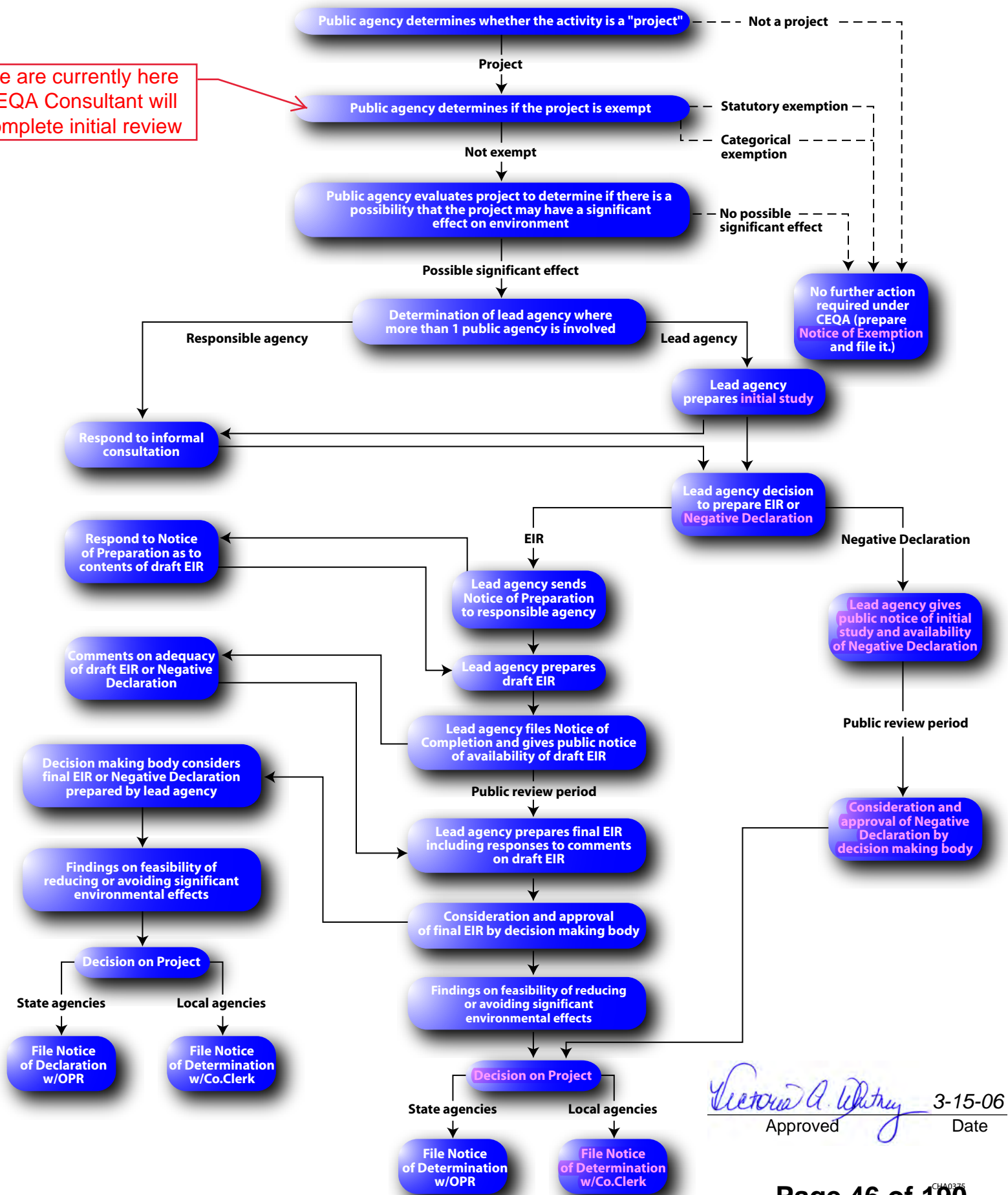
We are currently here

What is the process for a petition?



CEQA Process

We are currently here
CEQA Consultant will
complete initial review



Victoria A. Whitney 3-15-06
Approved Date

Petition for Change
In Place of Use

SF Eel River
License & Permit

As Submitted Aug 15, 2024

California Environmental Protection Agency

State Water Resources Control Board

Water Rights Online Form (WROF) System

NOTICE OF SUBMITTAL

PETITION FOR CHANGE

Form Number: WRA457952

Petitioner's Name: Redway Community Services District

Mailing Address: P.O. Box 40, Redway, CA 95560

Email Address: cody@redwaycsd.org

Phone Number: (707) 923-3101

Your Petition for Change has been submitted to the State Water Board. The purpose of this notice is to inform you that your petition will not be accepted for initial review unless the following items are received by the State Water Board's Division of Water Rights:

1. **Completed Notice of Submittal:** Petitions for change must be signed by the petitioner or petitioner's authorized agent.
2. **Petition Filing Fee or Proof of Payment:** petitions to appropriate water by permit must be accompanied by a filing fee determined by regulation. The following link can be used to determine the appropriate fee.
https://www.waterboards.ca.gov/resources/fees/water_rights/#cur_info. For information on available payment methods, please visit https://www.waterboards.ca.gov/make_a_payment.
3. **Environmental Information for Petitions Form** The form can be found through the Water Rights Online Form System, available at the following link: <https://public2.waterboards.ca.gov/mt/sites/site?siteName=WROF>
(<https://public2.waterboards.ca.gov/mt/sites/site?siteName=WROF>)
4. **CDFW Payment** Check made out to California Department of Fish and Wildlife for \$850, pursuant to Public Resources Code Section 10005.

You may submit the required items **by mail** (State Water Resources Control Board, Division of Water Rights, Attn: Petitions, PO Box 2000, Sacramento, CA 95812-2000); or **by hand delivery** (Division of Water Rights Records Room located in the Joe Serna Jr. CalEPA Headquarters Building at 1001 I Street in Sacramento).

If the items listed above are received by 09/14/2024, your petition will be accepted for initial review. If the items listed above are not received within the specified timeframe, your petition will expire and you will need to submit a new petition.

If you have any questions, please call the Division of Water Rights at (916) 341-5300 or email dwr-petitions@waterboards.ca.gov. For additional information on water rights and the petition process, please refer to the Division of Water Rights petitions web page: https://www.waterboards.ca.gov/waterrights/water_issues/programs/petitions/

By signing on the following page, I certify under penalty of perjury under the laws of the State of California that the information provided in this petition is true and correct to the best of my knowledge and belief.

Signature _____

Date _____

Print Name _____

Company/Organization (if applicable) _____

I am the Petitioner Authorized Agent for this petition.

THIS SECTION FOR USE BY DIVISION OF WATER RIGHTS STAFF ONLY				
Review of Filing Fees				
Fees	Payment Amount	Payment Method	Payment Date	Staff Initials/Date
Petition Fee				
eWRIMS Record Creation				
Staff Assigned		Record ID	Staff Initials/Date	

State Waterboard **P**etition for **C**hange

You completed application 457952 on 08/15/2024 09:56:39

Section A.1 - Petition for Changes to Water Rights (Water Code Section 1701)

This petition form is used to request a permanent change to a water right, including but not limited to, a Point of Diversion, the Place of Use, or the Purpose of Use under Water Code section 1701 and California Code of Regulations title 23, section 791 through 799. Each water right being changed constitutes a separate petition, however one petition form may be used if the changes are adequately described in an attachment to the petition. Provide attachments as necessary. **Incomplete forms may not be accepted.**

Instructions for Filing Petition for Change

Filing Fees

Your petition form(s) will not be accepted for initial review unless it is accompanied by the required filing fees, including the following:

1. Fee payable to the State Water Resources Control Board. Instructions for calculating the fee are available at: Water Right Fees (https://www.waterboards.ca.gov/resources/fees/water_rights/#cur_info). **Send fee to the State Water Resources Control Board.**
2. Fee of \$850 payable to the California Department of Fish and Wildlife. An \$850 fee is required for all change petitions, with certain exceptions. See specific exceptions in Public Resources Code, division 10, § 10005 (https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=PRC§ionNum=10005). **Send the California Department of Fish and Wildlife fee to the State Water Resources Control Board.**


Transmittal Checklist

In order to have fully submitted your Petition for Change to the Division, you will have to have completed or provided all of the following items:

1. Complete the following Petition for Change form. When the form is complete you will receive a notice of submittal that **must be mailed to the Division**
2. Include required petition filing fees with the mailed notice of submittal.
3. Complete the Environmental Information for Petitions form. The form can be found on the Division's Water Rights Online Forms Portal here (<https://public2.waterboards.ca.gov/mt>).
The following will be required to complete the Environmental Information for Petitions form:

- I. Map(s) prepared in accordance with Cal. Code Regs., tit. 23, §§ 715 et seq. & 794 ([https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).
- II. Proof that the petition information was provided to, and consultation was requested with, the appropriate Regional Water Quality Control Board. (Cal. Code Regs., tit. 23, § 794, (b).) ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).
- III. Proof that the petition information was provided to, and consultation was requested with, the California Department of Fish and Wildlife if it has not already provided on the Environmental Petition Form. (Cal. Code Regs., tit. 23, § 794, (b).) ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).

When you complete the process by transmitting 1) this form, 2) the Environmental Information for Petitions form, 3) any attachments, and 4) the required filing fees, your petition will be reviewed to determine whether the petition can be accepted. If your petition form(s) are found to be incomplete, Division staff will contact you to provide instructions regarding the supplemental information required and provide time to complete the form(s). Petition form(s) not accepted for filing are subject to a \$250 non-refundable initial review fee for each petition filed.

Certification: 

- I acknowledge that I have read and understand the above information, and that I will not be able to complete my petition form unless I have compiled and provided all required information.

Public Record Acknowledgement

The State Water Resources Control Board, Division of Water Rights, (the Water Board) is requesting personal information on this form. This form shall become a public record upon receipt by the Board. The Water Board may post the petition to its internet website and may mail the petition upon request.



I acknowledge that I have read and understand the above information. I also consent to disclosure by the Board of information provided on this form by posting to the Board's internet website, by direct or electronic mailing, or as otherwise required for the Board to act upon the petition. This consent allows the disclosure of personal information pursuant to Civil Code section 1798.24, subdivision (b).

Section A.2 - Water Right and Owner Information

Water Right Information:

In order to fill out the table, press the green "+" symbol in the top right-hand corner. Once information has been entered, the green + symbol on the right side of that row must be clicked to confirm the information. For additional rows, press the green "+" symbol at the end of a row.

At least one of the following water right ID numbers must be filled out. If the petition for change form is related to other water rights, please provide the corresponding water right information in the table below.

Application or Statement IDs should follow this format A##### or S#####.

Water Right Type	Application or Statement ID	Permit Number	License Number
Appropriative License	A11876	07489	3791
Appropriative Permit	23017	15665	

If you are filing this form for changes to multiple rights associated with the same project and the online form is too restrictive to allow you to enter the information needed, you may describe the changes in an attachment. **Check the box below if the online form is not sufficient to describe your change(s) to multiple water rights** and you will be prompted to attach descriptions of the proposed changes.

Click here if you meet the above conditions

Owner Information:

If you are filing as a company, government entity, city, etc. leave the first name and last name blank.

First Name: _____ **Last Name:** _____ **Organization Name:** Redway

Contact Person: Cody **Phone Number:** (707) **Email:**
 Cox 923-3101 cody@redwaycsd.org

If entering a P.O. Box for the address, please include "P.O. Box" in the Address field.
Example: P.O. Box 1234.

Address: P.O. Box 40 **City:** Redway **State/Province:** California **Zipcode:**
 _____ 95560

Agent Information:

Do you wish to designate an agent? Yes No

Agent First Name: Jennie **Agent Last Name:** Short **Agent Organization:** 4Js Consulting

Mailing Address: P.O. Box 653

City: Blue Lake

State/Province:
California

Zipcode: 95525

Phone Number: 707-223-
4567

Phone Ext.:

Email:
4jsconsulting@gmail.com

Section B.1 - Requested Changes

Use the following navigation buttons to return to the previous pages:

Section A.1 - Introduction

Check all requested changes that apply:

-  Point of Diversion
Water Code 1701 (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WAT§ionNum=1701.)
- Point of Rediversion
Water Code 1701 (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WAT§ionNum=1701.)
- Place and Purpose of Use
Water Code 1701 (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WAT§ionNum=1701.)
- Redistribution of Storage
Cal. Code Regs., tit. 23, § 791 ([https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=(sc.Default)))
- Terms and Conditions
Cal. Code Regs., tit. 23, § 791 ([https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=(sc.Default)))

Section B.2.3 - Project Description

Describe the project that is the subject of the petition. Your description should include present operations under the water right and proposed changes, and any other relevant information to assist Division of Water Rights (Division) staff with understanding your project.



Both water rights are diverted from a single infiltration gallery in the SF Eel River. The water is treated and distributed throughout the RCSD service area. There are a number of parcels that were annexed into the RCSD Jurisdictional Boundary in 1993. Those parcels were served with water by RCSD in 1998. Those parcels should have been added to the POU but were not. This petition is to expand the POU to include all parcels currently receiving service and to provide emergency bulk (trucked) water to the CalFire Concentration Camp in Redway.



Additional Attachments - Project
Description

If you have any additional attachments that will aid Division of Water Rights staff in processing the petition, upload the files in the provided space.

Choose File No file selected

Upload

(Uploaded files:)

Delete Res 24-008 NOE Adopt Water Rights POU Signed.pdf
(/MT/TakeSurvey/Download?
fileName=1062_457952_82106_PetitionforChan__PDUUpload_1.pdf)

Section B.3 - Place and Purpose of Use Table

Place and Purpose of Use: Identify the present and proposed purposes of use² with the corresponding place of use area using Public Land Survey System descriptions to the ¼-¼ level. For large places of use, provide the area, section, township, range, and base and meridian. For irrigation, list the area, in acres, of the irrigated place of use.

If you are changing the Purpose of Use **only**, repeat the same Place of Use in the "Proposed" row.

In order to fill out the table, press the green "+" symbol in the top row, in the furthest right cell. After completing the row, press the green "+" symbol at the end of the first row to confirm your entry. In order to edit or delete a row, click the pencil and trash can icons at the end of the inputted row. For existing purpose(s) of use, select **present**. For requested purpose(s), select **proposed**. Select the blank option if a selection is not applicable.

Optional: To select an option more quickly, click within the dropdown box and type the first letter or number of the desired option. Alternatively, use the up and down arrow keys or scroll within the dropdown menu. Use the "tab" key to advance across cells within a row. Text box size can also be adjusted by clicking on the bottom right corner of the textbox and dragging to the desired size.

Public Land Survey System (PLSS) descriptions are of the form "NW 1/4 SW 1/4, S14, T2S, R3W" or other similar format. If there are multiple places of use or multiple quarters to describe, the text box may be used as you see fit to describe the multiple locations. For instance, "the following locations in S15, T3S, R4E: SW 1/4 of SW 1/4, NE 1/4 of SW 1/4, SW 1/4 of NW 1/4"

Present or Proposed	Purpose of Use	PLSS Description	Area (acres)
Present	Municipal	Sec 10, 11, 14, 15; T4S, R3E	596
Proposed	Municipal	Sec 2, 3, 10, 11, 12, 13, 14, 15; T4S R3E	930

Please summarize the proposed changes. If you selected "Other" as a purpose of use, please explain the use.

The expansion of POU includes the Meadows Subdivision Unit 3 that was annexed by LAFCo in 1993 and has been developed since then. RCSD bought the water infrastructure in 1998 which included providing water from RCSD's sources. This area should have been added to the POU in the 1990s.

 Upload Documents here (optional)

Choose File No file selected

Upload

(Uploaded files:) Delete RCSD DWR POU map License 2024 0814.pdf (/MT/TakeSurvey/Download? fileName=1062_457952_121089_PetitionforChan__PuOUUpload_1.pdf)
Delete RCSD DwR POU Map Permit 2024 0814.pdf (/MT/TakeSurvey/Download? fileName=1062_457952_121089_PetitionforChan__PuOUUpload_2.pdf)

[2] If adding underground storage, please fill out Underground Storage Supplement to Petition for Change form.

Section C.1 - Pending Applications

Use the following navigation buttons to return to the previous pages:

Section A.1 - Introduction

Section B.1 - Requested Changes

Is this petition for change being submitted for a **pending water right Application that has already been publicly noticed by the Division?**

Yes No

Section C.2.1 - Additional Questions for permit or license holders

In the following questions, describe why the proposed change(s) does not in effect initiate a new right. (Cal. Code Regs., tit. 23, § 791 (a)) ([https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=(sc.Default))). Answer all questions that apply to the requested changes.

Describe the amount (rate and volume) of water that is applicable to the proposed change.

The amount and rate of water associated with this change is the same as the historical use. The District has been servicing the area for decades already.

Describe the amount(s) of water which would have been diverted, consumptively used, or stored under the water right in the absence of the proposed change(s).

It is impossible to separate the diversion from 1998 to now into parcels that were within the POU and those that were outside.

If you are requesting a change in point of diversion, describe the existing and the proposed diversion(s) and if the streamflow regime will change pursuant to the proposed change(s).

N/A

Additional Docs

If you have any additional attachments that will aid Division of Water Rights staff in processing the petition, upload the files in the provided space.

Choose File No file selected

Upload

(Uploaded files:)

Delete RCSD Annual Diversion Data_2024 0614 with Ave.pdf (/MT/TakeSurvey/Download?fileName=1062_457952_82305_PetitionforChan__AddQues1Upload_1.pdf)

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Section C.2.2 - Additional Questions for permit or license holders

In the following questions, describe why the proposed change(s) does not in effect initiate a new right. (Cal. Code Regs., tit. 23, § 791 (a)) ([https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB8D2EE30D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=DocumentItem&contextData=(sc.Default))). Answer all questions that apply to the requested changes.

Provide information identifying any effects of the proposed change(s) on other known users of water, including identification in quantitative terms of any projected change in water quantity, water quality, timing of diversion or use, consumptive use of the water, reduction in return flow, or reduction in the availability of water within the streams affected by the proposed change(s).

There will be no change in water quantity, quality, or timing of the diversion of water associated with updating the Place of Use to match with the areas that have already been served over the past several decades. The maximum diversion amount under these two water rights was in 2011.

If you requested a change in the point of diversion or redirection, give the name and address of any person(s) taking water from the stream between the present point of diversion or redirection and the proposed point of diversion or redirection, as well as any other person(s) known to you who may be affected by the proposed change.

Not Applicable, no change in point of diversion.

Describe the parties involved in the proposed change, any changes in property ownership(s) involved, and the place(s) of use of other known users of water who may be affected by the proposed change(s).

The only party involved in the change is the Redway Community Services District. We do not believe that there are any known users of water that may be affected by the proposed change.



Additional Documents:

If you have any additional attachments that will aid Division of Water Rights staff in processing the petition, upload the files in the provided space.

Choose File No file selected
Upload

(Uploaded files:)

----- No files uploaded -----

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Section C.2.3 - Additional Questions for permit or license holders

Answer all questions that apply to the requested changes.

Describe any current point of diversion, place of storage, or place of use that is proposed to be abandoned pursuant to the proposed change, if applicable:

There are some small areas along the southerly edge of the POU that will be removed from the POU as we adjust the proposed POU to match with the boundaries of existing parcels instead of how they were drawn in the 1980s along the edge of the river.

Do you have access to the proposed point of diversion or control the proposed place of use?

Yes No

If by lease or agreement, state name and address of person(s) from whom access has been obtained.

First Name	Last Name	Organization Name	Address	City	State	Zipcode
		RCSD	PO Box 40	Redway	CA	95560



Additional Documents:

If you have any additional attachments that will aid Division of Water Rights staff in processing the petition, upload the files in the provided space.

No file selected

(Uploaded files:)

Delete [902-139.pdf \(/MT/TakeSurvey/Download?fileName=1062_457952_82307_PetitionforChan__AddQues3Upload_1.pdf\)](#)
 Delete [1626-767.pdf \(/MT/TakeSurvey/Download?fileName=1062_457952_82307_PetitionforChan__AddQues3Upload_2.pdf\)](#)
 Delete [1993-8036.pdf \(/MT/TakeSurvey/Download?fileName=1062_457952_82307_PetitionforChan__AddQues3Upload_3.pdf\)](#)
 Delete [071rs056.pdf \(/MT/TakeSurvey/Download?fileName=1062_457952_82307_PetitionforChan__AddQues3Upload_4.pdf\)](#)

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Section D.1 - Instream Flow Policy

Use the following navigation buttons to return to the previous pages:

[Section A.1 - Introduction](#)

[Section B.1 - Requested Changes](#)

[Section C.1 - Pending Applications](#)

Is the requested change for a point of diversion and/or a point of redirection within the Instream Flows Policy area? To see if the diversion is within the Policy Area, click [here](https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=20) (https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=20) for a map and [here](https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=130) (https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=130) for a list of streams.



Yes No

Section E.1 - Review

Use the following navigation buttons to return to the previous pages:

[Section A.1 - Introduction](#)

[Section B.1 - Requested Changes](#)

[Section C.1 - Pending Applications](#)

You can view a summary of your petition before submitting by clicking [here \(/MT/TakeSurvey/Summary?surveysTakenId=457952&surveyId=1062\)](#). The summary will open in a new tab. To return to this screen, simply close the tab with the petition summary. If you need to make changes to your petition, you may use the navigation buttons at the bottom of this page, the Prev button to return to previous pages. You will not be able to edit your petition after you submit.


Section E.2 - Submission

I (we) declare under penalty of perjury that the information within this survey is true and correct to the best of my (our) knowledge and belief.


By entering your name on the signature line, you are certifying the above (entering your name qualifies as signing the petition form).

If you need to go back and edit the form, you will need to enter your information on this page and then click on the "Prev" button at the bottom of the page.

I am the:

 Water Right Owner Authorized Agent

Name: 

Date: 

© 2024 - State Water Resources Control Board

Petition for Extension of Time

SF Eel River Permit

As Submitted Aug 15, 2024

California Environmental Protection Agency

State Water Resources Control Board

Water Rights Online Form (WROF) System

NOTICE OF SUBMITTAL

PETITION FOR EXTENSION OF TIME

Form Number: WRA457953

Petitioner's Name: Redway Community Services District

Mailing Address: P.O. Box 40, Redway, CA 95560

Email Address: cody@redwaycsd.org

Phone Number: (707) 923-3101

Your Petition has been submitted to the State Water Board. The purpose of this notice is to inform you that your petition will not be accepted for initial review unless the following items are received by the State Water Board's Division of Water Rights:

1. **Completed Notice of Submittal:** Petitions must be signed by the petitioner or petitioner's authorized agent.
2. **State Water Board Petition Filing Fee or Proof of Payment:** Petitions to appropriate water by permit must be accompanied by a filing fee determined by regulation. The following link can be used to determine the appropriate fee.
https://www.waterboards.ca.gov/resources/fees/water_rights/#cur_info
(https://www.waterboards.ca.gov/resources/fees/water_rights/#cur_info). For information on available payment methods, please visit https://www.waterboards.ca.gov/make_a_payment (https://www.waterboards.ca.gov/make_a_payment).
3. **CDFW Payment** Check made out to California Department of Fish and Wildlife for \$850, pursuant to Public Resources Code Section 10005.

You may submit the above items **by mail** (State Water Resources Control Board, Division of Water Rights, Attn: Petitions, PO Box 2000, Sacramento, CA 95812-2000); or **by hand delivery** (Division of Water Rights Records Room located in the Joe Serna Jr. CalEPA Headquarters Building at 1001 I Street in Sacramento).

You also **must complete the Environmental Information for Petitions Form** The form can be found through the Water Rights Online Form System, available at the following link: <https://public2.waterboards.ca.gov/mt/sites/site?siteName=WROF> (<https://public2.waterboards.ca.gov/mt/sites/site?siteName=WROF>). Please take note of your form number on this notice of receipt and input it on the first page of the Environmental Information for Petitions Form

If the items listed above are received by 09/14/2024, your petition will be accepted for initial review. If the items listed above are not received within the specified timeframe, your petition will expire and you will need to submit a new petition.

If you have any questions, please call the Division of Water Rights at (916) 341-5300 or email dwr-petitions@waterboards.ca.gov. For additional information on water rights and the petition process, please refer to the Division of Water Rights petitions web page: https://www.waterboards.ca.gov/waterrights/water_issues/programs/petitions/

By signing on the following page, I certify under penalty of perjury under the laws of the State of California that the information provided in this petition is true and correct to the best of my knowledge and belief.

Signature _____

Date _____

Print Name _____

Company/Organization (if applicable) _____

I am the Petitioner Authorized Agent for this petition.

THIS SECTION FOR USE BY DIVISION OF WATER RIGHTS STAFF ONLY				
Review of Filing Fees				
Fees	Payment Amount	Payment Method	Payment Date	Staff Initials/Date
Petition Fee				
eWRIMS Record Creation				
Staff Assigned		Record ID	Staff Initials/Date	

State Waterboard Petition for Extension of Time

You completed application 457953 on 08/15/2024 10:13:51

Section A.1 - Introduction of Petition for Extension of Time

Water Right Permits contain a deadline for putting appropriated water to beneficial use. The permit may also contain a deadline for completing construction related to this project. Complete this form if you need an extension of the deadlines contained in your permit. **Incomplete forms will not be accepted.**

Water Code section 1396 requires a petitioner to exercise due diligence in developing a project and utilizing water for beneficial use. The State Water Resources Control Board (State Water Board) will review the facts presented to determine whether: (a) due diligence has been exercised, (b) failure to comply with previous time requirements has been occasioned by obstacles which could not reasonably be avoided, and (c) that satisfactory progress will be made if an extension of time is granted. If an extension of time is not granted, the State Water Board may initiate formal action to either: (a) issue a license for the amount of water heretofore placed to beneficial use under the terms of the permit, or (b) revoke the permit.

Instructions for Filing Petition for Extension of Time

Filing Fees

Your petition form(s) will not be accepted for initial review unless it is accompanied by the required filing fees, including the following:

1. Fee payable to the State Water Resources Control Board. Instructions for calculating the fee are available at: Water Rights Fees (http://www.waterboards.ca.gov/waterrights/water_issues/programs/fees/). **Send fee to the State Water Resources Control Board.**
2. Fee of \$850 payable to the California Department of Fish and Wildlife. An \$850 fee is required for all change petitions, with certain exceptions. See specific exceptions in Public Resources Code, division 10, § 10005 (https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PRC§ionNum=10005). **Send the California Department of Fish and Wildlife fee to the State Water Resources Control Board.**

Transmittal Checklist

Before submitting your Petition for Extension of Time to the Division, please check to make sure you have completed or provided all of the following items:

1. Complete the following Petition for Extension of Time form. When the form is complete you will receive a notice of submittal that **must be mailed to the Division.**
2. Include required petition filing fees with the mailed notice of submittal.
3. Complete the Environmental Information for Petitions form. The form can be found on the Division's Water Rights Online Forms Portal here (<https://public2.waterboards.ca.gov/mt>).
The following will be required to complete the Environmental Information for Petitions form:

- I. Map(s) prepared in accordance with Cal. Code Regs., tit. 23, §§ 715 et seq. & 794 ([https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).
- II. Proof that the petition information was provided to, and consultation was requested with, the appropriate Regional Water Quality Control Board. (Cal. Code Regs., tit. 23, § 794, (b).) ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).
- III. Proof that the petition information was provided to, and consultation was requested with, the California Department of Fish and Wildlife if it has not already provided on the Environmental Petition Form. (Cal. Code Regs., tit. 23, § 794, (b).) ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))).

When you complete the process by transmitting 1) this form, 2) the Environmental Information for Petitions form, 3) any attachments, and 4) the required filing fees, your petition will be reviewed to determine whether the petition can be accepted. If your petition form(s) are found to be incomplete, Division staff will contact you to provide instructions regarding the supplemental information required and provide time to complete the form(s). Petition form(s) not accepted for filing are subject to a \$250 non-refundable initial review fee for each petition filed.

Certification:

I acknowledge that I have read and understand the above information, and that I will not be able to complete my petition form unless I have compiled and provided all required information.

Public Record Acknowledgement

The State Water Resources Control Board, Division of Water Rights, (the Water Board) is requesting personal information on this form. This form shall become a public record upon receipt by the Board. The Water Board may post the petition to its internet website and may mail the petition upon request.



I acknowledge that I have read and understand the above information. I also consent to disclosure by the Board of information provided on this form by posting to the Board's internet website, by direct or electronic mailing, or as otherwise required for the Board to act upon the petition. This consent allows the disclosure of personal information pursuant to Civil Code section 1798.24, subdivision (b).

Section A.2 - Water Right and Owner Information

Water Right Information:

In order to fill out the table, press the green "+" symbol in the top right-hand corner. Once information has been entered, the green + symbol on the right side of that row must be clicked to confirm the information. For additional rows, press the green "+" symbol at the end of a row.

At least one of the following water right Application numbers must be filled out. If the form is related to other water rights, please provide the corresponding water right information in the table below.

Application or should follow this format A#####

Water Right Type	Application ID	Permit Number	License Number
Appropriative Permit	A23017	15665	

Owner Information:

If you are filing as a company, government entity, city, etc. leave the first name and last name blank.

First Name: **Last Name:** **Organization Name:**

Contact Person: **Phone Number:** **Email:**

If entering a P.O. Box for the address, please include "P.O. Box" in the Address field.
Example: P.O. Box 1234.

Address: **City:** **State/Province:** **Zipcode:**

Agent Information:

Do you wish to designate an agent? Yes No

Agent First Name: **Agent Last Name:** **Agent Organization:**

Mailing Address: **City:** **State/Province:** **Zipcode:**

Phone Number: 707-223-4567

Phone Ext.:

Email: 4jsconsulting@gmail.com

Section B.1 - Period of Extension



How many years extension of time is requested to complete construction work and/or beneficial use of water?

17

Section B.2- First Time Petitioner?

Is this your first petition for extension of time for the permit?



Yes No

If this is the first Petition for Extension of Time for the permit, answer the following questions in regard to the permitted construction and water use development period.

Section B.3 - Construction of Project

Tip! Text box size can be adjusted by clicking on the bottom right corner of the text box and dragging to the desired size.

List the actions taken toward commencing or completing construction.



Construction was completed and diversion commenced during the development period. The reason that an extension is needed is that from pre-1980 through 2008 RCSD was diverting water under a permit for an Unnamed Spring at the same time that they were diverting water under this permit. The spring water had always been chlorinated at the site and then transported to a storage tank for use within the system. In 2008 the spring box fell into disrepair and the Div of Drinking Water standards for treatment of surface water changed, causing the spring to be classified as surface water. This meant that RCSD would need to process the spring water through an entire SWTP instead of just chlorinating the water, which was not a facility that could be built in the footprint of the property. RCSD ceased diverting water from the spring and began diverting more water from the river under this permit. The maximum beneficially used diversion through the river infiltration gallery was in 2011 because ALL the water used by the customers came from the river instead of the river + the spring.

List the reasons why construction work was not completed within the time allowed by the permit.



Construction work related to the diversion itself was completed within the time allowed by the permit. Construction within the community resulting in higher water demand was completed as developers chose.

Estimate the date that construction work began or will begin.



01/01/1980

Estimate date construction work will be completed.



01/01/1995

If necessary, attach any documents.



Upload Documents here (optional)

No file selected

(Uploaded files:) Delete RCSD Annual Diversion Data_2024 0614 with Ave.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_71781_PetitionforExte__UploadConstructionFiles_1.pdf)
 Delete Res 24-008 NOE Adopt Water Rights POU Signed.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_71781_PetitionforExte__UploadConstructionFiles_2.pdf)
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Section B.4 - Diversion of Water

Report use of water under this permit only

Maximum diversions before expiration of permit:

Diversion Type	Year	Maximum Diversion Rate (if applicable)	Units (if applicable)	Maximum Annual Total Diverted (afy)
Direct Diversion	<u>1989</u>		-Select-	224.6777
Surface Storage (onstream)	<u>2024</u>		-Select-	
Surface Storage (offstream)	<u>2024</u>		-Select-	
Underground Storage	<u>2024</u>		-Select-	

Note: For direct diversion projects, list the maximum diversion rate achieved in cubic feet per second (cfs) or gallons per day (gpd) and the maximum annual total diversion in acre-feet per year (afy), and identify the year the maximum diversion(s) occurred. For storage projects, identify the maximum collected to storage in afy and identify the year it occurred. For a permit that allows both direct diversion and diversion to storage, identify the year the maximum combined total diversion occurred under both diversion types and specify the maximum diversion under each.



Please upload any supporting documentation or data related to the diversion of water under the permit that occurred prior to the permit deadlines.

 No file selected


(Uploaded files:) Delete A011876 Division Report 1989-1990-1991.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_90636_PetitionforExte__ExplanationofDiversionAmounts_1.pdf)
 Delete A023017 Progress Report 1989.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_90636_PetitionforExte__ExplanationofDiversionAmounts_2.pdf)
 Delete PROGRESS REPORT BY PERMITTEE 2011.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_90636_PetitionforExte__ExplanationofDiversionAmounts_3.pdf)
 Delete REPORT OF LICENSEE 2011.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_90636_PetitionforExte__ExplanationofDiversionAmounts_4.pdf)
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Section B.5 - Use of Water


Would you like to see a table of Unit conversions and Abbreviations? Yes No

Beneficial use before expiration of permit:


Question	Value
Year of maximum beneficial use	1989
Maximum total quantity of water put to beneficial use (in afy)	224.6777
Number of acres irrigated	0
Number of homes or people served	1600
Per capita residential water use during the maximum 30-day period (in gpd)	187.5
Extent of past use of water for any other purpose (in gpd)	0

 **List the reasons why use of water was not completed before the permit expires.**

Because RCSD was using both the spring and the river diversions during the time prior to the permit expiring. In 2011, which is the actual maximum diversion year, the spring was not being used for lack of treatment facilities and only the river diversion was being used for the entire system.

 **Estimate the year in which water will be fully used:**

2011

 **Please upload any supporting documentation or data related to use of water under the permit that occurred prior to the permit deadlines.**

Choose File No file selected

Upload

(Uploaded files:)

Delete RCSD Annual Diversion Data_2024 0614 with Ave.pdf (/MT/TakeSurvey/Download? fileName=1063_457953_114667_PetitionforExte__UseOfWaterUpload_1.pdf)

0%

Section C.1 - Spending on Project

Use the following navigation buttons to return to the previous pages:

Section A.1 - Introduction

Section B.1 - Period of Extension

Approximate amount spent on project

(\$):  0

Section C.2 - Permit Development



Describe how due diligence has been exercised during the permit development period. The District has diverted water each year based upon the needs of the customers in the town of Redway. Discontinuance of use of the spring as a water source has significantly effected the need to divert more water under this permit. As the town has grown over the past 30 years, the quantity of water needed has increased. As customers have become aware of the need to conserve water over the past decade, the consumption has remained the same even while additional customers are developed within the town.

Section C.3 - Failure to Comply



Describe why failure to comply with previous time requirements has been occasioned by obstacles which could not reasonably be avoided. Changes in the state laws for treatment of surface water could not have been foreseen by the District. If DDW had not required full surface water treatment of the Unnamed Spring waters, we would likely still be using that source as well as the river.

Section C.4 - Progress



Describe how satisfactory progress will be made if an extension of time is granted. We are only asking for an extension to cover the calendar year 2011 as our maximum beneficial use so that this permit can be licensed with that larger diversion amount of 252.236 acre-ft. All the progress necessary has already happened in the past.

Section C.5 - Water Conservation

Water Conservation - If the permit has a condition requiring implementation of water conservation measures, answer the following questions:

Water Conservation Measures In Effect -

List the water conservation measures that are in effect within the place of use. We have recently installed smart meters that can track water use at any given time of the day. We have drought conservation measures that we implement during any summers with low flows in the river. We do extensive customer education while implementing the conservation measures so that customers know how they can meet the targets for conservation.

Water Conservation Measures Planned -

List the water conservation measures that are proposed within the place of use and provide an estimated timeline the measures will be implemented within.

Provide the annual amount of water that is being conserved or will be conserved using the conservation measures. Only include conserved amounts claimed under this permit. If multiple water rights cover the same place of use as this permit, also describe how much water conservation is being claimed under the other bases of right. It is difficult to put an exact number on exactly how much water is conserved. As you can see from the graph uploaded in this application, the total amount diverted under this permit and the license diverted from the same point has trended downward over the past 30 years. Total water diversions in 1995 (spring + river) was 104.4 MG. In 2011 the total water diversion was only 82.2 MG. In 2022 total water diversion was 62.3 MG. These significant decreases (67% of 2022) could be seen as "conservation", but for our customers conservation is now a way of life.

Section C.6 - Instream Flow Policy

Permits located within the Area Covered by the State Water Board's Policy for Maintaining Instream Flows in Northern California Coastal Streams (Policy) -


If the diversion is within the Policy Area, answer the following questions.

To see if the diversion is within the Policy Area, click here

(https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=20) for a map or here

(https://www.waterboards.ca.gov/waterrights/water_issues/programs/instream_flows/docs/adopted_policy.pdf#page=130) for a list of

streams.

The Policy requires that petitioners conduct a cumulative diversion analysis to evaluate the effects of the petition, if approval of the petitions has the potential to impair instream beneficial uses due to a decreased instream flow.  Yes No

Section D.1 - Review

Use the following navigation buttons to return to the previous pages:

[Section A.1 - Introduction](#)

[Section B.1 - Period of Extension](#)

[Section C.1 - Spending on Project](#)

You can view a summary of your petition before submitting by clicking here (</MT/TakeSurvey/Summary?surveysTakenId=457953&surveyId=1063>). The summary will open in a new tab. To return to this screen, simply close the tab with the petition summary. If you need to make changes to your petition, you may use the navigation buttons at the bottom of this page, the Prev button to return to previous pages. You will not be able to edit your petition after you submit.

Section D.2 - Submission

 I (we) declare under penalty of perjury that the information within this survey is true and correct to the best of my (our) knowledge and belief.


By entering your name on the signature line, you are certifying the above (entering your name qualifies as signing the petition form).

If you need to go back and edit the form, you will need to enter your information on this page and then click on the "Prev" button at the bottom of the page.

I am the:

 Water Right Owner Authorized Agent

Name: 

Date: 

© 2024 - State Water Resources Control Board

Environmental Information Form for Petitions

As Submitted Aug 15, 2024

State Waterboard Environmental Info For Petitions

You completed application 457956 on 08/15/2024 10:45:05

Section A.1 - Introduction of Environmental Information for Petition(s)

GENERAL INFORMATION


This form is required for all petitions, including change petitions, time extension petitions, water right splits, wastewater change petitions and instream flow dedication petitions.

Before the State Water Resources Control Board (State Water Board) can approve a petition, the State Water Board must consider the information contained in an environmental document prepared in compliance with the California Environmental Quality Act (CEQA). This form is not a CEQA document. If a CEQA document has not yet been prepared, a determination must be made of who is responsible for its preparation. As the petitioner, you are responsible for all costs associated with the environmental evaluation and preparation of the required CEQA documents. Please answer the following questions to the best of your ability and submit any studies that have been conducted regarding the environmental evaluation of your project. If you need more space to completely answer the questions, please number and attach additional sheets.

Certification 

I acknowledge that I have read and understand the above information and that I will not be able to complete my petition form unless I have compiled all the required information.

Please enter the form number of the petition to which this environmental information corresponds. You can find this form number on your notice of submittal you received via email when submitting your petition form. The form number will be listed as WRA#####. **Input just the numbers after WRA below.** If you have not yet completed a petition form, please do so first and then return to this form.

 Form Number

If this environmental information form corresponds to multiple petitions forms, please list each additional form number in its own box below.

Form Number 2

Form Number 3

Form Number 4

Form Number 5

Public Record Acknowledgement

The State Water Resources Control Board, Division of Water Rights, (the Water Board) is requesting personal information on this form. This form shall become a public record upon receipt by the Board. The Water Board may post the petition to its internet website and may mail the petition upon request.



I acknowledge that I have read and understand the above information. I also consent to disclosure by the Board of information provided on this form by posting to the Board's internet website, by direct or electronic mailing, or as otherwise required for the Board to act upon the petition. This consent allows the disclosure of personal information pursuant to Civil Code section 1798.24, subdivision (b).

Section A.2 - Description of Changes

Water Right Information:

This form is required for all petitions, including change petitions, time extension petitions, water right splits, wastewater change petitions and instream flow dedication petitions.

In order to fill out the table, press the green "+" symbol in the top right-hand corner. Once information has been entered, the green + symbol on the right side of that row must be clicked to confirm the information. For additional rows, press the green "+" symbol at the end of a row.

At least one of the following water right numbers must be filled out. If this form is related to other water rights, please provide the corresponding water right information in the table below.

Application or Statement IDs should follow this format A##### or S#####.

Water Right Type	Application or Statement ID	Permit Number	License Number
Appropriative License	A11876	7489	3791
Appropriative Permit	A23017	15665	

Is your petition a petition for extension of time?

Yes | No

DESCRIPTION OF PROPOSED CHANGES OR WORK REMAINING TO BE COMPLETED

Provide a description of the proposed changes to your project including, but not limited to:

- Type of construction activity,
- Structures that are existing and that may be built,
- Area to be graded or excavated,
- Increase in water diversion or use,
- Changes in land use,
- Project operational changes, including changes in the timing of diversions or uses, or changes in how the water will be used.

For a petition for extension of time, provide a description of what work has been completed and what remains to be done. Include in your description any of the above elements that will occur during the requested extension period.

Include in your description any of the above elements that will occur during the requested extension period.

(Note: Text box size can be adjusted by clicking on the bottom right corner of the text box and dragging to the desired size.)

For the Extension of Time: All the construction work on the intake has been completed. The permit development period expired December 1, 1995. The maximum diversion under the permit + license was in 2011. The extension of time request is to allow the licensing of the permit to include this historical maximum diversion year. For the Petition to Expand the POU: the majority of the properties proposed for addition to the POU are already being service by RCSD with water diverted from the SF Eel River and have been for decades. The petition is mainly to update the POU to include these properties.

Upload Documents here (optional)

Choose File No file selected

Upload

(Uploaded files:) ----- No files uploaded -----

0%

Section B.1 - Environmental Documents

Has any California public agency prepared an environmental document for your project? Yes No

Section B.2 - Environmental Documents - To Be Prepared

Select the appropriate box:

- The petitioner is a California public agency and will be preparing the environmental document.*
- I expect that the State Water Board will be preparing the environmental document.**
- I expect that a California public agency other than the State Water Board will be preparing the environmental document.*


Explain, if necessary:

RCSD will hire a consultant to prepare the environmental document and RCSD will be lead agency. SWRCB-DWR, as a

responsible agency, will be asked to provide input on the draft CEQA document to verify that it contains all necessary analysis to support the future action by SWRCB-DWR.

*Note: When completed, submit a copy of the final environmental document (including notice of determination) or notice of exemption to the State Water Board, Division of Water Rights. Final action on your petition cannot be taken until these documents are submitted.

**Note: CEQA requires that the State Water Board, as Lead Agency, prepare the environmental document. The information contained in the environmental document must be developed at the petitioner's expense under the direction of the State Water Board, Division of Water Rights.

Upload Documents here (optional) 

No file selected

(Uploaded files:) ----- **No files uploaded** -----

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Section C.1 - Coordination with Regional Water Quality Control Board

Use the following navigation buttons to return to the previous pages:


Petitioners must request consultation with the appropriate Regional Water Quality Control Board (RWQCB) regarding the potential effects of your proposed change on water quality and other instream beneficial uses. (Cal. Code Regs., tit. 23, § 794, (b). ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)))) To determine the appropriate RWQCB office for consultation, see: https://www.waterboards.ca.gov/waterboards_map.html (https://www.waterboards.ca.gov/waterboards_map.html)


For petition for change only: Provide the RWQCB contact information and the date you submitted the request for consultation below:

Person Contacted First Name: Person Contacted Last Name:

Date of Contact: Office: Phone Number:

Permit Type Required for Project (if any): Permit Status (if applicable):

Will your project, during construction or operation, (1) generate waste or wastewater containing sewage, industrial chemicals, metals, or agricultural chemicals, or (2) cause erosion, turbidity or sedimentation?  Yes No

Will a waste discharge permit be required for the project?  Yes No

Section C.2 - Coordination with the California Department of Fish and Wildlife

Those submitting a petition for change must request consultation with the Department of Fish and Wildlife (DFW) regarding the potential effects of your proposed change on fish, wildlife, and plant resources, and their habitats. (Cal. Code Regs., tit. 23, § 794, (b). ([https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/IB9C38FC0D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)))) To determine the DFW appropriate office for consultation, see: <http://www.wildlife.ca.gov/Regions> (<http://www.wildlife.ca.gov/Regions>)

Person Contacted First Name:

Monty

Person Contacted Last Name:

Larson

Date of Contact:

06/14/2024

Office: Water Rights Coordinator, Region

1, Coastal

Phone Number:

(707) 496-2292

Permit Type Required for Project and/or Consultation Status:

1600 Notice with LSAA for diversion of water. No construction or ground disturbing activities are associated with the project.

Describe any concerns identified by CDFW staff, or whether CDFW stated there were no concerns related to this project. If your project has the potential to impact any threatened and endangered species or if there are any other known environmental impacts, also provide the information here.

No concerns have been provided by CDFW staff other than to state that RCSD needs to obtain an LSAA for the ongoing diversion of water from the river.

Upload any related correspondence with CDFW or additional explanation if available.



Choose File

No file selected

Upload

(Uploaded files:)

- Delete Email to M.Lawson for June 2024 RCSD Board meeting on POU.pdf (/MT/TakeSurvey/Download? fileName=1110_457956_114669_Environmentalln__AddInfo_1.pdf)
- Delete Gmail - Fwd_ Petition for Change Submittal.pdf (/MT/TakeSurvey/Download? fileName=1110_457956_114669_Environmentalln__AddInfo_2.pdf)
- Delete Gmail - Fwd_ Petition for extention of time submittal.pdf (/MT/TakeSurvey/Download? fileName=1110_457956_114669_Environmentalln__AddInfo_3.pdf)
- Delete Gmail - RE_ Petition for Change Submittal response.pdf (/MT/TakeSurvey/Download? fileName=1110_457956_114669_Environmentalln__AddInfo_4.pdf)
- Delete Gmail - RE_ Petition for extention of time submittal RESPONSE.pdf (/MT/TakeSurvey/Download? fileName=1110_457956_114669_Environmentalln__AddInfo_5.pdf)

0%

Section C.3 - Local Permits

For **temporary transfers only**, you must submit a copy of the Petition for Transfer and Environmental Information form to the board of supervisors for the county(ies) both for where you currently store or use water and where you propose to transfer the water. (Wat. Code § 1726. (http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=1726&lawCode=WAT))

Person Contacted First Name:

Person Contacted Last Name:

Date of Contact:

Department:

Phone Number:

For **change petitions only**, you should contact your local planning or public works department and provide the information below.

Person Contacted First Name:

Person Contacted Last Name:

Date of Contact:

Department:

Phone Number:

County Zoning Designation:

Are any county permits required for your project?

Yes

No

Section C.4 - Federal and State Permits

Provide information for any additional Federal and/or State agencies that may require permits or other approvals for your project.:


Some Federal/State agencies that may require permits or other approvals are:

- Regional Water Quality Control Board
(https://www.waterboards.ca.gov/about_us/contact_us/rwqcb/)
- Department of Fish and Wildlife
(<https://wildlife.ca.gov/>)
- Department of Water Resources, Division of Safety of Dams
(<https://water.ca.gov/Programs/All-Programs/Division-of-Safety-of-Dams>)
- California Coastal Commission
(<https://www.coastal.ca.gov/>)
- U.S. Army Corps of Engineers
(<https://www.usace.army.mil/>)
- State Reclamation Board
(<https://www.usbr.gov/mp/>)
- Natural Resources Conservation Service
(<https://www.nrcs.usda.gov/wps/portal/nrcs/site/national/home>)
- U.S. Forest Service
(<https://www.fs.usda.gov/>)
- State Water Resources Control Board
(<https://www.waterboards.ca.gov/>)
- Federal Energy Regulatory Commission
(<https://www.ferc.gov/>)
- Bureau of Land Management
(<https://www.blm.gov/california>)

For each agency from which a permit is required, provide the following information:

Agency	Permit Type	Person(s) Contacted	Contact Date	Phone Number	Status
CDFW	LSAA 1600	Monty Larson	04/15/2024	(707) 496-2292	Not Applied
SWRCB-DDW	Update Water Permit	Scott Gilbreath	06/10/2024	(503) 224-4876	Not Applied
					-Select-
					-Select-
					-Select-

If you selected a status of "Other", please explain:

Have you obtained any of the permits listed above?  Yes No None Required

Section C.5 - Construction and Grading Activity


Does the project involve any construction or grading activity that has significantly altered or would significantly alter the bed, bank, or riparian habitat of any stream or lake?

 Yes No

Section C.6 - Environmental Setting

For all petitions other than time extensions, attach a complete set of color photographs, clearly dated and labeled, showing the vegetation that exists at the below-listed four locations.

- Along the stream channel immediately downstream from the proposed point(s) of diversion.
- Along the stream channel immediately upstream from the proposed point(s) of diversion.
- At the proposed point(s) of diversion.
- At the place(s) where the water is to be used.

 Upload Documents here

Choose File No file selected

Upload



(Uploaded files:) Delete Photos of Intake.pdf (/MT/TakeSurvey/Download?fileName=1110_457956_79200_EnvironmentalIn__UploadofPhotosofPODandPOU_1.pdf)

0%

Section C.7 - Maps

For all petitions other than time extensions, attach maps labeled in accordance with the regulations showing all applicable features, both present and proposed, including but not limited to: point of diversion, point of redirection, distribution of storage reservoirs, place of use, and location of instream flow dedication reach. (Cal. Code Regs., tit. 23, §§ 715 et seq. & 794 ([https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I9A273720D45A11DEA95CA4428EC25FA0?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))))

Pursuant to California Code of Regulations, title 23, section 794, petitions for change submitted without maps may not be accepted.

 
Upload Documents here (optional)

 No file selected

(Uploaded files:)

Delete RCSD DWR POU map License 2024 0814.pdf (/MT/TakeSurvey/Download?fileName=1110_457956_79247_Environmentalln__UploadofMaps_1.pdf)

Delete RCSD DwR POU Map Permit 2024 0814.pdf (/MT/TakeSurvey/Download?fileName=1110_457956_79247_Environmentalln__UploadofMaps_1.pdf)

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Section D.1 - Review

Use the following navigation buttons to return to the previous pages:

[Section A.1 - Introduction](#)

[Section B.1 - Environmental Documents](#)

[Section C.1 - Coordination with RWQCB](#)

You can view a summary of your form before submitting by clicking here (/MT/TakeSurvey/Summary?surveysTakenId=457956&surveyId=1110). The summary will open in a new tab. To return to this screen, simply close the tab with the summary. If you need to make changes to your form, you may use the navigation buttons at the top of this page, or the Prev button below to navigate to previous pages. You will not be able to edit your form after you submit.

Section D.2 - Certification

 I (we) declare under penalty of perjury that the information within this survey is true and correct to the best of my (our) knowledge and belief.


By entering your name on the signature line, you are certifying the above (entering your name qualifies as signing the petition form).

If you need to go back and edit the form, you will need to enter your information on this page and then click on the "Prev" button at the bottom of the page.

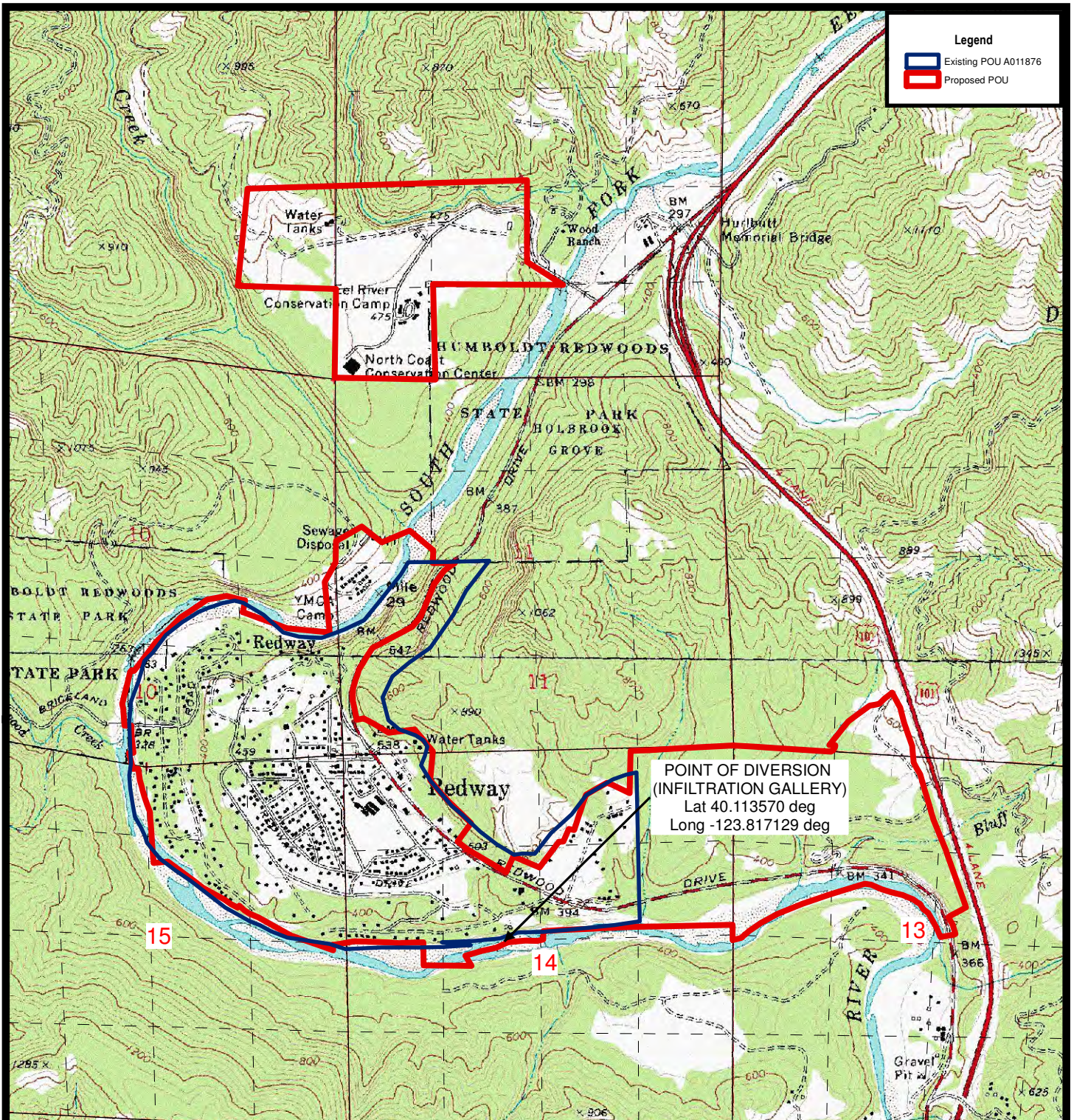
I am the:

 Water Right Owner Authorized Agent

Signature: 

Date: 

Attachments Submitted with Petitions and Forms



Legend

- Existing POU A011876
- Proposed POU

**POINT OF DIVERSION
(INFILTRATION GALLERY)**
 Lat 40.113570 deg
 Long -123.817129 deg

OWNER REDWAY COMMUNITY SERVICES DISTRICT

SOURCE SOUTH FORK EEL RIVER

POINT OF DIVERSION

WITHIN NE 1/4 OF SW 1/4 OF PROJECTED

SECTION 14, T4S, R3E, HB&M

COUNTY OF HUMBOLDT

U.S.G.S. QUAD: **GARBERVILLE** DATE: **2016** SCALE: **1:24,000**

STATE OF CALIFORNIA
 CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS

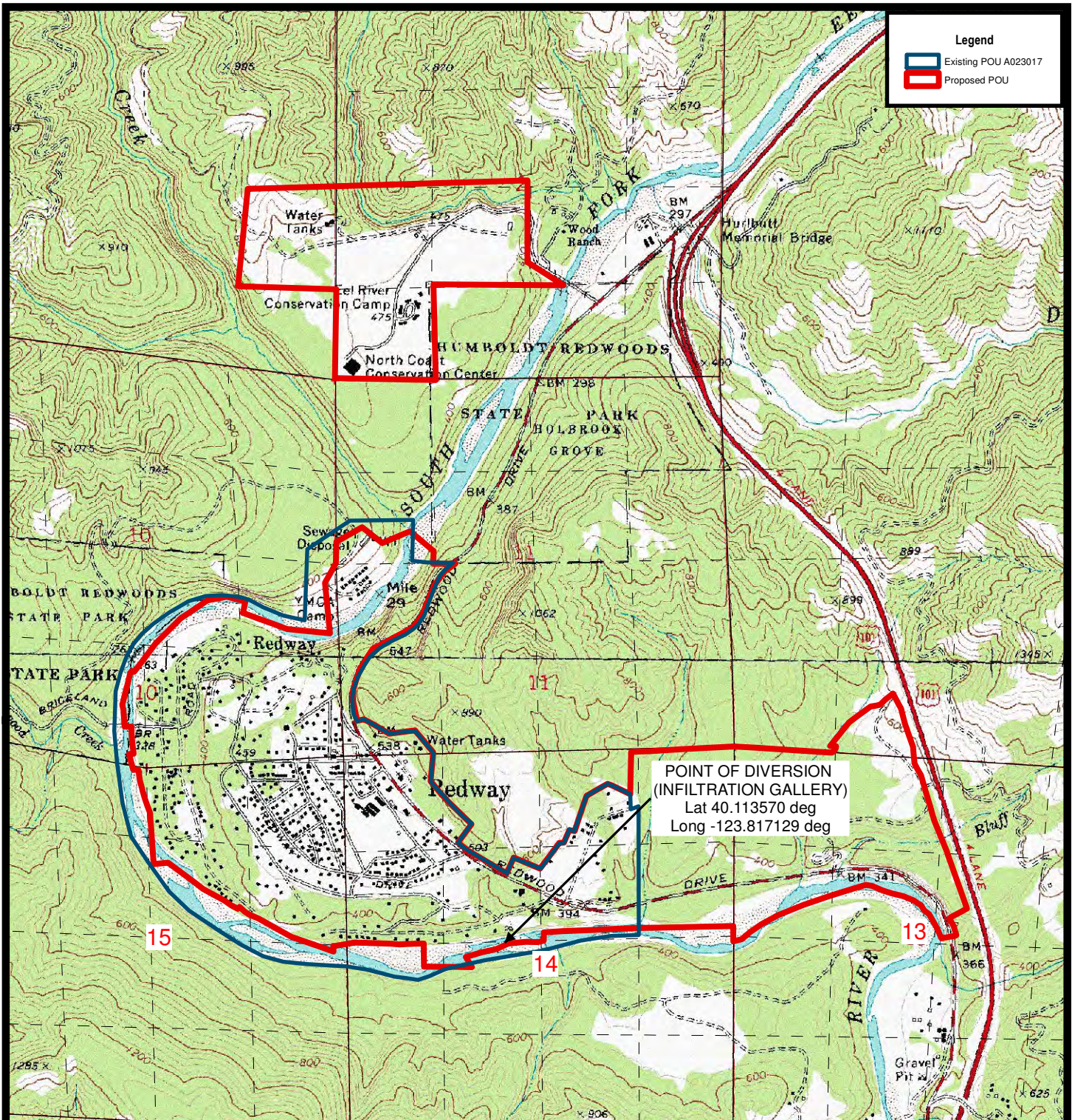
APPLICATION NO. **011876**

PERMIT NO. **07489**

LICENSE NO. **3791**

DATE: 08-01-2024	DRAWN: JENNIE SHORT	CHECKED:
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Legend

- Existing POU A023017
- Proposed POU

**POINT OF DIVERSION
(INFILTRATION GALLERY)**
 Lat 40.113570 deg
 Long -123.817129 deg



OWNER REDWAY COMMUNITY SERVICES DISTRICT

SOURCE SOUTH FORK EEL RIVER

POINT OF DIVERSION

WITHIN NE 1/4 OF SW 1/4 OF PROJECTED

SECTION 14, T4S, R3E, HB&M

COUNTY OF HUMBOLDT

U.S.G.S. QUAD: **GARBERVILLE** DATE: **2016** SCALE: **1:24,000**

STATE OF CALIFORNIA
 CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY

STATE WATER RESOURCES CONTROL BOARD
DIVISION OF WATER RIGHTS

APPLICATION NO. **023017**

PERMIT NO. **015665**

LICENSE NO. **.**

DATE: 08-01-2024	DRAWN: JENNIE SHORT	CHECKED:
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RECORD OF SURVEY

FOR THE
REDWAY COMMUNITY SERVICES DISTRICT
 SECTION 14 & 15, T4S, R3E, HUMBOLDT MERIDIAN
 IN THE UNINCORPORATED AREA OF THE
 COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
 FEBRUARY 2012 SCALE: 1"=200'



SURVEYOR'S STATEMENT:

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION IN CONFORMANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYOR'S ACT AT THE REQUEST OF THE REDWAY COMMUNITY SERVICES DISTRICT IN JANUARY OF 2011.



Philip A. Gutierrez Jr. 9/2/14
 PHILIP A. GUTIERREZ JR. DATED
 L.S. No. 7245

COUNTY SURVEYOR'S STATEMENT:

THIS MAP HAS BEEN EXAMINED IN ACCORDANCE WITH SECTION 8766 OF THE PROFESSIONAL LAND SURVEYOR'S ACT THIS 22ND DAY OF SEPTEMBER, 2014.

DAVID J. RYAN
 COUNTY SURVEYOR

David J. Ryan
 L.S. No. 6212

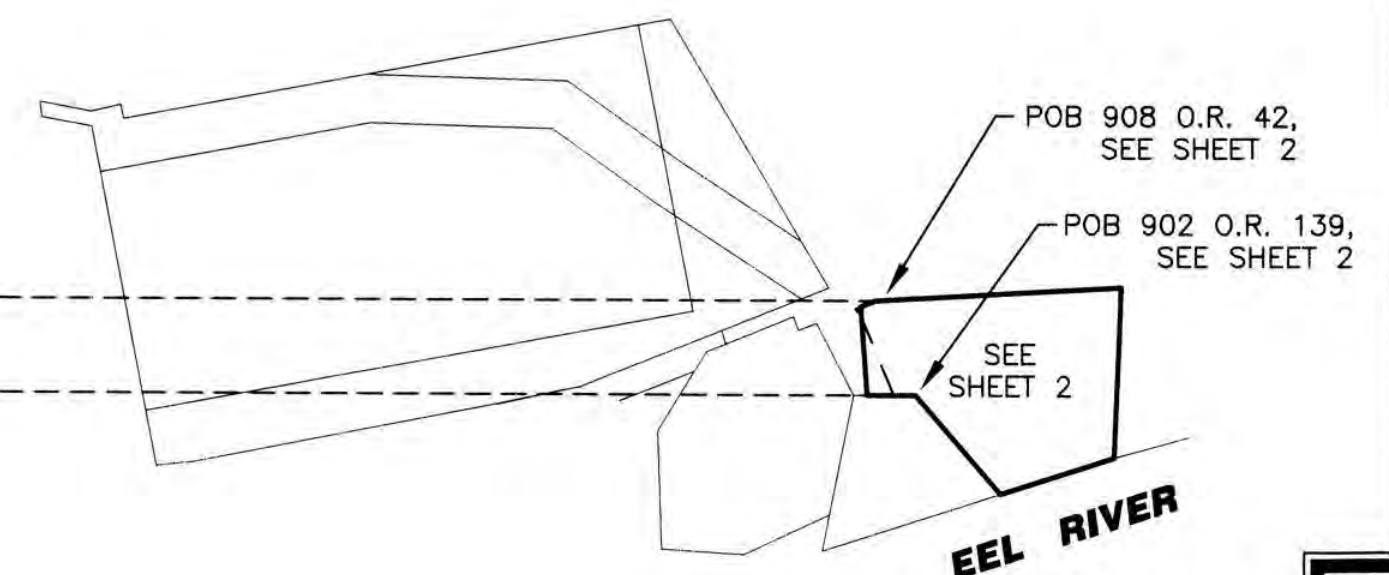


RECORDER'S STATEMENT:

FILED THIS 23RD DAY OF Sept, 2014, AT 1:02 PM. IN BOOK 71 OF SURVEYS AT PAGES 56-57, AT THE REQUEST OF GUTIERREZ LAND SURVEYING

CAROLYN CRNIC
 COUNTY RECORDER

Margaret Morris
 DEPUTY
 \$ 16.00
 FEE



SHEET 1 OF 2

SURVEY NOTES:

- THIS MAP WAS PREPARED TO SHOW THE LOCATION OF MONUMENTS SET TO REFLECT ADJUSTED LOT LINES BETWEEN 908 O.R. 42 AND 2008-28365-5, PARCEL FIVE, PER A BOUNDARY CORRECTION TO BE RECORDED IN THE OFFICIAL RECORDS OF HUMBOLDT COUNTY.
- HELD THE FOUND IRON PIPES SET ON 24 SURVEYS 36-37 TO CALCULATE LOT LINES FOR 2001-1315-2 AND 2010-13213-2 SHOWN HEREON.
- THE REDWAY COMMUNITY SERVICES DISTRICT PARCEL (908 O.R. 42) IS AN EXCEPTION FROM THE INTERIOR OF THE SCHAAFSMA PARCEL (2008-28365-5, SECOND EXCEPTION THEREIN). SINCE THE R.C.S.D. PARCEL DOES NOT CONTACT OR INTERSECT THE EXTERIOR BOUNDARY OF THE SCHAAFSMA PARCEL, A BOUNDARY SURVEY OF THAT PARCEL WAS NOT CONDUCTED AND IS NOT SHOWN ON THIS MAP.

MONUMENT NOTES:

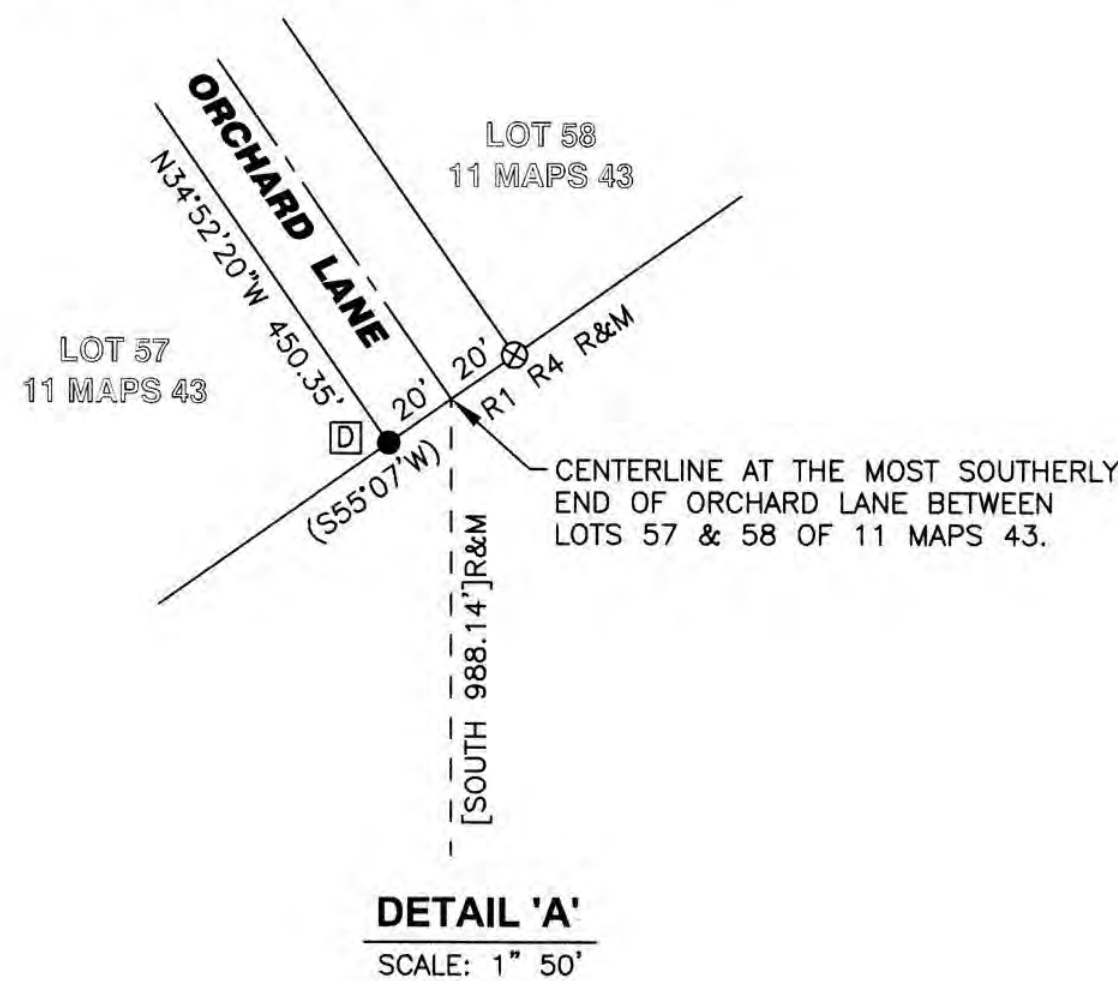
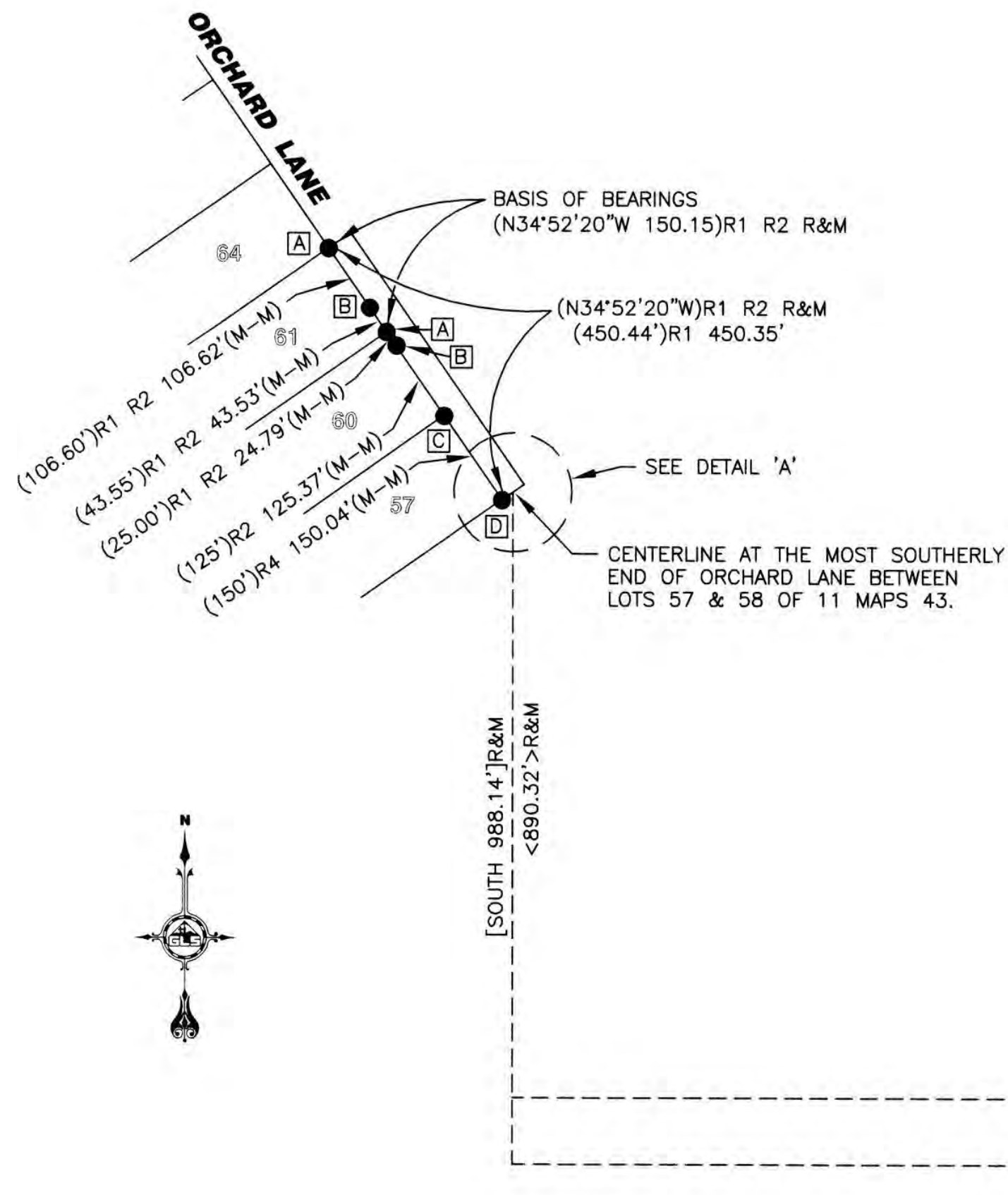
- [A] FD 1" I.P. WITH PLASTIC CAP STAMPED LS 5963 PER 50 R/S 103.
- [B] FD 1" I.P. WITH PLASTIC CAP STAMPED LS 5963 PER 51 R/S 113.
- [C] FD 3/4" I.P. NO TAG AT FENCE TEE, NO REFERENCE FOUND.
- [D] FD 3/4" I.P. WITH WOOD PLUG, NO TAG AT FENCELINE. ACCEPTED AS EAST CORNER OF LOT 57 OF 11 MAPS 43 AS SHOWN ON 24 R/S 36-37 & 2 PARCEL MAP 13.
- [E] FD. 1" I.P. WITH ILLEGIBLE PLASTIC CAP. ACCEPTED AS PIPE SET ON 24 SURVEYS 36-37
- [F] FD. 1" I.P. WITH UNREADABLE PLASTIC CAP LYING ON ITS SIDE. ACCEPTED AS PIPE SET ON 22 R/S 135-136. UNABLE TO EXPOSE ENTIRE PIPE. EXPOSED END OF PIPE LIES N23°27'W 2.0' FROM LOCATION SHOWN, AS ESTABLISHED HOLDING DATA SHOWN HEREON FROM MONUMENT FOUND AT [E]. SEARCHED FOR 1/2" IRON PIPE SET ON R3, NOT FOUND.

BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON MONUMENTS FOUND WITHIN ORCHARD LANE AS SHOWN ON THE RECORD OF SURVEY FOR ROBERT DEDEKAM FILED MARCH 28, 1990 IN BOOK 50 OF SURVEYS, PAGE 103, HUMBOLDT COUNTY RECORDS.

LEGEND:

- SET 1" IRON PIPE WITH PLASTIC CAP STAMPED "LS 7245"
- SET RAILROAD SPIKE WITH PUNCH MARK STAMPED "LS 7245"
- FOUND MONUMENT AS NOTED
- ⊗ SEARCHED FOR IRON PIPE SHOWN ON 22 SURVEYS 135-136, NOT FOUND
- R&M RECORD AND MEASURED
- (M-M) MONUMENT TO MONUMENT BEARING AND/OR DISTANCE
- R/S RECORD OF SURVEY
- () RECORD INFORMATION AS NOTED
- [] RECORD INFORMATION PER 902 O.R. 139.
- < > RECORD INFORMATION PER 908 O.R. 42.
- R1 RECORD INFORMATION PER 50 SURVEYS 103.
- R2 RECORD INFORMATION PER 51 SURVEYS 113.
- R3 RECORD INFORMATION PER 35 SURVEYS 29
- R4 RECORD INFORMATION PER PER 11 MAPS 43
- R5 RECORD INFORMATION PER PER 24 SURVEYS 36-37.
- R6 RECORD INFORMATION PER PER 22 SURVEYS 135-136
- R7 RECORD INFORMATION PER PER 2002-13062-5
- R8 RECORD INFORMATION PER PER 2008-28365-5
- R9 RECORD INFORMATION PER PER 2001-1315-2



BASIS OF BEARINGS:

THE BEARINGS SHOWN HEREON ARE BASED ON MONUMENTS FOUND WITHIN ORCHARD LANE AS SHOWN ON THE RECORD OF SURVEY FOR ROBERT DEDEKAM FILED MARCH 28, 1990 IN BOOK 50 OF SURVEYS, PAGE 103, HUMBOLDT COUNTY RECORDS.

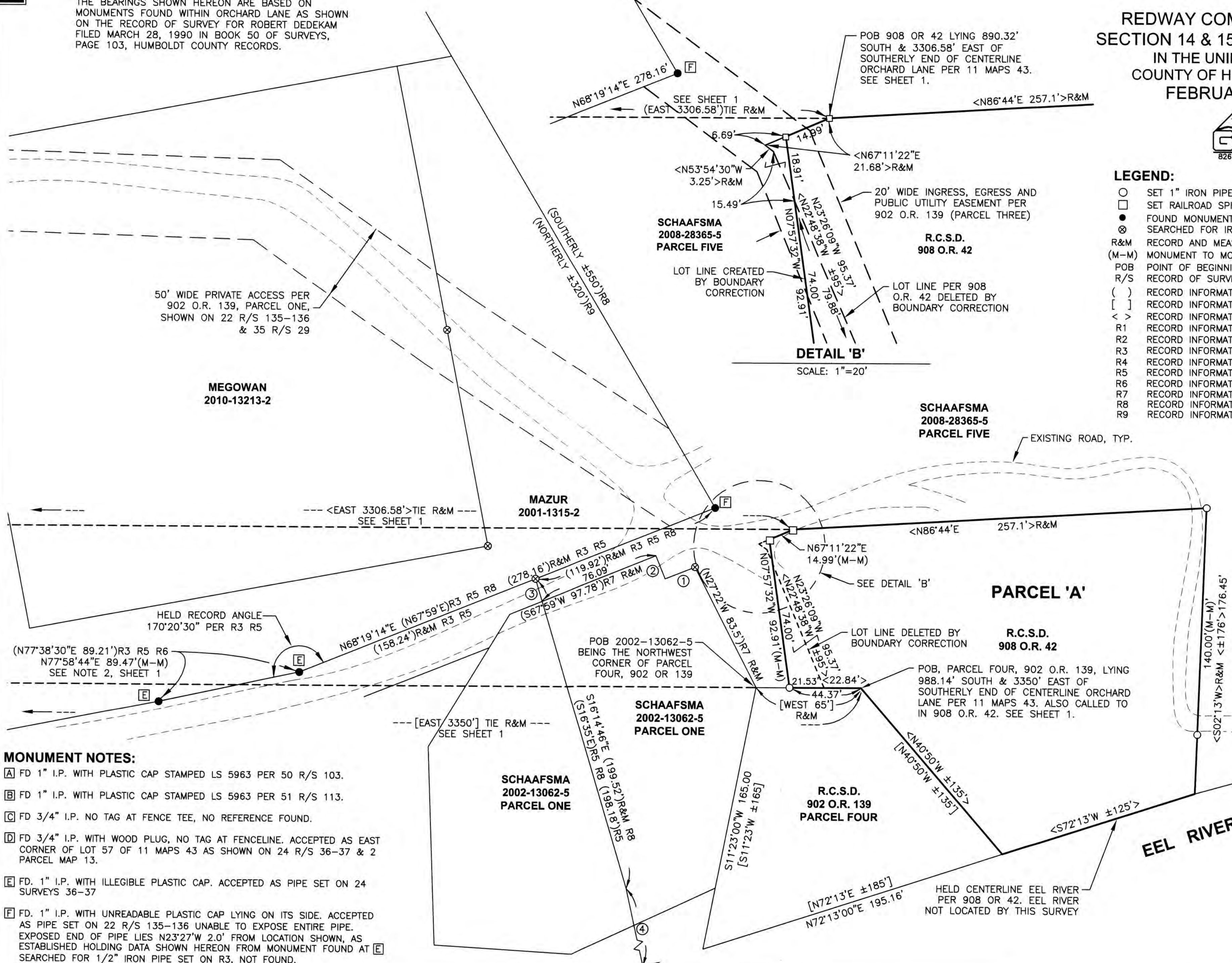
RECORD OF SURVEY

FOR THE
REDWAY COMMUNITY SERVICES DISTRICT
 SECTION 14 & 15, T4S, R3E, HUMBOLDT MERIDIAN
 IN THE UNINCORPORATED AREA OF THE
 COUNTY OF HUMBOLDT, STATE OF CALIFORNIA
 FEBRUARY 2012 SCALE: 1"=40'



LEGEND:

- SET 1" IRON PIPE WITH PLASTIC CAP STAMPED "LS 7245".
- SET RAILROAD SPIKE WITH PUNCH MARK STAMPED "LS 7245"
- FOUND MONUMENT AS NOTED
- ⊗ SEARCHED FOR IRON PIPE SHOWN ON 22 SURVEYS 135-136, NOT FOUND
- R&M RECORD AND MEASURED
- (M-M) MONUMENT TO MONUMENT BEARING AND/OR DISTANCE
- POB POINT OF BEGINNING
- R/S RECORD OF SURVEY
- () RECORD INFORMATION AS NOTED
- [] RECORD INFORMATION PER 902 O.R. 139.
- < > RECORD INFORMATION PER 908 O.R. 42.
- R1 RECORD INFORMATION PER 50 SURVEYS 103.
- R2 RECORD INFORMATION PER 51 SURVEYS 113.
- R3 RECORD INFORMATION PER 35 SURVEYS 29
- R4 RECORD INFORMATION PER PER 11 MAPS 43
- R5 RECORD INFORMATION PER PER 24 SURVEYS 36-37.
- R6 RECORD INFORMATION PER PER 22 SURVEYS 135-136
- R7 RECORD INFORMATION PER PER 2002-13062-5
- R8 RECORD INFORMATION PER PER 2008-28365-5
- R9 RECORD INFORMATION PER 2001-1315-2



MONUMENT NOTES:

- [A] FD 1" I.P. WITH PLASTIC CAP STAMPED LS 5963 PER 50 R/S 103.
- [B] FD 1" I.P. WITH PLASTIC CAP STAMPED LS 5963 PER 51 R/S 113.
- [C] FD 3/4" I.P. NO TAG AT FENCE TEE, NO REFERENCE FOUND.
- [D] FD 3/4" I.P. WITH WOOD PLUG, NO TAG AT FENCELINE. ACCEPTED AS EAST CORNER OF LOT 57 OF 11 MAPS 43 AS SHOWN ON 24 R/S 36-37 & 2 PARCEL MAP 13.
- [E] FD. 1" I.P. WITH ILLEGIBLE PLASTIC CAP. ACCEPTED AS PIPE SET ON 24 SURVEYS 36-37
- [F] FD. 1" I.P. WITH UNREADABLE PLASTIC CAP LYING ON ITS SIDE. ACCEPTED AS PIPE SET ON 22 R/S 135-136 UNABLE TO EXPOSE ENTIRE PIPE. EXPOSED END OF PIPE LIES N23°27'W 2.0' FROM LOCATION SHOWN, AS ESTABLISHED HOLDING DATA SHOWN HEREON FROM MONUMENT FOUND AT [E] SEARCHED FOR 1/2" IRON PIPE SET ON R3, NOT FOUND.

LINE TABLE		
#	BEARING	DISTANCE
①	(S68°29'W)R&M R7	(20.00')R&M R7
②	(N22°01'W)R&M R7	(15.37')R&M R7
③	N16°14'46"W (N16°35'W)R5 R8	14.55' (18.18')R5
④	S12°19'46"E (S12°40'E)R5 R8	(±300')R&M R5 R8

17655

RECORDED AT REQUEST OF
HUMBOLDT LAND TITLE CO.

VOL 902 OFFICIAL RECORDS PG 139

Oct 31 2 52 PM 1966

HUMBOLDT COUNTY RECORDS
EMMA COX ALCALA, RECORDER

Edna G. Jennings DEPUTY
FEE \$ none
(4)

RECORDED AT THE REQUEST OF:
HUMBOLDT LAND TITLE COMPANY

AFTER RECORDING MAIL TO
REDWAY COMMUNITY SERVICES DIST.
% JOE MC CLAREN, Attorney
811 Seventh Street
EUREKA, California



HUMBOLDT
Land TITLE Co.

ORDER NO 36318

Grant Deed

Affix IRS \$ None

By this instrument dated October 4, 1966, for a valuable consideration,

FRANK H. McKEE and MARY E. McKEE, husband and wife,

hereby GRANT(S) to

REDWAY COMMUNITY SERVICES DISTRICT

the following described real property in the State of California, County of Humboldt:

All that real property more particularly described on the
attached Schedule A, which is incorporation herein by
reference.

STATE OF CALIFORNIA }
COUNTY OF Humboldt } ss.

On October 18, 1966 before me,
the undersigned, a Notary Public in and for said County
and State, personally appeared

Frank H. McKee and
Mary E. McKee

Frank H. McKee
Mary E. McKee

known to me to be the personS whose name are
subscribed to the within instrument, and acknowledged to
me that they executed the same.

WITNESS my hand and Official seal

(Seal) *Gerald R. Harland*
Notary Public in and for said County and State.



OFFICIAL SEAL
GERALD R. HARLAND
NOTARY PUBLIC - CALIFORNIA
PRINCIPAL OFFICE IN
HUMBOLDT COUNTY

Form 50-1

SCHEDULE "A"

17655
1

Those portions of the Southeast Quarter of the Northwest Quarter of Section 14, Township 4 South, Range 3 East, Humboldt Meridian, described as follows:

PARCEL ONE: A non-exclusive right of way for ingress, egress, underground pipe line, public utility and incidental purposes over a strip of land 50 feet wide, the center line of which is described as follows:

BEGINNING on the West line of Parcel One as described in the Deed from Frank H. McKee and wife, to Dale I. Barnes and wife, recorded April 15, 1965, under Recorder's Serial No. 5712, in Book 832, Page 406 of Official Records, in the office of the County Recorder of said County, at a point South 11 degrees 20 minutes East, 25 feet from the Northwest corner thereof;

thence South 79 degrees 11 minutes 30 seconds West, 290 feet to the Westerly line of the land conveyed to Frank H. McKee and wife, by Deed recorded August 24, 1956, under Recorder's Serial No. 13727, in the office of the County Recorder of said County, said point being the true point of beginning;

thence North 79 degrees 11 minutes 30 seconds East, 290 feet to said West line of the Dale I. Barnes parcel above mentioned;

thence South 88 degrees 40 minutes 30 seconds East, 198.96 feet;

thence South 54 degrees 55 minutes East 337.87 feet to the Southeast corner of the land conveyed to Frank H. McKee and wife, by Deed recorded August 24, 1956, in Book 407, Page 296 of Official Records, under Recorder's Serial No. 13727, in the office of the County Recorder of said County.

The Northerly and Southerly lines of said right of way terminate at the exterior boundary line of said land conveyed to Frank H. McKee and wife above mentioned.

Access

PARCEL TWO: A non-exclusive right of way for ingress, egress, public utility, underground pipe line and incidental purposes over the following described property:

BEGINNING at a point located 460.66 feet South and 52.9 feet East of the Southeast corner of Lot 4 in Block "L" of Redway Summer Homes Subdivision No. 2 as per Map recorded in Book 11, Page 85, of Maps, in the office of the County Recorder of said County;

thence North 13 degrees 40 minutes West, 15 feet;

thence South 76 degrees 20 minutes West, 31.34 feet;

thence North 79 degrees 51 minutes 30 seconds West, 53.98 feet to the Easterly line of the County Road;

thence South 6 degrees 38 minutes East along said East line, 15.67 feet;

thence South 79 degrees 51 minutes 30 seconds East, 52.62 feet;

thence Northeasterly in a direct line to the point of beginning.

Access to RWI

PARCEL THREE: A non-exclusive right of way for ingress, egress, public utility, underground pipe line and incidental purposes over a strip of land 20 feet in width, the center line of which is described as follows: *u*

17655
1

SCHEDULE "A"
(Continued)

BEGINNING at the Southeast corner of the land conveyed to Frank H. McKee and wife, by Deed recorded August 24, 1956 in Book 407, Page 296 of Official Records, in the office of the County Recorder of said County, said point being 629.27 feet South and 788.74 feet East of the Southeast corner of Lot 4 in Block L of Redway Summer Homes Subdivision No. 2 as per Map recorded in Book 11, Page 85 of Maps, in the office of the County Recorder of said County;

thence South 53 degrees 54 minutes 30 seconds East, 41.74 feet;
thence South 22 degrees 48 minutes 38 seconds East, 99.49 feet to a point that is 12 feet West from a point located 988.14 feet South and 3350 feet East of the center line at the most Southerly end of Orchard Lane, lying between Lots 57 and 58 of Redway Subdivision No. 1, as per Map recorded in Book 11, Page 43 of Maps, in the office of the County Recorder of said County.

The Northerly end of the East and West lines of said right of way terminate at the exterior boundary lines of the land conveyed to Frank H. McKee and wife, above mentioned, and the Southerly end of the East and West lines of said right of way terminate on a line due West of a point that is 988.14 feet South and 3350 feet East of the center line at the most Southerly end of Orchard Lane above mentioned. *u*

RWI Parcel

PARCEL FOUR: All that real property in the County of Humboldt, State of California, described as follows:

BEGINNING at a point located 988.14 feet South and 3350 feet East from the center line at the most southerly end of Orchard Lane between Lots 57 and 58 of Redway Subdivision No. 1, as recorded in Book 11 of Maps, page 43, Humboldt County Records;

thence West 65 feet;

thence South 11 degrees 23 minutes West 165 feet more or less to the center line of the South Fork of the Eel River;

thence up stream along said center line of the South Fork of the Eel River North 72 degrees 13 minutes East 185 feet more or less to a point which bears South 40 degrees 50 minutes East from the point of beginning;

thence North 40 degrees 50 minutes West 135 feet more or less to the point of beginning.

17655

ACCEPTANCE

This is to certify that the interest in the property conveyed by this instrument from FRANK H. MC KEE and MARY E. MC KEE, husband and wife to REDWAY COMMUNITY SERVICES DISTRICT, a political corporation is hereby accepted by the order of the Board of Directors on October 25, 1966 and the grantee consents to recordation thereof by its duly authorized officer.

REDWAY COMMUNITY SERVICES DISTRICT

BY Otto Heinrich

Return
Redway Comm. Serv. District
PO Box 588
Redway CA 95560

21503 *Redway Comm. Serv. Dist*

RECORDED AT THE JUSTICE
1626 767

OCT 31 10 24 AM 1980

HUMBOLDT COUNTY RECORDS
GRACE J. ...

DEPUTY
FEE \$ *none*
QUITCLAIM DEED

THE COUNTY OF HUMBOLDT, a political subdivision of the State of California, does hereby release, remise and quitclaim unto REDWAY COMMUNITY SERVICES DISTRICT, successors to and assigns of Redway Water Company, all right, title and interest in and to that certain real property in the County of Humboldt, State of California, described as:

That parcel in Section 14 of Township 4 South, Range 3 East of Humboldt Meridian described as follows:

Beginning at a point located 1120.13 feet south and 3310.86 feet east of the middle point of the southerly end of the 40 foot road running between Lots 57 and 58 of Redway Summer Homes Subdivision No. 1 according to map thereof on file in the Humboldt County records; running thence from said point of beginning south 30 degrees east 346.41 feet more or less to the center line of the south fork of Eel River, thence down stream along said center line west 371.44 feet, thence leaving said center line and running shoreward north 30 degrees east 346.41 feet, thence east 25 feet to the point of beginning.

Also the right to construct, use and maintain a roadway 20 feet wide over the best practical route leading northerly from the north boundary of the above described parcel to connect with the existing county road.

Executed this 4th day of March, 1969.

COUNTY OF HUMBOLDT

By *Fred J. Moore, Jr.*
Chairman of the Board of Supervisors
of the County of Humboldt, State of
California.

(SEAL)

ATTEST:

FRED J. MOORE, JR.

County Clerk and ex officio Clerk of
the Board of Supervisors of the County
of Humboldt, State of California.

By *Delora Sue Whipp*
Deputy Clerk

*This document is
not to be recorded
without fee (Government code 6103)
May Ann Rice, Chairman R.E.S.D.*

STATE OF CALIFORNIA)
) ss
COUNTY OF HUMBOLDT)

On this 4th day of March, 19 69, before me FRED J. MOORE, Jr.,
County Clerk in and for said County of Humboldt, State of California, personally appeared _____
ELWYN L. LINDLEY, known to me to be the Chair-
man of the Board of Supervisors of the County of Humboldt, State of California, who executed the
foregoing instrument on behalf of the COUNTY OF HUMBOLDT therein named, and acknowledged
to me that such COUNTY OF HUMBOLDT executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal the day
and year hereinabove written.

FRED J. MOORE, Jr., County Clerk
in and for the County of Humboldt,
State of California.

By [Signature]
Deputy

When Recorded Mail To:
Redway Community Services District
P.O. Box 40
Redway, CA 95560

81309

1993-8036-3

RECORDED - OFFICIAL RECORDS
HUMBOLDT COUNTY, CALIFORNIA
CAROLYN CRNICH, RECORDER

Recorded by Humboldt Land Title Company

Clerk: KS Total: EXEMPT
Mar 24, 1993 at 11:07

GRANT OF EASEMENT

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, COOMBS TREE FARMS, INC., a California Corporation, herein called "Grantor", hereby Grants to REDWAY COMMUNITY SERVICES DISTRICT, a public agency in the State of California, herein called "Grantee", an easement described as follows.

The easement granted herein is an easement and right-of-way EIGHTY (80) feet in width including the right to lay, construct, reconstruct, install, replace, operate, repair, remove, alter, inspect and maintain pipes, pipelines, facilities and appurtenances for water collection, together with the right of ingress and egress thereto over those portions of the lands of the Grantor which lie in the bed of the South Fork of the Eel River, upstream of this easement, and such other rights and benefits necessary and convenient to GRANTEE'S full use and enjoyment of the rights granted by this document. The property in which this easement is granted is described as follows:

SEE EXHIBIT "A" ATTACHED HERETO AND INCORPORATED HEREIN BY THIS REFERENCE.

GRANTOR reserves the right to use the property for purposes which will not interfere with or obstruct GRANTEE'S full use and enjoyment of the easement and rights granted herein; provided, however, that GRANTOR shall not erect, install, or construct any building or other structure, or drill or operate any well, or place any foundation, or construct any reservoir or other obstruction on or over the described strip of land, or diminish or add to the ground cover over said facilities or utilize said property in any way that would result in damages to GRANTEE'S facilities.

Dated 2/24/93

Coombs Tree Farms, Inc.

by *Rogan Coombs*
Rogan Coombs, President

and *Richard Muñoz*
Richard Muñoz, Secretary
ASSISTANT

THIS INSTRUMENT IS DELIVERED TO THE RECORDER'S OFFICE AS AN ACCOMMODATION, BY HUMBOLDT LAND TITLE COMPANY, FOR PHYSICAL CONVENIENCE ONLY. IT HAS NOT BEEN EXAMINED AS TO ITS VALIDITY, EXECUTION OR ITS EFFECT UPON TITLE, IF ANY.

①

State of California
County of Humboldt

On February 24, 1993 before me, Cindy M. Arney, a notary public in and for said State personally appeared Rogan Coombs and Richard Munoz, personally known to me (~~as appears to me on the basis of some of the foregoing evidence~~) to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same in their authorized capacity and that by their signatures on the instrument the persons, or the entity upon behalf of which the persons acted, executed the instrument.

Witness my hand and official seal.

Cindy M. Arney

(Seal)



1993-8036-3

②

EXHIBIT "A"

DESCRIPTION OF EASEMENT FOR R.C.S.D. WATER COLLECTION SYSTEM
OVER A PORTION OF A.P. 222-151-01(COOMBS)

That real property situated in the County of Humboldt, State of California, and located in the southwest quarter of Section 14, Township 4 South, Range 3 East, Humboldt Meridian described as follows:

That portion of the following described parcel that lies within the parcel of land conveyed to Coombs Tree Farms, Inc. by deed recorded March 9, 1982, in Book 1666, page 373, Humboldt County Official Records;

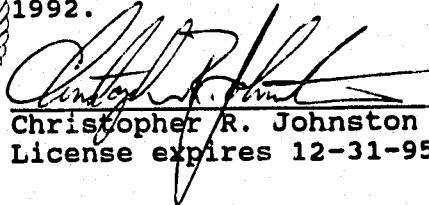
a strip of land 80 feet wide, the centerline of which is described as follows:

Beginning at the 1/2 inch iron pipe set by LS 2786 as shown on the Record of Survey for John W. Judy filed in Book 24 of Surveys, page 36, Humboldt County Records, said pipe being shown at the southerly terminus of the course "N 1°57'42" W 92.60 feet" on said survey, thence North 88 degrees 00 minutes 25 seconds East, 225.3 feet, to the center of the Redway Community Water District's water intake wet-well, and the TRUE POINT OF BEGINNING of this description;

thence South 21 degrees 30 minutes West, 63.00 feet;
thence South 01 degrees 00 minutes East, 220.00 feet.



This description was prepared by me or under my direction at the request of Redway Community Services District on November 16, 1992.


Christopher R. Johnston LS 6621
License expires 12-31-95

CRJ:jks
JN:910139.21

1993-8036-3

State Water Resources Control Board
DIVISION OF WATER RIGHTS

P.O. BOX 2000 SACRAMENTO, CA 95612-2000
901 P ST. SACRAMENTO, CA
(916) 324-5626

STATE WATER RESOURCES CONTROL BOARD

REPORT OF LICENSEE FOR

1989, 1990, 1991

1992 JAN 13 PM 3 43

OWNER OF RECORD:

REDWAY COMMUNITY SERVICE DISTRICT
P O BOX 40
REDWAY, CA 95560

DIV. OF WATER RIGHTS
SACRAMENTO

APPLICATION: A011876

LICENSE: 003791

TELEPHONE NUMBER:
(707) 923-3101

IF OWNER'S NAME/ADDRESS/PHONE NO. IS WRONG OR MISSING, PLEASE CORRECT.

SOURCE:

COUNTY:

SOUTH FORK EEL RIVER

HUMBOLDT

PURPOSE:

DIVERSION/STORAGE SEASON:

ACRES/HP:

DOMESTIC

JAN 01 TO DEC 31

.0 AC

AMOUNT: 0.223 CFS

0.0 AC-FT

THIS REPORT IS REQUIRED BY THE TERMS AND CONDITIONS OF YOUR LICENSE

IMPORTANT! EVERY license is subject to the conditions therein. I have currently reviewed my license: YES [X]. NO []. I am complying with the conditions of my license: YES [X] NO []. Identify any noncompliance by license term number under "Remarks" on reverse side. This report is important in providing the record of use needed in maintaining your water right. It should be filled out carefully and returned promptly to the above-listed address.

THE PROJECT HAS BEEN ABANDONED, AND I REQUEST REVOCATION OF THE LICENSE: YES [] NO [X]

COMPLETE FOR DIRECT DIVERSION PROJECTS

- Have you used the full licensed amount of water each year? YES [X] NO [].
- State the quantity of water used each month in gallons or acre-feet (if not known, check months water was used).

	Jan.	Feb.	Mar.	Apr.	May	June	July 8-15 th	Aug.	Sept.	Oct.	Nov.	Dec.	Total Annual
1989	5.0	4.6	5.3	5.5	6.5	8.3	9.3	9.0	6.5	5.0	4.2	4.0	73.2
1990	4.4	3.4	3.0	4.3	5.3	6.0	8.8	8.2	5.8	4.8	3.6	4.9	62.5
1991	4.4	3.7	3.8	5.2	4.5	6.8	8.6	7.7	6.1	5.7	4.3	4.0	64.8

COMPLETE FOR STORAGE PROJECTS

	1989	1990	1991
3. Did your reservoir spill this year?	NO	NO	NO
4. If not, how many feet below spillway vertically was the water level at maximum storage?	2'	2'	2'
5. Have you emptied the reservoir?	NO	NO	NO
6. How many feet below spillway vertically was it drawn down at end of season?	12'	14'	12'

USE (COMPLETE FOR ALL PROJECTS)

	1989	1990	1991
7. Acreage irrigated	N/A	N/A	N/A
Crops grown			
8. Stockwatering — number of stock	N/A	N/A	N/A
kind of stock			
9. Domestic — number of persons	1600	1600	1600
garden area, etc.			
10. Recreational — nature of use	N/A	N/A	N/A
11. Industrial — nature of use			
12. Municipal — approximate population	NO	NO	NO
13. Power generation — K.W.	NO	NO	NO
14. Other			

- If no water was used in one or more years, briefly state the reason on the reverse side under "Remarks".
- If either the location of the point of diversion or place of use has been changed and the permission of this Board has not yet been obtained, please describe nature of change on the reverse side under "Remarks".

NOTE: The following questions relate to the Board's continuing responsibility to insure that appropriated water is best developed, conserved, and utilized in the public interest as required by the Water Code. Please answer those questions which are applicable to your project.

CONSERVATION OF WATER (WATER PURVEYORS)

- 17. What measures are you using or planning to reduce water losses in conveyance systems? (1) Seepage or leak detection program [X]; (2) Lining canals []; (3) Phreatophyte and aquatic vegetation control []; (4) Other (describe in "Remarks") [].
18. What measures are used to encourage consumers to conserve water in agricultural use? (1) Program to encourage more efficient irrigation systems (sprinkler, drip, etc.) where applicable [X]; (2) Return flow systems on individual farms []; (3) Return flow system areawide []; (4) Water pricing to encourage reduced use []; (5) Charges for drainage of irrigated lands []; (6) Other (describe in "Remarks") [].
19. What measures are used to encourage municipal and industrial consumers to conserve water? (1) Regulations to control wasteful use []; (2) Public education program on water conservation [X]; (3) Pricing to encourage reduced use []; (4) Assistance to industry in design of recycle systems []; (5) Other (describe in "Remarks") [].
20. What records are maintained on water use and conservation? (1) Loss rate from conveyance system [X]; (2) Water use for major crops by each farm []; (3) Other (describe in "Remarks") [].

CONSERVATION OF WATER (WATER USERS)

- 21. Describe any water conservation efforts you may have started: repair leaks as detected.
22. If credit toward beneficial use of water under this license for water not used due to a conservation effort is claimed under Water Code Section 1011, please show the amounts of water conserved (acre feet or mg.):
19 _____ 19 _____ 19 _____

WATER QUALITY AND WASTEWATER RECLAMATION

- 23. Describe methods you are using to minimize erosion and to prevent the entry of silt into surface waters: Repair of leaks
24. After use, the water is (1) retained in reservoir []; (2) discharged into a stream or lake [X]; (3) discharged into settling ponds []; (4) Other []. Describe:
25. Does or will water being discharged contain waste materials? YES [] NO [X].
(1) Domestic []; (2) Municipal []; (3) Industrial []; (4) Agricultural []; (5) Other []. Describe:
26. Does or will water being discharged contain any specific material which is deleterious to fish and wildlife or which would impair the water for beneficial uses? YES [] NO [X]. Describe:

TO THE EXTENT THE FOLLOWING QUESTIONS APPLY TO YOUR LICENSE, PLEASE ANSWER IN REMARKS SECTION BELOW.

- 27. Are you now or have you been using reclaimed water from a wastewater treatment facility or water polluted by waste to a degree which unreasonably affects such water for other beneficial uses? YES [] NO [X].
If credit toward use under this water right through substitution of reclaimed or polluted water in lieu of appropriated water is claimed under Section 1010 of the Water Code, please show amounts of reduced diversion and amounts of reclaimed water used.
28. Are you now or have you been reclaiming or reusing any of the water appropriated under this right? YES [] NO [X].
If yes, please describe.
29. What is present availability or current potential for using reclaimed water from a wastewater treatment plant or polluted water in-place of the appropriated water to satisfy all or part of your water needs? None
30. What is the current potential for reusing the appropriated water to satisfy part of your water needs? None
31. If you produce reclaimed water, or polluted water, is there a potential for others to use it? None

REMARKS: (Identify the item you are explaining. Additional pages may be attached.)

I declare under penalty of perjury that the information in this report is true to the best of my knowledge and belief.

Date: 1-9-92

Sign Here:

Paul E. Weldon (m.w.)

LICENSEE (AGENT OR DESIGNEE)

PROGRESS REPORT BY PERMITTEE FOR

1989

OWNER OF RECORD:

REDWAY COMMUNITY SERVICES DIST
 P O BOX 40
 REDWAY, CA 95560

1989 JUN 17 2 3 05
 DIV. 0
 S.T.

APPLICATION: 023017

PERMIT: 015665

TELEPHONE NUMBER:
 (707) 923-3101

IF OWNER'S NAME/ADDRESS/PHONE NO. IS WRONG OR MISSING, PLEASE CORRECT.

SOURCE:

SOUTH FORK EEL RIVER

COUNTY:

HUMBOLDT

PURPOSE:

DOMESTIC
 MUNICIPAL

DIVERSION/STORAGE SEASON:

JAN 01 TO DEC 31
 JAN 01 TO DEC 31

ACRES/HP:

.0 AC
 .0 AC

AMOUNT: 1.050 CFS 0.0 AC-FT COMPLETE USE BY: 12/01/1995

IMPORTANT! EVERY permit is issued subject to the conditions therein expressed. I have currently reviewed my permit: YES [X] NO []. I am complying with the conditions under which my permit has been issued: YES [X] NO []. Identify any noncompliance by permit term number under "Remarks" on reverse side. This report is important in providing the record of use needed in establishing your water right. It should be filled out carefully and returned promptly to the above address.

THE PROJECT HAS BEEN ABANDONED AND I REQUEST REVOCATION OF THIS PERMIT: YES [] NO [X].

CONSTRUCTION WORK

- Has construction work commenced? YES [] NO [X]. Is construction completed? YES [] NO [X].
- If incomplete, describe briefly the work done, including cost: _____
- If not completed, give estimated date of completion: _____
- What percent of construction work remains to be done? _____ Explain: _____

USE OF WATER

- Has use of water commenced? YES [] NO []. Check appropriate box(es) below and explain how water was used.
 - (a) [] Irrigation _____
Total acres irrigated Name of crops served and acreage of each
 - (b) [] Stockwatering _____
Number of animals
 - (c) [] Industrial _____
Nature of use
 - (d) [] Domestic _____
Number of persons, area of garden, lawn, etc.
 - (e) [] Municipal _____
Approximate population
 - (f) [] Recreational _____
Boating, fishing, water contact sports
 - (g) [] Power generation _____
Installed horsepower capacity
 - (h) [] Other _____
- Amount of water used each month under this permit in gallons or acre-feet. (If not known, check months water was used.)

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total Annual
5.0	4.6	5.3	5.5	6.5	8.3	9.3	9.0	6.5	5.0	4.2	4.0	73.2
- Has use of water, both amount and season, been as great as you expect in any future year under this permit? YES [X] NO []. If "No", explain in "Remarks".
- Has location of the intake, place of use, or type of use been changed? YES [] NO []. Explain in "Remarks".
- Did the source go dry? YES [X] NO []. If so, during what months? May, Nov., Dec.

STORAGE PROJECTS ONLY

- Did your reservoir spill this year? YES [] NO [X]. If not, how many feet below spillway vertically was the water level at maximum storage? 2' Have you emptied the reservoir? YES [] NO [X]. If not, how many feet below spillway vertically was it drawn down at end of season? 2'

PLEASE ANSWER ONLY THOSE QUESTIONS BELOW WHICH ARE APPLICABLE TO YOUR PROJECT.
MUNICIPAL, COMMUNITY, OR SUBDIVISION PROJECTS ONLY

CONSERVATION OF WATER

11. How many service connections to date? 600 Total population served by the water system: 1600
12. Estimated number of service connections under full use: 85%
13. Are the connections individually metered; YES NO .
14. Do you plan to meter the connections? YES NO . When? as buildings are built.
15. Sewage generated by those to whom you deliver water is disposed of by: Septic tanks and leach lines ; Seepage pits ; Central treatment plan operated by Redway Comm. Services District; Other (specify under "Remarks").
16. Is water service provided to an area or subdivision including a recreational reservoir: YES NO .
17. Name of area or subdivision so served: _____
18. State surface area at maximum water level in recreational reservoir(s) referred to in 16. Identify surface area(s) by name of dam or reservoir: n one
19. What measures are you using or planning to reduce water losses in conveyance systems? (1) Seepage or leak detection program ; (2) Lining canals ; (3) Phreatophyte and aquatic vegetation control ; (4) Other (describe in "Remarks") .
20. What measures are used to encourage consumers to conserve water in agricultural use? (1) Program to encourage more efficient irrigation systems (sprinkler, drip, etc.), where applicable ; (2) Return flow systems on individual farms ; (3) Return flow system areawide ; (4) Water pricing to encourage reduced use ; (5) Charges for drainage of irrigated lands ; (6) Other (describe in "Remarks") .
21. What measures are used to encourage municipal and industrial consumers to conserve water? (1) Regulations to control wasteful use ; (2) Public education program on water conservation ; (3) Pricing to encourage reduced use ; (4) Assistance to industry in design of recycle systems ; (5) Other (describe in "Remarks") .
22. What records are maintained on water use and conservation? (1) Loss rate from conveyance system ; (2) Water use for major crops by each farm ; (3) Other (describe in "Remarks") .
23. Describe any water conservation efforts you may have started: Repair leaks as soon as discovered, replace old main lines
24. If credit toward beneficial use of water under this permit for water not used due to a conservation effort is claimed under Water Code Section 1011, please show the amounts of water conserved (acre feet or mg.): N/A

WATER QUALITY AND WASTEWATER RECLAMATION

25. Describe methods you are using to minimize erosion and to prevent the entry of silt into surface waters: Repair leaks
26. After use, the water is (1) retained in reservoir ; (2) discharged into a stream or lake ; (3) discharged into settling ponds ; (4) other . Describe: _____
27. Does or will water being discharged contain waste materials? YES NO.
(1) Domestic ; (2) Municipal ; (3) Industrial ; (4) Agricultural ; (5) Other . Describe: _____
28. Does or will water being discharged contain any specific material which is deleterious to fish and wildlife or which would impair the water for beneficial uses? Yes No. Describe: _____

TO THE EXTENT THE FOLLOWING QUESTIONS APPLY TO YOUR PERMIT, PLEASE ANSWER IN REMARKS SECTION BELOW.

29. Are you now or have you been using reclaimed water from a wastewater treatment facility or water polluted by waste to a degree which unreasonably affects such water for other beneficial uses? Yes No.
If credit toward use under this water right through substitution of reclaimed or polluted water in lieu of appropriated water is claimed under Section 1010 of the Water Code, please show the amounts of reclaimed water used.
30. Are you now or have you been reclaiming or reusing any of the water appropriated under this right? Yes No.
If Yes, please describe: _____
31. What is present availability or current potential for using reclaimed water from a wastewater treatment plant or polluted water in place of the appropriated water to satisfy all or part of your water needs? n one
32. What is the current potential for reusing the appropriated water to satisfy part of your water needs? n one
33. If you produce reclaimed water, or polluted water, is there a potential for others to use it? yes

REMARKS (Identify the item you are explaining. Additional pages may be attached.)

#7 Area is growing, water use is increasing

#33 Effluent could be used to irrigate surrounding hillsides for wood crops.

I declare under penalty of perjury that the information in this report is true to the best of my knowledge and belief.

Dated: 1-10-90 at Redway (Location) CA (State)
Sign here:  PERMITTEE (OR AGENT OR DESIGNEE)

[SUMMARY OF FINAL SUBMITTED VERSION]

PROGRESS REPORT BY PERMITTEE FOR 2011

Primary Owner: REDWAY COMMUNITY SERVICES DISTRICT
 Application Number: A023017
 Permit Number: 015665
 Date Submitted: 06/28/2012

1. Permit Review	
I have reviewed my water right permit	Yes

2. Compliance with Permit Terms and Conditions	
I am complying with all terms and conditions	Yes
Description of noncompliance with terms and conditions	

3. Changes to the Project	
Intake location has been changed	
Description of intake location changes	
Type of use has changed	
Description of type of use changes	
Place of use has changed	
Description of place of use changes	
Other changes	
Description of other changes	

4-6. Permitted Project Status	
Project Status	Complete
6a. Construction work has commenced	
6b. Construction is completed	
6c. Beneficial uses of water has commenced	
6d. Project will be completed within the time period specified in the permit	
6e. Explanation of work remaining to be done	
6f. Estimated date of completion	

7. Purpose of Use	
Municipal	1250

8. Amount of Water Diverted and Used		
Month	Amount directly diverted or collected to storage (Gallons)	Amount used (Gallons)
January	18.612510232	18.612510232
February	16.7301912103	16.7301912103
March	18.428621744	18.428621744
April	18.2812623727	18.2812623727
May	19.4135698545	19.4135698545
June	21.0642667176	21.0642667176
July	27.3963894656	27.3963894656
August	34.2488165885	34.2488165885

September	28.2456737827	28.2456737827
October	19.4499639396	19.4499639396
November	15.60351516	15.60351516
December	14.7612647617	14.7612647617
Total	252.2360458292	252.2360458292

9. Maximum Rate of Diversion for each Month	
Month	Maximum Rate of Diversion ()
January	
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

10. Storage					
Reservoir name	Spilled this year	Feet below spillway at maximum storage	Completely emptied	Feet below spillway at minimum storage	Method used to measure water level

Conservation of Water	
11. Are you now employing water conservation efforts?	No
Description of water conservation efforts	
12. Amount of water conserved	

Water Quality and Wastewater Reclamation	
13. During the period covered by this Report, did you use reclaimed water from a wastewater treatment facility, water from a desalination facility, or water polluted by waste to a degree which unreasonably affects the water for other beneficial uses?	No
14. Amount of reclaimed, desalinated, or polluted water used	

Conjunctive Use of Groundwater and Surface Water	
15. During the period covered by this Report, were you using groundwater in lieu of available surface water authorized under your permit?	No
16. Amounts of groundwater used	

Additional Remarks

Attachments		
File Name	Description	Size
No Attachments		

Contact Information of the Person Submitting the Form

First Name	Kenneth
Last Name	Dean
Relation to Water Right	Other
Has read the form and agrees the information in the report is true to the best of his/her knowledge and belief	Yes

[SUMMARY OF FINAL SUBMITTED VERSION]

REPORT OF LICENSEE FOR 2011

Primary Owner: REDWAY COMMUNITY SERVICES DISTRICT

Application Number: A011876

License Number: 003791

Date Submitted: 06/28/2012

1. Project Abandoned	
The project has been abandoned and I request revocation of my water right license	No

2. Compliance with License Terms and Conditions	
I have currently reviewed my water right license and I am complying with all terms and conditions	Yes
Description of noncompliance with terms and conditions	

3. Changes to the Project	
Intake location has been changed	
Description of intake location changes	
Type of use has changed	
Description of type of use changes	
Place of use has changed	
Description of place of use changes	
Other changes	
Description of other changes	

4. Purpose of Use	
Domestic	1280
Municipal	1280

5. Amount of Water Diverted and Used		
Month	Amount directly diverted or collected to storage (Gallons)	Amount used (Gallons)
January	18.612510232	18.612510232
February	16.7301912103	16.7301912103
March	18.428621744	18.428621744
April	18.2812623727	18.2812623727
May	19.4135698545	19.4135698545
June	21.0642667176	21.0642667176
July	27.3963894656	27.3963894656
August	34.2488165885	34.2488165885
September	28.2456737827	28.2456737827
October	19.4499639396	19.4499639396
November	15.60351516	15.60351516
December	14.7612647617	14.7612647617
Total	252.2360458292	252.2360458292

6. Maximum Rate of Diversion for each Month

Month	Maximum Rate of Diversion (GPD)
January	240981
February	223150
March	232700
April	220012
May	386979
June	283896
July	373722
August	392904
September	389609
October	279500
November	216000
December	195300

7. Storage					
Reservoir name	Spilled this year	Feet below spillway at maximum storage	Completely emptied	Feet below spillway at minimum storage	Method used to measure water level

Conservation of Water	
8. Are you now employing water conservation efforts?	No
Description of water conservation efforts	
9. Amount of water conserved	

Water Quality and Wastewater Reclamation	
10. During the period covered by this Report, did you use reclaimed water from a wastewater treatment facility, water from a desalination facility, or water polluted by waste to a degree which unreasonably affects the water for other beneficial uses?	No
11. Amount of reclaimed, desalinated, or polluted water used	

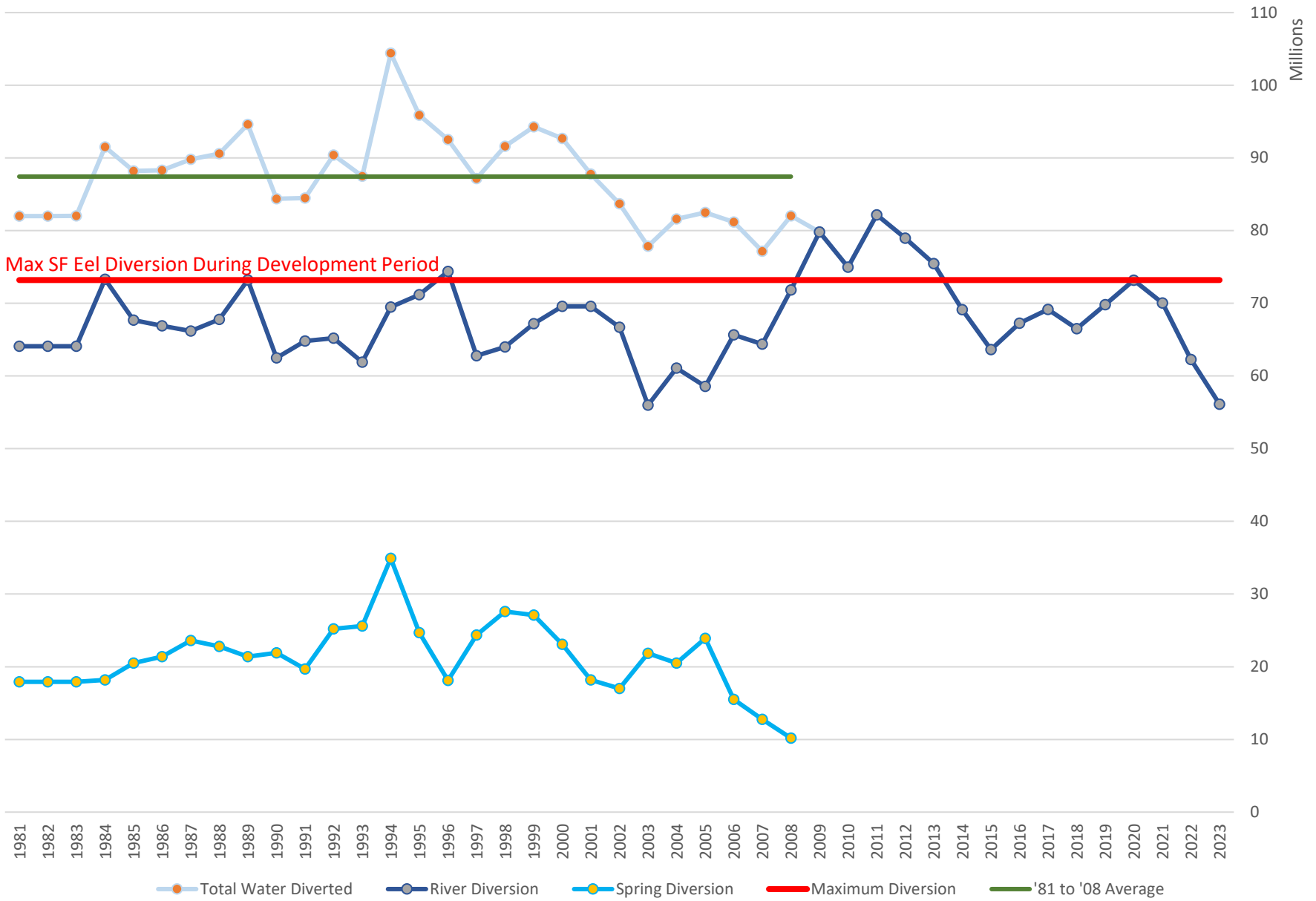
Conjunctive Use of Groundwater and Surface Water	
12. During the period covered by this Report, were you using groundwater in lieu of available surface water authorized under your license?	No
13. Amounts of groundwater used	

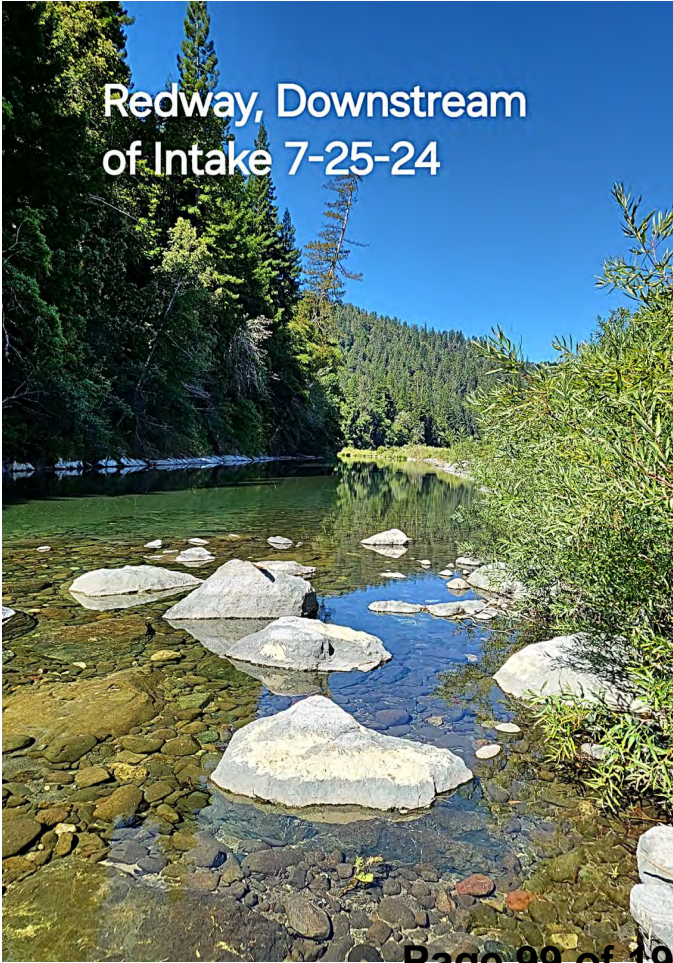
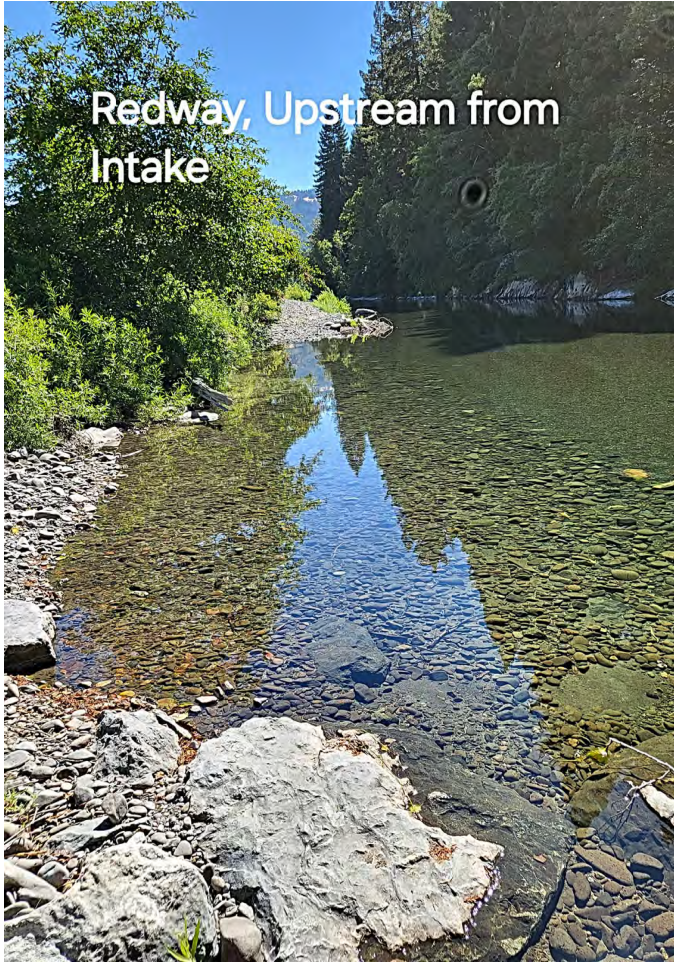
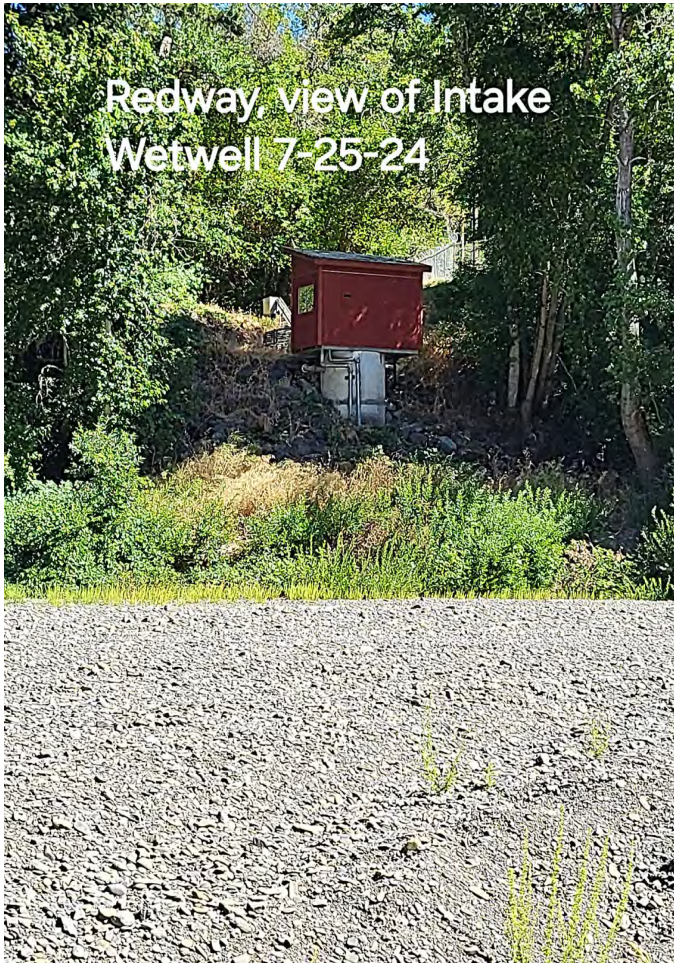
Additional Remarks

Attachments		
File Name	Description	Size
No Attachments		

Contact Information of the Person Submitting the Form	
First Name	Kenneth
Last Name	Dean
Relation to Water Right	
Has read the form and agrees the information in the report is true to the best of his/her knowledge and belief	Yes

RCS D Diversion Data by Calendar Year







Jennie Short <4jsconsulting@gmail.com>

RE: RCSD's most recent inspection report

1 message

Gilbreath, Scott@Waterboards <Scott.Gilbreath@waterboards.ca.gov>

Mon, Jun 17, 2024 at 9:52 AM

To: Jennie Short <4jsconsulting@gmail.com>

Hi Jennie,

Just saw I missed this email...

-Scott

From: Jennie Short <4jsconsulting@gmail.com>

Sent: Monday, June 10, 2024 2:49 PM

To: Gilbreath, Scott@Waterboards <Scott.Gilbreath@waterboards.ca.gov>

Subject: RCSD's most recent inspection report

EXTERNAL:

Hi Scott,

Could you send me an electronic copy of the report from the inspection that you did for them in the past couple of years? I am working with RCSD to clean up their Place of Use and would like to coordinate with DDW on any outstanding issues that need to be addressed as part of the Division of Water Rights process.

Thanks, Jennie

 **2020-IR-Redway CSD Inspection.pdf**
4701K



Jennie Short <4jsconsulting@gmail.com>

Re: Redway 2009 LSAA

1 message

Jennie Short <4jsconsulting@gmail.com>
To: Monty.Larson@wildlife.ca.gov

Fri, Jun 14, 2024 at 1:02 PM

Hi Monty,

I wanted to make sure I keep you in the loop as Redway CSD moves through the process of correcting their Place of Use for the diversion from the SF Eel River. I will be making a presentation to their Board on June 19th. I prepared the attached Board Memo to lay out the information that they will be considering. When we talked before, you had informed me that they don't have a current LSAA for the ongoing diversion of water and will need to submit the notice as part of this project. I advised them of that at the April board meeting and reiterated it in the memo.

If you think of anything else that I need to make sure they know in regards to CDFW and the change in POU that they will apply for, please let me know, preferably by next Wednesday afternoon so I can include it in my verbal Board presentation.

Thanks,
Jennie

On Mon, Apr 15, 2024 at 4:21 PM Larson, Monty@Wildlife <Monty.Larson@wildlife.ca.gov> wrote:

Jennie,

Attached is the 2009 Redway LSAA and notification.

Monty Larson

Water Rights Coordinator, Region 1, Coastal

619 Second Street

Eureka, CA 95501

707-496-2292

monty.larson@wildlife.ca.gov



 0_Memo - RCSD Board - POU + NOE 2024 0613.pdf
6847K



Jennie Short <4jsconsulting@gmail.com>

Fwd: Petition for Change Submittal

1 message

Jennie Short <4jsconsulting@gmail.com>
To: NorthCoast@waterboards.ca.gov

Thu, Aug 15, 2024 at 10:30 AM

Good Morning,

The Redway Community Services District has filed a request to expand the Place Of Use for the diversion of water from their infiltration gallery in the South Fork of the Eel River. We are required to notify the local regional waterboard. I am not aware of a specific person at your agency that deals with these types of matters, so I am sending it to the general email address. If you could please forward this to the appropriate person, and cc me on that email so I know who I need to provide the rest of the information to, that would be greatly appreciated.

Jennie Short

----- Forwarded message -----

From: <DWR-Petitions@waterboards.ca.gov>
Date: Thu, Aug 15, 2024 at 9:56 AM
Subject: Petition for Change Submittal
To: <4jsconsulting@gmail.com>
Cc: <DWR-Petitions@waterboards.ca.gov>

Please do not reply to this automated message. The attached Petition for change has been filed for Redway Community Services District

2 attachments **1062_457952_Petition for Change_Summary.pdf**
105K **1062_457952_Petition for Change_NoticeOfSubmittal.pdf**
29K



Jennie Short <4jsconsulting@gmail.com>

Fwd: Petition for extension of time submittal

1 message

Jennie Short <4jsconsulting@gmail.com>
To: NorthCoast@waterboards.ca.gov

Thu, Aug 15, 2024 at 10:30 AM

Good Morning,

The Redway Community Services District has filed a request for an extension of time for the diversion of water from their infiltration gallery in the South Fork of the Eel River. We are required to notify the local regional waterboard. I am not aware of a specific person at your agency that deals with these types of matters, so I am sending it to the general email address. If you could please forward this to the appropriate person, and cc me on that email so I know who I need to provide the rest of the information to, that would be greatly appreciated.

Jennie Short

----- Forwarded message -----

From: <DWR-Petitions@waterboards.ca.gov>
Date: Thu, Aug 15, 2024 at 10:14 AM
Subject: Petition for extension of time submittal
To: <4jsconsulting@gmail.com>
Cc: <DWR-Petitions@waterboards.ca.gov>

Please do not reply to this automated message. The attached Petition for Extension of Time has been filed for Redway Community Services District

2 attachments**1063_457953_Petition for Extension of Time_Summary.pdf**

90K

**1063_457953_Petition for Extension of Time_NoticeOfSubmittal.pdf**

30K



Jennie Short <4jsconsulting@gmail.com>

RE: Petition for Change Submittal

1 message

NorthCoast <NorthCoast@waterboards.ca.gov>
To: Jennie Short <4jsconsulting@gmail.com>
Cc: NorthCoast <NorthCoast@waterboards.ca.gov>

Thu, Aug 15, 2024 at 10:33 AM

We received your electronic information submittal. Thank you for saving paper and helping us protect California's resources.



Jennie Short <4jsconsulting@gmail.com>

RE: Petition for extension of time submittal

1 message

NorthCoast <NorthCoast@waterboards.ca.gov>

Thu, Aug 15, 2024 at 10:30 AM

To: Jennie Short <4jsconsulting@gmail.com>

Cc: NorthCoast <NorthCoast@waterboards.ca.gov>

We received your electronic information submittal. Thank you for saving paper and helping us protect California's resources.

Memorandum

To	Board of Directors
Agency	Redway Community Service District
From	Jennie Short, Project Manager
Mtg. Date	August 21, 2024
Project	Water Rights Update Project Petition for Change in Place of Use - River License and Permit Petition for Extension of Time - River Permit

Update on Status

I have prepared and submitted the Petition for Change in Place of Use, the Petition for Extension of Time, and the Environmental Information Form for Petitions. Each is attached to this memo along with the maps and documents that were included in the submittal. I have informed Michael Meza that I completed these three submittals.

The fees paid for each of the petitions are as follows:

Application #	Description	Amount
11876 + 23017	Change in POU for River License & Permit - DWR Fee	\$1,232.98
23017	Extension of Time for River Permit - DWR Fee with reduction for processing both petitions together	\$ 586.20
11876 + 23017	Change in POU for River License & Permit + Extension of Time for River Permit - CDFW Fee	\$850.00

Initial review of the fee schedule appears to indicate that only one \$850 filing fee needs to be paid to CDFW for both petitions. There is the possibility when SWRCB reviews the submittal that they will inform us that we have to pay \$850 for each of the petitions. SWRCB has a 50% reduction of fees for the Extension of Time if it is processed at the same time as another petition. That is why the fees for it are lower than for the Change in Place of Use.

Now that the petitions are submitted, the State Waterboard Division of Water Rights will start the petition acceptance review process (flow chart attached). It is hard to estimate how long it will take DWR to complete the review so that a DWR project manager is assigned to the project.

Two items came up during the investigation into historical documents and the required coordination with the California Department of Fish and Wildlife. Firstly, it came to light that the RCSD does not hold a current Lake or Streambed Alteration Agreement for the operational diversion of water from the SF Eel River. This will need to be remedied in the near future and will likely be a comment from CDFW when the project is sent to them by DWR. Submittal of the application to CDFW can begin immediately if the Board desires to pursue this deficiency now. The fee for the 1600 notice is \$700.

Secondly, the SWRCB Division of Drinking Water has notated on the field inspections that RCSD needs to apply for an amendment to the Drinking Water Permit to add the infrastructure

that was purchased from the Meadows Park Property Owners Association in 1998. This will need to be remedied as part of this project. Additional research and request for historical documents from the County Public Works Department and Environmental Health Department will be needed so that we can supply maps with the details of the infrastructure to DDW. Submittal of the application to SWRCB-DDW can begin immediately if the Board desires to pursue this deficiency now.

CEQA

The Extension of Time and the modification of the Place of Use for the District’s water rights is considered a “Project” under CEQA, and as such must be reviewed. This project consists of adding 43 Assessor Parcel Numbers to the Place of Use for both water rights held on the South Fork of the Eel River. Due to the inclusion of the Extension in Time for the project, the District will need to contract with a consulting firm that specializes in CEQA evaluation. They will first review the Project is to determine if there are statutory or categorical exemptions that apply. If there are, they will prepare a detailed memo outlining the reasons that they apply and provide an administrative record to support the Board adopting a Notice of Exemption. If there are no exemptions that apply, they will prepare an Initial Study to determine if the Project meets the criteria for a Negative Declaration either with or without mitigations.

Once the SWRCB Division of Water Rights has assigned a project manager, we will coordinate with that person to negotiate the scope of work for a contract with a consultant to prepare the CEQA documentation that is sufficient to inform the DWR as a responsible agency for the proposed action.

Major Milestones for the POU Petition Process

Milestone	Status/Timeline
1. Collect available data from DWR & LAFCo	Completed
2. Prepare maps for Board review & approval Selection of proposed POU boundary	Completed Presented to BOD @ 04/17/24 meeting Adopted maps @ 06/19/24 meeting
3. Collect historical data from RCSD files for customer billing, river diversion, past diversion reports to DWR, etc.	Completed
4. Collect documentation from the County offices	Completed
5. Prepare historical diversion graphs and analysis to support petition	Completed
6. Prepare and submit letter to SWRCB-DWR requesting licensure of the Unnamed Spring Permit	BOD approved 06/19/24 Res 2023-2024-08
7. Prepare and submit Petition for Change in Place of Use for River License & Permit	Submitted 08/15/2024
8. Prepare and submit Petition for Extension of Time for Permit	Submitted 08/15/2024
9. Prepare and submit Environmental Info for Petitions	Submitted 08/15/2024
10. DWR: Review Petition	Under way
11. DWR: Determines Petition accepted	

Milestone	Status/Timeline
12. RCSD: Performs CEQA analysis and document prepared and presented to Board	Awaiting DWR project manager input after petition accepted.
13. RCSD: Board adopts NOE or NOD	
14. DWR: Reviews CEQA for concurrence	
15. DWR: Evaluates whether public notice is required and whether a major or minor project	
16. DWR: If notice is required	Generally issued within 45 days of application being sent
17. DWR: If no notice or no protests received, then DWR will prepare the amended permit(s) and license for our review	
18. DWR: issues amended permit(s) and license	

If a protest is received by DWR during #17, then the process will vary depending upon what DWR determines must be done to resolve the protest. I have attached the DWR flow chart for your reference.

RECOMMENDED ACTIONS

1. The Board authorize Jennie Short and Cody Cox to prepare and submit the application (1600 notice) to CDFW for the diversion of water from the SF Eel River at the Infiltration Gallery.
2. The Board authorizes payment of the fees required for submission of the 1600 Notice to CDFW.
3. The Board authorize Jennie Short and Cody Cox to prepare and submit the application to the Division of Drinking Water for the addition of the distribution system and 100,000-gallon concrete tank purchased from the Meadows Park Owner Association.

Attachments:

Flow Chart for Petition Acceptance Review Process
 Flow Chart for Processing the Petition
 Flow Chart for CEQA Process
 Petition for Change in Place of Use
 Petition for Extension of Time
 Environmental Information Form for Petitions
 Attachments submitted with Petitions



Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

August 21, 2024

County of Humboldt
Assessor's Office
Attn: Bonnie Robertson
825 Fifth Street, RM 300
Eureka, CA 95501

SUBJECT: Request for Access to Historical Property Ownership & Deed References
Properties owned by Redway Community Services District and
Redway Water Company

Dear Ms. Robertson,

Thank you for advising us that additional historical information may be available in the property assessment databases at the Assessor's Office for the various parcels that the District owns. We are processing an application to the State Water Resources Control Board to modify the area that we are allowed to serve water within and one of the items that is required are the deed(s) for the property that contains the diversion. We hired Jennie Short of 4JsConsulting to complete the necessary research, coordinate with the governmental agencies, and to put together and process said application. We would like to request that the Assessor provide to the District and Ms. Short any reports or documents that you may have available for the properties that the District owns. Ms. Short will provide the information regarding the specific APNs. I have signed the attached Owner's Authorization for Inspection by Agent of Assessor's Records for your files.

In addition, the District is requesting a copy of the ownership database in an Excel spreadsheet for all parcels that are within the District's Jurisdictional Boundary as adopted by Humboldt LAFCo. I believe that the TRA for our service area will be distinct from other special districts in the area. We need this information to be able to provide the required notices to the property owners for CEQA on the project. I understand there will be a fee for the production of this database. Please let our General Manager, Cody Cox know how much it is and a check will be issued.

Please let us know if you need anything additional to process this request. You can contact our General Manager, Cody Cox, at (707)923-3101 or via email at cody@redwaycsd.org.

Respectfully,

Arthur McClure
Chairman of the Board of Directors

Cc: Jennie Short, 4Js Consulting

**REDWAY COMMUNITY SERVICES DISTRICT
WATER ORDINANCE NO. 6:
AN ORDINANCE ESTABLISHING RATES, RULES AND REGULATIONS
FOR WATER SERVICE.**

Approved by RCSD Board

May 17th, 2017

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ARTICLE 0 PURPOSE AND POLICY

Sec. 0.1 Purpose.

This Water Ordinance sets uniform requirements for providing public water supplies by Redway Community Services District (hereinafter referred to as "District") to its customers, and enables the District to comply with drinking water supply requirements set by the California Department of Drinking Water and the U.S. Environmental Protection Agency. The purpose of this ordinance is to provide for maximum possible beneficial public use of the District's water supply facilities through adequate regulation of water supply and usage, and to provide procedures for complying with requirements placed upon the District by other regulatory agencies.

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Sec. 0.2 Scope.

This ordinance shall be interpreted in accordance with the definitions set forth herein. The provisions of this ordinance will apply to the supply of water to District customers through the District's Water Infrastructure. This Ordinance provides for the setting of user rates, charges, and fees for the equitable distribution of water supply costs among all District customers. It also provides for an Application for Water Service procedure for new customers which procedure allocates the District's limited water supply to new customers dependent upon the then current capacity of the District to supply water to customers in the amounts applied for. This ordinance also provides for the regulation of water connection construction in areas within the District, the use, inspection and relocation of water meters, water rate billing procedures, and methods of enforcement of the requirements of this Ordinance.

The District Standard Specifications and Standard Details are hereby made a part of this Ordinance including other standards and codes referenced herein and referenced in the Standard Specification and Details. The Standard Specifications and Details are "Dynamic" documents and shall be revised periodically to reflect changing regulations, design and construction methods, materials and test/inspection procedures. Revisions to the Standard Specifications and Details will not require this Ordinance to be modified.

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Article 10 - Definitions

Sec 1.1 Applicant

Shall mean any person or group of persons who initiates a request for water service from the District by filing an application for water service or a water installation. The applicant shall be the owner of the premises to be served by the water facilities for which the application is filed, or the authorized agent of the owner.

Sec 01.24 Board

Shall mean the Board of Directors of the District.

Sec 01.32 Connection

Shall mean the pipeline and appurtenant facilities such as the curb stop, meter and meter box used to extend water service from a water main to a customer's premises, the laying thereof and the tapping of the main. Where services are divided at the curb or property line to serve several customers, each such branch service shall be deemed a separate service.

Sec 1.4 Connection Fees

Shall mean a one-time charge paid when a new connection is made to the District Water System. The fee is based on the capital cost of capacity and represents a reimbursement to the District's ratepayers for providing available capacity to future users of the water system. By paying this fee new customers have participated equally with existing rate payers in sharing the capital cost of water system capacity.

Sec 01.53 Cost

Shall mean the cost of labor, material, transportation, supervision, engineering, consultants, attorneys and all other necessary overhead expenses.

Sec 01.64 Cross-Connection

Shall mean an unprotected actual or potential physical connection between the District's potable water system used to supply water for drinking purposes and any other source or system

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containing unapproved water or a substance that is not or cannot be approved as safe, wholesome, and potable, whereby water from the unapproved source may be drawn into the District's water distribution system and expose. Shall mean exposure of drinking water to contamination or pollution due to the backflow or back-siphon of contaminants or pollutants through the water service connection.

Sec 1.7 Customer

Shall mean an individual, company, association, partnership, or public or private corporation to whom the District provides water service. The customer shall be the owner of the premises to which the water is provided.

Sec 1.8 Customer Lateral

Shall mean the customer's water supply facilities necessary to serve water from the connection of the District's water supply facilities at the meter assembly to the building(s) intended to receive water located on the customer's premises.

Sec 01.05-District

Shall mean the Redway Community Services District, its Directors, officers, staff or authorized representatives.-

Sec 01.106-Main

Shall mean water lines in streets, highways, alleys, and easements used for public and private fire protection or for general distribution of water for residential, irrigation, industrial, and municipal purposes.

Shall mean a water line in a street, highway, alley, or easement used for public and private fire protection and for general distribution of water.-

Sec 1.11 Meter

Shall mean any device used for measuring the quantity of water delivered to a customer.

Sec 1.12 Meter Box

Shall mean a plastic or cement utility box owned by the District and used to house and protect the water meter and angle meter stop, which is a valve on the District's side of the water meter used to shut and lock off water service to a customer's premises.

Sec 1.13 Non-potable

Shall mean water which does not meet the drinking water standards as specified under the

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California Safe Drinking Water Act. Non-potable water includes recycled water, which is wastewater which has been treated in order to be suitable for uses other than potable uses; and untreated water meaning raw surface or groundwater that has not been treated and does not meet drinking water standards.

Sec 1.14 Notice of Completion

Shall mean the legal notice recorded by the District with the County Recorder upon completion of a project.

Sec 1.15 ~~12~~ Owner

Shall mean the person owning the fee or the person in whose name the legal title to the property appears, by deed duly recorded in the County Recorder's office, or the person in possession of the property of buildings under claim of, or exercising acts of ownership over same for himself, or as executor, administrator, guardian, or trustee of the owner.

Sec 1.16 Potable/Treated Water

Shall water which has been treated to meet the drinking water standards specified in the California Safe Drinking Water Act.

Sec ~~01.117~~ Person

Shall mean an individual or a company, association, co-partnership, trust, or public or private corporation.

Sec 1.18 ~~0.8~~ Premises

Shall mean a lot or parcel of real property, or contiguous lots or parcels of real property under one ownership, including easements appurtenant to such premises, or commercial buildings or apartments or multiple dwellings.

Sec 1.19 ~~0.9~~ Street

Shall mean any public highway, road, street, avenue, alleyway, public place, public easement, or right-of-way.

Sec 1.20 ~~0.10~~ Private Fire Protection Service

Shall mean water service and facilities for building sprinkler systems, hydrants, hose reels, and other facilities installed on private property for fire protection and water available therefore.

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Sec ~~1.21~~~~0.11~~ Public Fire Protection Service

Shall mean the service and facilities of the entire water supply, storage, and distribution system of the District, including the fire hydrants affixed thereto, and the water available for fire protection, excepting residential service connections.

Sec ~~0.12~~ Owner

~~Shall mean the person owning the fee or the person in whose name the legal title to the property appears, by deed duly recorded in the County Recorder's office, or the person in possession of the property of buildings under claim of, or exercising acts of ownership over same for himself, or as executor, administrator, guardian, or trustee of the owner.~~

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Sec ~~1.22~~~~0.13~~ Regular Water Service

Shall mean water service and facilities rendered for normal domestic residential, commercial and industrial facilities or purposes, ~~commercial and industrial purposes~~ on a permanent basis, and the water available therefore.

Sec 1.23 Agricultural Water Service

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Shall mean water facilities and service delivered and used for the growing and raising of agricultural, horticultural and/or floricultural products in conformity with recognized practices of husbandry, for the purposes of commerce, trade or industry. This service provides agricultural customers with either potable or nonpotable water depending on availability. These customers must have an agricultural operation involving a minimum of five acres of land in the case of outside cultivation, or a minimum of (to be determined) square feet in the case of indoor cultivation.

Sec ~~1.24~~~~0.14~~ Temporary Water Service

Shall mean water service and facilities rendered for construction work and other uses of limited duration as established by the District ~~per incident.~~ on a case by case basis and water available for such uses.

Sec ~~0.15~~ Plant Operator(s)

~~Shall mean the person appointed by the Board to administer and enforce the rules and regulations of the District.~~

Sec ~~1.25~~~~0.16~~ District Engineer by call

Shall mean the Engineer employed and acting for the Board of Directors and shall be a Registered Civil Engineer.

~~Sec 1.26.0-17~~ Permit

Shall mean any written authorization required ~~from the District~~ pursuant to this or any other regulation of the District for the installation of any water ~~service works~~.

~~Sec 1.27.0-18~~ Applicant

Shall mean the person making application ~~to the District~~ for a permit for a water ~~service~~ installation, ~~and who~~ shall be the owner of premises to be served by the water service for which a permit is requested, or his authorized agent.

~~Sec 1.28.0-19~~ Contractor

Shall mean any individual, firm, corporation, partnership, or association duly licensed by the State of California to perform the type of work to be done under the permit.

~~Sec 1.29.0-20~~ Single Family Living Unit

A living unit shall mean any residence, trailer, ~~recreational vehicle~~, mobile home, habitation or other structure customarily occupied by a person or family containing bath and kitchen facilities.

~~Sec 1.30.0-21~~ Multiple Service Connection,

When more than one ~~service connection occupancy~~ is placed on the same parcel of property and each is conducting a separately established residence or business, a water meter may be required and installed for each occupancy.

Where there is a preexisting multiple use service from one meter, there will be additional accounts and charges for each additional commercial, professional, dwelling, or living unit situated upon the premises not served by an individual meter, and the cost shall not be less than the established minimum for each such use, ~~in the multiple services~~.

~~Sec 1.31~~ Water Service Connection

~~Shall mean the physical water facilities owned by the District including those consisting of the following:~~

~~(a) The service lateral assembly, which includes the tap to the main, connection valve, service lateral, and curb stop which connect the water main to the meter,~~

~~(b) The meter assembly, which may include the meter, meter box and vault, a valve on the customer's side of the meter, and a backflow device.~~

~~Water service connections extend water service from the distribution main to the meter by means of a District owned service lateral, and from the meter to the premises by means of a Customer Lateral pipeline. Where services are divided at the curb or property line to serve several customers, each such branch of service~~

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shall be deemed a separate service requiring a separate meter.

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Sec 1.32.0.22 Accessory Dwelling Units

An "Accessory Dwelling Unit" ("ADU") consists of a separate dwelling unit that is either attached to and located within the living area of an existing dwelling, or detached but located on the same lot as the existing dwelling. The floor area of an ADU may not exceed 50% of the existing living area or 1200 sq. ft

An accessory dwelling unit ("ADU") is an attached or detached residential dwelling unit built on a lot with existing or proposed housing and provides complete independent living facilities for one or more persons. It shall include permanent facilities for living, sleeping, eating, cooking, and sanitation on the same parcel of property as a single family or multifamily dwelling is or will be situated. An ADU may be constructed as (1) detached from the primary residential structure, (2) attached to the primary residential structure, (3) conversion of existing space in a primary residential structure such as master bedroom, attached garage, storage area or similar area; or (4) conversion of the space within a separate accessory structure on the same parcel such as a detached garage, barn, pool house, studio or other similar structure the use of which is incidental to the use of the primary residential structure on the parcel.

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Sec 1.33.0.23 Single Family Residence Equivalency (SFRE)

(A volume of monthly water use as defined in the RCSD Water Use Evaluation by WaterWorks Engineering 1/15/2016)

Sec 1.34.0.24 Use/Unit Equivalency

Use/ Unit equivalency rates are based upon the nature of the business as it relates to the potential impact of water use on the district's system and its water capacity, as well as the number of staff/occupancy, and the number of additional sinks, toilets and tubs/showers.

Residential use/unit equivalency rates are based on a single-family residence. Each residence, whether separate or connected to another residence will be considered a unit for billing purposes.

Sec 1.35.0.24 Additional Definitions

For the purposes of this ordinance, additional terms shall have the meaning indicated in Chapter 1 of the most recent edition of the "Uniform Plumbing Code" adopted by the International Association of Plumbing and Mechanical Officials.

Be it ordained by the Board of Directors of the Redway Community Services District, Humboldt County, California, as follows:

ARTICLE 1 GENERAL RULES

Sec 1.1 Short Title.

~~This ordinance shall be known and may be cited as "RCSD Water Code".~~
~~This ordinance shall be known as and may be cited as the Redway Community Services District Water Code.~~

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Sec 1.2 Rules and Regulations

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~~The following rules and regulations respecting provision of water and connections to the water supply, storage, and distribution facilities of District are hereby adopted, and all work in respect thereto shall be performed as herein required and not otherwise.~~

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Sec 1.3 Purpose

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~~This Ordinance is intended to provide certain minimum standards, provisions, and requirements for design, methods of construction, and use of materials in water facilities and water service connections hereafter installed, altered, or repaired. This Ordinance shall not apply retroactively and in the event of an alteration or repair hereafter made, it shall apply only to the new materials and methods used therein.~~

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Sec 1.4.2 Words and Phrases.

For the purpose of this ordinance, all words used herein in the present tense shall include the future; all words in the plural number shall include the singular number; and all words in the singular number shall include the plural number.

Sec 1.5.3 Water system.

The District's ~~water system consists of all facilities, improvements and system components used for and will furnish a system, plant works, and undertaking used for and~~ useful in obtaining, conserving, and ~~distributing dispensing of~~ water for public and private uses, including all parts of the system, all appurtenances to it, and lands, easements, rights in land, water rights, contract rights, franchises, and other water supply, storage and distribution facilities and equipment.

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Sec 1.6.4 Separability.

If any section, subsection, sentence, clause, or phase of this ordinance is for any reason held to be ~~invalid or~~ unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Sec 1.7.5 Pressure Conditions.

All applicants for service connections or water service shall be required to accept such conditions of pressure and service as are provided by the distributing system at the location of the proposed service connection, and to hold the District harmless for any damages arising out of low pressure or high pressure conditions or interruptions in service.

Sec 1.8.6 Maintenance of Water Pressure/Interruption of Service Shutting Down for Emergency Repairs.

The District shall not be accept any responsible ility for the maintenance of pressure, and it reserves the right to discontinue service while making emergency repairs due to natural disasters or other circumstances beyond the District's control. Customers that are dependent upon a continuous supply should have independent emergency storage. The District shall not be liable for damages that may result from an interruption in service from a cause beyond the control of the District. Temporary shutdowns may be made to make improvements and repairs. Whenever possible all customers affected will be notified prior to making such shutdowns. The District will not be liable for interruption, shortage, pressure increase or loss, insufficiency of supply, or for any loss or damage occasioned thereby, if caused by accident, act of God, fire, strikes, riots, war, or any other cause not within its control.

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Sec 1.9.7 Tampering with District Property.

No one, except a certified employee or representative of the Board with a certified employee, shall at any time in any manner operate the curb cocks or valves, main cocks, gates or valves of the Districts' system, or interfere with meters or their connections, street mains, or other parts of the water system.

Sec 1.10.8 Penalty for Violation.

For the failure of the customer to comply with all or any part of this ordinance and any ordinance, resolution or order fixing rates and charges of this District, a penalty for which has not hereafter been specifically fixed, the customer's service shall be discontinued and the water shall not be supplied such customer until they have complied with the rule or regulation, rate or charge which was violated or, in the event that they cannot comply with said rule or regulation, until they have satisfied the District that in the future they will comply with all the rules and regulations established by ordinance of the District and will pay all rates and charges.

Sec 1.11.9 Notice to Customers

Notice from the District to a customer will normally be given in writing, and either delivered or mailed to him/her at his/her last known address. Where conditions warrant and in emergencies, the District may resort to notification either by telephone or messenger.

Sec 1.1 ~~2.0~~ Correspondence from Customers

A customer or their authorized representative may present correspondence to the District Board of Directors or to the District Office

~~Sec 1.11 Ruling Final.~~

~~All rulings of the Board shall be final.~~

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ARTICLE 2 General Use Ordinances ~~(was Article 7 General Use Regulations)~~

Sec 2.1 ~~Efficient Water Use Waste.~~

~~All customers shall endeavor to use water efficiently, and not knowingly permit leaks or waste of water. Where water is wastefully or negligently used on a customer's premises, which in the opinion of the District affects the general water service, the District has the authority to discontinue the service after giving written notice to the customer and to levy such penalties as may be permitted by law and the District's rules and regulations.~~

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~~No customer shall knowingly permit leaks. Where water is wastefully or negligently used on customer premises seriously affecting the general service, the District may discontinue the service if such conditions are not corrected with five (5) business days after giving the customer written notice.~~

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Sec 2.2 Responsibility for ~~Facilities~~ Equipment on Customer Premises.

~~All facilities installed by the District for the purpose of supplying water service shall remain the property of the District and will be maintained, repaired, or replaced by the District. The property owner shall use reasonable care in the protection of the facilities. Any person who damages such facilities, and any property owner who knowingly or negligently permits such damage to occur will be liable to the District and subject to applicable legal remedies as provided for under these rules and regulations and California law. No person shall place or permit the placement of any object in a manner which will interfere with the District's free access to its water service connection or access to a meter box which would interfere with reading of a meter. The District may require a property owner to convey an easement or right-of-way for the protection or maintenance of water system facilities located on private property.~~

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~~All facilities installed by the District on private property for the purpose of rendering water service shall remain the property of the District and may be maintained, replaced, or repaired by the District without consent or interference of the owner or occupant of the property. The property owner shall use reasonable care in the protection of the facilities.~~

Sec 2.3 Damage to Water System Facilities.

The customer shall be liable for any damage to the service facilities when such damage is ~~from~~ caused ~~by~~ originating on the premises by an act of the customer or his tenants, agents, employees, contractors, licensees or permittees, including the breaking or destruction of locks by the customer or others on or near a meter, and any damage to a meter that may result from tampering, hot water or steam from a boiler or heater on the customer's premises. The District shall be reimbursed by the customer for the costs of any such damage promptly on presentation of an invoice for such damages. ~~bill~~.

Sec 2.4 Ground-Wire Attachments.

~~All individuals or business organizations are forbidden to attach any ground wire or wires to any plumbing that is or may be connected to a service connection or main belonging to the District. The District will hold the customer liable for any damage to its property occasioned by such ground wire attachments.~~

Sec 2.4.5 Customer Control Valve on the Customers Property.

~~The customer valve inside the meter box is provided to allow the customer to turn water off in case of emergencies. Said customer valve shall be the property of the District. The customer shall be responsible, at its sole cost and expense, for the operation, maintenance and repair of the customer valve and for any damage or liability that may arise in connection with the use of the customer valve~~

~~The customer shall provide a valve on their side of the service installation as close to the meter location as practicable to control the flow of water to the piping on his premises. The customer shall not use the service curb stop to turn water on and off for his convenience.~~

Sec 2.5 Curb Cock

~~Every service connection installed by the District shall be equipped with a curb cock on the inlet side of the meter. The curb cock is intended for the exclusive use of the District in controlling the water supply through the service connection pipe. If the curb cock is damaged by the customer's use, repair or replacement of the curb cock shall be at the customer's sole expense.~~

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Sec 2.6 05 Changes in Customer's Equipment

Customers making any material changes in the size, character, or extent of the equipment or operations utilizing water service, or whose change in operations results in a large increase in the use of water, shall immediately give the District written notice of the nature of the change and, if necessary, amend their application to provide for installation of a larger meter.

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Sec 2.7 Damage from Leaking Pipes and Fixtures

When turning off the meter to a house or property which is vacant, the District will attempt to determine if water is running. If the water meter shows that water is running, the District will shut off the water at the customer valve. However, the District's jurisdiction and responsibility cease at the end of the service connection at the meter, and in no case will the District be liable for damages caused by water running from open or faulty fixtures, or from broken or damaged pipes beyond the District's meter connection.

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Sec 2.15 Maintenance of Service Connections.

The District will maintain the service line from the water main to the property line. This includes the meter, meter box, and curb stop. All pipes and fixtures extending or lying within the property line shall be installed and maintained by the owner of the property. Problems with pressure, line size etc., may be discussed with the Operations Manager for better service by the District.

Sec 2.6 Cross-Connection.

The customer must comply with State and Federal Laws governing the separation of auxiliary water supply or installations of approved back flow protective devices to protect the public water supply from the danger of cross-connection. Back flow protective devices must be installed as near the service as possible and shall be open to test and inspection by the District. The District prior to installation must approve plans for installation of back flow protective devices

Sec 2.8 Backflow Protection and Cross-Connection Control Program

- A. The purpose of this program is to: (1) protect the public water supply against actual or potential backflow due to cross-connections between the customer's water system and the source of contamination; (2) eliminate existing connections between potable drinking water systems, non-potable water systems and other sources of contamination; (3) prevent the making of cross-connections in the future; and (4) provide for a continuing program of backflow prevention and cross-connection control.
- B. It is the responsibility of the District to protect the public water supply system from contamination due to unprotected actual or potential cross-connections. It is the intent of the Cross-Connection Control Program to prevent such contamination in accordance with state law and regulations. It shall be the customer's

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responsibility to comply with the District's Cross-Connection Control Program requirements as a condition of receiving and continuing to receive water service. When, in the judgment of the District, a backflow prevention assembly is required to protect the public water system, it shall be the responsibility of the customer to install, test, and repair the backflow assembly at the customer's expense. Ownership of the backflow prevention assembly will remain with the customer.

C. The District adopts by reference the current California Code of Regulations entitled "Regulations Relating to Cross-Connections" as said regulations may be revised or amended from time to time (the "Regulations"), and the State Water Resources Control Board's Cross Connection Control Handbook, Standards and Principles for California's Public Water Systems (12/19/23) (the "Handbook").

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D. The District is responsible for applying and enforcing the Cross-Connection Control Program. In doing so all state and local laws, regulations, codes and the Handbook will be followed as they may apply to the program. The District shall evaluate the degree of actual or potential health hazard to the public water system as may be created by all water services, both existing and new. This evaluation shall be conducted by onsite inspections and onsite re-inspections as needed. In conducting an evaluation of a customer's premises private wells will be considered an actual hazard to the public water system and appropriate backflow prevention will be required.

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1. The type of protection that shall be provided to prevent backflow into the public water system shall be commensurate with the degree of hazard that exists, or has the potential to exist, on the customer's premises. The type of protective device that may be required includes double check valve assembly, reduced pressure principle backflow prevention device, and air gap separation. The customer may choose a higher level of protection than required by the District.

2. Backflow protection will be required on premises with the following: where hazardous substances are handled in any manner that may enter the potable water system; irrigation systems into which pesticides, herbicides or fertilizers may be injected; any unapproved auxiliary water supply; certain fire systems; where entry is restricted limiting inspections for cross-connections; and where there is a repeated history of cross-connections.

E. The customer shall own and is responsible for the installation, testing, repair and/or replacement of all backflow prevention assemblies at their expense as required by the District and backflow prevention assembly shall be installed in accordance with District standards. The customer is responsible to send the appropriate copy of the periodic test to the District in a timely manner along with

~~all information on repairs and parts used. Testing of backflow prevention assemblies shall be conducted by competent backflow prevention assembly testers certified by the County of Humboldt and approved by the District. The customer shall not alter, remove or replace any backflow prevention assembly without prior written approval of the District.~~

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Section 2.9. Gray Water Systems and Rain Water Collection Systems

~~Gray water systems shall comply with Title 24, Part 5 of the California Plumbing Code and any county regulations. To comply with California Code of Regulations Water System Protection Requirements, backflow protection on the customer's potable water meter will be required if the gray water or rain water system has a hard wired distribution system or is connected by any means to an irrigation system existing on the property.~~

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Sec 2.10.7 Special Cases – Unusual or Hazardous Materials.

In special circumstances, when the customer is engaged in the handling of especially dangerous or corrosive liquids or industrial or process waters, the District may require the customer to eliminate certain plumbing or piping connections as an additional precaution and as a protection to the back-flow preventive devices.

Sec 2.11.8 Pressure Relief Valves.

As a protection to the customer's plumbing system, a suitable pressure relief valve must be installed and maintained by ~~the customer him/her~~ at ~~the customer's his/her~~ expense when check valve or other protective devices are used. The relief valve shall be installed between the check valves and the water heater.

Sec 2.9 Back-Flow Protection:

~~Description: "Cross Connection" is an unprotected actual or potential connection between a potable water system (RCSD) used to supply water for drinking purposes and any source containing unapproved water or substance that is not or cannot be approved as safe, wholesome and potable. By pass arrangements, jumper connections, removable sections, swivel or changeover devices, through which a backflow could occur, shall be considered cross connections.~~

Responsibilities and Scope

RCSD Responsibility

~~The RCSD shall be responsible to implement and manage the cross connection control program within the District water supply boundaries. The RCSD control program includes, but is not limited to the following:~~

- ~~— Conduct surveys to identify and investigate water user's premises where cross connections may occur.~~

- ~~— Make determination for the requirement of cross-connection protection.~~
- ~~— Notify the water users having cross-connection devices of the requirement for testing or repair.~~
- ~~— Maintain records of locations, annual tests and repairs of cross-connection devices.~~
- ~~— Lock out RCSD water supplied to the premises that present a health hazard and/or where cross-connection devices are required and the user will not comply. Or where the user fails to make cross-connection device repairs.~~

Evaluation of Hazards:

~~The District will evaluate the degree of potential health hazard to the water as a result of conditions existing on the user's premises. The District, however, shall not be responsible for abatement of cross-connections or health hazards which are unknown to the RCSD and which may exist within the user's premises.~~

Water User's Responsibility:

~~The water user is responsible:~~

~~For installation, testing and repair of cross-connection devices, when such devices are deemed necessary by the District or State Department of Health.~~

~~To advise the District of any and all conditions which may require cross-connection protection, including, but not limited to:~~

- ~~— Handling of chemicals that could contaminate the District's water system.~~
- ~~— Operation of a fire protection system that is or can be connected to the water system.~~
- ~~— Irrigation systems in which chemicals or unapproved water may be introduced.~~
- ~~— Any unapproved water source on the premises.~~
- ~~— Any use of reclaimed water on the premises.~~
- ~~— Pumping of hazardous materials (other than single family residences sewer lift pump)~~

~~To advise the RCSD of all repairs and tests made to cross-connection devices.~~

Governing Regulation:

~~Title 17, California Public Health and Safety Code.~~

~~Sec 2.10 Discontinued Service.~~

~~The District may immediately discontinue the service of water to any premises if any defect is found in the check valve installations or other protective devices, or if it is found that dangerous unprotected cross connections exist. Service will not be restored until such defects are corrected.~~

~~Sec 2.12.1 Interruptions in Service.~~

~~The District shall not be liable for damage that may result from an interruption in service from a cause beyond the control of the District.~~

~~Sec 2.12 Unauthorized removal of water.~~

~~Unauthorized removal of water from any source may result in a charge (see Water Ordinance Rate Sheet) at the current rate and or referral to law enforcement.~~

~~Sec 2.13 Ingress and Egress~~

~~Representatives from the District shall have the right of ingress and egress over the customer's premises at reasonable hours for any purpose related to the provision of water service. The District shall provide employees with appropriate identification to be shown to the customer upon request.~~

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~~Access: Ingress and Egress:~~

~~Representatives from the District shall have the right of ingress and egress to the customer's premises at reasonable hours for any purpose reasonably connected with the furnishing of water service.~~

~~Sec 2.14~~

~~Curb Cock.~~

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~~Every service connection installed by the District shall be equipped with a curb cock on the inlet side of the meter. The curb cock is intended for the exclusive use of the District in controlling the water supply through the service connection pipe. If the curb cock is damaged by the customer's use to an extent requiring replacement, such replacement shall be at the customer's expense.~~

~~Sec 2.15 Maintenance of Service Connections.~~

~~The District will maintain the service line from the water main to the property line. This includes the meter, meter box, and curb stop. All pipes and fixtures extending or lying within the property line shall be installed and maintained by the owner of the property. Problems with pressure, line size etc., may be discussed with the Operations Manager for better service by the District.~~

ARTICLE 3 Conservation Ordinances

Sec 3.1 Water Shortage Contingency Compliance

All customers shall be required to comply with RCSD's Water Shortage Contingency Plan when activated by resolution of the board. Changes to the Water Shortage Contingency Plan may be made by resolution of the board to accommodate existing conditions of resource availability, system function or other emergency conditions.

Sec 3.2 Pools and Tanks.

When an abnormally large quantity of water is desired for filling a swimming pool or other purposes, arrangements must be made with the District prior to taking such water. Permission to take water in unusual quantities will be given only if it can be safely delivered through the District's facilities and if other consumers are not inconvenienced thereby. A copy of procedures will be given along with permission.

ARTICLE 4 APPLICATIONS FOR WATER SERVICE

(Existing building service connections, new construction for single family residences and small developments - no improvement of RCSD facilities or main extension required)

Sec 4.0 Application Required

Each person applying for service connection or activation must complete an application in the manner and on a form prescribed by the District prior to making any connection. Such application shall include a signed affirmation of the customer's willingness and intention to comply with this and other ordinances or regulations of the District relating to water service. The Applicant shall either be the Owner, or receive written permission from the Owner of the property to connect to the District's water distribution system,

The application shall contain the legal description of the property to be served and the Assessor Parcel Number of the property. The application shall be accompanied by a map or plot plan showing the location of all proposed connections. The applicant shall submit a copy of the plans and specifications submitted to the Humboldt County Building Department and any other plans and specifications and proposed water consumption estimates that may be required by the District in connection with the application. The application form is available at the District office. The District may modify application forms from time to time without modification to this ordinance.

The District will perform a feasibility evaluation and a capacity analysis of the applicant's Project based on the description of the Project and the estimated water demand of the Project specified in the application.

Sec 4.0.1 RCSD Capacity to Serve

Redway CSD's intent is to provide s water service to properties within the RCSD Service Area. From time to time demand for new connections to the District's water system may exceed the capacity of RCSD's existing infrastructure and/or water sources to provide services. Such lack of capacity may be due to a variety of factors including, but not limited to, water supply limitations due to drought; limitations in the District's water treatment system to provide sufficient amounts of treated water on a long-term or short-term basis as required by current customer demand and anticipated demand from new connections; limitations imposed on the District's permits to provide water supply to its customers by state and/or federal authorities.

Sec 4.0.2 Capacity to Serve Determination

Should the District Engineer determine, after review of the Application, plans and specifications for the Project, Applicant's water usage estimates, and the District's water usage estimates for Applicant's Project that the District's water distribution or treatment system lack the capacity, or sufficient water supply, to meet the demands of Applicant's project, the Applicant will be notified in writing by District of such current lack of capacity. The Application will then be handled pursuant to the provisions of Section 4.4.0 (formerly section 4.19) of this Ordinance. If, on the other hand, the District Engineer determines that the District's water distribution and/or treatment systems provide sufficient capacity and water supply to meet the demands of Applicant's Project, the Applicant will be provided a Will Serve letter pursuant to Section 4.2.0 hereof, and will be required to execute a Water/Sewer Connection Agreement with the District as provided in Section 4.3.0.

Sec 4.0.3 Application Fees

Application fees are charged for the District Engineer to perform a feasibility evaluation and capacity analysis of the Applicant's Project and for the District to open a file for the applicant. The amount of the application fee is set forth in the Appendix B (Water Ordinance Rates and Charges) of this Ordinance. These fees are non-refundable. These fees represent reimbursement of the costs incurred by the District in initially evaluating the feasibility of supplying water to the applicant's project as described in the application and are payable at the time of the submission of the Application.

Sec 4.0.4 Payment for Previous Service.

An application will not be honored unless payment in full has been made for water service previously rendered to the applicant on any other premises located within the jurisdictional boundaries of the District.

Sec 4.1.0 Service Applications Categories

Applications for RCSD Water Service will follow processes appropriate to the projects being proposed.

A simple reactivation of service for an existing connection will follow a different course than new construction involving small residential or commercial projects, or a large project involving a subdivision consisting of many residential units or large commercial or industrial projects

Therefore, the District considers several types of development classifications and each classification will require slightly different application processing procedures. A list of new connection classifications is specified below. The criteria to determine which path an application to provide service to new construction will follow are as follows:

1. Single Family Residential Classification

A Project involving new construction involving 4 or less single family residential dwelling units, or a multiple housing unit with four (4) or less residential units; or

A commercial or industrial project comprising 1500 sq. ft. or less of floor space.

This is the least restrictive development classification.

2. Small Development Classification

A Project involving new construction involving 5 or more single family residential dwelling units, or a multiple housing unit with 5 or more residential units; or

A commercial or industrial project comprising more than 1500 sq. ft. of floor space; or

A residential, commercial or industrial project requiring the Applicant to construct new water system improvements to be incorporated into the District's water system and dedicated to the District.

3. Large Development Classification

A Project satisfying all of the criteria of the Small Development Classification which also meets the following criteria: (1) a Tentative and Final Subdivision Map is required by the County; and/or (2) environmental review and documentation is required under CEQA consisting of either an Environmental Impact Report (EIR) or a Mitigated Negative Declaration; and/or (3) the Project is

Commented [jr1]: change the language in section 4.04 from "any other premises" to "the property that is the subject of the application, and any other premises". The current language is ambiguous as it does not explicitly refer to the delinquencies on the property which is the subject of the application for service. -- McMurchie comment

located outside of the District's jurisdictional boundaries and annexation into the District is required; and/or (4) the Project's projected water demand on the District's Water System exceeds the amount of (need amount).

Proposed Large Developments will complete an initial application and move directly to a review by the RCSD Board of Directors and commencement of negotiations upon a Development Agreement between the Applicant and the District. Large Developments will not receive a Will-Serve letter from RCSD until approved by the RCSD Board. A description of the process required for approval of Large Developments can be found as Appendix E Large Development Process of this Ordinance.

[Sec 4.1.1 Existing Connections](#)

Activation of an Existing Connection to the District requires applicant to submit an Application pursuant to Section 4.0 and to sign a Customer Service Agreement.

[Sec 4.1.2 Modification of Connections](#)

These projects also require that the applicant submit an Application pursuant to Section 4.0 and to sign a Customer Service Agreement. These projects will require submission of project plans and estimated water use as part of the contents of the Application. The District will prepare a feasibility analysis including an estimate of the impact of the modification of the connection to the District's capacity to serve the requested demand of the applicant. Such a feasibility analysis may include evaluation of changes in water use, service to separate structures, and review of changes in equipment, operations or water demand or projected usage. A finding in such a feasibility analysis that such a project will have a "significant impact" on water usage may require installation of a separate meter and payment of a separate connection fee. Projects with projected water use that remains within a 100% variation from calculated SFRE volumes for the existing connection will not be deemed to have significant impact.

However, determination of Significant Impact and/or modification of connections to provide for a detached ADU or other multiple dwelling units on a single parcel may require installation of an individual unit meter and payment of a separate connection charge for each newly constructed detached ADU or other multiple dwelling unit on a single parcel under single ownership.

[Sec 4.1.3 Application for Access to Public Water System](#)

An application is also required prior to uncovering, making any connection with, opening into, using, altering, or disturbing the District's public water system, service meter box, or any appurtenances thereto.

Sec. 4.2.0 Will Serve Letters (Caveats)

When the review of the Application by the District is complete and the District has determined that the District's water system has the capacity to provide sufficient water supply and treatment to meet the demands of Applicant's Project as specified in the application, the District will provide a Will-Serve letter to each applicant for water service certifying that the District is willing to provide water services to the applicant subject to the availability of water at the time of the Applicant's request for connection to the District's water distribution system, and subject to the District having sufficient capacity to accept new connections to its water distribution system at the time that the Applicant requests connection of the Applicant's premises to the District's water distribution system. All such Will-Serve letters shall be subject to the following conditions:

Sec. 4.2.0.1 Ownership or Written Permission

That the Applicant either be the Owner, or receive written permission from the Owner of the property to connect to the District's water distribution system, which written permission shall constitute a part of the Application filed by the Applicant.

Sec. 4.2.0.2 Executed Development or Customer Service Agreement

That the Applicant execute a Customer Service Agreement and a Water/Sewer Connection Agreement with the District in the form provided by District as described in section 4.3 of this Ordinance (hereinafter referred to as the District Agreement)..

Sec. 4.2.0.3 County Building Permit

That the Applicant secure a building permit from the County of Humboldt for any improvement project on the premises that will be connecting to the District's water distribution system and be ready to commence construction within sixty days after execution of the District Agreement.

Sec4.2.0.4 RCSD Commitment Limits

That the District's commitment to provide water to the Applicant's premises is limited to the water demand associated with those improvements to the premises that are specified in the Application submitted by the Applicant to the District and specified in the District Agreement. The District's commitment to provide water for the Applicant's Project is also conditioned upon both the availability of sufficient water to serve the Applicant's Project at the time Applicant requests physical connection of the Project to the District's water system, and the District having sufficient capacity to accept new connections to the District's water system at the time the Applicant requests physical connection to the District's water system

Sec. 4.2.0.5 RCSD Fire Flow Commitment Limited to Existing Conditions

That the District's commitment to provide fire flow services to the Applicant's premises is

limited to the storage and pressure conditions existing in the District's distribution system at the time the District Agreement is as executed by all parties. The District's commitment to provide fire flow services is also conditioned upon the Applicant securing written approval for fire flow requirements to Applicant's premises from the local public agency having jurisdiction over the fire protection standards governing Applicant's premises and submission of a copy of such written approval to District.

Sec. 4.2.0.6 Applicant Commitment to Water Shortage Contingency Plan

That the Applicant commit to observing the District's Water Ordinance and Water Shortage Contingency Plan regarding water shortages when such conditions are in effect.

Sec. 4.2.0.7 Payment of Connection Fee

That the Applicant pay a water connection fee for connection to the District's water system in the amount in effect when the District Agreement has been executed by all parties, all plans for improvement projects to Applicant's premises have been approved by the County, all improvements comprising the Applicant's Project including have been completed and inspected by District, and Applicant is ready to physically connect to the District's water distribution system. During such times as a water shortage condition has been declared by the District, or when the District lacks sufficient water supply and/or distribution capacity to serve the Applicant's premises, the time when water connection fees must be paid will change pursuant to the District Policy regarding Procedures for Allocation of Water Supply and Distribution Capacity in Times of Limited Capacity detailed at Section 4.4 of this Ordinance.

Sec. 4.2.0.8 Completed Construction / Final Inspection

That the Applicant complete construction of all main extensions or other improvements to the District's water distribution system required by District to the satisfaction of the District; that the District formally accept dedication of all such improvements and related property rights and easements from the applicant; that the Applicant and any general contractor retained by applicant shall have provided all applicable warranties and bonds and that such warranties and bonds remain in full force and effect, and that all District costs and expenses associated with Applicant's project shall have been reimbursed by Applicant.

Sec 4.3 Water/Sewer Connection Agreement.

Once the District determines that its water and sewer systems have the current capacity to serve the Applicant's project, and the District has issued a Will Serve letter, the District will request that the Applicant enter into a Water/Sewer Connection Agreement with the District.

The Agreement for Water System Connections assures that the District is reimbursed for all of its

administrative, engineering, design and associated legal costs incurred in completing its processing of the application; reviewing and commenting on revisions to the plans and specifications for the water distribution components of any improvement project on the Applicant's premises; inspection of any construction; and preparing and completing all required environmental documentation for such components. The Agreement also describes the conditions that must be satisfied by the Applicant for water to be provided by District to Applicant's Project.

The Agreement provides that the applicant shall advance an amount equal to the estimated costs to be incurred by the District in completing the processing of the application, reviewing revisions to the plans and specifications for the project, reviewing easement and real property title issues, and reviewing any plans and specifications and inspecting the construction of any improvements to the District's water system to be constructed by Applicant and connected to the District's system, if any. If the amount of funds advanced by the Applicant exceeds the District's actual costs of administration, engineering, design, legal, inspection and other charges attributable to the proposed project, the balance shall be refunded to the Applicant upon connection to the District's water system. If the amount of the deposit is insufficient to pay all of the District's costs incurred with respect to the project with respect to administration, engineering, design, legal, inspection and other costs attributable to the project, the Applicant shall replenish the funds advanced to the level specified in the Agreement to cover such additional costs at the request of the District, and the District shall have no obligation to continue its processing of the application or its acceptance of the project until such additional deposits have been received. The Agreement also specifies the amount of connection and meter installation fees payable by the Applicant as a condition of connection to the District's water distribution system, and requires payment of those fees to the District in consideration for the District's agreement to provide water service to the premises of the Applicant.

[Sec 4.3.1 Administration Fee and Engineering Deposit](#)

Once this Water/Sewer Connection Agreement is signed, the applicant must pay the water administrative fee deposit and the engineering fee deposit to initiate work on the project. The fees and deposits will be made in cash, check or warrant (which must clear the bank before further work is done). The administrative fee is a non-refundable charge that reimburses the District for costs incurred for District staff time involving assistance to the Applicant regarding processing of the application, preparation and negotiation of the Agreement for Water/Sewer Connections, responding to inquiries from the applicant and meetings with the applicant, time scheduling and bookkeeping. The administrative fee is charged on an hourly basis at the rates specified in Appendix B to this ordinance. The engineering fee is a charge to reimburse the District for engineering costs incurred in processing the application, inspection costs, development plan review, and real property

title and easement review. The engineering fee is charged on an hourly basis at the rate specified in Appendix B to this ordinance. As District incurs costs in reviewing Applicant's Project, District shall use the administrative fee deposit and engineering fee deposit to reimburse the District for such costs and expenses. Should such deposits be insufficient to reimburse all of the administrative and/or engineering costs incurred by District, Applicant will be requested to make additional advances to the District following receipt of a written notice requesting such additional advances to cover additional costs to be incurred by the District in performing its development review tasks. If applicant does not deliver the requested additional funding amount to the District within fifteen days after request, District will have no obligation to proceed with its review and approval of the Applicant's application and plans and specifications until such additional advances are received. Upon request District will provide to Applicant a summary of how the Applicant's deposits and advances have been spent and the unexpended balance remaining. To the extent the funds deposited and advanced by Applicant towards the administration fee and the engineering fee exceed the final amount of costs incurred by the District in performing such administrative and engineering tasks, any balance remaining in such administrative fee account and/or engineering fee account will be refunded to the Applicant.

[Sec 4.3.2 Water/Sewer Connection Agreement; Improvements to District Water System Required](#)

The Water/Sewer Connection Agreement contains several specific provisions that are applicable only to those projects that require improvements to the District's water system to be constructed by the Applicant pursuant to District standards and dedicated to the District upon completion. The standards applicable to the construction of such improvements are specified in Article 5 of this Ordinance. These contractual provisions are specifically initialed by both the applicant and the District for only those projects requiring such improvements. Such contractual provisions include the following:

A. Performance and Payment Bonds

The Applicant/Developer will be required to provide two separate bonds in the name of the District in the amount of 100% of the estimated costs of the construction of all water main extensions and related improvements, using prevailing wage rates. The first bond shall be a Performance Bond issued by a surety company admitted to do business in the State of California as an insurer, maintained during the entire life of the Agreement at the expense of Applicant/Developer, and shall guarantee the faithful performance of all aspects of the work of improvements specified in the Agreement. The second bond shall be the payment bond required by Division 4, Part 6, Title 3, Chapter 5 of the Civil Code of California, shall be in the amount of 100% of the estimated cost of the improvements at prevailing wage rates, and shall guarantee the payment

of wages and materials, supplies, or equipment used by all contractors and subcontractors in the performance of the work specified in the Agreement.

B. Indemnification of District

The Agreement requires that the Applicant/Developer agree to defend, indemnify, and hold harmless the District from any and all claims, actions, liability, damages, and costs, including attorney's fees, resulting from or arising out of: (1) the design or construction of the water main extension or any water system improvements by Applicant/Developer; (2) the approval of the agreement by District; or (3) any environmental review or approval process with respect to the improvements.

C. Construction Warranty

The Applicant/Developer will be required in the Agreement to furnish a Construction Warranty Bond in the amount of 25% of the final cost of the installed improvements to secure the warranty of the Applicant/Developer against defective workmanship and materials for a period of 2 years from the date of District's acceptance of such improvements.

D. Payment of Prevailing Wage

Any contractor retained by the Applicant to construct the water main extension or other water system improvements to be dedicated to District shall select a general contractor duly licensed to perform such work who is acceptable to District, and execute and form of construction agreement with that general contractor that requires the payment of prevailing wages to all laborers working on such project as required by Labor Code section 1771 et seq. and contains the bonding, indemnification and warranty requirements specified in subsections A, B and C above.

[Sec 4.4.0 New Connections Waiting List](#)

The provisions specified in this section apply when the District has determined that it lacks sufficient water supply and/or water system capacity to meet the estimated water usage demands of the Applicant's Project pursuant to Section 4.0.2 of this Ordinance. In order to fairly allocate this essential, finite resource the District must provide for allocation procedures for water supply and distribution in times of limited capacity that (1) provide property owners with assurance that upon completion of their project, physical connection to the District's water system could be made; and (2) prevent hoarding and speculating on water capacity by applicants who do not immediately intend to construct their project but who desire a District commitment to provide water capacity.

The purpose of these procedures is to make water system capacity available on a fair and nondiscriminatory basis to those Applicants who are in need of immediate water supply and can reasonably guarantee that they are prepared to immediately develop their property and physically connect to the District's water distribution system, and simultaneously to provide the District sufficient funding to plan for and provide for water distribution system improvements essential to increase capacity to serve all existing customers and future applicants. To accomplish these purposes the following procedures shall apply to allocation of water supply and distribution in times of limited capacity:

1. Capacity Shortage Notification

Upon the filing of an application and payment of the application fee the applicant will be notified by the District as to whether sufficient water supply capacity exists to meet the water demands required for the Applicant's projected use of the premises. If water supply capacity is limited at the time an application is received, applicant shall be notified by the District in chronological order of the date their Applications are received, and each such application shall receive a designated number based on the chronological date of its receipt.

2. Capacity Availability Notification At such time as the District develops one or more capital improvement projects to increase water supply capacity, , in the sole discretion of the District, applicants will be notified in writing by the District in chronological order of the receipt of their applications, that sufficient capacity is anticipated to exist at the time such capital improvement project(s) is completed to provide sufficient water capacity to meet the demands specified in their particular application, conditioned upon the applicant's compliance with all of the provisions in Articles 4 and 5 of this Ordinance. The anticipated date that sufficient capacity is expected to be available due to the completion of such water capacity projects shall be stated in the notice.

3. Applicant Prepared to proceed

If an applicant desires to proceed with its application after receipt of such notice of anticipated available capacity from the District, the District will agree to reserve capacity for that Applicant's projected use of its premises upon payment of all applicable connection fees and meter installation fees by the Applicant at the rates in effect on the date of the notice by District to applicant of sufficient anticipated capacity to provide water to Applicant's premises or project. Such connection fees must be paid within two months of the date of notice from the District to Applicant of anticipated sufficient capacity to serve the Applicant's project. Failure to pay such connection fees will result in withdrawal of the application. However, an Applicant may elect to defer all or a portion of its application for water service provided the Applicant delivers written notice of such deferral to the District within one month of the receipt of the notice from District of anticipated available

capacity and deposits with the District a deferral fee in the amount listed in the Appendix B Current Rates and Charges per single family residential equivalent unit. Upon payment of such deferral fee, the Applicant's application will not be deemed withdrawn, but will be placed on a supplemental chronological application list. An Applicant may reinstate such application within twenty-four (24) months of payment of the deferral fee upon written notice to the District at which time such application shall have precedence over other applications filed after the date of payment of the deferral fee as water supply capacity becomes available.

An applicant may renew its deferral of its application one time prior to expiration of the initial deferral period of twenty-four (24) month period by providing written notice to District of such renewal and payment of a deferral renewal fee as specified in Appendix B. Such renewed deferral period shall not exceed a period of twenty-four (24) months. By payment of the deferral renewal fee, an applicant may reinstate its application for the renewed deferral period during which time such application shall continue to take precedence over other applications filed after the date of payment of the initial deferral fee by an applicant. All deferral fees paid by an applicant will be credited against the ultimate connection fees payable by that applicant.

4. Applicant Declines to Proceed

If an Applicant does not wish to proceed with Applicant's Project at the time of such notice of anticipated available capacity, the next Applicant on the chronological list of Applicants will be given the opportunity to reserve such capacity in the District's water distribution system upon payment of all applicable connection charges. This process of allocation of available capacity to applicants in the chronological order of the date of receipt of their Applications will continue until the District determines that all anticipated available water supply capacity to be provided to such capital improvement projects has been committed. If an applicant declines to proceed with its project after deferral of its application and payment of a deferral fee, the District will compute its administrative costs regarding capacity notifications, administration of the chronological application list, and communications with the applicant, and refund any remaining balance to the applicant.

5. Capacity Availability Time Frame

In order to assure utilization of available capacity within a reasonable period of time, all applicants who have agreed to proceed with their projects upon receipt of notice of anticipated available capacity and payment of the required connection fee must physically connect to the District's water distribution system and within twelve (12) months of the date of completion of the capital improvement project providing additional available water supply capacity specified in section 2 above.

Article 5 PROVISIONS FOR WATER MAIN EXTENSIONS AND IMPROVEMENTS TO DISTRICT WATER DISTRIBUTION SYSTEM

Sec 5.0 Application

After receipt of an application for a water service connection, the District shall determine whether a main extension and/or other improvements to the District's water system infrastructure are necessary to provide such service. A main extension or other such improvements shall be installed in the manner provided in this section whenever the District determines that such a main extension or other such improvements are necessary to provide regular water service to the property described in the application.

Unless a water main extension and other related improvements are part of a District Capital Improvement Project, the District expects the Applicant for a water main extension to complete all design and construction work of such extension and related improvements at Applicant's sole expense. Upon receipt of the Application, the District Engineer shall make an investigation of the proposed water extension and submit his or her opinion of the estimated cost thereof to the General Manager. All plans and specifications for the water main extension and related improvements must be submitted for evaluation and approval by the District Engineer prior to construction, must comply with all District Standard Specifications and Details, and must be prepared by a registered Civil Engineer. The Applicant must provide the required application, acceptable plans and specifications for required improvements approved by District in writing, and an executed Water/Sewer Connection Agreement prior to commencement of any work.

Sec 5.1 Applicability of Article 4

All of the provisions of sections 4.0 through 4.4 shall be applicable to all Applications requiring a water main extensions or other improvements to the District's water distribution system to be constructed by the Applicant.

Sec 5.2 Extension or Improvement of Facilities, Main Extension and Development Agreement Required.

When water service is requested for property within the District which does not abut an adequate water distribution main, an extension or improvement of the District's system shall be required. Such facilities may include, but not be limited to, water mains, water storage tanks, valves, fire hydrants, public water services, service meter boxes, pressure regulating valves and booster stations. Minimum standards for the design and construction of water facilities within the District shall be in accordance with the applicable provisions of District ordinances, master plans, rules and regulations and with the District Standard Specifications and Standard Details heretofore or

hereafter adopted by the District, copies of which are on file in the District office. The District or the District Engineer may permit modifications or may require higher standards where unusual conditions are encountered.

Sec 5.2.1 Application for Extension or Improvement of Facilities, Main Extension.

An extension or improvement of District facilities shall be initiated by completing an application and depositing an application fee pursuant to the provisions of section 4.0. Such applications will also require the execution of a District Agreement between the applicant and the District pursuant to the provisions of section 4.3. The application shall become null and void under the following conditions:

- a. The application shall become void ninety (90) days following date of issue unless a District Agreement has been signed by both the District and the applicant pursuant to section 5.2 hereof.,
- b. The application and District Agreement shall both be void and terminated eighteen (18) months after execution of the District Agreement unless construction has been completed and accepted in writing by the District. Extensions of time may be granted upon request by the applicant and approval in writing by the District.

Sec 5.2.2 Project Approval.

a. Design documents accompanying extension or improvement applications shall be reviewed by the District. If further information or redesign is required by the District, the applicant shall furnish such additional material or information before such application shall be considered further. All such designs shall be certified and stamped by an engineer registered to practice in the State of California and all design and material specifications shall be in accordance with standard specifications approved by the District. Upon District approval, the design shall be incorporated into the District Agreement.

b. No actual construction or fieldwork shall begin until the District Agreement has been signed by all parties.

Sec 5.2.3 Installation and Ownership of Extension of Facilities.

The Applicant shall have the facilities constructed and installed by an experienced, competent contractor approved by the District. The District reserves the right to construct, with its own personnel or by contract, at cost to the applicant, taps or connections to existing pipes and any other complex or difficult construction which may be crucial to proper operation and function of District facilities, in the opinion of the District. Upon completion, final inspection and acceptance in writing by the District, the newly constructed water facilities shall be owned and operated by the

District as part of its water system. All fire hydrants installed on the District water system shall be constructed to District specifications and dedicated to the District upon completion of installation and written acceptance by the District. All such water system facilities shall be installed in easements or rights of way dedicated to and accepted by the District.

Sec 5.2.4 Inspection of Public Waterworks

All public water system construction shall be inspected by personnel of the District during construction. In making a connection to a water main, no physical alterations of the District's facilities shall commence until an inspector is present.

Sec 5.2.5 Sizing of Facilities.

The size of water facilities required to be constructed by the applicant pursuant to the District Agreement will be determined by the District based upon the water system capacity required to serve the proposed development, plus additional capacity required to be served through the same facilities to serve potential development beyond the boundaries of the applicant's project. Water facilities that may be required to be oversized include, but are not limited to, water mains, pumping stations and water storage facilities.

Sec 5.2.6 Deposits and Payment of Costs.

- a. The Applicant shall pay the District's actual costs including, but not limited to:
 - i. Engineering analysis, designs, plan review or preparation of environmental impact documents, hearings, review or preparation of improvement plans, construction inspection, as-built drawings, project management and usual overhead expenses allocated to such work.
 - b. The Applicant shall deposit with the District the District's estimate of engineering review, inspection and project administrative costs prior to improvement plan review/approval and performance of additional work. Such costs will be deducted from the deposit periodically (usually monthly). The applicant shall maintain a positive balance at all times. Failure to do so may result in automatic withdrawal of approval of the application.
 - i. Upon completion of the work, if the amount deposited with the District is less than actual costs, the difference shall be paid to the District prior to acceptance of the facility.
 - ii. Any amount deposited in excess of actual cost will be refunded to the applicant following acceptance of the facility.

[Sec 5.2.7 As-Built Drawings and Proof of Service Certification.](#)

- a. Upon completion and final inspection by the District, Applicant shall submit a complete set of as-built drawings of the facility acceptable to the District.
- b. After all conditions for acceptance of the facility have been met, the District will issue written certification of proof of service to the County Building Department.

[Sec 5.2.8 Project Bonding and First Year Warranty Responsibility.](#)

- a. Prior to commencement of construction of any of the infrastructure improvements to be constructed by the Applicant under the Agreement, Applicant or its contractor shall furnish bonds covering the faithful performance of the construction or installation activities required under the agreement, and the payment of all obligations arising hereunder as specifically required in this ordinance.
- b. The premiums for the bonds shall be paid by Applicant or its contractor
- c. The Applicant shall deliver the required bonds to the District not later than the date of commencement of the work for each phase of work
- d. Said bonds shall be issued by a surety company acceptable to the District duly licensed to issue bonds in the State of California, and shall be in the amount of 100% of the estimated construction costs, as determined by the District, for the next phase of construction to be then undertaken by applicant for faithful performance, and 100% of estimated cost of labor and materials, for the next phase of construction for payment of labor and materials
- e. Failure by the applicant to pay for any damage to District facilities described above after being billed by the District will result in a lien being placed against the property by the District.
- f. The applicant, or the applicant's contractor, shall submit a one (1) year warranty surety, a bond, (in form acceptable to the District), certificate of deposit, or irrevocable letter of credit, in an amount not less than twenty-five (25%) of the actual construction costs of the facilities.

[Sec 5.2.9 Documentation of Project Costs.](#)

For projects involving District reimbursement or reimbursement by other users, the applicant shall provide the District with copies of all invoices for materials, equipment, employed labor and District costs for construction of the project marked "PAID" and signed by the applicant or his authorized agent.

[Sec 5.2.10 Cost Reimbursed by the District.](#)

- a. Reimbursement of reasonable costs to an applicant for extension of permanent facilities required to be larger than needed by the applicant may be made pursuant to the District

reimbursement policies outlined in the following section and the execution of a separate Reimbursement Agreement between District and Applicant.

b. The District will collect and disperse funds for partial reimbursement of oversized facilities constructed by others through execution of a Reimbursement Agreement under the conditions set forth below.

i. The District shall be under no obligation to make any reimbursement payment whatsoever, except as outlined in this section and in the Reimbursement Agreement. All questions as to the meaning of any portion of this section shall be as interpreted by the District.

ii. Proposed facilities must be constructed in accordance with plans and specifications approved by the District. The District may require that the facilities have sufficient capacity not only to serve the applicants' areas, but other areas beyond, or in addition to the applicant's areas.

iii. Any applicant who requires service through facilities or improvements constructed by others pursuant to a Reimbursement Agreement and who did not contribute to the cost of construction shall pay a pro rata reimbursement fee in addition to all other required charges prior to service being provided. An administration charge of ten (10) percent shall be added to the reimbursement fee, to compensate District for administration of the Reimbursement Agreement. An area of benefit which identifies parcels having access to the constructed facility shall be determined at the sole discretion of the District and a map of the area shall be attached as Exhibit A to the Reimbursement Agreement. The District shall make an estimate of future use within the area of benefit based upon knowledge and investigation of those same factors by which sizing of the constructed facility was determined. This total projected future use calculated in terms of single family residential equivalent units, assigned to the mapped area of benefit plus the verified cost of the project constitute those factors by which a contractually obligated reimbursement fee shall be calculated according to the following formula:

Rf = Reimbursement Fee.

Cp = Cost of project as determined in paragraph 3.01.9

Tc = Total capacity of facility expressed in Single Family Residential Equivalent Units as determined solely by District.

HE = Number of Single Family Residential Equivalent Units required by Applicant's parcel(s) or subdivision thereof.

Where $R_f = (C_p - T_c) \times HE$

iv. Each year, the District will disperse any collected reimbursement funds, less the administrative fee, to the applicant who constructed the facilities, without interest. Applicant shall keep the District informed of any change of applicant's mailing address.

v. All obligations for reimbursement of any excess capacity costs to Applicant expire ten (10) years following the date of transfer of title to District of the reimbursable facilities. In no event shall reimbursement payments exceed total project construction costs less capacity used by the original applicant/builder of the project.

vi. The Applicant's rights to reimbursement funds shall not be transferable or assignable without the express written consent of the District.

vii. Applicant shall be solely responsible for providing District with a current contact address and phone number during the reimbursement period. District shall have no responsibility to make reimbursement to applicants who cannot be contacted at the address and/or phone number provided by the Applicant. Under such circumstances, reimbursement amounts collected shall be retained by the District.

[Sec 5.2.11 Environmental Impact Report Charge.](#)

Unless all such environmental processing has been done by the County or another agency, the District may determine that an environmental impact study or report is required for a proposed extension facility necessary to serve an applicant's land. The applicant shall be responsible for the costs of preparing such a study and/or report, including associated costs incurred by the District for overhead, preparation, attorney fees, environmental consultants, and hearings.

[Sec 5.3 Easements or Right of Ways.](#)

In the event that an easement is required for the extension of the public water or the making of connections, the applicant shall procure and have accepted by the District proper easement or grant of right of way sufficient in width to allow the laying and maintenance of such extension or connection.

[Sec 5.4 Persons authorized to Perform Work.](#)

Only properly licensed contractors shall be authorized to perform the work of community water construction within the District. All terms and conditions of the permit issued by the District to the applicant shall be binding on the contractor. The requirements of this Section shall apply to waterlines installed concurrently with Public water construction.

Sec 5.5 Grade Stakes.

A Registered Civil Engineer or Licensed Land Surveyor shall set grade and line stakes prior to the start of work on any public water construction. The contractor shall be responsible for accurately transferring grade to water invert.

Sec 5.6 Compliance with Local Regulations.

Any persons constructing a water line within a street shall comply with all State and County laws, ordinances, rules and regulations. They shall obtain all permits and pay all fees required by the department having jurisdiction prior to the issuance of a permit by the District.

Sec 5.7 Protection of Excavation.

The applicant shall maintain such barriers, lights and signs as are necessary to give warning to the public at all times that a water line is under construction and of each dangerous condition to be encountered as a result thereof. He shall also likewise protect the public in the use of the sidewalks against any such conditions in connection with the construction of the water. Streets, sidewalks, parkways and other property disturbed in the course of the work shall be reinstalled in a manner satisfactory to the District and any other person or agency having jurisdiction there over.

Sec 5.8 Design and Construction Standards.

Minimum standards for the design and construction of water lines within the District shall be in accordance with the applicable provisions of the ordinances, rules and regulations heretofore or hereinafter adopted by the District, copies of which are on file in the office of the District. The District may permit modifications or may require higher standards where unusual conditions are encountered. "As-built" drawings showing the actual location of all mains, structures, valves and laterals shall be filed with the District before final acceptance of the work.

Sec 5.9 Completion of Water Improvements Required.

Before any acceptance of any water line by the District and prior to the admission of any water from the District, the water line shall be tested and shall be completed in full compliance with all requirements of the accepted specifications and to the satisfaction of the District.

ARTICLE 6 Construction and Installation Requirements

Sec 6.1 Unauthorized Service Connections

Construction of the service connection to the District's water distribution system without making application therefor to the District and without payment to District of all applicable connection charges and other charges in accordance with this ordinance is not permitted.

Sec 6.2 Installation of Service.

Service installations will be made only to property and/or easements appurtenant thereto abutting on distribution mains that have been constructed in public streets, alleys, or easements, or to extensions thereof as herein provided pursuant to the provisions in Article 5 hereof. Services installed prior to the construction of streets or in advance of street improvement must be accepted by the applicant in the installed location.

Sec 6.3 Connection and Meter Installation Fees

The Applicant shall pay all water connection fees and meter installation fees. These fees are paid by the Applicant at the time the project is ready to connect to the water service main. However, such connection fees may be payable prior to connection to the District's Water System during those times in which the District lacks water supply capacity to serve all applicants as specified in section 4.4.0 of this Ordinance. The connection fee is a one-time charge paid when the connection is made to the District's Water System. The connection fee is comprised of a capacity fee and a meter fee. The capacity fee portion is based on the capital cost of capacity and represents a reimbursement to the District's ratepayers for providing available water system capacity to future users of the District's water system. By paying this fee new customers have participated equally with existing ratepayers in sharing the capital costs of the District's water system capacity. The amount of the capacity fee is dependent upon the water demand associated with the Applicant's proposed use of the premises as estimated by District and calculated in terms of single family residential equivalent units as specified in Appendix B Current Rates and Charges to this Ordinance. The meter fee is equivalent to the cost of installation of a water meter to monitor the amount of water distributed through the new service connection and includes the charges for the service box, the meter, and the installation of the meter. The current amount of the meter charges is set forth in Appendix B Current Rates and Charges of this Ordinance.

Sec 6.4 Determination of Service Line and Meter Size

The District's Standard Specifications and Details list the maximum flow rate, in feet per second, allowable through any water service connection. The District's normal single-family residential service line size shall be 3/4 inch, to accommodate a 5/8 X3/4 inch meter. For all commercial, industrial and other non-residential uses, the minimum required service line and meter size shall be determined by the District based on information provided by the applicant regarding the estimated maximum water consumption requirements of applicant's project based on the number of single family residential equivalent units assigned to such estimated water usage. The amount of anticipated water usage is calculated in terms of single family residential equivalent units and is specified in Appendix B Current Rates and Charges (water use calculations) of this Ordinance. The District will assign a service line size and meter size to the applicant's project based on such estimated annual water usage and the applicant will be required to pay a connection capacity fee

calculated on the basis of such estimated water usage measured in terms of single family residential equivalent units plus the actual costs of meter installation. A customer may request a service line and meter larger than that assigned by the District in anticipation of future increased water demand as measured by single-family residential equivalent units, in which case the customer shall agree to pay all connection capacity charges and service charges associated with such larger expected future water usage.

Sec 6.5 Supply to Separate Structures ~~/ADUs~~

Each house, structure, commercial or industrial building, dwelling unit, ~~detached accessory dwelling unit~~, or dwelling unit within a community housing project, shall require a separate application for water service and shall have a separate service connection, including a separate meter.

Sec 6.6 Accessory Dwelling Units

A. Definition. An accessory dwelling unit ("ADU") is an attached or detached residential dwelling unit built on a lot with existing or proposed housing and provides complete independent living facilities for one or more persons. It shall include permanent facilities for living, sleeping, eating, cooking, and sanitation on the same parcel of property as a single family or multifamily dwelling is or will be situated. An ADU may be constructed as (1) detached from the primary residential structure, (2) attached to the primary residential structure, (3) conversion of existing space in a primary residential structure such as master bedroom, attached garage, storage area or similar area; or (4) conversion of the space within a separate accessory structure on the same parcel such as a detached garage, barn, pool house, studio or other similar structure the use of which is incidental to the use of the primary residential structure on the parcel. Such converted existing space for an ADU may be limited to the footprint of the primary residential dwelling or accessory structure, or may be expanded beyond the existing footprint of the primary residential structure or accessory structure. (Government Code section 65852.2 which is incorporated herein by this reference).

B. ADU'S For Which No Separate Connection Is Required and No Connection Fee or Capacity Charge Will be Imposed. ADU's constructed entirely within the footprint of an existing or proposed primary residence or other accessory structure on the same parcel with separate exterior access (for which an additional 150 sq. ft expansion beyond the footprint may be added) and adequate side and rear yard setbacks are exempt from any requirement to install a new or separate water meter connection. This class of ADU's is also statutorily exempt from connection fees and/or capacity charges imposed by the District.

C. ADU'S For Which a Separate Connection is Required and a Connection Fee or Charge is Imposed. Newly constructed attached or detached ADU's, and ADU's which consist of conversion of existing space in a primary residence or accessory

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structure together with construction beyond the original footprint of the primary residential or accessory structure will be required to install a separate water meter connection directly between the ADU and the District's water infrastructure. A connection fee and/or capacity fee will be imposed by the District on these types of ADU's.

D. Proportional Capacity Fees/Connection Fees. The connection or capacity charge will not exceed the estimated reasonable cost of providing the water service for which the fee is imposed and will be calculated and imposed on a proportional basis. The calculated amount of the connection fee/capacity charge shall be proportional to the burden of the proposed ADU on the District's water infrastructure as compared to the burden of the primary residence, measured by either the number of square feet of the ADU compared to the primary residence, or as measured by the number of drainage fixture units (DFU) values of the ADU compared to the primary residence. For example, using a square foot proportional approach, a connection or capacity fee for a 1000 sq. ft. ADU should be half or 50% of the capacity fee for a 2000 sq. ft. primary residence.

E. Newly Constructed ADU's. ADU's constructed concurrently with a new single family dwelling on the same parcel will require a separate connection and water meter and will be charged a connection fee/capacity charge equivalent to the connection fee/capacity charge payable by a new single family residence, since a newly constructed ADU in connection with the construction of a new primary residence is considered a new residential use for capacity charge calculation purposes.

F. Monthly Fixed Rate Charges for ADU's. Each ADU, whether separately metered and subject to payment of connection fees/capacity charges or exempt therefrom, shall be assigned one (1) Single Family Residential Unit for purposes of calculation and payment of fixed monthly service charges based on a 3/4-inch meter size rate. State ADU law does not address monthly service charges for ADU's.

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~~An ADU will not require a separate meter and will be charged an ADU connection fee at current rates.~~

~~Monthly water rates for all ADU's without a separate meter will be billed at the current rate for an additional SFR.~~

However, upon written request, the General Manager may waive this requirement as it applies to accessory dwelling units, individual dwelling units within a community housing project, or with respect to commercial or industrial service connections if special or unusual circumstances exist which, in the discretion of the General Manager, shall warrant such a waiver.

Sec 6.6 No Service to Adjacent Parcels

No user of water supplied by the District shall supply water to adjacent parcels through that user's service connection.

Sec 6.7 Separate Ownerships

Each building under separate ownership must be provided with a separate service connection and meter. Two or more existing buildings under the same ownership and on the same lot or parcel may be supplied through the same service connection and meter.

Sec 6.8 Multiple service connections

Multiple service connections for single parcel with single owner are allowed under these conditions:

- A master meter is installed at the property line
- Metered service connections are provided for each sub unit. Meters and valves will be supplied and remain property of RCSD.
- Supply line from master meter to each of the units shall be installed and maintained by owner.
- Owner will be responsible for usage on master meter, determined by deducting each sub unit from master meter.

Sec 6.9 Parcel Subdivisions

Should the owner of a single property subsequently subdivide such parcel, then the portion of that parcel not directly connected with the District's water system through a separate service connection must be connected with the District's public water system through a separate service connection, for which additional connection charges are payable. It shall be unlawful and a violation of this ordinance for such owner to continue to use or maintain an existing service connection to the District's public water system for the purpose of providing an indirect connection to provide water to an additional parcel through an existing service connection for which no separate application has been filed. Any such indirect connections in existence prior to the adoption of this provision of this ordinance shall be abandoned by the customer upon issuance of a written order from the District. Any failure by an owner or customer to comply with such order from the District shall be enforceable by discontinuance of service pursuant to SECTION 10.1.5 of this Ordinance.

ARTICLE 7 Inspections

Sec 7.1 Changes in Owner's Equipment, Operations or Water Demand (look back)

Owners or customers making any material changes in the size, character, or extent of the service connection or other equipment or operations upon the property utilizing District water service, or whose changes in operations result in an increase in the use of water, shall notify the District not

less than ten (10) working days prior to commencement of any such work, or additions or modifications to buildings or premises, or changes in the type of business or occupancy, which would affect the amount of water used on the premises, and file a new application to enable the District to determine whether a larger service line size or meter is required pursuant to the provisions of this Ordinance, or whether the anticipated increase in annual average water use associated with such changes will result in an increase in the number of single family residential equivalent units assigned to the Owner's use of District water from that determined at the time of application which would require the payment of a higher connection capacity fee than that initially paid by the Owner at the time of connection to the District's water distribution system.

If a larger service connection is ordered by the District, or if the changes in the Owner's use results in an increase in estimated water use and the number of single family residential equivalent units assigned by the District to the Owner's use from that determined at the time of application, the Owner may be required to install a larger service connection as required by the District within the time period specified by the District, and will be required to pay any applicable additional connection capacity charges associated with such increased anticipated water usage. If no larger service connection is required, additional documentation of water usage by the Owner beyond that specified in the application may result in the payment of an additional connection fee represented by the difference between the connection fee originally paid and the connection fee applicable to the estimated number of single family residential equivalent units of water representing the increased water usage associated with the Owner's change in equipment or operations on the premises. This fee represents the cost of increased water capacity assigned by the District to the Owner's initial water demand resulting from the Owner's change in use of the premises since the time of connection to the District's water system.

[Sec 7.2 Inspection of Private \(Customer Lateral\) Water Service Installation](#)

The private water service shall be inspected by the District from a point within three (3) feet of the structure or foundation of any structure on Owner's premises to the point of connection to the District's public water service. No backfill shall be placed over any portion of a new service connection or private lateral until the work has been inspected. Any excavation on public rights of way shall be done only after permission has been received from the authority having jurisdiction thereof. Any installation not approved by the District shall be redone or replaced at the expense of the applicant.

[Sec 7.3 Inspection Fees](#)

The inspection fee for all water connections is detailed in [Appendix B Current Rates and Charges](#). An additional inspection fee may be charged if the work is not ready for inspection or requires additional inspections due to non-compliance with District Standard Specifications and Details. The

additional fee, if charged, will be calculated on a time and materials basis, at the rate shown in [Appendix B Current Rates and Charges](#).

[Sec 7.4 Required Advance Notice.](#)

The applicant must notify the District at least three (3) working days in advance of making the service connection to the District's public water service or of any other work requiring inspection by the District.

[Sec 7.5 Normal Working Hours.](#)

Service connections installed on the District's public water system must be made during normal working hours of the District and a District inspector must be present. The applicant may be required to disconnect and reconnect the service connection for inspection purposes, if the District is not notified as required herein. All inspections of private water services will be completed during normal working hours of the District unless otherwise arranged and paid for by the applicant.

[Sec. 7.6 Site Inspections After Installation of Service](#)

The District reserves the right to inspect its service connections and the conditions of water usage on a Customer's premises in order to ensure that the Owner of the premises is in compliance with all of the provisions of this Ordinance. Such inspections will typically occur when property ownership changes; when the County issues a building permit for a parcel; when existing Customer accounts are closed; when new Customer accounts are opened; and when water service is discontinued.

[ARTICLE 8 METERS](#)

[Sec 8.1 Change in Location of Meters.](#)

Meters moved for the convenience of the customer will be relocated at the customer's expense. Meters moved to protect the District's property will be moved at its expense.

[Sec 8.2 Non-Registering Meters.](#)

If a meter is found to be not registering, the charges for service shall be at the minimum monthly rate or based on the estimated consumption, whichever is greater. Such estimates shall be made from previous consumption for a comparable period or by such other method as is determined by the District and its decision shall be final.

[Sec 8.3 Access to Meters.](#)

Customers are required to keep meter boxes accessible. All landscaping or other forms of vegetation is to be kept away from meter box so as not to restrict access. It is the responsibility of the customer to maintain the area of their property in which this equipment is placed.

ARTICLE 9 BILLING

[Sec 9.1 Billing Period.](#)

The regular billing period will be monthly.

[Sec 9.2 Meter Reading.](#)

Meters will be read as nearly as possible on the same day of each month.

[Sec 9.3 Opening and Closing Bills.](#)

Opening and closing bills for less than the normal billing period shall be prorated as to quantity used.

[Sec 9.4 Water Charges.](#)

Any residential multiple unit dwelling exceeding 2 units will be billed to the owner or property management at the appropriate unit equivalency rate. Water charges are due and payable at the office of the District on the date of mailing the bill to the property owner or his agent as designated in the application, and are considered delinquent if not received by 5:00 p.m. the last business day of the month.

Service may be discontinued without further notice if payment is not made by the delinquent date.

[Sec 9.5 Payment of Bills.](#)

Bills for water service shall be rendered at the end of each billing period and may be combined with sewer bills. Bills shall be payable on presentation and will be considered delinquent if payment is not received by 5:00 p.m. the last business day of the month.

[Sec 9.6 Billing of Separate Meters.](#)

Separate bills will be rendered for each meter installation.

[Sec 9.7 Customer's Guarantee.](#)

The water charge begins when a service connection is installed and the meter is set. The property owner must sign the customer service agreement form prior to being connected. In which he guarantees payment of future water bills for service required.

a. Renters are required to place a deposit of at the current rate specified in [Appendix B Current Rates and Charges](#), refundable after 2 years of good payment history.

b. Owner may waive deposit for renter, and will be responsible for charges. Account must be current before tenant's account can be established.

c. Failure to receive a bill does not relieve consumer of liability. Any amount due shall be deemed a debt to the District and any person, firm, or corporation failing, neglecting, or refusing to pay said indebtedness shall be liable to an action in the name of the District in any court of competent jurisdiction for the amount.

Sec 9.8 Water Used Without Application Being Made.

A person taking possession of premises and using water from an active service connection without having made application to the District for water service, shall be held liable for the water delivered from the date of the last recorded meter reading, and if the meter is found inoperative, the quantity consumed will be estimated. If proper application for water service is not made upon notification to do so by the District and if accumulated bills for service are not paid immediately, the service may be discontinued by the District without further notice.

~~Sec 9.9 Damages Through Leaking Pipes and Fixtures.~~

~~When turning on the water supply as requested and the house or property is vacant, the District will endeavor to ascertain if water is running on the inside of the building and if such is found to be the case, the water will be left shut off at the curb cock on the inlet side of the meter. The District's jurisdiction and responsibility ends at the property line and the District will in no case be liable for damages occasioned by water running from open or faulty fixtures or from broken or damaged pipes inside the property line.~~

Sec 9.10 Damages to Meters.

The Board reserves the right to set and maintain a meter on any service connection. The water consumer shall be held liable however, for any damage to the meter due to his negligence or carelessness and in particular for damage caused by hot water or steam from the premises.

Sec 9.11 Water Leak Relief Policy.

The District will forgive one half (1/2) the bill of one month's unusual water usage minus the normal use. The total amount forgiven will not exceed the current amount specified in Appendix B Current Rates and Charges within a two-year time frame. Staff will notify customers if they observe unusual water usage. No credit will be awarded until the water leak has been repaired.

ARTICLE 10 DISCONTINUANCE OF SERVICE

Sec 10.1 Discontinuance of Service for Delinquent Bills.

Service may be discontinued for nonpayment of bills as soon as they become delinquent as specified herein. Monthly bills are generated on the same business day of each month. Current

charges are due and payable upon receipt of the invoice and are considered delinquent if not received by 5:00 p.m. the last business day of the month.

Payment of the Disconnect Notice must be received within seven (7) days after the date of mailing. If payment is not received by the end of the business hours on the due date, service shall be scheduled for disconnection within 48 hours. However, services will not be discontinued on a Friday, weekend, holiday or day preceding a holiday.

The failure of the District to send, or any person to receive such notice shall not affect the District's power to discontinue services pursuant to this ordinance. Reconnection will be made by District only upon complete payment of all delinquent service charges and penalties, interest, reimbursement to District of its actual costs of disconnecting and reconnecting District's water system to the premises, payment of all applicable disconnection and reconnection fees specified in this Ordinance, and, in the event reconnection is requested, payment of a security deposit in an amount equal to the water service charges averaged over the preceding 6 months times the number of months the water has been shut off. In addition, a customer's water service may be discontinued if water service provided at a previous location is not paid for within the time for payment of bills provided herein. If the customer receives water service at more than one location, and the bill for water service at any one location becomes delinquent, water service at all locations may be disconnected.

[SECTION 10.2 Charges a Debt.](#)

Failure to receive a bill does not relieve the customer or property owner of liability for payment of the water service charges specified in said bill. Any amount due shall be deemed a debt to the District, and any person, firm or corporation failing, neglecting or refusing to pay said indebtedness shall be liable to an action in the name of the District in any court of competent jurisdiction for the amount thereof. In addition, such debt is subject to the collection procedures consisting of a lien on the property of the customer or owner and collection of the delinquent amounts on the property tax rolls as specified in Section 11.2 of this ordinance.

[SECTION 10.3 Reconnection Charge.](#)

A current reconnection charge plus all applicable fees, charges and penalties specified in [Appendix B Current Rates and Charges](#) will be assessed and collected prior to renewing service following a discontinuance.

[SECTION 10.4 Unsafe Apparatus](#)

Water Service may be refused or discontinued on any premises where apparatus or appliances are in use which might endanger or disturb the service to other customers.

SECTION 10.5 Cross-Connection.

Water service may be refused or discontinued to any premises where there exists a cross-connection in violation of state or federal laws or this ordinance.

SECTION 10.6 Fraud or Abuse.

Service may be discontinued or removed, including the removal of unapproved connections or unauthorized facilities, and penalties imposed, if necessary, to protect the District against fraud or abuse.

- A. Fraud or abuse is the act of any person to commit, authorize, solicit, aid, abet or attempt any of the following acts:
 - 1. Divert or cause to be diverted water service by any means.
 - 2. Make or cause to be made any connection or reconnection to the District's water system without the authorization or consent of the District. As used in this section "water system" means all property owned by the District for the transmission, collection, storage or treatment of water.
 - 3. Tampering with or otherwise interfere with any water meter or other water flow measurement device so as to prevent the accurate measurement of water use.
 - 4. Use or receive the benefit of water from the District with knowledge or reason to believe that the use or receipt of such water is unauthorized by the District.
 - 5. Tampering with any property owned or used by the District to provide water service.
 - 6. Providing water through a service connection to another premises or parcel of property that does not have its own service connection, or for which an application for service connection has not been filed with the District.

- B. A violation exists if, on premises owned or controlled by the Customer or any person using or receiving the direct benefit of the water service, there is either of the following:
 - 1. Any instrument, apparatus or device designed to be used to obtain service without paying the full lawful charge therefor.
 - 2. Any meter that is altered, tampered with or bypassed so as to cause no measurement or inaccurate measurement of water service.
 - 3. Any person who is determined by District staff to have committed fraud or abuse as defined herein shall be billed by the District for the damage to the property owned or used by the District to provide service, the actual cost to remove and reinstall facilities, for loss of water, plus a penalty of the current rate specified in Appendix B Current Rates and Charges per infraction. A separate infraction will be found for each day such fraud or abuse is determined by District to have continued.

- C. Upon approval by the Board of Directors, the District may bring a civil action pursuant to Section 1882.1 of the California Civil Code to recover up to three times the

actual damages suffered by the District, plus its costs of suit and reasonable attorneys' fees, for each violation of the provisions of this section.

D. The remedies set forth in this section shall be in addition to all other remedies, civil and criminal, available to the District for violation of the provisions of this section or for any ordinance, resolution, rule or regulation of the District, or any provision of Federal, State or local law.

SECTION 10.7 Non-Compliance with Regulations.

Service may be discontinued for non-compliance with this or any other ordinance or regulation relating to the water service. The Customer will be notified of the District's intention to discontinue service for noncompliance, with an explanation of the violation or infraction committed. There will be a reasonable opportunity given to comply before actions to discontinue water service will be taken by the District. However, no such notice to afford an opportunity to comply need be given to a Customer in those instances in which the noncompliance may cause conditions dangerous or detrimental to public health, safety and welfare, or are in violation of state law. These violations include, but are not limited to, trespass, assault, water theft, cross connection deficiencies, and water system or facility damage.

SECTION 10.8 Use of Water Without Application.

Service may be discontinued in all cases in which a person is determined by District to have used water from the District's water system without having made Application to the District therefore, or without having a separate service connection installed by District to provide water to that person's premises, or without having paid all applicable connection charges and service and meter installation charges.

SECTION 10.9 Upon Vacating Premises.

Customers desiring to discontinue service should so notify the district two (2) days prior to vacating the premises. Unless discontinuance of service is ordered, the customer shall be liable for charges whether or not any water is used.

Sec 10.10 Abandonment Charge.

Any person who desires to abandon services to a building from the District's water system or to abandon service to a property, shall pay to the District an Abandonment Charge. The Abandonment Charge shall consist of:

- a. All costs incurred by the District in disconnecting the system at the property line and plugging and sealing the line, including the cost of surveying, if any, and;
- b. The sum of at current rate to recover the District's costs.

Item (b) of the Abandonment Charge shall not apply to any person who desires to disconnect a building from the District's Water or Sewer system but who intends to keep other buildings on the property connected to the system or to disconnect from one building while connecting to another on the same property.

Unauthorized removal of water. Unauthorized removal of water from any source may result in a charge at the current rate and or referral to law enforcement.

ARTICLE 11 Enforcement of Payment

Sec. 11.1 Collection of Delinquent Account

If an account has not been paid in full when due, such account shall be considered delinquent and a penalty assessed in the amount of "at current rate".

Sec. 11.2 Collection by Recordation of Lien Against Property

The Board of Directors may recover any water service charges, penalties and interest which are delinquent for a period of 30 days by recording in the office of the County Recorder of Humboldt County a Notice of Lien for unpaid delinquent charges, penalties, interest, lien administration charges and applicable Recorder's fees. Said Notice of Lien shall declare the amount of the delinquent charges, penalties, interest and related charges due, and the name and last the address of the person liable for such delinquent charges, penalties and interest. Pursuant to Government Code section 61115 (c) from the time of recordation of such Notice of Lien, the amount of such delinquent water service charges, penalties, interest, lien administration charges and applicable Recorder's fees shall constitute a lien against the lot or parcel of land against which the charge is imposed and all other property within Siskiyou County owned by the property owner of the parcel upon which the water service charges are delinquent. The District will record a Notice of Release or Discharge of Lien upon the payment by the property owner of all delinquent charges, penalties, interest, lien administration charges and applicable Recorder's fees within 30 days of receipt of payment for all such amounts due.

Sec. 11.3 Collection by Further Legal Action

The Board is further authorized to institute and prosecute in the name of the District appropriate legal action for the collection of delinquent water charges, penalties, interest, lien administration charges and Recorder's fees against the property owner of the parcel upon which the water service charges were levied. By application for and receipt of water services, all property owners/customers agree to be responsible for reimbursement to the District of all attorneys' fees and other legal costs incurred by the District in collecting any delinquent water service charges, penalties, interest and related costs from the property owner/customer through such legal action. In the event the District recovers a court judgment ordering the property owner/customer to pay all delinquent debt service charges, penalties, interest, and related costs, together with attorney's fees

and legal costs, and the property owner/customer fails to pay such judgment, the District will amend its Notice of Lien recorded pursuant to Section 11.2 of this Ordinance to include the amount of attorney's fees and legal costs ordered by the court to be reimbursed by the property owner/customer to the District.

Sec. 11.4 Discontinuation of Service.

Water service may be disconnected for nonpayment of water service bills in the time and manner specified in Article 10 of this Ordinance.

Sec. 11.5 Collection of Delinquent Charges on Tax Roll.

For any water charges which have been delinquent for sixty (60) days, the District shall provide that any delinquent charges, penalties and interest may be collected on the property tax roll in the same manner as property taxes. On or about June 1st of each year, the General Manager shall prepare and file a written report with the District Board of Directors that describes each aspect of parcel of real property and the amount of delinquent charges, penalties and interest for each affected parcel for the year pursuant to Government Code Section 61115(b). the General Manager shall give notice of the filing of the report and of the time and place for a public hearing before the Board of Directors by publishing a notice of hearing pursuant to Section 6066 in a newspaper of general circulation, and by mailing the notice to the property owner of each affected parcel. At the public hearing, the Board of Directors shall hear and consider any objections or protests to the report. At the conclusion of the public hearing the Board of Directors may adopt or revise the delinquent charges, penalties and interest, and determine to collect such delinquent charges, penalties and interest upon the County Property Tax Roll each affected parcel of property for the ensuing fiscal year. The Board of Director shall make its determination on each affected parcel by resolution and its determination shall be final.

On or before August 10 of each year following such determination by resolution of the Board, the General Manager shall thereafter file with the County Auditor a copy of the report filed with the Board of Directors and the resolution adopted by the Board at such public hearing, and request that the delinquent charges, penalties and interest be added to and collected with property tax on each affected parcel of property described in the written report and resolution at the same time and in the same manner as property taxes are collected by the County Auditor. Government Code section 61115(b) directs the County auditor to place such delinquent charges, penalties and interest on the tax bills for each affected parcel of real property listed in the District report and resolution and collect the charges and penalties in the same manner as property taxes for the fiscal year in which such District report and resolution are filed with the County Auditor. I

[Sec. 11.6 Alternative Method of Collection.](#)

If the bill is not paid when due, water service may be discontinued pursuant to Section 10 of this Ordinance. In addition, the rates for water service may be collected on the same bill with the rates for other services provided by the District. Failure to timely pay applicable rates for water service provided by the District to the Customer may also result in the discontinuance of any and all services such as sewer services provided by the District pursuant to the provisions of Government Code section 61115(a)(3).

[Sec. 11.7 Remedies are Cumulative](#)

Each and all of the remedies for the collection and enforcement of delinquent water service rates, penalties, interest and related charges listed in this Section 11 are cumulative and the District may pursue any or all of such remedies alternatively or consecutively as authorized by Government Code section 61115 (e).

[Article 12 Enforcement of Ordinance](#)

[Sec. 12.1 Penalty for Violations of Ordinance.](#)

Any violation of this Ordinance shall be a misdemeanor and shall be punishable by imprisonment in the County Jail for a period not to exceed 6 months, or by fine, not exceeding \$1000, or by both. Every day of violation of this Ordinance continues shall constitute a separate offense. The attorney of the District, upon order of the District's Board of Directors, shall request the District Attorney of Humboldt County to file an action in the Superior Court to confirm that the provisions of this Ordinance have been violated, to find that a misdemeanor has occurred, and to impose such penalties, fines, and reimbursement to the District of its attorney's fees and legal costs as provided by law and the provisions of this Ordinance. Any property owner/customer found to be violating any provision of this or any other ordinance, rule, or regulation of the District, shall be served by the District with written notice stating the nature of the violation and, if applicable, providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

[Sec. 12.1.1 Discontinuation of Service for Violation](#)

As a means of enforcement of the provisions of this ordinance, or any other rule or regulation of the District, the District shall have the right to assess all such penalties as may be permitted by law and/or discontinue water service or any other utility services provided by the District to the property owner/customer as detailed in Sections 10 and 11 of this Ordinance. However, no such notice to afford an opportunity to comply need to be given to a property owner/customer in those instances in which the noncompliance may cause conditions dangerous or detrimental to public

health, safety and welfare, or are in violation of state law. These violations include, but are not limited to, trespass, assault, water theft, cross connections and water system facility damaged.

Water service and any other discontinued utility services shall not be supplied to such property owner/customer until he or she shall have complied with the ordinance provision, rule, regulation, rate or charge order which has been violated to the satisfaction of the District. Reconnection shall be made only upon prior payment of charges, penalties and interest due, plus the disconnection and/or reconnection fee as detailed in this Ordinance and possible payment of a security deposit in the discretion of the District.

[Sec 12.1.2 Relief on Application \(move to general rules\)](#)

When any property owner/customer is of the opinion that any provision of this Ordinance is unjust or inequitable as applied to his premises due to special circumstances, such property owner/customer may make written application to the General Manager, stating the special circumstances, citing the provision complained of, and requesting suspension or modification of such provisions as applied to the premises of such property owner/customer. If such application is approved by the General Manager, the General Manager will recommend to the Board that it act by resolution to suspend or modify the ordinance provision complained of, as applied to such premises, to be effective as of the date of the application and continuing during the period of the special circumstances cited. If an Owner's application for relief is denied by the General Manager, such denial shall be in writing and delivered to the Owner. The Owner shall have ten days from the date of such written denial to file a written appeal with the Board of Directors with arguments as to why specified provisions of this Ordinance should not be applied to the Owner's property. The Board of Directors will schedule a regular or special meeting at its earliest convenience to consider such an appeal. The Board of Directors will render its decision within ten days after completion of any such appeal hearing and advise the Owner in writing of its decision. The decision of the Board of Directors on any such appeal shall be final.

[Sec12.1.3 Relief on Own Motion](#)

The Board of Directors may, on its own motion, find that, by reason of special circumstances, any provision of this ordinance should be suspended or modified as applied to particular premises, and may, by resolution, order such suspension or modification for such premises during the period of such special circumstances.

[Sec12.1.4 Board Rulings Final](#)

All rulings of the Board of Directors on relief or from or suspension of provisions of this ordinance with respect to a particular ordinance provision shall be final and not subject to appeal.

Sec 12.1.5 Falsifying of Information.

Any person who knowingly makes any false statement or representation to District personnel, or submits a false record, report, plan or other document with the District, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this ordinance, is guilty of a violation of this Ordinance and subject to the enforcement penalties provided in sections 10 and 11 hereof including misdemeanor criminal proceedings, disconnection of water and other utility services, payment of all applicable District fees and charges, and reimbursement of all attorney's fees and legal costs incurred by the District arising out of such conduct.

Sec 12.1.6 Costs and Attorney's Fees .

Defendant shall pay court costs and attorney's fees incurred by the District in enforcing this ordinance and seeking collection of delinquent accounts in any judgment rendered in favor of the District and so consents to such an award of costs and attorney's fees by the filing of an Application for Water Service.

ARTICLE 13 FIRE PROTECTION

Sec 13.0 Public Fire Protection

Sec 13.0.1 Use of Fire Hydrants.

Fire hydrants are for use by the District or by organized fire protection agencies pursuant to contract with the District. Other parties desiring to use fire hydrants for any purpose must first obtain written permission from the Board prior to use and shall operate the hydrant in accordance with instructions issued by the District.

Sec 13.0.2 Moving of Fire Hydrants.

When a fire hydrant has been installed in the location specified by the proper authority, the District has fulfilled its obligation. If a property owner or other party desires a change in the size, type, or location of the hydrant, they shall bear all costs of such changes without refund. Prior to any change in the location of a fire hydrant must be approved by the Board of Directors.

Sec 13.1 Private Fire Protection Service

Sec 13.1.1 Payment of Cost.

The applicant for private fire protection service shall pay the total cost of installation of the service from the distribution main to the customer's premises, including the cost of a detector check meter or other suitable and equivalent device, valve, and meter box, said installation to become the property of the District. The District may agree to install the connection and meter at cost plus ten percent (10%).

[Sec 13.1.2 No Connection to Other System.](#)

There shall be no connections between this fire protection system and any other water distribution system on the premises.

[Sec 13.1.3 Use.](#)

There shall be no water used through the fire protection service except to extinguish fires and for testing the firefighting equipment.

[Sec 13.1.4 Meter Rates.](#)

Any consumption recorded on the meter will be charged for at double the regular service rate except that no charge will be made for water used to extinguish fires where such fires have been reported to the fire department.

[Sec 13.1.5 Monthly Rates.](#)

The District Board upon receipt of application shall establish the monthly rates for private fire protection.

[Sec 13.1.6 Violation of Agreement.](#)

If water is used from a private fire service in violation of the agreement or of these regulations, the District may, at its option, discontinue and remove the service.

[Sec 13.1.7 Water Pressure and Supply.](#)

The District assumes no responsibility for loss or damage due to lack of water or pressure, either high or low, and merely agrees to furnish such quantities and pressures as are available in its general distribution system. The service is subject to shutdowns and variations required by the operation of the system.

[Sec 13.1.8 Fire Service Connection Rules.](#)

The following rules shall apply to fire service connections:

Cross Connection: Proper back flow device must be installed for each private fire protection system.

Valve: When a fire service connection is installed, the valve governing it will be closed and LOCKED and remain so until a written order is received from the owner of the premises to have the water turned on.

Meter: If the District does not require a meter and if the water is used through a fire service connection for any other purpose than extinguishing of fires, it shall have the right to place a meter on the fire service connection and at the owner's expense or shut off the entire water supply from such premises.

ARTICLE 14 RATES AND FEES

Sec 14.1 Connection Fee:

In addition to any other charges established by the ordinances, rules and regulations of the District, a connection charge shall be collected prior to connecting to the water distribution system as follows.

The connection charge shall consist of three components:

- The cost of the installation of the hardware by meter size.
- The cost of buying into the existing assets of the system
- The cost of developing and implementing specific projects to create the capacity to support new connections to the system

These may change from time to time as conditions within the system change and will be charged at the current rate as detailed in Appendix B Current Rates and Charges.

These fees will be charged based on an evaluation of each application for new connections to assess the load that the project will place on the system. Charges will be expressed as a multiple of SFREs.

Sec 14.2 Monthly Rates and Charges:

Current monthly rates and charges for water service are specified in Appendix B Current Rates and Charges. All references in Sections 14.1 through 14.8 to "at current rate" can be found specified in Appendix B Current Rates and Charges.

Sec 14.3 System Expansion Fee

System Expansion Fund for Expansion and Capital Improvements: A minimum monthly charge "at the current rate" per use/unit equivalency.

Sec 14.4 Reconnection Charges:

Customers whose service has been disconnected pursuant to Article 10, Section 10.3 and who now wish to have their service reconnected shall pay "at the current rate" for a Reconnection Charge.

Sec 14.5 Deposits:

One-unit residential dwelling: "at the current rate"

Rental properties with Commercial accounts: "at the current rate"

Sec. 14.6 Late Fees

To be charged "at the current rate" per residential or commercial unit

Sec 14.7 Bulk Water

RCSD does not allow sales of bulk water.

Sec 14. 8 Nonprofit Irrigation Rate

Non-profit organizations whose sole use of water is irrigating playing fields used primarily for youth athletic activities may apply for an irrigation only water rate.

Sec 14.9 Rates, fees and penalties (exclusive of those imposed by government code)are set by Resolution of the District Board of Directors

Following annual evaluation any adjustment of rates and fees shall be accomplished by resolution by the District's Board of Directors; as required to be fiscally responsible to the requirements of the community and in compliance with state and local regulations. The current rates and fees will be set by the most recent Board Resolution of record.

ARTICLE 15 - TIME OF TAKING EFFECT

Sec 15.1 - This ordinance shall take effect

This Ordinance shall take effect thirty days after its adoption by the Board of Directors, provided that a summary of this ordinance as adopted is published in a newspaper of general circulation throughout the District and the full text of the ordinance as adopted is posted at the District offices within fifteen days after the adoption of this amendment by the Board of Directors.

A summary of this Ordinance was published in the Redwood Times or The Independent, newspapers of local circulation, on May 9th, 2017. The ordinances then presented for second reading and final adoption at the regular meeting of the Board of Directors of the Redway Community Services District on May 17th, 2017. At said meeting Director_____ moved the adoption of said Ordinance, which motion was seconded by Director_____ and upon roll call was carried by the following vote:

AYES: DIRECTORS

NOES: DIRECTORS

ABSENT: DIRECTORS

ABSTAIN: DIRECTORS

Signature lines

Appendix A: WATER/SEWER CONNECTION AGREEMENT TEMPLATE

Appendix B: CURRENT RATES AND FEES



CSDA Finance Corporation



1112 I Street, Suite 200
Sacramento, CA 95814
t: 916.442.7887 f: 916.442.7889
www.csdafinance.net

FREQUENTLY ASKED QUESTIONS

What is the CSDA Finance Corporation?

The CSDA Finance Corporation is a non-profit public benefit corporation formed by the California Special Districts Association (CSDA) to provide you with affordable, tax-exempt financing for purchases and projects essential to your district operations.

Why choose the CSDA Finance Corporation over other companies?

For more than 35 years, the CSDA Finance Corporation has been dedicated to serving the public financing interests of special districts. Our experienced financial and legal consultants are specialists in municipal financing, having facilitated the funding of nearly \$300 million in capital projects and equipment purchases in the past five years alone. We have a unique understanding of special districts and our top priority is to be responsive to your needs and concerns.

- Well recognized funding alternative
- Ability to fund very large projects as well as smaller ones
- Low transaction costs which can be funded from loan proceeds
- Simplified documentation
- Prompt delivery of funds
- Minimal requirement of district staff resources
- Customized financing plans
- Expert execution

What are the advantages of tax-exempt financing?

Tax-exempt financing represents one of the lowest-cost funding alternatives available to special districts. Because of the tax-exempt status of special districts, your interest payments related to the financing obligations of eligible projects are exempt from State and Federal income taxes. The result is that investors (lenders) are willing to accept a lower return on their capital since their interest receipts are not subject to State and Federal income taxes. This results in lower interest rates for CSDA's members.

What kind of financing programs does the CSDA Finance Corporation offer?

- Lease-purchase financing
- Certificates of Participation (COPs)
- General Obligation Bonds
- Revenue Bonds
- Land Secured Financing
- Secured Limited Obligation Notes
- Tax and Revenue Anticipation Notes
- Refinancing of prior debt
- Interim/Bridge Loans

FREQUENTLY ASKED QUESTIONS (con't)

What kind of projects can tax-exempt financing be used for?

Over the years, the CSDA Finance Corporation has financed a wide variety of equipment purchases, loan refinancing, property acquisitions and capital improvement projects. Some of these include:

- Upgrades to water treatment and distribution systems
- Land acquisitions for parks, cemeteries and many other types of districts
- Construction of district headquarters and other facilities
- Installation of solar power systems and other energy efficiency projects
- Purchases of fire engines, ambulances, trucks and other specialized vehicles

What size financings are available and what terms?

There are no limits to the amount of financing available through the CSDA Finance Corporation. The CSDA Finance Corporation has facilitated transactions as small as \$50,000 and as large as \$25,000,000. In general, the amount is limited by the district's budgetary ability to afford the resulting debt service. Financing terms range from five to thirty years, depending on the amount and the "life span" of the asset(s) being financed.

What fees or transaction costs are involved?

Fees are generally quoted in terms of a percentage of the requested loan amount and range from 1-3% depending upon the particular features and circumstances of each loan.

How quickly will the funds become available?

For districts that have been strategically positioning themselves in anticipation of the financing process, funds can become available within 60-90 days. In some circumstances, financings have closed in less than 45 days.

What can we do to position our district for financing?

In the current economic environment, lenders focus on the underlying financial strength of the district more than ever before. Districts applying for financing through the CSDA Finance Corporation will need to supply the last three years of audited financial statements (as well as any existing interim financials) and current year budget.

Is membership in California Special Districts Association required?

To pursue tax-exempt financing through the CSDA Finance Corporation and have full access to our team of financial consultants and other resources, your agency should be a current member of CSDA.

What if we still have questions?

Please contact Michael Meyer, Senior Member Services Specialist, at 877.924.2732 or michaelm@csda.net. You can also visit our website at www.csdafinance.net to request more information or submit an online quote request form.



Lease-Purchase Financing Basics

Lease-purchase or installment purchase financing gives special districts an alternative method of buying real and personal property. Instead of acquiring an asset using cash or by issuing bonds, lease purchase financing allows districts to purchase an asset through periodic lease payments, paying principal and interest.

Lease-purchase financing is generally used for assets that serve an essential government function, and have an initial cost that would consume a disproportionate amount of available cash. It can be used to finance almost any real type of personal property that the public agency has the authority to acquire; it can be used to purchase equipment such as fire trucks or computers, or used to fund construction and real property. Typically, financing amounts range from \$50,000 to \$10,000,000.

How does lease-purchase financing differ from a true lease?

In a true lease, principal and interest payments are made in turn for use of the asset until either the useful life of the asset is depleted or the lessee does not wish to use the asset any longer. In a true lease, ownership of the asset stays with the lessor throughout the life of the asset; however, in lease-purchase financing, the lessee acquires an ownership interest in the asset, and obtains title to the asset at the end of the lease term. Furthermore, the term of a true lease is generally much shorter than the term of a lease-purchase financing. The reason for this difference is because at the end of a true lease term, a district has the option of either relinquishing the asset to the lessor or purchasing the asset at a residual or market value. Since at the end of a lease-purchase financing a district retains ownership of the asset, payments generally last as long as the useful life of the asset.

Benefits of lease-purchase financing include:

- **No upfront costs or fees-** In many cases 100% financing is available to avoid down payment.
- **Flexible payment terms-** Payment can be matched to the useful life of the financed asset, making budgeting much easier.
- **Tax-exempt interest rates-** Special districts have the ability to finance the cost of an asset or project at a tax-exempt interest rate, which is typically lower than the taxable rates offered by conventional lease financing or bank loans.
- **Voter approval not required-** Since lease-purchase financing is not considered a debt to the district, no voter approval is required.



Steps to Completing a Lease-Purchase Loan

- 1) Board approves proposal from CSDA Finance Corporation (CSDAFC) and returns signed preliminary quote.
- 2) District provides CSDAFC with their current budget and audited financial statements for last three fiscal years.
- 3) CSDAFC's loan consultant contacts the District to obtain additional information needed to prepare loan documents and resolution form.
- 4) Loan consultant provides the District loan documents and a resolution form for the Board to adopt authorizing the execution of the loan documents.
- 5) Credit Review is completed.
- 6) District's legal counsel provides any comments on the loan documents to CSDAFC's loan consultant.
- 7) Board adopts resolution authorizing execution of documents.
- 8) District executes and delivers documents, insurance certificates, resolution and legal opinion from District counsel to loan consultant.
- 9) Financing closes.

For districts that have been strategically positioning themselves in anticipation of the financing process, funds can become available within 60-90 days. In some circumstances, financings have closed in less than 45 days.

For more information, contact CSDA Finance Corporation at 877.924.2732 or visit www.csdafinance.net.



**CSDA
Finance Corporation**



1112 I Street, Suite 200
Sacramento, CA 95814
t: 916.442.7887 f: 916.442.7889
www.csdafinance.net

PREPARED BY CSDA FINANCE CORPORATION DATE: August 1, 2024
PROPOSED LEASE PURCHASE FOR: Redway Community Services District

RE: JET/VAC Truck

NOTE: TERMS ARE BASED UPON LEASE BEING BANK QUALIFIED

Prepayment Option amount is exclusive of the installment payment due on same date.

Interest rate quote is valid for an acceptance within 5 days and funding within 30 days.

Cost of Issuance: \$7,000

Payments: Annually in arrears 10 Years 5.66%

PMT #	Due Date	Rent Payment	To Principal	To Interest	Purchase Option
1		\$50,801.37	\$29,293.37	21,508.00	
2		50,801.37	30,951.37	19,850.00	
3		50,801.37	32,703.22	18,098.15	
4		50,801.37	34,554.22	16,247.15	
5		50,801.37	36,509.99	14,291.38	215,987.83
6		50,801.37	38,576.46	12,224.91	177,411.37
7		50,801.37	40,759.89	10,041.48	136,651.48
8		50,801.37	43,066.90	7,734.47	93,584.58
9		50,801.37	45,504.48	5,296.89	48,080.10
10		50,801.37	48,080.10	2,721.27	0.00

TOTALS: \$508,013.70 \$380,000.00 \$128,013.70

Approved and agreed to:

Redway Community Services District

By: _____

Title: _____

Date: _____

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1590 Dutch Road | Dixon, IL 61021
 p 815.835.5566 | f 815.284.5600
 www.SewerEquipment.com

Sourcewell
Contract #
101221-SCA

May 16, 2024

PO #

Distributor:	U Rock Utility
End User:	Redway Community Services District
Address:	1150 Evergreen Road, Suite 2
City, State, Zip:	Redway, CA 95560
Phone:	(707) 923-3101
Contact:	Cody Cox
Email:	ccox.rcsd@gmail.com



400-ECO 4 Yard Truck Mounted Combination Sewer Cleaner

<p><u>Vacuum System:</u> 1000 CFM Blower 25ft x 4" Vacuum Hose (2) 12.5ft x 4" Vacuum Hose 27" Hg vacuum rating Single Cyclone Separator Dual Element Final Filter Remote Vacuum Relief Variable Volume Delivery Analog Vacuum Display Pneumatic Clutch Engagement</p> <p><u>Debris Tank:</u> 4 Cubic Yard Capacity Stainless Steel Construction - 304 Debris Level Indicator Hydraulic Dump Actuation Dual Ported 4" Rear Door w/ Manual Valve Operator Debris Body Wash-Out System Stainless Ball Float Shut-Off System Hydraulic Open/Close/Lock Door</p> <p><u>Truck:</u> LED D.O.T. Approved Lighting (2) Stainless Steel Tool Tray</p>	<p><u>Water System:</u> 600 Gallon Capacity Water Tank Udor plunger style triplex 18 gpm @ 4000 psi w/ 30 min run dry Stainless Steel 304 Water Tank Construction w/ 20 Year Warranty Cold Weather Recirculation System 2.5" Hydrant Fill system Air Purge Valve Variable Volume Delivery Low Water Warning System Analog Pressure Display</p> <p><u>Electrical:</u> NEMA 4/IP65 Control Panel Hour Meter (Blower & Water Pump) Military Spec. Sealed Switches Rear Work Lights - 2 Rotating Beacons - 1 Wireless Controller Pump Functions Debris Box Functions Lighting Functions</p>	<p><u>Hose Reel & Hose:</u> Rear Mounted Rotating 600' Capacity 500' x1/2" Hose Included 10' Leader Hose Single Side Controls (Variable Speed)</p> <p><u>Accessories:</u> BB Hose Guide Cleaning Nozzle Penetrator Nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose Upstream Pulley Guide Washdown gun w/ 50' ext. hose Cleaner, Tip, Torch, Small, W/S rch, Small, W/Sewer (1) 4" x 4' Alum Crown Vac Tube (1) Hydrant Wrench (1) Paper Owner's Manual Blow Down Adapter</p>
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BASE UNIT AS OUTLINED ABOVE	\$288,432.00	1	\$288,432.00
	LIST PRICE OF SELECTED OPTIONS:		\$6,764.00
	LESS PERCENTAGE DISCOUNT (enter % →) 3%		(\$8,855.88)
	NET PRICE OF UNIT:		\$286,340.12
CUSTOMER_SUPPLIED_CHASSIS	OTHER		\$73,110.00
2024 Ford Super Duty F-550 DRW (F5H) XL 4WD	ESTIMATED FREIGHT/PDI/DMV:		\$14,000.00
	ESTIMATED TOTAL:		\$373,450.12

FOR ALL NON STANDARD OPTIONS PLEASE CONTACT FACTORY FOR PRICING

<u>ENGINE & PUMP OPTIONS:</u>	<u>STANDARD OPTIONS:</u>	<u>LIST PRICE</u>	<u>QTY</u>	<u>TOTAL</u>
-----------------------------------	--------------------------	-------------------	------------	--------------

PULSATION SYSTEM	\$301.00		\$0.00
HOSE REEL & HOSE OPTIONS:			
ADDITIONAL 100' OF 1/2" SEWER HOSE	\$480.00		\$0.00
VACUUM HOSE OPTIONS:			
ADDITIONAL 25FT X 4" HOSE WITH CAM/GRV FITTINGS	\$536.00		\$0.00
ADDITIONAL 12.5FT X 4" HOSE WITH CAM/GRV FITTINGS	\$330.00		\$0.00
LIGHTING OPTIONS:			
ADDITIONAL LED FLOOD LIGHT (FACTORY STANDARD)	\$557.00		\$0.00
ADDITIONAL LED STROBE LIGHT (FACTORY STANDARD)	\$650.00		\$0.00
HAND-HELD WIRELESS 12v/110v RECHARGEABLE LED SPOTLIGHT W/STORAGE BRACKET	\$414.00		\$0.00
4 STROBE LIGHT PACKAGE (2 FRONT, 2 REAR)	\$1,998.00		\$0.00
6 STROBE LIGHT PACKAGE (2 FRONT, 2 SIDE, 2 REAR)	\$2,100.00		\$0.00
REAR BACK UP CAMERA SYSTEM W/ 7" COLOR MONITOR MOUNTED IN CAB	\$1,375.00	1	\$1,375.00
MANUALS & TRAINING:			
ADDITIONAL USB OPERATOR'S MANUAL	\$73.00		\$0.00
PAPER OPERATOR'S MANUAL	\$98.00		\$0.00
TRAINING - CUSTOMER LOCATION (1 DAY)	\$2,070.00	1	\$2,070.00
TRAINING - CUSTOMER LOCATION (ADDITIONAL DAY)	\$1,541.00	1	\$1,541.00
TRAINING - SEWER EQUIPMENT UNIVERSITY (DIXON, IL / 1 DAY) **INCLUDES HOTELS & MEALS**	\$1,000.00		\$0.00
NOZZLES & ACCESSORIES:			
ADDITIONAL 1/2" FLUSHING NOZZLE (5R @ 30 DEGREE)	\$139.00		\$0.00
ADDITIONAL 1/2" PENETRATOR NOZZLE (1F, 5R @ 15 DEGREE)	\$157.00		\$0.00
HIGH EFFICIENCY DUMP GUN	\$934.00		\$0.00
VENTURI PUMP	\$1,527.00		\$0.00
ENZ 1/2" STANDARD NOZZLE	\$313.00		\$0.00
ENZ 1/2" CHISEL POINT NOZZLE	\$382.00		\$0.00
ENZ 1/2" ROTO DRILL NOZZLE	\$419.00		\$0.00
ENZ 1/2" ROTO JET NOZZLE	\$965.00		\$0.00
1/2" WARTHOG™ WS PRO NOZZLE W/SERVICE KIT	\$2,431.00		\$0.00
1/2" WARTHOG™ WTA PRO NOZZLE W/SERVICE KIT	\$2,142.00		\$0.00
SPECIAL ITEMS:			
Refrence Distance Meter	\$1,778.00	1	\$1,778.00
Decal free- Will want to add their own decals to unit			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
SIGNATURE _____ DATE _____			

Please return a signed copy to bianca@urockutility.com

Redwood Region Economic Development Commission Report for July 2024

The Redwood Region Economic Development Commission was formed to help mitigate job losses feared to be looming due to the expansion of Redwood National Park. Upon our creation in 1977 the Department of Commerce's Economic Development Administration (EDA) first granted us funds, half of which we lost in the first few years. Since then we have vastly improved our performance and are self-supporting through revenue received by lending EDA funds and our own money as well as from partnering on some loans with the Headwaters Fund and Humboldt Area Foundation. The goal of our lending is to increase employment.

We act as a lender to businesses and non-profits who are unable to access traditional financing. Some of our funds are closely overseen by the EDA, others we are fully responsible for. We are using some those funds for a micro-loan program.

This month we caught up on Redwood Region Rise with Amanda Hickey. There was a 37 page powerpoint report of data and findings on the economic story of the redwood region condensed from the 80-odd page one you can review on line. The interesting thing I learned that was not in the packet was that Humboldt County has the second highest homelessness rate in the nation.

We had agendized consideration of writing a letter about the CalFire office in Rio Dell. Discussions continue between the parties. Redwoods Meats has been family owned but they are selling. A local investors group has formed but the facility has stopped (as of July 22) slaughtering animals "2 weeks ago" and while they are still processing carcasses they can lose their USDA license if they are shut too long. Getting a new license would require a new building because the old one had many faults grandfathered in in the old license. Access Humboldt is searching for a new executive director and the Orick theater is being redone.

Last fiscal year we made 12 loans worth about \$3.2 million. About \$2 million was our money and the rest was from the Headwaters Fund. Of our 68 loans there are 3 entities in recovery, who are still operating and we hope to save, worth about \$400K to us, \$140K to Headwaters Fund and \$8K to Humboldt Area Foundation They are, of course, well enough collateralized that any losses will be immaterial to our financial position.

McKinnleyville's Community Forest Committee had it's first meeting.

Rio Dell is working on a Parks master plan and got \$12.9 million for their new water system.

Eureka will use ranked choice voting for the first time in November.

The County have been doing something regarding renewable energy with with Power California.

Redway wants a new vac-jetter. Everybody loves vac-jettters but some fear Redway is too small for their own to pencil out. There was a brief discussion about the feasibility of sharing one with other districts. Humboldt CSD has one.

Trinidad has it's $\frac{3}{4}$ cent tax back on the ballot as it does every 4 years.

Ferndale tourism is great and about to be even better with the upcoming County Fair.

Arcata got a HUD grant and CERT training. Tom Jackson stepped down as head of HSU. The gateway plan has been approved. The former Arcata Community Economic Development Commission is now referred to as Northedge.

Humboldt Bay Municipal Water District's General Manager is retiring in Spring. Ruth lake is at 5.5 feet below the spillway which is 87% of it's capacity.

Humboldt CSD gave back a \$1.5 million grant because their new force main looks to be more expensive than anticipated (\$8.5 million) and a different grant is being applied for.

Submitted by Michael McKaskle, RCSD RREDC representative.

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California Department of Housing and Community Development: 2025-2029 Consolidated Plan

About the Consolidated Plan

California’s Consolidated Plan (Con Plan) is a five-year plan that examines the housing and community development needs of Californians and their communities and lays out how federal funds will be used to address these needs and improve the quality of life for Californians. The Con Plan is applicable to jurisdictions that do not receive funding directly from the United States Department of Housing and Urban Development (HUD). These jurisdictions are known as “non-entitlement jurisdictions” and are eligible to participate in the state administered programs.

The Con Plan enables HCD to administer funds for the following federal housing programs:

Program	Eligible Uses	Eligible Grantees	What’s new for 2025 and forward
Community Development Block Grant Program (CDBG) (~\$30 M annually)	Housing Rehab, Infrastructure and Public Facilities, Community Programs, Homebuyer Assistance, Owner-Occupied Rehab	Non-entitlement jurisdictions	Prioritization of vulnerable communities and communities that have experienced disinvestment as well as communities that haven’t received CDBG in the recent past.
HOME Investment Partnerships Program (~\$37 M in 2024...decreased by 21% this year)	Multi-family housing new construction and rehabilitation; Owner-Occupied Rehabilitation, First Time Homebuyer Downpayment Assistance, Tenant-Based Rental Assistance	Non-entitlement jurisdictions, developers, including Native American Entities, and prospective HCD-certified nonprofit Community Housing Development Organizations (CHDOs) proposing activities in non-entitlement jurisdictions	Moving from state regulations to program guidelines: Currently collecting feedback for proposed guidelines. We need input!
National Housing Trust Fund (2024 allocation is \$21M but varies greatly depending because funding is tied to loans backed by Fannie Mae and Freddy Mac)	New construction of permanent housing for extremely low-income households	Individuals, joint ventures, partnership, limited partnerships, trusts, corporations, limited liability corporations, local public entities, duly constituted governing body of Indian Reservations or Rancherias or other legal entities or any combination thereof that meet program requirements.	Over-the-Counter awards anticipated for 2024 and 2025 allocations. For 2026 and forward, we would love to hear your suggestions about how this program is and isn’t working.
Emergency Solutions Grant Program (ESG) (~\$12M annually)	Homelessness Prevention, Rapid-Rehousing, Emergency Shelter, Street Outreach	40 Continuums of Care and their applicants	Moving from state regulations to Guidelines for 2024 NOFA and forward. Guidelines streamline NOFA and awarding process.



California Department of Housing and Community Development: 2025-2029 Consolidated Plan

Community Engagement and Stakeholder Feedback (July – September 2024)

Currently scheduling stakeholder interviews, event tabling and focus groups and preparing to launch online survey. We need your input! Seeking ideas for innovation, breaking down siloes, leveraging resources, increasing efficiencies, reducing inequities in program outcomes, collaboration with partners, etc.

Public Listening Sessions (Times TBD)

Visalia

July 23, 2024 - Self-Help Enterprises
8445 W. W. Elwin Ct. Visalia, CA 93291

Sacramento/Virtual

July 30, 2024 – May Lee Office Complex/Online
651 Bannon Street, Sacramento, CA 95811/Zoom

Arcata

August 2, 2024 - D Street Neighborhood Center
1301 D St. Arcata, CA 95521

El Centro

September 5, 2024 – County Social Services Training Center
2895 S 4th Street, El Centro , CA 92243

Contacts

Carly Huston, Specialist II, Division of Federal Financial Assistance (DFFA), 916-820-1803, Carly.Huston@hcd.ca.gov

Chelsea Meuleman, Section Chief - Federal Reporting, DFFA, 916-450-3083, Chelsea.Meuleman@hcd.ca.gov

Please reach out to us directly if you would like to:

- participate in a stakeholder interview
- suggest ideas for focus groups (e.g., partner organizations, target populations, location, topic area)
- suggest events we can piggyback on
- share other thoughts

Redway CSD – Production/Treatment Activity

August 16, 2024

Unit of measure is gallons:

Water Production Report: For July 2024

	Water Produced	District Use	Unmetered	Sold	Daily Avg.
May 2022	4,532,882	407,728	508,963	3,616,191	146,222
May 2023	4,642,290	968,283	1,204,067	2,649,940	149,751
May 2024	4,549,247	575,687	978,987	2,994,573	146,750
Jun 2022	5,060,068	394,545	1,576,133	3,089,390	168,669
Jun 2023	4,977,835	1,481,976	486,034	3,009,825	165,928
Jun 2024	5,542,264	487,374	2,680,678	2,374,212	184,742
Jul 2022	6,103,560	481,696	1,601,431	4,020,433	196,889
Jul 2023	6,297,826	739,638	819,713	4,738,475	203,156
Jul 2024	7,484,265	871,188	1,621,506	4,755,029	233,798

Wastewater Treatment Report: For July 2024

	Influent	Effluent	Difference
Apr 2024	4,399,950	4,360,490	39,460
May 2024	3,797,441	3,740,124	57,317
Jun 2024	2,816,243	2,286,068	530,175
Jul 2024	3,073,236	2,886,732	186,504

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July 2024

WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

SECTION I

Fire Extinguishers

Date Serviced 2-13-24

Date 7-2-24

Monthly Inspection recorded on unit.

SECTION 2

Flammables Storage

Check fuel tanks for leaks

Date 7-3-24

Waste WTP
Water Plant
Dogwood LS
Check fuel connections for seeps
Fuel cans stored properly



SECTION 3

Work Areas

Chemicals properly stored and marked.
No Spills or trip hazards
Exits are accessible




Date 7-1-24

SECTION 4

Electrical Equipment

Switches and circuit breakers labeled.
Extension and power cords are serviceable.
Lockout Devices serviceable



Date 7-

SECTIONS

Ladders, Hand Tools & Chains

Properly stored and are in serviceable condition
Handles are tight to hammer
head No missing or broken
steps Chain links and hooks
inspected

Date 7-9-24

SECTION 6

Machine Hazards

Wiring has no loose connections or bare wires.
Safety guards in place proper warnings for automated

systems.

Tie downs or mounts secured.

Date 7-9-24

SECTION 7

Environment & Personal Protective Devices

There is adequate lighting & ventilation available when applicable
SDS sheets current
Hearing, Eye and protective clothing is serviceable.
Emergency phone numbers are posted & first aid kits current.
Spill Containment Kits are complete.
Confined space equipment checked for serviceability
Survivor Air Systems inspected and serviceable

DA
DE
DE
DE
DE
DE

Date: 7-10-24

Any Incidents to Report for month NONE

Signature: [Signature]

Date 8-5-24

Redway C.S.D.

EMPLOYEE SAFETY TRAINING AND MEETING REPORT

Use of this Form

1. All safety training and meetings conducted for organization employees are documented on this form.
2. The completed form is distributed and filed as follows:

a. Training

- 1) One copy is filed with the master training file for each course or session in the IIPP Administrator's files. The master file includes this form, the training course curriculum, all training handouts, and anything else pertaining to the training program.
- 2) One copy is maintained in Human Resources where the following information is retrieved and inserted into each attendee's personnel file on the organization's *Record of Training Form*:

a) Employee name	d) Training subject
b) Employee's department	e) Whether a certificate was issued
c) Date of training	

b. Safety Meetings

This form is filed with the master meeting file for each safety meeting in the IIPP Administrator's files. The master file includes this form, the safety meeting agenda, all safety meeting handouts and anything else pertaining to the safety meeting.

Check (✓) if the Program was <u>Training</u>	Check (✓) if the Program was a <u>Safety Meeting</u> X
Training/Safety Meeting Subject(s): REMEMBERING TIM: A LIFE LOST TO HEAT ILLNESS AT WORK VIDEO	
Certificate Issued (circle answer): Yes <input type="radio"/> No <input checked="" type="radio"/>	
Training/Meeting Date: 7-3-24	Training Instructor/Meeting Leader Name(s): D. EBGET
Description of Training Provided or Safety Meeting Topic(s): ILLUSTRATES HOW EASY HEAT ILLNESS CAN AFFECT A PERSON. ALSO, QUICK VIDEO FROM OSHA ON HEAT ILLNESS PREVENTION & PRECURSORS. AS WELL AS OSHA HEAT STRESS! U	
Course or Meeting Handouts (attach to this form): 	

