

**AGENDA  
REDWAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BUSINESS MEETING**

**Location: RCSD Business Office, 3168 Redwood Drive**  
**Date: December 18, 2024**  
**Time: 5:30 P.M.**  
**Posted: December 13 , 2024**

**I. CALL TO ORDER:**

**Swearing in of Tammy Willison, in order to become a member of the RCSD Board of Directors.**

**II. ROLL CALL:**

___ Arthur M <sup>c</sup> Clure Chairman	___ Marie Etherton	___ Tammy Willison
___ Dian Griffith Vice-Chairwoman	___ Michael McKaskle	

**III. LAND ACKNOWLEDGEMENT:**

**The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.**

**IV. APPROVAL OF THE AGENDA:**

**V. REPORT FROM CHAIRMAN OF THE BOARD:**

**VI. PUBLIC COMMENT:**

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

**VII. PREVIOUS MINUTES:**

1. Consider Approval of the Minutes of the Board of Director November 20, 2024 Regular Business Meeting minutes.

**VIII. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Financial Report: Review of the November 2024 Financial Reports.
2. General Manager's Report: Review of the November 2024 General Manager's Report.
3. Office Manager's Report: Review of the November 2024 Office Manager's Report.
4. Operation Manager's Report: Review of the November 2024 Operation Manager's Report.
5. Production Report: Review of November 2024 Production Report.
6. Safety Report: Review of the November 2024 Safety Reports.

***IX. OPEN SESSION DISCLOSURE OF CLOSED SESSION:***

***X. CLOSED SESSION:***

- 1. Review of Employee Evaluations*

***XI. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:***

**XII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:**

1. *Updating Place of Use Boundary; Expansion of Place of Use and Extension of Time Applications.* page 53
  - a). *Adoption of Resolution 2024-2025-02; Notice to CDFW for a Lake and Streamed Alteration Agreement for the Raw Water Intake in the SF of the Eel River.*  
*ACTION REQUIRED: Discussion / Report / Action / Adoption of Resolution 2024-2025-02*
2. *Updating Water Ordinance* GM report  
*ACTION REQUIRED: Discussion / Report / Action*
3. *Ad-Hoc Committee Report;*
  - a) *Infrastructure* GM report
  - b) *Personnel* Met 12-12-2024 verbal report
4. *New Connections;*
  - a) *Property Amnesty Letter*
  - b) *New Connections Waiting List* Glenn Verbal
  - c) *Houses Not Connect to Collection System*  
*ACTION REQUIRED: Discussion / Report / Action*
5. *Inspection* nothing new  
*ACTION REQUIRED: Discussion / Report / Action .*
6. *Grants:* GM report
  - a) *Emergency Water Storage and Supply Project.*
  - b) *Wastewater Improvements Project.*  
*ACTION REQUIRED: Discussion / Report*
7. *Security* GM report  
*ACTION REQUIRED: Discussion / Report / Action*
8. *Capital Improvements* GM report  
*ACTION REQUIRED: Discussion / Report / Action*
9. *COLA Raise for District Employees .* Page 63  
*ACTION REQUIRED: Discussion / Report / Action*

**XIII. CORRESPONDENCE:**

Election results page 69

**XVI. BOARD MEMBER / STAFF REPORTS:**

1. DIRECTORS' REPORT

- a. RREDC [page 65](#)

**XV. COMMENTS FROM MEMBERS OF THE BOARD:**

**XVI. MEDIA COMMUNICATION:**

**XVII. ADVANCED AGENDA:**

Further items may be placed by the Board Members for the December 2024 Regular Business Meeting of the Board of Directors under this item of business. No Action

**XVIII. ADJOURNMENT:**

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at [\(707\)923-3101](tel:7079233101). Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

REDWAY COMMUNITY SERVICES DISTRICT  
MINUTES OF THE REGULAR BUSINESS MEETING

November 20, 2024

CALL TO ORDER:

Vice-Chairman Griffith called the November 20, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 5:31 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Dian Griffith, Vice Chm, Maire Etherton, Michael McKaskle.  
Director Absent: Arthur M<sup>c</sup>Clure, Chm

Staff Present:

Glenn Gradin, Office Manager.  
Nancy Jurrens, Secretary to the Board.

Staff Absent:

Cody Cox, General Manager / Operations Manager

Vice-Chairman Griffith announced that because of illness of the District staff and members of the Board of Directors, the October 16, 2024 Regular Business Meeting was first postponed and then cancelled.

LAND ACKNOWLEDGEMENT:

Marie Etherton read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Marie Etherton moved to approve the November 20, 2024 Regular Business Meeting Agenda as presented. Michael McKaskle seconded the motion. Vice-Chairman Griffith called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Yea, Dian Griffith, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays

REPORT FROM CHAIRMAN OF THE BOARD:

Vice-Chairman Griffith had no report to present.

PUBLIC COMMENT:

1. Mr. and Mrs. Russell addressed the Board regarding their damaged water meter and the overage charged on their water bill from a water leak. The Russell's informed the Board that the property is billed for two sewer hookups and that the sewer line has not been located. District policy is that leak relief will be shared 50 / 50 between RCSD and the resident when repairs are done swiftly with a maximum relief being \$200.00 per year.

PREVIOUS MINUTES:

1. Review and Action of the September 17, 2024 Regular Business Meeting Minutes: Following review of the September 17, 2024 Regular Business Meeting Minutes, Michael McKaskle moved to accept the September 17, 2024 Regular Business Meeting Minutes as presented. Marie Etherton seconded the motion. Vice-Chairman Griffith called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea The motion was carried by a roll call vote of three Yeas and zero Nays.

CONSENT CALENDAR:

1. Financial Report: The September 2024 and October 2024 Financial Reports were included in the board packet and were not reviewed during the Regular Business Meeting.
2. General Manager's Report: The September 2024 and October 2024 General Manager's Report was included in the board packet and was not reviewed during the Regular Business Meeting.
3. Office Manager's Report: The September 2024 and October 2024 Office Manager's Report was included in the board packet and was not reviewed during the Regular Business Meeting.
4. Operation Manager's Report: The September 2024 and October 2024 Operations Manager's Report was included in the board packet and was not reviewed during the Regular Business Meeting.
5. Production Report: The September 2024 and October 2024 Production Reports was included in the board packet and was not reviewed during the Regular Business Meeting.
6. Safety Report: The September 2024 and October 2024 Safety Reports were included in the board packet and were not reviewed during the Regular Business Meeting.

Marie Etherton moved to accept the September 2024 and the October 2024 Consent Calendars as presented. Michael McKaskle seconded the motion. Vice-Chairman Griffith called for a roll call vote. Michael McKaskle, Yea, Maire Etherton, Yea, Dian Griffith, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time Applications.
  - a). Authorizing the Preparation and Submittal of Application to Division of Drinking Water for the Addition of the Distribution System and Water Tank at the Meadows Industrial Park: Following discussion, Michael McKaskle moved to authorize the preparation and submittal of an application to Division of Drinking Water for the Addition of Distribution System and Water Tank at the Meadows Industrial Park. Marie Etherton seconded the motion. Vice-Chairman Griffith called for a roll call vote. Maire Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays.
2. Updating Water Ordinance: The District has received no information from their Attorney at Law regarding updating the Water Ordinance.
3. Ad-Hoc Committee Reports;
  - a. Finance: No finance meeting was held; therefore, no information was presented to the Board.

- b. Ordinance: No Ordinance meeting was held; therefore, no information was presented to the Board.
  - c. Personnel: Chairman M<sup>c</sup>Clure and General Manager Cody Cox reviewed the performance evaluations of the District's staff. As Cody Cox and Chm. McClure were not present, no final decision was made.
4. New Connections:
- a. Property Amnesty Letter: The District has received no response from Mr. McMurchie, Attorney at Law regarding the language in the Property Amnesty Letter.
  - b. New Connections Waiting List: No new information was available for review by the Board.
  - c. Houses not Connected to Collection System: No new information was available for review by the Board.
5. Inspection: No new information was available for review by the Board.
6. Grants:
- a. Emergency Water Storage and Supply Project: The Board reviewed the October 2024 Emergency Water Storage and Supply Project Agreement # 4600015464 that was submitted by GHD Inc. Engineers.
  - b. Wastewater Improvements Project: The Board reviewed the State Water State Revolving Fund agreement executed by the State Water Board between the Redway Community Services District and the California State Water Resources Control Board.
7. Security: No new information was presented to the Board.
8. Capital Improvements: No new information was available for review by the Board.
9. Review of Employee Evaluations: Review and action of Employee Evaluations was tabled until the December 18, 2024 Regular Business Meeting.
10. Acceptance of Resignation from Board of Directors Member Linda Sutton: Michael McKaskle moved to accept the resignation of Board of Director member Linda Sutton. Marie Etherton seconded the motion. Vice-Chairman Griffith call for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays.

CORRESPONDENCE:

1. Linda Sutton, September 26, 2024, Re, Letter of Resignation from Board of Director Member Linda Sutton

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:

A. Michael McKaskle.

1. RREDC: The Board reviewed the RREDC report that was submitted by Michael McKaskle.

COMMENTS FROM MEMBERS OF THE BOARD:

The Board wished everyone present a Happy Thanksgiving.

MEDIA COMMUNICATIONS:

Local media will be contacted and asked to inform their listeners and readers regarding the time and date of the District's Business Meetings.

ADVANCED AGENDA

No new items were placed on the Advanced Agenda.

ADJOURNMENT:

Michael McKaskle moved to adjourn the November 20, 2024 Regular Business Meeting of the Redway Community Services District Board of Directors at 6:15 P.M. Marie Etherton seconded the motion. Vice - Chairman Griffith called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Yea, Dian Griffith, Yea. The motion was carried by a voice vote of three Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurens,  
Secretary to the Board



Redway Community Services District  
Monthly Financial Statement to NOVEMBER 30th, 2024

<b>Primary Checking Account</b>	<b>Previous Balance =</b> \$61,837.38	As of OCTOBER 31ST, 2024
Revenues		
1 Customer Revenues Collected per QuickBooks	\$95,166.91	
2	\$0.00	
3	\$0.00	
4 Rivercrest Mutual Water Testing	\$0.00	
5	\$0.00	
6	\$0.00	
7 CONNECTION FEE	\$0.00	
8	\$0.00	
9 DWR REIMBURSEMENT	\$0.00	
10 EDD OVERPAYMENT	\$0.00	
11	\$0.00	
<b>Total Income (reconciled bank deposits)</b>	<b>\$95,166.91</b>	
<b>Total Withdrawals (reconciled withdrawals)</b>	<b>\$97,267.51</b>	
<b>Quick Books Balance - Primary Checking Account</b>	<b>\$59,736.78</b>	As of NOVEMBER 30TH, 2024

<b>UBmax Income: Payments Received</b>		
Water payments - w/ late, reconnect fees, adjustments and deposits		\$39,097.44
Sewer Payments		\$46,633.79
SEF Water fees paid		\$132.16
SEF Sewer fees paid		\$3,067.66
Water Syst. Loan Fund		\$4,531.08
this amount includes monies going to tax roll(\$68,768.42)	<b>Total Payments Received</b>	<u>\$93,462.13</u>
	<b>Other Income</b>	\$0.00
	<b>Net Total Income</b>	<u>\$93,462.13</u>

<b>Billing for Sales of Water &amp; Sewer Services</b>					
Date: This Year	November-24		Date: Prior Year	November-23	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,570.50		WSLF	\$6,640.20	
Residential	\$32,895.99	\$44,817.91	Residential	\$27,787.07	\$35,791.41
Commercial	\$8,489.24	\$16,161.34	Commercial	\$8,650.68	\$16,176.13
Sub total W&S only	\$47,955.73	\$60,979.25	Sub total W&S only	\$43,077.95	\$51,967.54
SEF	\$0.00	\$4,114.00	SEF	\$7,822.00	\$7,940.10
Sub total	\$47,955.73	\$65,093.25	Sub total	\$50,899.95	\$59,907.64
Reconnect fees	\$0.00		Reconnect fees	\$82.50	
Late Fees	\$2,772.00		Late Fees	\$2,244.00	
Adjustments	-\$857.27		Adjustments	-\$1,682.30	
<b>Total Sales/Use</b>	Nov-24	\$114,963.71	<b>Total Sales/Use</b>	Nov-23	\$111,451.79

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Redway Community Services District  
 Balance Sheet - Collapsed w/ Prior Year

As of November 30, 2024

	Nov 30, 24	Nov 30, 23
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1004 · Cash in Bank CCUSH - 71	28,062.49	27,583.32
1010 · CCUSH - Business Savings -00	25.01	25.01
1015 · CCUSH - Connection Fees -52	15,379.69	313.07
1020 · CCUSH - Meadows Deposits - 51	16,087.20	16,071.06
1050 · Petty Cash	134.68	70.13
<b>Cash in County - Water</b>		
1100 · #2546 SRF Water Proj Loan Fund	360,910.92	201,402.37
1105 · #2547 SRF Payment Reserve F...	86,875.09	84,655.94
1110 · #2548 Davis Grunsky '68 Reserve	31.95	4,731.69
1115 · #2549 Davis Grunsky '74 Reserve	184.36	19,087.98
1120 · #2550 Tax Revenue Fund-Water	17,104.75	135,165.09
1125 · #2555 SEF - Water	76,221.72	190,799.23
1130 · #2557 T & D Rehab Proj. Fund	3,290.65	25,862.49
<b>Total Cash in County - Water</b>	<b>544,619.44</b>	<b>661,704.79</b>
<b>Cash in County - Sewer</b>		
1135 · #2551 Tax Revenue -Sewer	11,451.34	28,195.23
1140 · #2554 RCSD RECD Grant Sewer	887.53	864.86
1145 · #2556 SEF - Sewer	143,237.65	29,708.08
1150 · #2558 I & I Project Fund-Sewer	6,431.77	6,267.48
1155 · #9855 95 COP Payment Fund-Se...	1,381.44	1,346.15
1160 · #9856 '95 Reserve Fund Sewer	50,845.81	49,547.01
<b>Total Cash in County - Sewer</b>	<b>214,235.54</b>	<b>115,928.81</b>
<b>Total Checking/Savings</b>	<b>818,544.05</b>	<b>821,696.19</b>
<b>Other Current Assets</b>		
Prepaid Expenses	3,000.00	3,000.00
Prepaid Insurance	10,278.77	0.00
Employee Advance	816.96	500.00
Prepaid Rent	1,600.00	700.00
<b>1300 · Accounts Receivable</b>		
1301 · Allowance for Doubtful Accounts	-4,366.46	-4,500.00
1300 · Accounts Receivable - Other	200,865.19	245,068.02
<b>Total 1300 · Accounts Receivable</b>	<b>196,498.73</b>	<b>240,568.02</b>
1400 · Other Receivables	-344.00	0.00
1500 · Grants Receivable	-18,915.16	0.00
1600 · Inventory - Water	15,820.61	15,820.61
1650 · Inventory - Sewer	1,742.98	1,742.98
<b>Total Other Current Assets</b>	<b>210,498.89</b>	<b>262,331.61</b>
<b>Total Current Assets</b>	<b>1,029,042.94</b>	<b>1,084,027.80</b>

Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year

As of November 30, 2024

	Nov 30, 24	Nov 30, 23
<b>Fixed Assets</b>		
<b>Fixed Assets - Water</b>		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	36,157.32	17,676.58
1715 · Pumping Plant	83,511.68	83,511.68
1720 · Water Treatment Plant	288,733.63	288,733.63
1725 · Structures & Improvements	4,260,537.66	4,128,506.08
1730 · Water Plant - Small Equipment	285,569.58	285,569.58
1735 · Construction in Progress	139,299.24	59,687.71
<b>Total Fixed Assets - Water</b>	<b>5,582,505.26</b>	<b>5,352,381.41</b>
<b>Fixed Assets - Sewer</b>		
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,042,448.66	2,037,438.28
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	630,254.62	607,991.35
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	91,111.59	72,630.85
1796 · Tools & Equipment	214,322.02	214,322.02
1797 · Construction in Progress	600,446.40	537,811.36
<b>Total Fixed Assets - Sewer</b>	<b>6,406,373.73</b>	<b>6,297,984.30</b>
<b>Accumulated Depreciation-Water</b>	<b>-2,933,383.07</b>	<b>-2,933,383.07</b>
<b>Accumulated Depreciation-Sewer</b>	<b>-3,889,298.49</b>	<b>-3,889,298.49</b>
<b>Total Fixed Assets</b>	<b>5,166,197.43</b>	<b>4,827,684.15</b>
<b>Other Assets</b>		
1900 · COP Issuance Costs	13,510.25	13,510.25
<b>Total Other Assets</b>	<b>13,510.25</b>	<b>13,510.25</b>
<b>TOTAL ASSETS</b>	<b>6,208,750.62</b>	<b>5,925,222.20</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 · Accounts Payable	672,552.37	99,902.02
<b>Total Accounts Payable</b>	<b>672,552.37</b>	<b>99,902.02</b>
<b>Credit Cards</b>		
VISA - Umpqua Bank	0.00	180.32
<b>Total Credit Cards</b>	<b>0.00</b>	<b>180.32</b>

Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year

As of November 30, 2024

	Nov 30, 24	Nov 30, 23
<b>Other Current Liabilities</b>		
2025 · Gym Memberships	30.00	-100.00
2105 · Accrued SWH/SDI	-172.76	0.00
2110 · Accrued SUI/ETT	-33.82	0.00
2125 · Accrued Vacation	21,671.20	14,582.90
2200 · Interest Payable	8,943.75	0.00
2300 · Customer Deposits	14,550.00	14,650.00
2340 · Water Connection Deposit	0.00	2,650.00
2350 · Sewer Connections Deposit	0.00	1,310.00
2400 · Temporary Inv - W&J Project	11,900.00	11,900.00
24000 · Payroll Liabilities		
Garnishments	0.00	1,177.22
<b>Total 24000 · Payroll Liabilities</b>	0.00	1,177.22
<b>Current Portion of Long-Term De</b>	107,500.00	90,568.90
<b>Total Other Current Liabilities</b>	164,388.37	136,739.02
<b>Total Current Liabilities</b>	836,940.74	236,821.36
<b>Long Term Liabilities</b>		
2500 · Loan Payable - SRF Loan	765,000.00	803,250.00
2600 · Loan Payable - 95 WW Project	477,000.00	477,000.00
2700 · Loan Payable - Davis Grunsky	0.00	55,544.54
2800 · Interest Payable - Deferred	0.00	7,990.80
Less Current Portion of LTD	-107,500.00	-90,568.90
<b>Total Long Term Liabilities</b>	1,134,500.00	1,253,216.44
<b>Total Liabilities</b>	1,971,440.74	1,490,037.80
<b>Equity</b>		
<b>Water Equity</b>		
3050 · Retained Earnings - Water	2,033,238.40	2,171,458.74
3100 · Debt Reserve - Water	428,059.32	289,838.98
3200 · Contributed Capital - Water		
3250 · Less Accumulated Amortization	-150,001.65	-150,001.65
3200 · Contributed Capital - Water - Ot...	409,340.77	409,340.77
<b>Total 3200 · Contributed Capital - Water</b>	259,339.12	259,339.12
<b>Total Water Equity</b>	2,720,636.84	2,720,636.84
<b>Sewer Equity</b>		
3000 · Retained Earnings - Sewer	-1,163,187.59	-1,161,853.50
3150 · Debt Reserve - Sewer	52,227.25	50,893.16
3300 · Contributed Capital - Sewer		
3350 · Less Accumulated Amortization	-939,028.76	-939,028.76
3300 · Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
<b>Total 3300 · Contributed Capital - Sewer</b>	2,804,460.40	2,804,460.40
<b>Total Sewer Equity</b>	1,693,500.06	1,693,500.06
32000 · Retained Earnings	500,001.66	100.00
Net Income	-676,828.68	20,947.50
<b>Total Equity</b>	4,237,309.88	4,435,184.40
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,208,750.62</b>	<b>5,925,222.20</b>

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Redway Community Services District  
**Profit & Loss**  
 November 2024

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Water Charges</b>			
4100 · Residential	0.00	32,895.99	32,895.99
4150 · Commercial	0.00	8,489.24	8,489.24
<b>Total Water Charges</b>	<b>0.00</b>	<b>41,385.23</b>	<b>41,385.23</b>
<b>Sewer Charges</b>			
4200 · Residential	44,817.91	0.00	44,817.91
4250 · Commercial	16,161.34	0.00	16,161.34
<b>Total Sewer Charges</b>	<b>60,979.25</b>	<b>0.00</b>	<b>60,979.25</b>
4500 · Late Charges	0.00	2,772.00	2,772.00
7200 · Interest Income	0.00	2.58	2.58
<b>Total Income</b>	<b>60,979.25</b>	<b>44,159.81</b>	<b>105,139.06</b>
<b>Gross Profit</b>	<b>60,979.25</b>	<b>44,159.81</b>	<b>105,139.06</b>
<b>Expense</b>			
<b>Administrative &amp; General</b>			
<b>Insurance</b>			
<b>5040 · Employee Health Insurance</b>			
Employee Portion Health	-1,305.32	-1,305.32	-2,610.64
5040 · Employee Health Insurance - O...	5,748.65	5,748.65	11,497.30
<b>Total 5040 · Employee Health Insurance</b>	<b>4,443.33</b>	<b>4,443.33</b>	<b>8,886.66</b>
<b>5041 · Employee Life Insurance</b>			
Employee Portion Life	-265.36	-265.36	-530.72
5041 · Employee Life Insurance - Other	400.31	400.31	800.62
<b>Total 5041 · Employee Life Insurance</b>	<b>134.95</b>	<b>134.95</b>	<b>269.90</b>
<b>Total Insurance</b>	<b>4,578.28</b>	<b>4,578.28</b>	<b>9,156.56</b>
5070 · Licenses, Permits & Fees	0.00	1,124.94	1,124.94
5075 · Mileage/Travel	65.40	65.40	130.80
<b>Office Expense</b>			
5062 · Finance Charges	12.29	12.30	24.59
5081 · Office Expense	233.90	139.67	373.57
5105 · Postage	117.43	117.43	234.86
5135 · Telephone-all phones	693.41	400.05	1,093.46
5145 · Utilities-pg&e & blue star only	18.46	18.46	36.92
<b>Total Office Expense</b>	<b>1,075.49</b>	<b>687.91</b>	<b>1,763.40</b>

Redway Community Services District  
**Profit & Loss**  
 November 2024

	Sewer	Water	TOTAL
<b>5085 · Outside Services</b>	50.00	50.00	100.00
<b>5100 · Payroll Taxes</b>	1,766.20	1,940.37	3,706.57
<b>5101 · Penalties</b>	0.00	12.00	12.00
<b>Professional Fees</b>			
<b>5112 · Director Fees</b>	225.00	225.00	450.00
<b>Total Professional Fees</b>	225.00	225.00	450.00
<b>5125 · Retirement</b>	1,185.95	1,185.95	2,371.90
<b>5150 · Wages</b>	13,669.36	13,702.06	27,371.42
<b>Total Administrative &amp; General</b>	22,615.68	23,571.91	46,187.59
<b>Water Treatment</b>			
<b>5205 · Repairs &amp; Maintenance</b>	0.00	910.00	910.00
<b>5210 · Supplies-water treatment</b>	0.00	249.07	249.07
<b>5215 · Utilities</b>	0.00	4,946.97	4,946.97
<b>5220 · Wages</b>	0.00	8,290.79	8,290.79
<b>Total Water Treatment</b>	0.00	14,396.83	14,396.83
<b>Water Trans &amp; Distribution</b>			
<b>5305 · Repairs &amp; Maintenance</b>	0.00	13,814.62	13,814.62
<b>5310 · Supplies</b>	0.00	96.28	96.28
<b>5315 · Utilities</b>	0.00	245.03	245.03
<b>5320 · Wages</b>	0.00	3,515.74	3,515.74
<b>Total Water Trans &amp; Distribution</b>	0.00	17,671.67	17,671.67
<b>Sewer Treatment</b>			
<b>5405 · Repairs &amp; Maintenance</b>	13.29	0.00	13.29
<b>5410 · Supplies-sewer treatment</b>	1,402.58	0.00	1,402.58
<b>5415 · Utilities</b>	2,687.43	0.00	2,687.43
<b>5420 · Wages</b>	5,640.13	0.00	5,640.13
<b>Total Sewer Treatment</b>	9,743.43	0.00	9,743.43
<b>Sewer Collection</b>			
<b>5505 · Repairs &amp; Maintenance</b>	-74.44	0.00	-74.44
<b>5515 · Utilities</b>	1,363.05	0.00	1,363.05
<b>5520 · Wages</b>	3,872.51	0.00	3,872.51
<b>Total Sewer Collection</b>	5,161.12	0.00	5,161.12
<b>8100 · Interest Expense</b>	0.00	1.95	1.95
<b>Total Expense</b>	37,520.23	55,642.36	93,162.59
<b>Net Ordinary Income</b>	23,459.02	-11,482.55	11,976.47



Redway Community Services District  
**Profit & Loss**  
 November 2024

	Sewer	Water	TOTAL
<b>Other Income/Expense</b>			
<b>Other Income</b>			
5900 · SEF Fees - Sewer	4,114.00	0.00	4,114.00
4400 · SRF Fees	0.00	6,570.50	6,570.50
<b>Total Other Income</b>	<b>4,114.00</b>	<b>6,570.50</b>	<b>10,684.50</b>
<b>Other Expense</b>			
<b>8300 · Capital Improvements</b>			
8330 · Cap Improvements- Sewer Plant	426,752.52	0.00	426,752.52
<b>Total 8300 · Capital Improvements</b>	<b>426,752.52</b>	<b>0.00</b>	<b>426,752.52</b>
<b>Total Other Expense</b>	<b>426,752.52</b>	<b>0.00</b>	<b>426,752.52</b>
<b>Net Other Income</b>	<b>-422,638.52</b>	<b>6,570.50</b>	<b>-416,068.02</b>
<b>Net Income</b>	<b><u>-399,179.50</u></b>	<b><u>-4,912.05</u></b>	<b><u>-404,091.55</u></b>

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1004 - Cash in Bank CCUSH - 71</b>							22,941.59
Liability Che...	11/01/2024		QuickBooks Payroll Service	Created by Payroll Service on 10/31/2024		1,730.92	21,210.67
Liability Che...	11/01/2024		QuickBooks Payroll Service	Created by Payroll Service on 10/31/2024		2,139.43	19,071.24
Deposit	11/01/2024			Deposit	1,462.14		20,533.38
Paycheck	11/04/2024	DD1415	Chaille, Calvin C	Direct Deposit	0.00		20,533.38
Paycheck	11/04/2024	DD1416	Chaille, Calvin C	Direct Deposit	0.00		20,533.38
Check	11/04/2024	15287	South Fork Cycle Works	Refund of overpayment account closed		87.01	20,446.37
Deposit	11/04/2024			ALL PAID	150.00		20,596.37
Liability Che...	11/05/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/04/2024		684.69	19,911.68
Liability Che...	11/05/2024	E-pay	United States Treasury	94-1634964 QB Tracking # 37828518		154.26	19,757.42
Liability Che...	11/05/2024	EFT	Employment Development Department-8...	800-3247-7		6.37	19,751.05
Liability Che...	11/05/2024	EFT	Employment Development Department-8...	800-3247-7		9.29	19,741.76
Deposit	11/05/2024			ALL PAID	260.42		20,002.18
Check	11/05/2024	15288	Cherubini, Dru A	Mileage 10-31-2024		41.88	19,960.30
Paycheck	11/06/2024	DD1417	Gradin, Glenn A	Direct Deposit	0.00		19,960.30
Liability Che...	11/06/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/05/2024		3,275.93	16,684.37
Deposit	11/06/2024			ALL PAID	769.27		17,453.64
Check	11/06/2024	15289	Postmaster Redway	OCTOBER Billing		234.86	17,218.78
Paycheck	11/07/2024	DD1418	Cherubini, Dru A	Direct Deposit	0.00		17,218.78
Paycheck	11/07/2024	15283	Esget, Douglas R			1,842.77	15,376.01
Paycheck	11/07/2024	DD1419	Gradin, Glenn A	Direct Deposit	0.00		15,376.01
Paycheck	11/07/2024	15284	Lewis, Todd C			1,318.65	14,057.36
Paycheck	11/07/2024	15285	Moore, Eric S			2,492.75	11,564.61
Paycheck	11/07/2024	15286	Moore, Marshall C			1,924.36	9,640.25
Paycheck	11/07/2024	15282	Cox, Cody R.			2,820.58	6,819.67
Liability Che...	11/07/2024	E-pay	United States Treasury	94-1634964 QB Tracking # -160921286		4,518.62	2,301.05
Liability Che...	11/07/2024	EFT	Employment Development Department-8...	800-3247-7		391.86	1,909.19
Liability Che...	11/07/2024	EFT	Employment Development Department-8...	800-3247-7		201.75	1,707.44
Deposit	11/07/2024			ALL PAID	1,093.38		2,800.82
Deposit	11/08/2024			Deposit	9,819.71		12,620.53
Deposit	11/08/2024			ALL PAID	346.36		12,966.89
Bill Pmt -Ch...	11/08/2024	15290	Calpers	100000017710990- Health Care Premiums - NOV 2024		11,187.59	1,779.30
Check	11/11/2024	15292	Linda Sutton	Board Meetings 7-21 thru 8-21(2 meetings)		100.00	1,679.30
Deposit	11/12/2024			ALL PAID	3,088.33		4,767.63
Deposit	11/13/2024			ALL PAID	685.03		5,452.66
Deposit	11/14/2024			ALL PAID	144.51		5,597.17
Deposit	11/14/2024			Deposit	9,527.38		15,124.55
Deposit	11/14/2024			Deposit	7,359.08		22,483.63
Bill Pmt -Ch...	11/14/2024	15293	Dazey's/Stephen's	SEPT 2024 Billing		369.05	22,114.58
Bill Pmt -Ch...	11/14/2024	15294	Emerald Technologies	INV#44874 Maintenance Contract		180.00	21,934.58
Bill Pmt -Ch...	11/14/2024	15295	Eric Moore	LUNCH REIMBURSEMENT 10-18-24		31.77	21,902.81
Bill Pmt -Ch...	11/14/2024	15297	Frontier	ALL- Field Land Lines		592.71	21,310.10
Bill Pmt -Ch...	11/14/2024	15298	Just Rent It	West Coast Road		86.19	21,223.91
Bill Pmt -Ch...	11/14/2024	15299	Metron Farnier, LLC	INV#100010244 -10 CELL SERVICE PLAN		100.00	21,123.91
Bill Pmt -Ch...	11/14/2024	15300	Mission Linen	INV#***8529 door mat		9.03	21,114.88
Bill Pmt -Ch...	11/14/2024	15305	Napa Auto Parts	INV# MULTIPLE		1,316.63	19,798.25
Bill Pmt -Ch...	11/14/2024	15306	pollard water	order #460837 sample station		730.55	19,067.70
Bill Pmt -Ch...	11/14/2024	15301	quill	OCT INVOICES		247.12	18,820.58
Bill Pmt -Ch...	11/14/2024	15302	Rogelio Martinez	WWTP Cert #3 on loan for the month of November 2024		1,250.00	17,570.58
Bill Pmt -Ch...	11/14/2024	15303	six rivers portable toilets	INV#189115 October		171.76	17,398.82
Bill Pmt -Ch...	11/14/2024	15304	Sterling Security Systems	INV#062110 JUNIOR ONESHOTS		331.75	17,067.07
Paycheck	11/14/2024	15319	Esget, Douglas R			100.00	16,967.07
Deposit	11/15/2024			ALL PAID	984.06		17,951.13
Deposit	11/15/2024			Deposit	7,473.07		25,424.20
Deposit	11/18/2024			ALL PAID	832.55		26,256.75
Check	11/18/2024	15307	Chaille, Calvin C	Insurance reimbursement 1 of 18		600.00	25,656.75

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	11/18/2024	15308	Michael McKaskle	RREDC - October		138.92	25,517.83
General Jou...	11/19/2024	GAG		Jeff Barth uncashed checks #13171, 13234 transferred to his RedwayCSD acc...	100.00		25,617.83
Liability Che...	11/19/2024	E-pay	United States Treasury	94-1634964 QB Tracking # 673393518		5,264.96	20,352.87
Deposit	11/19/2024			ALL PAID	1,092.88		21,445.75
Deposit	11/19/2024			Deposit	16,525.90		37,971.65
Deposit	11/19/2024			Deposit			37,971.65
Liability Che...	11/20/2024		QuickBooks Payroll Service	Created by Payroll Service on 11/19/2024		5,337.36	32,634.29
Deposit	11/20/2024			Deposit	1,094.54		33,728.83
Check	11/20/2024	15314	Dian Griffith	Regular Board Meeting Nov 20, 2024		50.00	33,678.83
Check	11/20/2024	15315	Marie Etherton	Regular Board Meeting Nov 20, 2024		50.00	33,628.83
Check	11/20/2024	15316	Michael McKaskle	Regular Board Meeting Nov 20, 2024		50.00	33,578.83
Paycheck	11/21/2024	DD1420	Chaille, Calvin C	Direct Deposit	0.00		33,578.83
Paycheck	11/21/2024	DD1421	Cherubini, Dru A	Direct Deposit	0.00		33,578.83
Paycheck	11/21/2024	15309	Cox, Cody R.			2,820.58	30,758.25
Paycheck	11/21/2024	15310	Esget, Douglas R			2,363.89	28,394.36
Paycheck	11/21/2024	DD1422	Gradin, Glenn A	Direct Deposit	0.00		28,394.36
Paycheck	11/21/2024	15311	Lewis, Todd C			1,464.83	26,929.53
Paycheck	11/21/2024	15312	Moore, Eric S			1,549.22	25,380.31
Paycheck	11/21/2024	15313	Moore, Marshall C			923.64	24,456.67
Deposit	11/21/2024			Deposit	2,351.65		26,808.32
Liability Che...	11/21/2024	E-pay	United States Treasury	94-1634964 QB Tracking # 710622518		16.76	26,791.56
Liability Che...	11/21/2024	EFT	Employment Development Department-8...	800-3247-7		1.20	26,790.36
Liability Che...	11/21/2024	E-pay	United States Treasury	94-1634964 QB Tracking # 710679518		100.64	26,689.72
Liability Che...	11/21/2024	EFT	Employment Development Department-8...	800-3247-7		7.25	26,682.47
Check	11/21/2024	15325	Nancy Jurrens	Thanksgiving Appreciation		100.00	26,582.47
Deposit	11/21/2024			ALL PAID	1,273.36		27,855.83
Paycheck	11/22/2024	15317	Cherubini, Dru A			100.00	27,755.83
Paycheck	11/22/2024	15318	Cox, Cody R.			100.00	27,655.83
Paycheck	11/22/2024	15320	Gradin, Glenn A			100.00	27,555.83
Paycheck	11/22/2024	15321	Lewis, Todd C			100.00	27,455.83
Paycheck	11/22/2024	15322	Moore, Eric S			100.00	27,355.83
Paycheck	11/22/2024	15323	Moore, Marshall C			100.00	27,255.83
Check	11/22/2024	15327	Angela Drago	Close Account Refund Over payment		14.08	27,241.75
Check	11/22/2024	15328	Michael McKaskle	Special Board Meeting JUNE 21, 2023		50.00	27,191.75
Check	11/22/2024	15329	Marie Etherton	Regular Board Meeting March 20, 2024		50.00	27,141.75
Check	11/22/2024	15330	Marie Etherton	Regular Board Meeting MAY 22, 2024		50.00	27,091.75
Bill Pmt -Ch...	11/22/2024	15346	CAlifornia Dept. of Tax and Fee Admin.	Water Rights-637657353		1,124.94	25,966.81
Bill Pmt -Ch...	11/22/2024	15332	Jamie Corsetti, CPA	INV#13416 Quarterlies		100.00	25,866.81
Bill Pmt -Ch...	11/22/2024	15333	quill	OCT INVOICES		247.12	25,619.69
Bill Pmt -Ch...	11/22/2024	15334	Recology Eel River	Debris 18.48 ton- October Billing #258608		3,344.88	22,274.81
Bill Pmt -Ch...	11/22/2024	15335	Recology Eel River Fortuna	INV#00257774 2.0 tons solids		640.00	21,634.81
Bill Pmt -Ch...	11/22/2024	15336	Recology Humboldt County	INV#33111022- Office		34.94	21,599.87
Bill Pmt -Ch...	11/22/2024	15337	Security Lock & Alarm	INV#220033131		154.61	21,445.26
Bill Pmt -Ch...	11/22/2024	15338	six rivers portable toilets	INV#190864 November		171.76	21,273.50
Bill Pmt -Ch...	11/22/2024	15339	Thrifty Supply Co.	Invoice # 1034926.01corpstop, couplers		2,153.93	19,119.57
Bill Pmt -Ch...	11/22/2024	15340	True Value	1451		199.15	18,920.42
Bill Pmt -Ch...	11/22/2024	15341	USA Bluebook	917867		75.28	18,845.14
Bill Pmt -Ch...	11/22/2024	15342	Verizon	CELL PHONE month billing - OCT 5--NOV 4		362.13	18,483.01
Bill Pmt -Ch...	11/22/2024	15343	Verizon One Talk	DESK PHONE month billing OCT 8 - NOV 7		106.93	18,376.08
Bill Pmt -Ch...	11/22/2024	15344	Wyckoff's-Fortuna	Customer #2-7001 10-31-2024 statement		148.80	18,227.28
Check	11/22/2024	15326	Chaille, Calvin C	uncashed checks		126.01	18,101.27
Deposit	11/22/2024			ALL PAID	490.76		18,592.03
Deposit	11/22/2024			Deposit	6,184.26		24,776.29
Liability Che...	11/22/2024	To Print	Employment Development Department-8...	800-3247-7		93.95	24,682.34
Deposit	11/25/2024			ALL PAID	1,180.75		25,863.09
Bill Pmt -Ch...	11/25/2024	15347	Umpqua Bank	October Billing		1,748.92	24,114.17

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Ch...	11/25/2024	15348	Pace Supply	Multiple - West Coast Project		4,228.49	19,885.68
Liability Che...	11/26/2024	EFT	Employment Development Department-8...	800-3247-7		473.49	19,412.19
Liability Che...	11/26/2024	EFT	Employment Development Department-8...	800-3247-7		227.95	19,184.24
Deposit	11/26/2024			ALL PAID	2,198.73		21,382.97
Deposit	11/26/2024			Deposit	8,095.29		29,478.26
Check	11/26/2024	15349	Cox, Cody R.	11-26-2024 Cash Advance		500.00	28,978.26
Liability Che...	11/26/2024	15358	Variable Annuity Life Ins. Co.			2,072.47	26,905.79
Bill Pmt -Ch...	11/27/2024	15350	C & K	32585		272.25	26,633.54
Bill Pmt -Ch...	11/27/2024	15351	colonial Life	E5494117 Invoice for NOV 7,21 2024		780.16	25,853.38
Bill Pmt -Ch...	11/27/2024	15352	Fire Risk Management Services	Extended Benefits Dental, Vision, Life DEC 2024		671.78	25,181.60
Bill Pmt -Ch...	11/27/2024	15353	Microbac	October 2024 Statement 10-1~10-31		1,800.00	23,381.60
Bill Pmt -Ch...	11/27/2024	15354	Napa Auto Parts	INV# MULTIPLE		127.53	23,254.07
Bill Pmt -Ch...	11/27/2024	15355	Randall Sand & Gravel	INV# 21178, 21224, 21225, 21248, 21288		2,132.42	21,121.65
Bill Pmt -Ch...	11/27/2024	15356	Valley Pacific	195225 OCT 2024		1,799.00	19,322.65
Liability Che...	11/27/2024	15357	Variable Annuity Life Ins. Co.			1,943.66	17,378.99
Deposit	11/27/2024			ALL PAID	1,642.46		19,021.45
Deposit	11/27/2024			Deposit	5,086.46		24,107.91
Deposit	11/27/2024			Deposit	2,435.74		26,543.65
Deposit	11/29/2024			ALL PAID	1,278.84		27,822.49
Deposit	11/29/2024			ALL PAID	240.00		28,062.49
Total 1004 - Cash in Bank CCUSH - 71					95,266.91	90,146.01	28,062.49
<b>TOTAL</b>					<b>95,266.91</b>	<b>90,146.01</b>	<b>28,062.49</b>

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**Redway Community Services District**  
**Reconciliation Summary**  
 1004 · Cash in Bank CCUSH - 71, Period Ending 11/30/2024

	Nov 30, 24	
Beginning Balance		61,837.38
Cleared Transactions		
Checks and Payments - 79 items	-97,467.51	
Deposits and Credits - 41 items	95,366.91	
Total Cleared Transactions	-2,100.60	
Cleared Balance		59,736.78
Uncleared Transactions		
Checks and Payments - 41 items	-31,803.04	
Deposits and Credits - 5 items	100.00	
Total Uncleared Transactions	-31,703.04	
Register Balance as of 11/30/2024		28,033.74
New Transactions		
Checks and Payments - 21 items	-41,574.37	
Deposits and Credits - 7 items	18,831.09	
Total New Transactions	-22,743.28	
Ending Balance		5,290.46

95,166.91

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Accrual Basis

Redway Community Services District

Savings Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1010 - CCUSH - Business Savings -00</b>							25.01
Total 1010 - CCUSH - Business Savings -00							25.01
<b>1015 - CCUSH - Connection Fees -52</b>							50,088.90
General Jour...	07/20/2023	GAG		Johnson and Burns hookup fees to operations		24,890.00	25,198.90
Deposit	07/31/2023			Interest	3.44		25,202.34
General Jour...	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	12,757.34
General Jour...	08/10/2023	GAG		CAOH Tunnel Road Water Sewer Connection fees X2		12,445.00	312.34
Deposit	08/31/2023			Interest	0.64		312.98
Deposit	09/30/2023			Interest	0.03		313.01
Deposit	10/31/2023			Interest	0.03		313.04
Deposit	11/30/2023			Interest	0.03		313.07
Deposit	12/31/2023			Interest	0.03		313.10
Deposit	01/31/2024			Interest	0.03		313.13
Deposit	02/29/2024			Interest	0.02		313.15
Deposit	03/31/2024			Interest	0.03		313.18
Deposit	04/30/2024			Interest	0.03		313.21
Deposit	05/31/2024			Interest	0.03		313.24
Deposit	06/30/2024			Interest	0.03		313.27
Deposit	07/31/2024			Interest	0.03		313.30
Deposit	08/31/2024			Interest	0.03		313.33
Deposit	09/30/2024			Interest	0.03		313.36
General Jour...	10/31/2024	GAG		572 orchard - tenario	15,065.00		15,378.36
Deposit	10/31/2024			Interest	0.07		15,378.43
Deposit	11/30/2024			Interest	1.26		15,379.69
Total 1015 - CCUSH - Connection Fees -52					15,070.79	49,780.00	15,379.69
<b>1020 - CCUSH - Meadows Deposits - 51</b>							16,064.34
Deposit	07/31/2023			Interest	1.36		16,065.70
Deposit	08/31/2023			Interest	1.36		16,067.06
Deposit	09/30/2023			Interest	1.32		16,068.38
Deposit	10/31/2023			Interest	1.36		16,069.74
Deposit	11/30/2023			Interest	1.32		16,071.06
Deposit	12/31/2023			Interest	1.36		16,072.42
Deposit	01/31/2024			Interest	1.37		16,073.79
Deposit	02/29/2024			Interest	1.28		16,075.07
Deposit	03/31/2024			Interest	1.37		16,076.44
Deposit	04/30/2024			Interest	1.32		16,077.76
Deposit	05/31/2024			Interest	1.37		16,079.13
Deposit	06/30/2024			Interest	1.32		16,080.45
Deposit	07/31/2024			Interest	1.37		16,081.82
Deposit	08/31/2024			Interest	1.37		16,083.19
Deposit	09/30/2024			Interest	1.32		16,084.51
Deposit	10/31/2024			Interest	1.37		16,085.88
Deposit	11/30/2024			Interest	1.32		16,087.20
Total 1020 - CCUSH - Meadows Deposits - 51					22.86	0.00	16,087.20

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Accrual Basis

Redway Community Services District

Savings Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Cash in County - Water</b>							651,627.30
<b>1100 - #2546 SRF Water Proj Loan Fund</b>							181,345.37
Check	09/27/2023	14365	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For JULY, AUG, SEPT 2022	20,057.00		201,402.37
Check	12/14/2023	14553	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For OCT, NOV, DEC 2022	19,937.00		221,339.37
General Jour...	02/02/2024	GAG		JAN 2024 Payment		38,250.00	183,089.37
Check	04/17/2024	14844	SRF Water Project Loan Fund #2546	For Deposit to fund #2546 For JAN, FEB, MAR 2023	19,818.00		202,907.37
General Jour...	05/31/2024	County			3,875.14		206,782.51
General Jour...	06/28/2024	GAG		transfer from SEF-Water to bring WSLF account current to 6-30-2023	59,873.00		266,655.51
General Jour...	06/30/2024	GAG		trn from 2556 to bring account current to 5-31-2024	72,985.00		339,640.51
General Jour...	06/30/2024	County			1,327.41		340,967.92
Check	08/28/2024	15135	SRF Water Project Loan Fund #2546	To close fiscal 2023/2024	6,670.00		347,637.92
Check	09/20/2024	15204	SRF Water Project Loan Fund #2546	July 2024 deposit	6,631.00		354,268.92
Check	10/31/2024	15281	SRF Water Project Loan Fund #2546	August 2024 deposit	6,642.00		360,910.92
Total 1100 - #2546 SRF Water Proj Loan Fund					217,815.55	38,250.00	360,910.92
<b>1105 - #2547 SRF Payment Reserve Fund</b>							84,655.94
General Jour...	05/31/2024	County			1,647.54		86,303.48
General Jour...	06/30/2024	County			571.61		86,875.09
Total 1105 - #2547 SRF Payment Reserve Fund					2,219.15	0.00	86,875.09
<b>1110 - #2548 Davis Grunsky '68 Reserve</b>							4,731.69
General Jour...	05/31/2024	County			92.09		4,823.78
General Jour...	06/13/2024	County				4,823.78	0.00
General Jour...	06/30/2024	County			31.95		31.95
Total 1110 - #2548 Davis Grunsky '68 Reserve					124.04	4,823.78	31.95
<b>1115 - #2549 Davis Grunsky '74 Reserve</b>							19,087.98
General Jour...	05/31/2024	County			371.48		19,459.46
General Jour...	06/13/2024	County				16,918.41	2,541.05
General Jour...	06/13/2024	County				2,485.58	55.47
General Jour...	06/30/2024	County			128.89		184.36
Total 1115 - #2549 Davis Grunsky '74 Reserve					500.37	19,403.99	184.36
<b>1120 - #2550 Tax Revenue Fund-Water</b>							135,165.09
General Jour...	07/01/2023	GAG				688.60	134,476.49
General Jour...	07/01/2023	alsb 8		to reverse client posted on 7/1 s/b 6/30	688.60		135,165.09
General Jour...	01/03/2024	GAG				23,519.26	111,645.83
General Jour...	05/31/2024	Prop Tax			66,198.51		177,844.34
General Jour...	05/31/2024	County			2,656.33		180,500.67
General Jour...	06/13/2024	County				2,516.32	177,984.35
General Jour...	06/28/2024	GAG		Transfer to SEF-Water		140,951.00	37,033.35
General Jour...	06/28/2024	GAG		transfer to SEF Sewer		25,745.00	11,288.35
General Jour...	06/30/2024	County			1,055.43		12,343.78
General Jour...	06/30/2024	Prop Tax			4,760.97		17,104.75
Total 1120 - #2550 Tax Revenue Fund-Water					75,359.84	193,420.18	17,104.75

Redway Community Services District

Savings Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1125 - #2555 SEF - Water</b>							200,778.74
General Jour...	11/07/2023	GAG				9,979.51	190,799.23
General Jour...	02/12/2024	GAG		Transfer from savings for Truck purchase		50,000.00	140,799.23
Check	03/19/2024	14785	SEF Water	Acct# 2555000-reimburse excess truck purchase funds	10,738.52		151,537.75
General Jour...	05/27/2024	GAG		transfer to OP for Metron Farnier meters		69,018.51	82,519.24
General Jour...	05/31/2024	County			3,972.54		86,491.78
General Jour...	06/13/2024	County				14,415.99	72,075.79
General Jour...	06/28/2024	GAG		Transfer from Water Tax brings SEF W current to 6=30-2023	140,951.00		213,026.79
General Jour...	06/28/2024	GAG		transfer to WSLF to bring WSLF account current to 6-30-2023		59,873.00	153,153.79
Check	06/28/2024	15007	SEF Water	#2555 For bring currrent to 5-31-2024	85,975.00		239,128.79
General Jour...	06/30/2024	GAG		Transfer to SEF Sewer to make SEF S current to 5-31-2024		87,438.00	151,690.79
General Jour...	06/30/2024	County			1,104.70		152,795.49
General Jour...	08/19/2024	GAG		SDRMA LIABILITY PAYMENT TRANSFER TO OPERATIONS		27,498.36	125,297.13
Check	08/28/2024	15133	SEF Water	To close fiscal 2023/2024	7,857.00		133,154.13
General Jour...	09/10/2024	GAG		metron farnier INV#100005285 125 residential meters		56,932.41	76,221.72
<b>Total 1125 - #2555 SEF - Water</b>					<b>250,598.76</b>	<b>375,155.78</b>	<b>76,221.72</b>
<b>1130 - #2557 T &amp; D Rehab Proj. Fund</b>							25,862.49
General Jour...	03/12/2024	GAG		MIKSIS Manhole Rehab		23,216.00	2,646.49
General Jour...	05/31/2024	County			503.33		3,149.82
General Jour...	06/30/2024	County			140.83		3,290.65
<b>Total 1130 - #2557 T &amp; D Rehab Proj. Fund</b>					<b>644.16</b>	<b>23,216.00</b>	<b>3,290.65</b>
<b>Total Cash in County - Water</b>					<b>547,261.87</b>	<b>654,269.73</b>	<b>544,619.44</b>
<b>Cash in County - Sewer</b>							156,825.06
<b>1135 - #2551 Tax Revenue -Sewer</b>							69,091.48
General Jour...	07/01/2023	GAG		USDA LOAN PAYMENT AUG 2023		40,896.25	28,195.23
General Jour...	02/01/2024	GAG		Feb 2024 Interest Payment		10,732.50	17,462.73
General Jour...	05/31/2024	County			914.22		18,376.95
General Jour...	05/31/2024	Prop Tax			58,221.22		76,598.17
General Jour...	06/28/2024	GAG		transfer to SEF Sewer		70,000.00	6,598.17
General Jour...	06/30/2024	County			352.02		6,950.19
General Jour...	06/30/2024	Prop Tax			4,501.15		11,451.34
<b>Total 1135 - #2551 Tax Revenue -Sewer</b>					<b>63,988.61</b>	<b>121,628.75</b>	<b>11,451.34</b>
<b>1140 - #2554 RCSD RECD Grant Sewer</b>							864.86
General Jour...	05/31/2024	County			16.83		881.69
General Jour...	06/30/2024	County			5.84		887.53
<b>Total 1140 - #2554 RCSD RECD Grant Sewer</b>					<b>22.67</b>	<b>0.00</b>	<b>887.53</b>
<b>1145 - #2556 SEF - Sewer</b>							29,708.08
General Jour...	01/29/2024	GAG		Pump for Azalea Lift Station		13,618.19	16,089.89
General Jour...	05/31/2024	County			524.94		16,614.83
General Jour...	06/28/2024	GAG		Transfer from Sewer TAX to be current to 6-30-2023	95,745.00		112,359.83
General Jour...	06/30/2024	GAG		Transfer from SEF Water to make SEF S current to 5-31-2024	87,438.00		199,797.83
General Jour...	06/30/2024	GAG		trn to 2546 to make WSLF current to 5-31-2024		72,985.00	126,812.83
General Jour...	06/30/2024	County			134.82		126,947.65
Check	08/28/2024	15134	SEF Sewer	To close fiscal 2023/2024	7,977.00		134,924.65
Check	09/20/2024	15203	SEF Sewer	July 2024 payment	4,153.00		139,077.65
Check	10/31/2024	15280	SEF Sewer	August 2024 payment	4,160.00		143,237.65
<b>Total 1145 - #2556 SEF - Sewer</b>					<b>200,132.76</b>	<b>86,603.19</b>	<b>143,237.65</b>

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Accrual Basis

Redway Community Services District

Savings Account Activity

As of November 30, 2024

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1150 - #2558 I &amp; I Project Fund-Sewer</b>							6,267.48
General Jour...	05/31/2024	County			121.97		6,389.45
General Jour...	06/30/2024	County			42.32		6,431.77
Total 1150 - #2558 I & I Project Fund-Sewer					164.29	0.00	6,431.77
<b>1155 - #9855 95 COP Payment Fund-Sewer</b>							1,346.15
General Jour...	05/31/2024	County			26.20		1,372.35
General Jour...	06/30/2024	County			9.09		1,381.44
Total 1155 - #9855 95 COP Payment Fund-Sewer					35.29	0.00	1,381.44
<b>1160 - #9856 '95 Reserve Fund Sewer</b>							49,547.01
General Jour...	05/31/2024	County			964.25		50,511.26
General Jour...	06/30/2024	County			334.55		50,845.81
Total 1160 - #9856 '95 Reserve Fund Sewer					1,298.80	0.00	50,845.81
Total Cash in County - Sewer					265,642.42	208,231.94	214,235.54
<b>TOTAL</b>					<b>827,997.94</b>	<b>912,281.67</b>	<b>790,346.88</b>

**Redway Community Services District**  
**Payments from Customers**  
 As of November 30, 2024

Type	Date	Memo	Amount
<b>1300 - Accounts Receivable</b>			
Deposit	11/01/2024	Deposit	-1,462.14
Deposit	11/04/2024	ALL PAID	-150.00
Deposit	11/05/2024	ALL PAID	-260.42
Deposit	11/06/2024	ALL PAID	-769.27
Deposit	11/07/2024	ALL PAID	-1,093.38
Deposit	11/08/2024	Deposit	-9,819.71
Deposit	11/08/2024	ALL PAID	-346.36
Deposit	11/12/2024	ALL PAID	-3,088.33
Deposit	11/13/2024	ALL PAID	-685.03
Deposit	11/14/2024	ALL PAID	-144.51
Deposit	11/14/2024	Deposit	-9,527.38
Deposit	11/14/2024	Deposit	-7,359.08
Deposit	11/15/2024	ALL PAID	-984.06
Deposit	11/15/2024	Deposit	-7,473.07
Deposit	11/18/2024	ALL PAID	-832.55
Deposit	11/19/2024	ALL PAID	-1,092.88
Deposit	11/19/2024	Deposit	-16,525.90
Deposit	11/19/2024	2351.65	
Deposit	11/20/2024	Deposit	-1,094.54
Deposit	11/21/2024	Deposit	-2,351.65
Deposit	11/21/2024	ALL PAID	-1,273.36
Deposit	11/22/2024	ALL PAID	-490.76
Deposit	11/22/2024	Deposit	-6,184.26
Deposit	11/25/2024	ALL PAID	-1,180.75
Deposit	11/26/2024	ALL PAID	-2,198.73
Deposit	11/26/2024	Deposit	-8,095.29
Deposit	11/27/2024	ALL PAID	-1,642.46
Deposit	11/27/2024	Deposit	-5,086.46
Deposit	11/27/2024	Deposit	-2,435.74
Deposit	11/29/2024	ALL PAID	-1,278.84
Deposit	11/29/2024	ALL PAID	-240.00
Total 1300 - Accounts Receivable			-95,166.91
<b>TOTAL</b>			<b>-95,166.91</b>

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**Redway Community Services District**  
**A/P Aging Summary**  
As of November 30, 2024

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>Calpers</b>	10,270.57	0.00	0.00	0.00	0.00	10,270.57
<b>Dazey's/Stephen's</b>	718.43	0.00	0.00	0.00	0.00	718.43
<b>Frontier</b>	624.40	0.00	0.00	0.00	0.00	624.40
<b>GHD Inc</b>	426,752.52	0.00	0.00	143,507.12	64,314.70	634,574.34
<b>Kevin Tupes Fabrication</b>	1,170.00	0.00	0.00	0.00	0.00	1,170.00
<b>Metron Farnier, LLC</b>	0.00	0.00	120.00	0.00	0.00	120.00
<b>Mobile Diesel Repair</b>	0.00	4,276.33	0.00	0.00	0.00	4,276.33
<b>Pace Supply</b>	11,422.20	0.00	0.00	0.00	0.00	11,422.20
<b>Pacific Gas &amp; Electric</b>	9,279.40	0.00	0.00	0.00	0.00	9,279.40
<b>quill</b>	48.47	0.00	0.00	0.00	0.00	48.47
<b>Recology Eel River</b>	13.29	0.00	0.00	0.00	0.00	13.29
<b>Recology Humboldt County</b>	34.94	0.00	0.00	0.00	0.00	34.94
<b>TOTAL</b>	<u>460,334.22</u>	<u>4,276.33</u>	<u>120.00</u>	<u>143,507.12</u>	<u>64,314.70</u>	<u>672,552.37</u>

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**Redway Community Services District**  
**Payroll Details by Account**  
 November 2024

	Nov 24	Nov 23	Jul - Nov 24
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>Administrative &amp; General</b>			
<b>Insurance</b>			
5035 · Retiree Health Insurance	0.00	-840.04	0.00
5040 · Employee Health Insura...	11,497.30	11,768.62	60,245.24
5045 · Workers' Comp	0.00	0.00	15,526.76
<b>Total Insurance</b>	11,497.30	10,928.58	75,772.00
5100 · Payroll Taxes	3,706.57	3,165.92	19,275.87
5150 · Wages	27,371.42	20,280.09	123,984.40
<b>Total Administrative &amp; General</b>	42,575.29	34,374.59	219,032.27
<b>Water Treatment</b>			
5220 · Wages	8,290.79	5,714.03	41,629.22
<b>Total Water Treatment</b>	8,290.79	5,714.03	41,629.22
<b>Water Trans &amp; Distribution</b>			
5320 · Wages	3,515.74	3,387.48	27,586.08
<b>Total Water Trans &amp; Distribution</b>	3,515.74	3,387.48	27,586.08
<b>Sewer Treatment</b>			
5420 · Wages	5,640.13	8,008.88	40,935.77
<b>Total Sewer Treatment</b>	5,640.13	8,008.88	40,935.77
<b>Sewer Collection</b>			
5520 · Wages	3,872.51	4,099.56	19,052.20
<b>Total Sewer Collection</b>	3,872.51	4,099.56	19,052.20
<b>Total Expense</b>	63,894.46	55,584.54	348,235.54
<b>Net Ordinary Income</b>	-63,894.46	-55,584.54	-348,235.54
<b>Net Income</b>	<u>-63,894.46</u>	<u>-55,584.54</u>	<u>-348,235.54</u>

**Redway Community Services District**  
**Payroll Details by Account**  
 November 2024

	Nov 24	Nov 23	Jul - Nov 24
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>Administrative &amp; General</b>			
<b>Insurance</b>			
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<b>Total Sewer Treatment</b>	5,640.13	8,008.88	40,935.77
<b>Sewer Collection</b>			
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<b>Total Sewer Collection</b>	3,872.51	4,099.56	19,052.20
<b>Total Expense</b>	63,894.46	55,584.54	348,235.54
<b>Net Ordinary Income</b>	-63,894.46	-55,584.54	-348,235.54
<b>Net Income</b>	<b>-63,894.46</b>	<b>-55,584.54</b>	<b>-348,235.54</b>

## Past Due List Status

<b>Past Due Status as of 11-30-2024</b>	<b>amount</b>
Number of accounts on the past due list	127
The Average Bill	\$910.41
The Median Bill	\$760.31
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$3,112.97
Current balance Past Due List	\$115,321.67
Current Balance of at 90 days	\$49,391.61
Addresses currently off	19
<b>Past Due status as of 10-31-2024</b>	<b>amount</b>
Number of accounts on the past due list	104
The Average Bill	\$847.28
The Median Bill	\$744.38
Low Balance at 90 days	\$11.57
High Balance at 90 days	\$2,894.14
Current balance Past Due List	\$88,116.66
Current Balance of at 90 days	\$31,584.85
Addresses currently off	19

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Redway Community Services District  
P.O. Box 40  
Redway, CA 95560  
(707) 923-3101

## General Manager's Report

December 10, 2024

We have the clean, marked version of the Water Ordinance as well as a redline, this will be reviewed by the ordinance committee, and will be on the agenda in January 2025. All corrections have been made and the correct literature for ADU's has also been included. I have also completed the clean version of the District's Cross Connection Control Policy Handbook, and we are ahead of schedule on this Document which has already been submitted to our SWRCB Regulator Zack Chandler. This will also be on the Agenda during January's meeting.

Along with the CCCP Handbook, I have also completed the Districts hazard assessment document that needed to be included with in our program per CAL EPA. Our General Tester Eric Moore and I have conducted the hazard assessment for Redway. Included in the assessment there have been 3 new backflow assemblies that have been installed. There are three more that are still pending that need to be installed for low hazard accounts. This next year we will be billing these 29 accounts that have backflow assemblies, which will now occur each year during the same quarter.

We will continue annually with hazard assessments as well, which will result in one or two new installs for the next couple of years, then just testing and repairs there after once we are current with all the accounts that require one.

*Security*, we still need to secure the fencing at the Wastewater percolation ponds, as well as update the signage there at the ponds, and the bridge. Security is up to date with SCADA operations, as well as overall cyber security, we are tight here. We had Eel River crew 2 come out and clean up around Dogwood, keeping it clean around the perimeter, and clearing all the way down Dogwood Lane clear down to our vault so that we can drive



Redway Community Services District  
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down and check on the vault from time to time, this is where the 10" goes under the river to the Wastewater Plant, critical point.

It's important to keep this area clear because as we all know we have had theft occur here; we have had our fuel stolen before. The fencing at the Wastewater plant is also in bad shape and has been for quite some time, we need to start budgeting for fencing this next fiscal year.

**DWR**, we are keeping things moving forward. We had the tank site visit on the 11<sup>th</sup>, and it went well. I included the 50% full set plan in the last packet which included the filter work. We are really trying to stretch this money out, and we do have our DIR number for contractors when we go out to bid. We have also received the last of our meters, which totals out to 500 meters. We have about 230 or so in currently. There have been a few issues with the meters not reporting to Waterscope, which is our viewable software that we utilize the office, and the shop. This has been a handful of meters.

This doesn't mean that they are not totalizing, they are, we just have to go and check on them from time to time, and there not always the same ones. They always come back into communication, and most times they come back the next day. There was one meter that had a comm hardware failure, and Metron Farnier is replacing this meter.

**West Coast Capital Improvements Project**, we continue to lay pipe, and we are about to cross the road and head up toward Mill Street. Once we hit the intersection at Mill, we will be installing an intersection "T" assembly with three RW Valves in the ground. We will be laying 4" C-900 pipe down Mill and ending the lay with a 6" Commercial Fire Hydrant. After that we continue to the very end of West Coast and install a commercial hydrant and the end there as well. Beyond that as mentioned in the Op's report will chlorinate, sample, and then come back and hook up the laterals as we can.



Redway Community Services District  
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### *Wastewater Infrastructure Improvements Project/Planning,*

As mentioned in the last board packet we received the executed amendment for this project 1.49 million. We are currently at 90% design. We are waiting on some reimbursement from the State, they are slow. This 1.49 will allow us to dig into the collection system again and finalize some things. We have learned quite a bit with this planning grant. One of the things that we have learned is what has happened to the West Coast Lift Station over the years. Several flows have been added to this lift station over the years, not necessarily engineered. This lift station desperately needs to be updated. Giuseppe our project manager with GHD for this project is aware of this. He understands the need for a size up here.

Once we are done with the preliminary engineering, we move into CWSRF Financial Assistance Application for Construction, were getting there everybody.

We had an infrastructure committee on the 2<sup>nd</sup> of December. The discussion items were the CCCO, and the hazard assessment that was conducted, the Combo truck and the training associated with it, the issues that we are facing on Rusk lanes sewer line, the Old Tank site visit off of Redwood Drive, we talked about security, and then we talked about the new SOP for the silt pump at the Water Plant. One of the items that we need to discuss at the Board level is the clean up of the old tank site.

Cody Cox  
GM

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To: RCSD Board of Directors

Office Manager's Memo

December 18<sup>th</sup>, 2024

Credit card processing. For the month of November, we had 75 transaction with a value of \$19,654.19. In October, we had seventy-one transactions with a value of \$18,000.83. With ALLPAID the customers are charged 2.25% for each phone, website or in-person transaction with no fees to RCSD. We will have a second credit card processor which is attached to the billing software. With the new billing software, the customer can view their bill just as they would when it arrives in the PO Box there, they can arrange an ACH transaction or proceed with a credit card payment. Yes, we will have two sources to make a payment for the customer, one online through our website and the other will be call in and in person here at the office.

El Dorado billing software. We are in the final stages before implementation. We will be going to El Dorado during the month of January.

Profit to Loss. Fiscal 2024/2025 has just begun. July 1<sup>st</sup> to November 30<sup>th</sup> is 41.6% of the Fiscal year. Income was \$618,055 which is 39.4% of operational funding of \$1,568,554. Expenses through August totaled \$622,074 which is 43.1% of the projected approved expenses of \$1,441,825 for the 2024/2025 fiscal year.

Billing and Allocations. Our past due for the month of November was \$115,321.67. In October was \$88,117.66. In September was \$63,592.42. It appears that the past due fluctuates around \$10,000 up or down every month. The highest in February 2024 was \$141,986.14 from \$37,000 in March 2020.

2023-2024 Audit. We have completed the initial work, and we are answering questions and supplying invoices. Should be completed by the middle of January, I hope. Still months ahead of the last few years.

Past Due accounts. Currently we have nineteen properties shut off. A couple of the shut-off accounts are due to customer requests, not past due. Redway CSD has always been quite easy to work with as far as managing a past due account, but our past due accounts are increasing in numbers and increasing in value, patience we do have but with the great influx of past due accounts will influence our daily operations. Therefore, we are increasing our efforts to have delinquent accounts become current. Once we have addressed the 90 past due window, we will be focusing on the sixty days past due to become current or have services shut off after 77 days (60 per state law, 15 days for letter or phone call, 48-hour

notice). Currently it is ninety days before any action takes place beyond the phone calls. We will increase the number of 48-hour notices going out and become sterner on the amount to be paid. This is a community, and we all live and work here. It is sad to see our fellow community members do poorly, but we all must adjust in the present economy. I wished the Cannabis legalization had more to do with the real economic factors' mom & pop. When the moms and pops do well our entire community does well.

Wastewater Treatment plant Infrastructure Improvements. We have contacted GHD and request processing reimbursement requests with the state quarterly. They responded and we received, \$125,000+reimbursed to us for both the WWTP project Also half of which is for the water distribution project.

Redway Emergency water storage and supply project. In this project we have secured funding for electronic meters. We have receipts for 250 meters that we will be submitting to DWR for reimbursement of approximately \$165,540.32. We are scheduled for approximately 400 meters to be reimbursed. We received 500 meters, the funds we receive will help to purchase the last meters.

New Connections. I have reviewed the New Connections list. The Redway Community Services District approved fifteen new SFRE Connections after the last capacity analysis. As of now we still have four unclaimed new connections available. If everyone on the list had their proposed build outs listed as active construction, we would be in a deficit of thirty-five new connections. We have three Applicants who have paid their Application fees for their various projects but have elected to let the residents fill out the list for the remaining four unclaimed SFRE's. 572 Orchard Lane has just completed construction and joined the rate payers in the community.

The election results are in. We have three directors, they are Art McClure, Michael McKaskle and a new member from the community, Tammy Willison. We will invite her to swear in at the meeting in January.

Savings Accounts with County. All accounts are caught up to September 30<sup>th</sup>, 2024. Money billed in month one, they are collected in month two and disbursed to the savings accounts in month three.

Respectfully,

**Glenn Gradin**

*"When the well is dry, we learn the worth of water." Benjamin Franklin*

## Water Treatment

We were operating at 300 GPM **12/9/24**. The South Fork of the Eel River is currently flowing at 1550 CFS. We are expecting more rain toward the end of this week leading into the weekend. Hours of operation are currently at 5-6 hours per day, and we are keeping the tank full. On this morning as we came into the Water Plant and started up operations the ABB Variable Frequency Drive that operates our #1 Booster had blown up right in front of us, and subsequently tripped the main and shut down operations. We trouble shot it with the help of one of Bob Downing's Electricians because of the 480-leg coming in, and our policy being that we call when we deal with power that big. Our findings were that the 400 amp, and 200-amp breakers attached for protection were functioning properly, the failure was isolated solely to the VFD itself.

Once we established power again at the Plant, we isolated the #1 VFD and now only have #2 online, so we do not have redundancy currently. We became over silted in our infiltration gallery after these last rains. Staff ran the silt pump in the gallery several cycles until it cleared up. Once this was achieved, we started flocking much better in the Clarifier. Other than the VFD that is currently down, we are under normal operations at the Water Treatment Plant.

## Wastewater Treatment

I am please to report that operations are under normal conditions out at the Wastewater Plant. During the Earthquake that we just experienced on 12/5/2024, the power went out momentarily, and then operations came back online. There weren't any issues that were reported by our Wastewater Plant Operator Marshall Moore concerning any instrumentation or controls. He monitored closely via SCADA throughout the night. I also aske him to make sure and compare the flows for the next 48 hours to the previous flows prior to the Earthquake, as this is the only way to make sure that there were no large separations. Marshall continues to waste, waste activated sludge to the drying beds, as of yet he has not wasted using any coagulant.

Nitrification, and denitrification at this point still require daily adjustments, all sampling reporting has been well within the threshold for the State requirement guidelines. Marshall has reported that there have been some issues with the John Deere tractor's transmission that we use to move sludge, and it not going into gear. We will be reaching out to Ferndale Tractor.

## Wastewater Collection

The crew continues to have problems with the sewer line near the bottom of Rusk Lane. We have had to Rod it out again and this time using every single section of Rod line. The crew asked if they could order a Vac truck, and I denied it. We are too close to getting our truck that we ordered. We are set to receive the Vac truck by the end of this month. There is a week of training that comes with this truck, and it will be all hands-on deck for this. There is already a lot of maintenance that is scheduled once we receive the Combo truck. We will start with the lift stations, and then work

our way out to the Wastewater Treatment Plant. At the WWTP we will be cleaning the racetrack as well as the contact chamber.

There will be a new SOP for sewer maintenance, as well as for the Wastewater Plant concerning the use of the Combo Truck. The only other thing that we will have to do is figure out which shop to perform the annual maintenance on, here or in Eureka. Marshall and I have been talking about a few potential changes that could save us in water usage at the Wastewater Plant. Currently we are the biggest users in the District at the Wastewater Plant. What we are considering is using our own finished contact chamber treated effluent before it goes to the ponds.

What this would entail is a small 1 horse pump in the contact chamber that would be attached to the line that feeds the chlorine batch plant tank. This would also have to include a small filter with a meter, and we already have the meter. Currently we are using 33290 CU/FT each month, which is 249,009.2 gallons each month. If we are capable of doing this, and its not a problem with our regulator then we will move forward on this. This could also reduce the use of the chlorine itself, since the chlorine residual that exists in the chamber would be recycled.

## Water Distribution

The West Coast Capital Improvements project is still moving forward, the rains held us up a bit but this week we will continue to lay pipe and we will soon be crossing the road. Once the pipe is laid and the hydrants have all been installed, we will then super chlorinate the new main line, and we will then send a Bac-t sample in. At that point we will run new laterals to each meter, and then test for leaks. By the end of December, we need to have all the Backflow Assemblies tested throughout town, the ones that we have on our list.

I have already submitted our annual Cross Connection Hazzard Assessment for Redway. We have done a good job here there are four new Assemblies that we have installed in the course of two years. There are at least two more assemblies that need to go in, one being Redway Feed, and

another assembly up at McGowens Trailer park during the Capital Improvements project.

We also discussed eliminating effluent discharge point 001 “South fork of the Eel River”, all together, this was something that Marshall brought up. This would be a large cost savings for us. Even though we haven’t discharged to this point for years, the State still requires us to take an annual acute toxicity test each year for the trout. We will also be contacting our Wastewater regulator concerning this as well. Starting January Marshall will be submitting an operations report for the Wastewater plant, and will attending Board meetings quarterly.

Cody Cox

GM

RCSD

## Redway CSD – Production/Treatment Activity

**December 12, 2024**

Unit of measure is gallons:

### Water Production Report: For November 2024

	<b>Water Produced</b>	<b>District Use</b>	<b>Unmetered</b>	<b>Sold</b>	<b>Daily Avg.</b>
Sep 2022	4,853,897	597,865	994,887	3,261,145	161,797
Sep 2023	4,665,789	673,092	779,872	3,212,825	155,526
Sep 2024	5,168,406	785,891	632,514	3,750,001	172,280
Oct 2022	4,449,385	698,498	1,063,114	2,687,773	143,529
Oct 2023	3,893,549	430,967	775,428	2,707,154	125,598
Oct 2024	4,481,848	821,213	698,660	2,961,975	144,576
Nov 2022	3,733,088	464,233	602,654	2,666,201	124,436
Nov 2023	3,512,732	481,020	667,037	2,364,675	117,091
Nov 2024	4,379,517	1,196,932	220,610	2,961,975	145,984

### Wastewater Treatment Report: For November 2024

	<b>Influent</b>	<b>Effluent</b>	<b>Difference</b>
Aug 2024	2,759,360	2,171,542	587,818
Sep 2024	2,754,595	2,019,341	735,254
Oct 2024	3,393,419	2,789,137	604,282
Nov 2024	6,835,179	5,851,079	984,100

DE

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# WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

## SECTION 1

### Fire Extinguishers

Date Serviced 2-13-24

Monthly Inspection recorded on unit.

Date 11-1-24

## SECTION 2

### Flammables Storage

Check fuel tanks for leaks

Waste WTP  
Water Plant  
Dogwood LS  
Check fuel connections for seeps  
Fuel cans stored properly

*DE*  
*DE*  
*DE*  
*DE*  
*DE*

Date 11-5-24

## SECTION 3

### Work Areas

Chemicals properly stored and marked.  
No Spills or trip hazards.  
Exits are accessible.

*DE*  
*DE*  
*DE*

Date 11-6-24

## SECTION 4

### Electrical Equipment

Switches and circuit breakers labeled.  
Extension and power cords are serviceable.  
Lockout Devices serviceable

*DE*  
*DE*  
*DE*

Date 11-5-24

SECTION 5

**Ladders, Hand Tools & Chains**

Properly stored and are in serviceable condition  
Handles are tight to hammer head  
No missing or broken steps  
Chain links and hooks inspected

Date 11-7-24

SECTION 6

**Machine Hazards**

Wiring has no loose connections or bare wires.  
Safety guards in place proper warnings for automated systems.  
Tie downs or mounts secured.

Date 11-8-24

SECTION 7

**Environment & Personal Protective Devices**

There is adequate lighting & ventilation available when applicable.  
MSDS sheets are current.  
Hearing, Eye and protective clothing is serviceable.  
Emergency phone numbers are posted and first aid kits current.  
Spill Containment Kits are complete  
Confined space equipment checked for serviceability  
Survivor Air Systems inspected and serviceable  
**OUTDATED**

DE  
DE  
DE  
DE \*  
DE  
DE

Date 11-6-24

Any Incidents to Report for month NONE

Signature [Handwritten Signature]

Date 12-2-24

**\* NEED UPDATED AFTER ELECTION.**

# Redway C.S.D.

## **EMPLOYEE SAFETY TRAINING AND MEETING REPORT**

Use of this Form

1. All safety training and meetings conducted for organization employees are documented on this form.
2. The completed form is distributed and filed as follows:
  - a. Training
    - 1) One copy is filed with the master training file for each course or session in the IIPP Administrator's files. The master file includes this form, the training course curriculum, all training handouts, and anything else pertaining to the training program.
    - 2) One copy is maintained in Human Resources where the following information is retrieved and inserted into each attendee's personnel file on the organization's *Record of Training Form*:
 

a) Employee name	d) Training subject
b) Employee's department	e) Whether a certificate was issued
c) Date of training	
  - b. Safety Meetings  
 This form is filed with the master meeting file for each safety meeting in the IIPP Administrator's files. The master file includes this form, the safety meeting agenda, all safety meeting handouts and anything else pertaining to the safety meeting.

Check (✓) if the Program was <u>Training</u>	Check (✓) if the Program was a <u>Safety Meeting</u>
<b>Training/Safety Meeting Subject(s):</b> WEATHER : OUTDOOR WORKING HAZARDS	
<b>Certificate Issued (circle answer):</b> Yes <input type="radio"/> No <input checked="" type="radio"/>	
<b>Training/Meeting Date:</b> 11-20-24	<b>Training Instructor/Meeting Leader Name(s):</b> D. ERGET
<b>Description of Training Provided or Safety Meeting Topic(s):</b> WORKING SAFELY IN EXTREME WEATHER CONDITIONS,	
<b>Course or Meeting Handouts (attach to this form):</b>  	

Employee Name (PRINT)	Employee Name (SIGNATURE)
DOUGLAS ESSET	<i>Douglas Esset</i>
<i>Marshall Moore</i>	<i>[Signature]</i>
Todd Lewis	<i>[Signature]</i>
Eric Moore	<i>Eric Moore</i>

RCSD (IIPP-Form-EmployeeSafetyTraining&MeetingReportForm-2021.doc)

# Memorandum

<b>To</b>	Board of Directors
<b>Agency</b>	Redway Community Service District
<b>From</b>	Jennie Short, Project Manager
<b>Mtg. Date</b>	December 18, 2024
<b>Project</b>	Water Rights Update - Meadows Business Park Unit 3 Lake and Streambed Alteration Notification to CDFW Division of Drinking Water Permit Amendment Application

## Update on Status

### SWRCB-DWR Processes:

The petition for change in place of use for the SF Eel River license and permit and the petition for extension of time on the SF Eel River permit have been submitted and found complete. Both requests to convert the permits to licenses have also been completed. I met with DWR staff to go over the project elements and how the various petitions and requests relate to each other so that he could assign a DWR project manager. I anticipate that the notices for the petitions will be sent out by DWR in February 2025. Those notices begin the timeline for the public comment and/or protest process. I have attached the flow chart for this process and will review it during the meeting with the Board. The CEQA review process will also begin once the DWR project manager has reviewed the petitions. RCSD will hire an environmental consultant to prepare the necessary documents to review the proposed “project.”

### Division of Drinking Water Process:

The application for an amendment to a domestic water supply permit was submitted to the Klamath District Engineer of the Division of Drinking Water on November 21, 2024. The application was focused on adding the infrastructure from West Coast Road out to the Meadows Business Park. No additional documentation has been requested and we are awaiting review by DDW.

### CDFW Lake and Streambed Alteration Agreement for the Raw Water Intake in SF Eel River Process:

As we began the application process, it was found that RCSD did not have an account with EPIMs (the portal with CDFW for processing LSAAs and submitting the Notice). Cody went through the process to have an account created, worked through the challenges of getting them to send the temporary password, and eventually to have my account linked so that I can prepare the notice and then Cody can submit it as the general manager of the district. I anticipate that now that we have the necessary accesses in place, the notice will be submitted before the January 2025 board meeting. Once submitted the clock begins for the mandatory response from CDFW with a draft LSAA for the district to review.

Since the notice/application to CDFW could be considered a “project” under CEQA, I recommend that we complete CEQA for the application with RCSD as the lead agency. The raw water infiltration gallery is an existing facility that is operating in the same manner that it has for decades. The project merely consists of coordination with CDFW to procure the required

permit/agreement. Under the California Code of Regulations, Title 14, Sections 15301 - 15332, this project meets the criteria for Categorical Exemptions from the California Environmental Quality Act under Class 1 - Existing Facilities. Attached you will find a Notice of Exemption for your review based upon this class. The Board may adopt it at this meeting. Also attached is a resolution documenting the basis for your adoption of the NOE.

Effective January 1, 2024, SB 69 requires local agencies to adhere to the following procedures pursuant to Public Resources Code ("PRC") section 21152. If a local agency files an NOE with the county clerk of each county in which the project is located, the local agency must also file the NOE with the State Clearinghouse in the OPR. SB 69 mandates that NODs and NOEs, filed pursuant to PRC section 21152, including any subsequent or amended notice, be posted in both the office and website of the applicable county clerk and by the OPR on the State Clearinghouse website within 24 hours of receipt, and must remain posted for 30 days. Local agencies are mandated to electronically file NODs and NOEs with the State Clearinghouse in the OPR. This is done through the CEQA submit website. RCSD does have an account there that can be used to upload the NOE. A paper copy of the signed NOE along with a check for \$50 and the Humboldt County Clerk-Recorder's Office CEQA Document Declaration will need to be delivered to the clerk's office.

Filing the Notice of Exemption with the County Clerk starts a 35-day statute of limitations period on legal challenges to the agency's decision that the exemption is applicable to the project. After the 30-day posting period is completed, the County will return the NOE to RCSD with the various stamps. This stamped version should be provided to CDFW via EPIMs once it has been received.

## RECOMMENDED ACTIONS

1. Review and Adopt the Notice of Exemption with Resolution 2024-2025-02 titled **RESOLUTION OF THE REDWAY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS FINDING THE NOTICE TO CDFW FOR A LAKE AND STREAMBED ALTERATION AGREEMENT FOR THE RAW WATER INTAKE IN THE SF OF THE EEL RIVER EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND ADOPTING A NOTICE OF EXEMPTION**

### Attachments:

Notice of Exemption for CDFW LSAA Notice  
Resolution  
SWRCB DWR Flow Charts



Redway Community Services District  
P.O. Box 40  
Redway, CA 95560  
(707) 923-3101

## NOTICE OF EXEMPTION

TO: Humboldt County Clerk  
825 5th Street, 5<sup>th</sup> Floor  
Eureka, CA 95501

Office of Planning and Research  
P.O. Box 3044  
Sacramento, CA 95812-3044

PROJECT TITLE: RCSD RAW WATER INTAKE CDFW NOTIFICATION

PROJECT LOCATION: CITY: REDWAY COUNTY: HUMBOLDT

This project consists of submitting notice to the California Department of Fish and Wildlife for a Standard Agreement to cover the ongoing diversion of water from the South Fork of the Eel River under SWRCB Division of Water Rights License 3791 and Permit 15665.

DESCRIPTION OF NATURE, PURPOSE, AND BENEFICIARIES OF PROJECT:

The project is a permitting project and consists of notifying CDFW for the ongoing and historical diversion of water from the South Fork of the Eel River using the existing underground diversion infrastructure. (APN 077-151-001 and 222-151-001, GPS: 40.113806°, -123.817325°)

This project does not require any changes to the existing infrastructure.

The beneficiaries are the customers of the Redway Community Services District.

NAME OF PUBLIC AGENCY APPROVING PROJECT: Redway Community Services District

NAME OF PERSON OR AGENCY CARRYING OUT PROJECT: Redway Community Services District and California Department of Fish and Wildlife

Exempt Status:

Categorical Exemption. **Class 1 - Existing Facilities (CCR Tit.14 § 15301)**

Reason why this project is exempt:

This project is primarily a permitting action to issue a reoccurring Lake and Streambed Alteration Agreement between CDFW and RCSD for an existing facility.

Lead Agency Contact Person: Cody Cox, General Manager Phone Number: (707)923-3101

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: Chair of the RCSD Board  
Arthur McClure



**RESOLUTION NO. 2024-2025-02**

RESOLUTION OF THE REDWAY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS FINDING THE **NOTICE TO CDFW FOR A LAKE AND STREAMBED ALTERATION AGREEMENT FOR THE RAW WATER INTAKE IN THE SF OF THE EEL RIVER** EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) AND ADOPTING A NOTICE OF EXEMPTION

WHEREAS, the Redway Community Services District (the District) operates a public water system that includes treatment, distribution, and storage facilities; and

WHEREAS, the District holds the following water diversion permits and license:

App. #	App Date	Permit #	Permit Date	License #	Water Source	Max Diversion (cfs)	Max Diversion (acre-ft/year)
11876	05/12/47	7489	09/16/49	3791	SF Eel River	0.223	161.45
23017	04/05/68	15665	07/25/68	---	SF Eel River	1.050	441
23018	04/05/68	15666	07/25/68	---	Unnamed Stream	0.123	52

WHEREAS, the Board reviewed and considered the components of the **NOTICE TO CDFW FOR A LAKE AND STREAMBED ALTERATION AGREEMENT FOR THE RAW WATER INTAKE IN THE SF OF THE EEL RIVER** for license 3791 (A11876) and permit 15665 (A23017) (“Project”); and

WHEREAS, CEQA requires the Board, as a lead agency under CEQA, to consider the potential environmental effects of any project approved by the Board; and

WHEREAS, CEQA Guidelines § 15301 titled Class 1. Existing Facilities, categorically exempts from CEQA any project that is for the purpose of the operation, repair, maintenance, *permitting*, leasing, licensing, or minor alteration *of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use*; and

WHEREAS, categorical exemptions shall not be used for an activity where there is a reasonable possibility that the activity will have a significant effect on the environment due to unusual circumstances (CEQA Guidelines, § 15300.2 (c)); and

WHEREAS, the Board has reviewed the attached Notice of Exemption.

NOW, THEREFORE, BE IT RESOLVED by the Redway Community Services District Board of Directors:

1. The foregoing recitals are hereby adopted as true and correct.



2. The Board has reviewed and analyzed applicable law and determined that the Project is Class 1 categorically exempt from CEQA pursuant to 14 Cal.Code Regs. Article 19, commencing with Section 15300.
3. The categorical exemptions applicable to the Project are not subject to any applicable exception, including the “unusual circumstances” exception.
4. In light of the foregoing, the Board adopts the Notice of Exemption, attached hereto and finds that the Project is exempt from CEQA review.
5. The General Manager is hereby directed to file the Notice of Exemption as attached for the Project with the County Clerk of Humboldt County and the Office of Planning and Research in conformance with the procedures provided for the filing of such notices in CEQA and the CEQA Guidelines.
6. No activities other than the project as described in the NOE will be completed without further CEQA evaluation and compliance.

Passed and adopted by the Redway Community Services District’s Board of Directors on December 18, 2024 during a regular business meeting, by the following vote:

AYES: Directors \_\_\_\_\_

NOES: Directors \_\_\_\_\_

EXCUSED: Directors \_\_\_\_\_

\_\_\_\_\_  
Chair of the Board of Directors

CERTIFICATION

I, Nancy D. Jurrens, duly appointed and Secretary to the Board of the Redway Community Services District, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors of the Redway Community Services District

Governing Body

Public Entity

on the 18<sup>th</sup> day of December 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Jurrens, Secretary to the Board

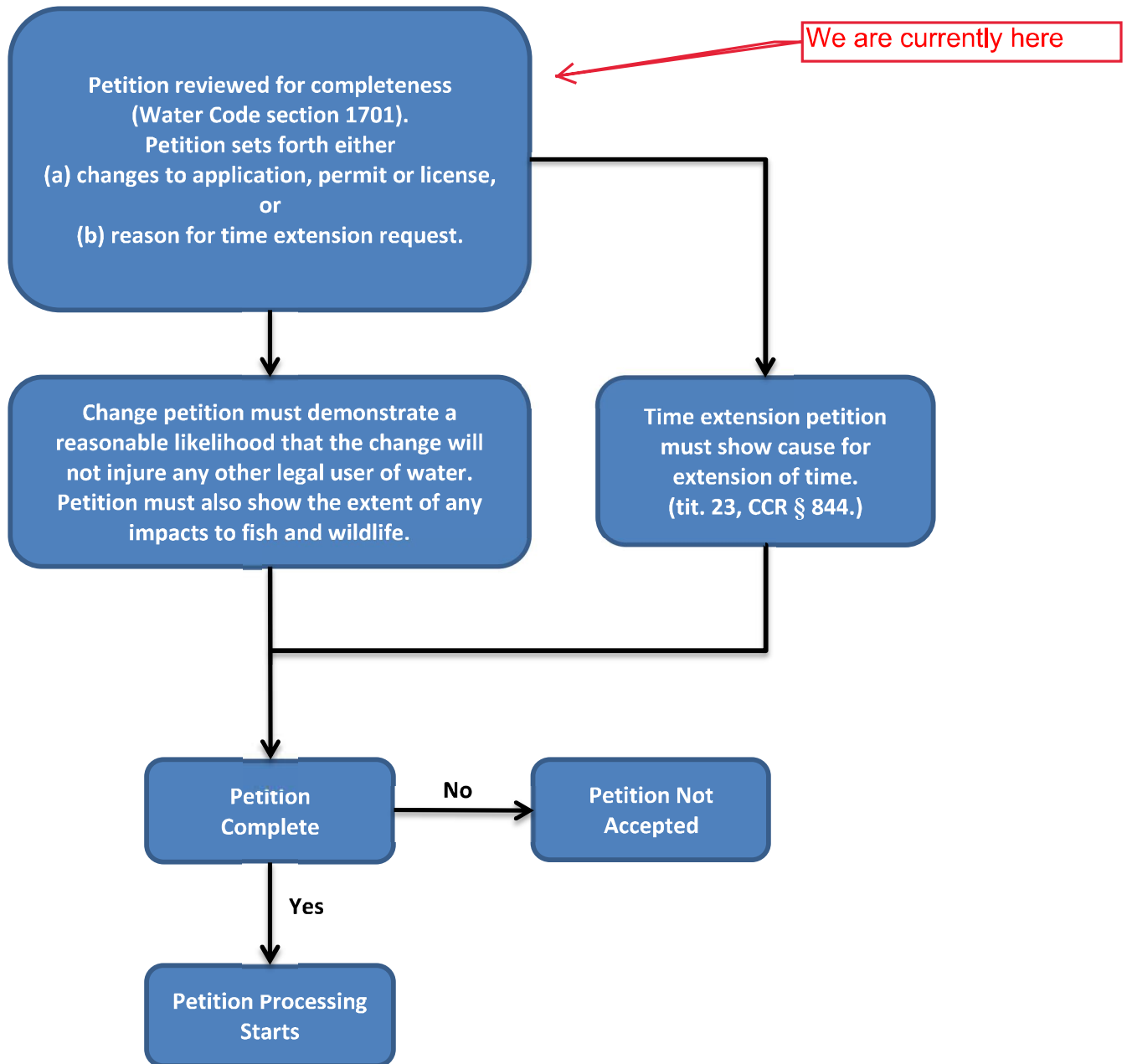
# DWR Flow Charts

Petition Acceptance Review Process

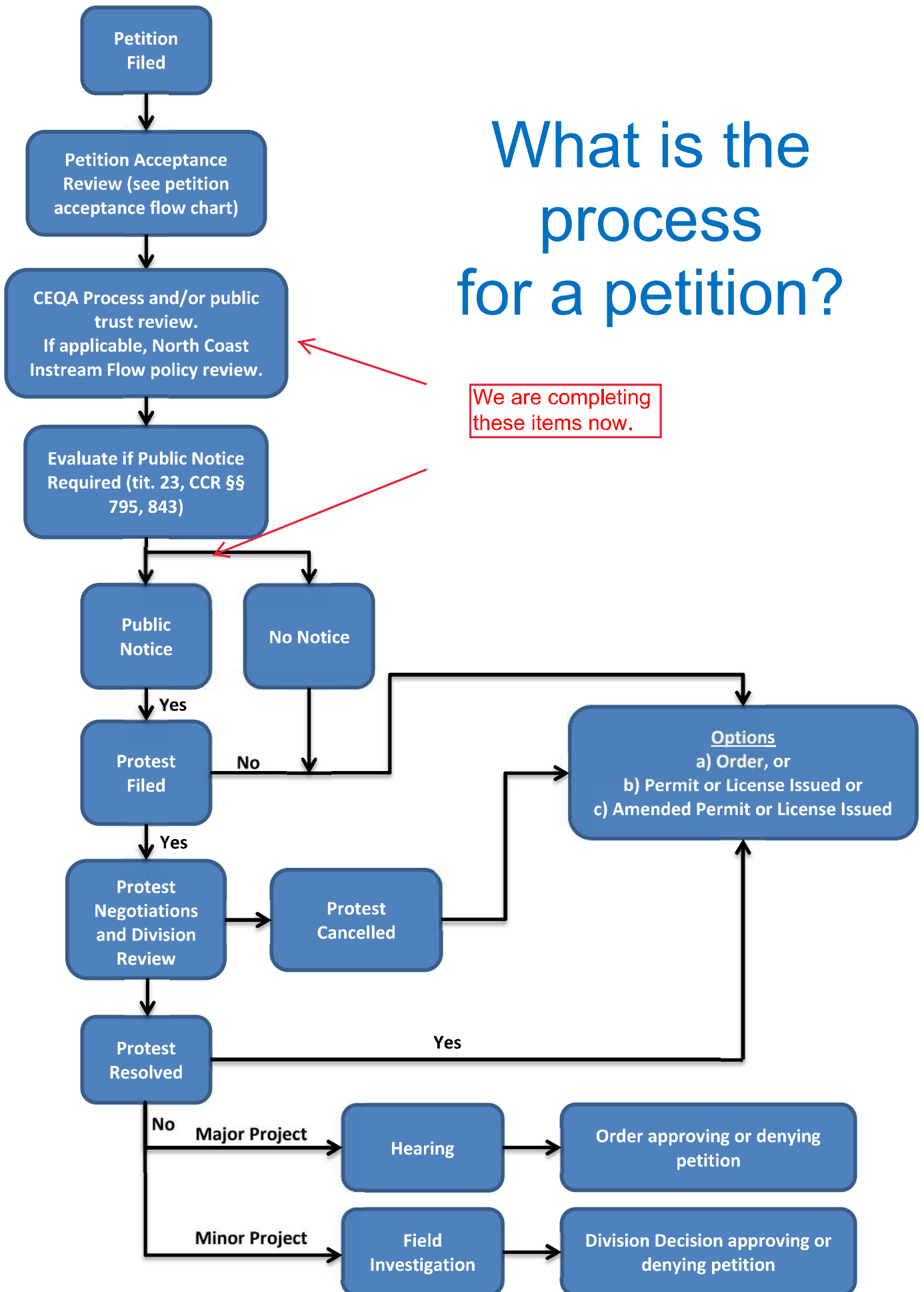
Processing the Petition

CEQA Process

# Petition acceptance review process



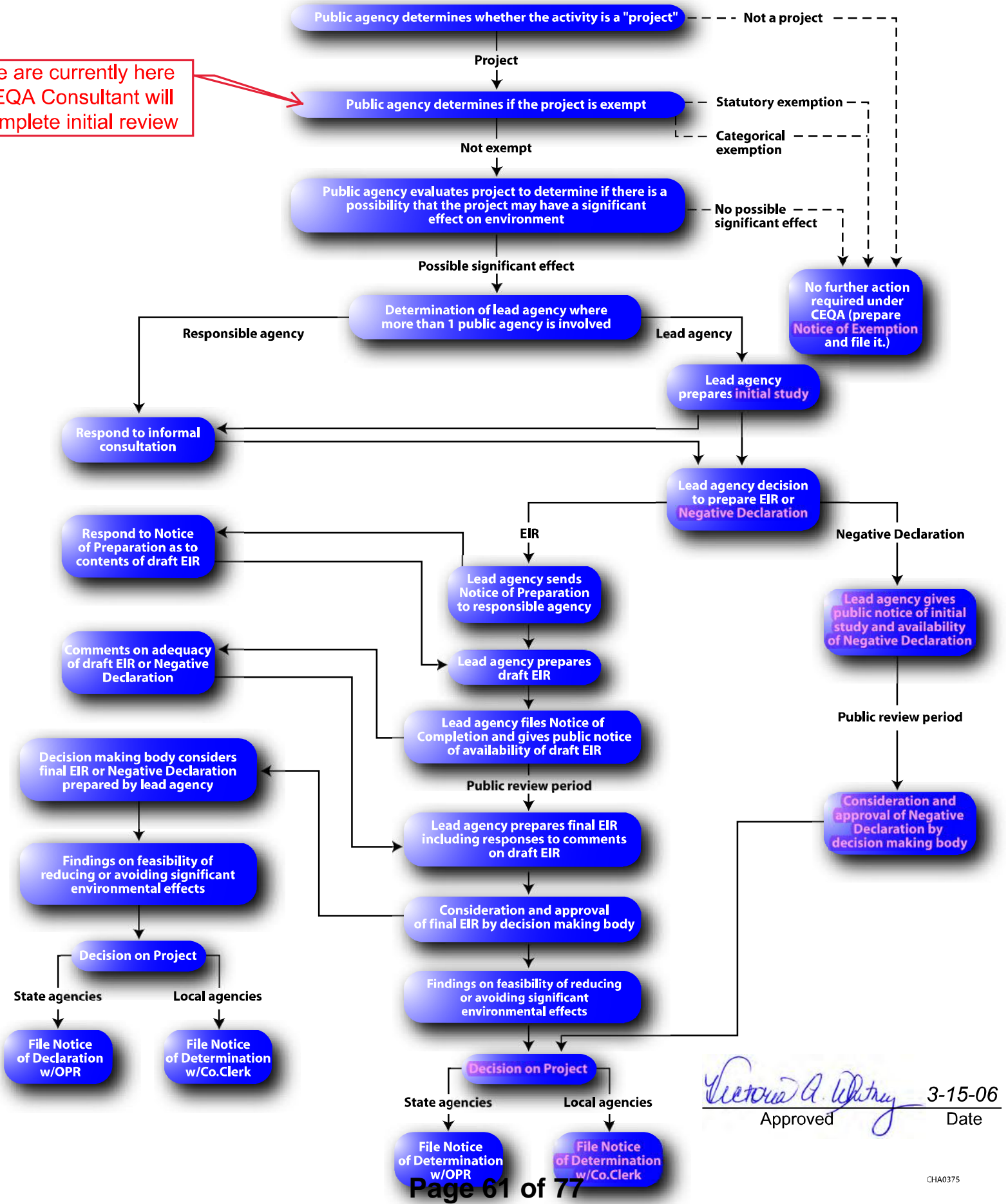
# What is the process for a petition?



We are completing these items now.

# CEQA Process

We are currently here  
CEQA Consultant will  
complete initial review



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## Press Release

Thursday, October 10, 2024  
For Immediate Release



Mark Hinkle, Press Officer  
[press.office@ssa.gov](mailto:press.office@ssa.gov)

# **News Release**

## **SOCIAL SECURITY**

### **Social Security Announces 2.5 Percent Benefit Increase for 2025**

Social Security benefits and Supplemental Security Income (SSI) payments for more than 72.5 million Americans will increase 2.5 percent in 2025, the Social Security Administration announced today. On average, Social Security retirement benefits will increase by about \$50 per month starting in January.

Over the last decade the COLA increase has averaged about 2.6 percent. The COLA was 3.2 percent in 2024.

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## Redwood Region Economic Development Commission Report for November 2024

The Redwood Region Economic Development Commission was formed to help mitigate job losses feared to be looming due to the expansion of Redwood National Park. Upon our creation in 1977 the Department of Commerce's Economic Development Administration (EDA) first granted us funds, half of which we lost in the first few years. Since then we have vastly improved our performance and are self-supporting through revenue received by lending EDA funds and our own money as well as from partnering on some loans with the Headwaters Fund and Humboldt Area Foundation. The goal of our lending is to increase employment.

We act as a lender to businesses and non-profits who are unable to access traditional financing. Some of our funds are closely overseen by the EDA, others we are fully responsible for. We are using some those funds for a micro-loan program.

This month we met at the Harvest Hub, center of operations for the North Coast Growers Association (NCGA). We had a presentation by Megan Kenney, Director of Cooperative Distribution. Also presenting were fisherwoman, Ashley Vellis, who has a business called Ashley-something or other having to do with fishing- and one of the Foggy Bottom Boys. They both brought treats (preserved fish and icecream sandwiches). It was a stormy night and we did not have quorum so were unable to take any action. NCGA is made up of about 100 farmers. They oversee most local farmers markets (where all products sold must be grown by the farmer). They have been lobbying to preserve the EBT (food stamps) market match program which provides \$15(?) to match farmer's market EBT purchases. They spearheaded a multi farm CSA (weekly box of produce) program during Covid pandemic restrictions.

They provide programs instilling best practices, supporting grants, and finding local markets though they are generally finding that farmers can sell all they produce. They need more facilities and are applying for Redwood Rise grants. There are State funded Local Food Procurement grants which have created 28 wholesale "buyers" including tribes and many school districts serving multiple locations. They are part of a feeding task force with OES (Office of Emergency Services). FEMA has lots of info about feeding the FEMA workers but not about feeding hungry residents. More decentralized cold storage is needed. There are commercial Cannabis farms with such equipment laying idle do to reduced demand at the farm but there are huge permit and license hurdles involved in getting them out of a Cannabis use. Of course any other farm type infrastructure could be easily re-purposed to meet community needs but not once it has touched Cannabis policy.

There is lots of excitement about an incipient Dockside Market. It is planned to be at the entrance to Makadet Plaza on 1st and about 2500 sqft. There will be a small publicly available processing facility with water, sinks and filleting tools as well as market stalls, ice, cold storage and public assembly space. Funds towards it have been received from RWE,

Englund Marine, Headwaters, and a private grant with RREDC providing the needed 10% matching for it as well as overall administrative support. Pacific Choice Seafood is moving out equipment, leaving one less buyer for Sea Food. They still do some support stuff like ice and storage I think. Eureka Ice closed in 2008 and Humboldt Packers in 2021 so ice production is a crucial resource. We toured the freezer NCGA bought so one person's decision could not remove a crucial community resource. There were many different things including a few cases of Pineapple Guavas which can be used to make a substance similar to lemon curd. The cranes that offload crabs etc. at the docks are privately owned and at peak times can charge as much as \$2 a pound to offload so the community is rallying to get their own installed.

The closure of Redwood Meats has meant local beef needs to travel to Modesto for processing adding \$2 a pound to the cost and making it hard for local butchers to acquire half carcasses to further divide or for dairies to offload small numbers of Cows. The foggy Bottom Boys have been arranging shared transport. Local producers had been looking for other options for years. There are Hmong producers in Del Norte who have special ritual processing needs. It will be at least 5 years under the best conditions for something to happen here. I think the USDA/CDFA grants mentioned were to enable that. There is a slaughterhouse in Yreka that needs improvement. It was owned in succession by 2 major names I didn't write down (Hormel being one?) but is bankrupt or something now. It was originally built by a billionaire with aesthetic considerations placed above functionality. The Niche Meats and Processing Association at Oregon State University has been very helpful in Yreka.

RREDC has made their largest ever loan. My notes say it is in cooperation with Headwaters Fund and the County but I don't know what funds the County has for that sort of thing and I may have meant acting through Headwaters since it is an arm of the County. It is for \$3.5 million to Southern Humboldt Community Health Care District for the, regular by now, quick turn around reimbursement match. Very secure but very short duration so we charge a bit more for origination. It is 5 months earlier this year than last.

HCSO is searching for lead pipes.

HBMWD had a clean audit and are hiring a GM. Ruth Lake is full. They are switching from Chlorine gas to SodiumHypoChlorite.

The County is concerned how federal government funding will change. They are relieved Measure O passed. They are working on a Capital Improvements plan.

Willow Creek is also looking for lead pipes which stretches their tiny staff. There was damage to their water intake in the Trinity river 2 years ago. Fish and Game is being obstinate about repairs so they will limp along until it is a disaster when many rules are allowed to be waived.

Manila's community garden is being expanded by the Montessori school. The Waste Water improvements are being done by Wallen Construction.

Redway, in light of the County revisiting capital improvements, reported on the extreme danger to life and property at the infamous corner of Briceland road and was well received.

Eureka's head of Public Works was poached by PG&E. We will see who loses whom to them.

RREDC's public meetings are most 4<sup>th</sup> Mondays at 6:30pm at Eureka City Hall. Submitted by Michael McKaskle, RCSD RREDC rep.

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COUNTY OF HUMBOLDT  
Office of Elections & Voter Registration

2426 6<sup>th</sup> Street  
Eureka, CA 95501-0788  
707-445-7481  
Fax 707-445-7204

TO: Redway Community Services District  
PO Box 40  
Redway, CA 95560

FROM: Wojciech Czyz, Administrative Analyst

DATE: November 29, 2024

SUBJECT: Presidential General Election on November 5, 2024  
**Appointments to District Boards**

---

Redway Community Services District has 3 terms to expire on December 6, 2024.

Elections Code, Section 10551, provides direction when the number of qualified candidates exceeds the number of available seats, resulting in an election. The Monday before the first Friday in December the county elections official shall declare the elected candidate(s). Attached is a Certificate of Results of Canvass and Statement of Votes Cast with results of the Presidential General Election held on November 5, 2024.

Elections Code, Section 10515, provides direction for special district appointments when either the number equals to or is less than the number of available seats. When the number of qualified candidates equals the number of available seats and no petition requesting an election has been filed, the Registrar of Voters is directed to request the Humboldt County Board of Supervisors to appoint those qualified candidates in lieu of an election.

When the number of qualified candidates is fewer than the number of available seats, the Board of Supervisors is directed to appoint a qualified person as of the date an election would have been held: November 5, 2024. In this latter scenario special districts are allowed to make recommendations to the Board of Supervisors for appointment.

On November 12, 2024, the Humboldt County Board of Supervisors considered and approved appointments to special district boards either (1) in lieu of an election, or (2) pursuant to district recommendation.

## APPOINTMENTS & ELECTION RESULTS

Based on appointment and November 5<sup>th</sup> election results, the following Redway Community Services District board seats have been filled:

Division	Term	Board Member	Type
	4-year	ARTHUR MCCLURE	Elected
	4-year	MICHAEL MCKASKLE	Elected
	4-year	TAMMY WILLISON*	Elected

(Board Members with \* must complete an Assuming Office Form 700)

## CERTIFICATES & ROSTER

Board members will assume office on December 6, 2024. Attached are **Certificates of Election** for new members to your special district board, and a **Roster of Public Officials**. Please complete these documents and return signed originals to the Office of Elections by **December 31, 2024**.

## FORM 700 – STATEMENT OF ECONOMIC INTERESTS

All board members assuming office are required to submit an original, signed Statement of Economic Interests (Form 700) within 30 days of assuming office. Additionally, all board members leaving office are required to submit an original, signed Form 700 within 30 days of leaving office. Previous filers also have to option to file their Leaving Office Form 700 electronically at <https://humboldtcounty.southtechhosting.com/eDisclosure/>

Please coordinate with board members assuming or leaving office to complete and return a Form 700 to the Office of Elections. Both the Form 700 and instructions are available online at <https://www.fppc.ca.gov>. (Note: Board members who currently hold an office and have either been reappointed or reelected to that office where there is no break in service do not need to file a Form 700 at this time.)

Please feel free to contact our office anytime with questions.

## ATTACHMENTS

- Certificate
- Notice
- Statement of Economic Interests (Form 700)
- Roster of Public Officials



# Open Forum

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Discussion 11.6K

Library 989

Members 17.4K

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## Increased security options for Board meetings on Zoom

Follow



Scott Graham 2 days ago

We are exploring discontinuing a Zoom option for monthly Board of Directors meetings. The concern is...

### 1. Increased security options for Board meetings on Zoom

0 LIKE

UPLOAD A PHOTO



Scott Graham

Actions

Posted 2 days ago

REPLY

Chat-How Can We Help?



We are exploring discontinuing a Zoom option for monthly Board of Directors meetings. The concern is losing the Zoom feed during meetings caused by inappropriate behavior and/or potential hacking, causing a shut down of the Zoom feed and not allowing for action items to be considered by the Board until the link is re-established. Are there enhanced security options we can consider to avoid this from happening?

-----  
Scott Graham  
District Administrator  
North Highlands Recreation and Park District  
-----

## 2. RE: Increased security options for Board meetings on Zoom

0 LIKE



Colby Diuguid

Actions ▾

Posted 23 hours ago

REPLY ▾

I assume you are still permitting residents to join/observe the meeting via zoom? We have discontinued this option because of the same concerns. Instead we still use zoom for our attorney or consultants as an option and instead stream the zoom feed to our YouTube channel and allow residents to view it via our website. This eliminated the hacking concerns and gave the transparency our board wanted to provide. All videos are also available to be reviewed at a later date this way.



-----  
Colby Diuguid  
General Manager  
Jurupa Area Recreation And Park District  
-----

[> ORIGINAL MESSAGE](#)

### 3. RE: Increased security options for Board meetings on Zoom

0 LIKE



Scott Graham

Actions ▾

Posted an hour ago

REPLY ▾

Thanks Colby,

Yes, we still allow public comments in real time. Another GM is handling this matter in the same way you are. This approach might be a compromise from those on my Board who want Zoom discontinued and those that want it continued as is. I appreciate you taking the time to reply.

-----  
Scott Graham  
District Administrator  
North Highlands Recreation and Park District  
-----

[> ORIGINAL MESSAGE](#)

#### 4. RE: Increased security options for Board meetings on Zoom

0 LIKE



Michelle Lacy

Actions ▾

Posted 23 hours ago

REPLY ▾

Scott,

I would suggest conferring with your General Counsel, but we offer ZOOM only for viewing (no comments accepted). We clearly state that on our agenda that comments are in person only on each agenda item. If ZOOM goes down we still can hold the meeting since we are not allowing commenting via ZOOM. We went this direction due to ZOOM bombing in the Bay Area and it has worked. A few times we lost the streaming feed (we don't post the ZOOM link we use You Tube to stream), but that doesn't affect the meeting.

Let me know if you have any other questions.

-----  
Michelle Lacy  
General Manager  
Pleasant Hill Recreation and Park District  
-----

➤ ORIGINAL MESSAGE



# LVMWD DESIGNS AND INSTALLS FLOW RESTRICTORS

**BY LAS VIRGENES MUNICIPAL WATER DISTRICT JUN 22, 2022**

On a sunny Thursday morning in June, several journalists from major local media outlets in Los Angeles crowded around Las Virgenes Municipal Water District (LVMWD) Senior Field Customer Service Representative (FCSR) Cason Gilmer and his partner FCSR Fernando Gonzalez. The cameras were rolling, capturing all the details of a small, silver disc with a hole drilled in the middle, placed into a residential water meter. This disc is a flow restrictor. The previous day, LVMWD staff installed the first restrictors as an enforcement mechanism for customers who have repeatedly exceeded 150% of their water budgets. They were there to see how a flow restrictor works on a residential home.

Designed in-house, combining input from engineering and field staff, the flow restrictor was developed during the COVID-19 pandemic to prevent customers who were not paying their water bills. The idea is to allow for enough flow into the home to continue providing enough water for health and human safety needs, but not enough flow for customers to irrigate their landscape. The restrictor is a thin, stainless-steel disc with a .0625 hole drilled through the middle. This disc reduces the flow of LVMWD's standard .75 inch meter from 30 gallons per minute (GPM) to less than 1 GPM. These flow restrictors proved to be an effective tool in reducing past due bills and preventing abuse of Governor Gavin Newsome's order prohibiting shutting off delinquent customers' water service.



Out of the pandemic and into an increasingly severe drought, LVMWD declared a water shortage emergency in June 2021. The District reduced outdoor water budgets by 25% beginning in November, and further reduced in May 2022 to 50%. With the change of the administrative code, the flow restrictors used during the pandemic were codified to be employed for repeat offenders of the District's outdoor water restrictions.

Once Gilmer and Gonzalez had the flow restrictor installed, LVMWD staff ushered the media into the back yard where the full impact of restricted flow was made apparent. The irrigation that just moments before was at full force blanketing the hillside with the drought's elixir, were now relegated to quietly seep and bubble like an uneventful leak. From the backyard to the bathroom, media

members saw firsthand the impact restricted flow has on a customer's shower and sinks. Filling a glass of water was virtually indistinguishable from an unrestricted flow, but the shower head was noticeably less, even out of a water saving shower head.



With the invention of the restrictor, there was an equally impressive effort undertaken to create the administrative program to make it all work. The Flow Restriction Implementation Plan was developed to notify customers of their continued exceedances of their water budgets, provide them ample opportunity and resources to curtail excessive water usage, and to prioritize the deployment of flow restriction devices to the most egregious water wasters.

The entire process begins with notifications on a customer's bill for their first exceedance of 150% of their water budget. For the second exceedance, customers receive a letter in the mail and a corresponding email warning them that without enacting conservation measures to reduce water usage, they could become eligible for a flow restrictor. Once a customer receives their fourth exceedance, they are again notified and become eligible to have a flow restrictor installed.

These notifications also provide customers resources to reduce their water use and ways to postpone the installation of a flow restrictor, such as signing a Water Use Efficiency Commitment Form, registering for LVMWD's WaterSmart portal to track water usage, and agree to an on-site visit from a third-party company that specializes in landscape irrigation. Currently there are 1,609 LVMWD customers eligible for the installation of a flow restrictor.

Each week 20 customers are chosen who have reached four exceedances but have not submitted the commitment form. LVMWD field staff hand delivers notification tags to each customer's property and the District uses a mass notification system to deliver texts, emails and phone calls. This comprehensive approach to notifying customers provides another opportunity to engage with the District to reduce water use and commit to a water efficient way of life. Many customers take this last opportunity to stave off the installation of the flow restrictor; some even come running outside and sign the form moments before the flow restrictor is to be installed.

Once installed, the flow restrictor stays deployed for 14 calendar days. If a customer removes the flow restrictor they incur a \$2,500 fine. If they continue to exceed their budget, the next installation of the flow restrictor stays deployed for 90 days, and the third installation lasts 180 days.

"This is not meant to be punitive; this is to get people's attention. The drought is serious, and all of us need to be part of the solution," commented Mike McNutt LVMWD Public Affairs and Communications

Manager. “Every customer who receives these notifications and signs a commitment form to reduce water usage is a win for the program and the entire community. Afterall, we are all connected by one water.”

By the time the 11:00 am live shots started rolling, the question of how the flow restrictors work had been answered. Will it actually curb wasteful water use? That question remains open.

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