

AGENDA
REDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR BUSINESS MEETING

Location: RCSD Business Office, 3168 Redwood Drive

Date: August 20, 2025

Time: 6:00 P.M.

Posted: August 15, 2025

I. CALL TO ORDER:

II. ROLL CALL:

___ Arthur M^cClure Chairman

___ Marie Etherton

___ Tammy Willison

___ Dian Griffith Vice-Chairwoman

___ Michael McKaskle

III. LAND ACKNOWLEDGEMENT:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

IV. APPROVAL OF THE AGENDA:

V. REPORT FROM CHAIRMAN OF THE BOARD:

VI. PUBLIC COMMENT:

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

VII. PREVIOUS MINUTES:

1. Consider Approval of the Minutes of the Following Board of Director Meetings.
 - a) June 19, 2025 Regular Business Meeting Minutes
 - b) July 16, 2025 Regular Business Meeting Minutes
 - c) August 06, 2025 Public Hearing Minutes

VIII. CONSENT CALENDAR:

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Operation Manager's Report: Review of the July 2025 Operation Manager's Report. Page 19
2. Production Report: Review of July 2025 Production Report. Page 21
3. Safety Report: Review of the July 2025 Safety Report. Page 23

IX. FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER'S REPORT:

1. Financial Report: Review of the July 2025 Financial Reports. Page 27
2. Office Manager's Report: Review of the July 2025 Office Manager's Reports. Page 69
3. General Manager's Report: Review of the July 2025 General Manager's Reports. Page 73

X. OPEN SESSION DISCLOSURE OF CLOSED SESSION:

XI. CLOSED SESSION:

1. Security
2. Personnel

XII. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

XIII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:

1. *Updating Place of Use Boundary; Expansion of Place of Use and Extension of Time Applications.* Page 75

ACTION REQUIRED: Discussion / Report / Action

2. *Ad-Hoc Committee Report:*

a) Executive

b) Financial

c) Personnel Page 79

d) Infrastructure Page 81

ACTION REQUIRED: Discussion / Report / Action

3. *New Connections:*

a) New Connections Waiting List

b) Houses Not Connect to Collection System

ACTION REQUIRED: Discussion / Report / Action

4. *Inspection.*

ACTION REQUIRED: Discussion / Report / Action .

5. *Grants:*

a) Emergency Water Storage and Supply Project

b) Wastewater Improvements Project

ACTION REQUIRED: Discussion / Report

6. *Capital Improvemens.*

ACTION REQUIRED: Discussion / Report / Action

7. *Update on Recommendations from Office Manager Regarding the Current Leak Relief Policy*

ACTION REQUIRED: Discussion / Report / Action

8. *Potential Authorization of Additional Payment to Vac Truck Loan from Funds Received from Delinquent Accounts Placed on Humboldt County Tax Rolls.*

ACTION REQUIRED: Discussion / Report / Action

XIV. CORRESPONDENCE:

SDRMA / No Claims - Page 83

XV. BOARD MEMBER / STAFF REPORTS:

1. DIRECTORS' REPORT

a. RREDC

XVI. COMMENTS FROM MEMBERS OF THE BOARD:

XVII. MEDIA COMMUNICATION:

XVIII. ADVANCED AGENDA:

Furthert items may be placed by the Board Members for the September 2025 Regular Business Meeting of the Board of Directors under this item of business: No Action

XIX. ADJOURNMENT:

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at (707)923-3101. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II.

REDWAY COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR BUSINESS MEETING

June 19, 2025

CALL TO ORDER:

Chairman McClure called the June 19, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:01 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur McClure, Chm., Dian Griffith, Vice- Chm, Maire Etherton, Michael McKaskle.
Tammy Willison

Staff Present:

Cody Cox, General Manager / Operations Manager.
Glenn Gradin, Office Manager.
Nancy Jurens, Secretary to the Board.

Jennie Short from 4J's Consulting

LAND ACKNOWLEDGEMENT:

Marie Etherton read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Michael McKaskle moved to approve the June 19, 2025 Regular Business Meeting Agenda as presented. Marie Etherton seconded the motion. Chairman McClure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman McClure expressed his appreciation to Vice-Chairman Griffith for presiding over the business meetings that he was unable to attend because of doctor appointments.

PUBLIC COMMENT:

1. No public comments were addressed to the Board.

PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

- a) May 28, 2025 Regular Business Meeting Minutes: Marie Etherton moved to approve the May 28, 2025 Regular Business Meeting as presented. Michael McKaskle seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Abstain, Arthur M'Clure, Abstain. The motion was carried by a roll call vote of three Yeas, zero Nays and two Abstentions.

CONSENT CALENDAR:

1. Operation Manager's Report: The Board reviewed the May 2025 Operations Manager's Report.
2. Production Report: The Board reviewed the May 2025 Production Report.
3. Safety Report: The Board reviewed the May 2025 Safety Report.

Michael McKaskle moved to accept the May 2025 Consent Calendar as presented. Marie Etherton seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS

1. Financial Reports: Following review of the May 2025 Financial Report, Michael McKaskle moved to accept the Financial Report as presented. Marie Etherton seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion carried with a roll call vote of five Yeas and zero Nays.
2. Office Manager's Report: Following review of the Office Manager's Report, Michael McKaskle moved to accept the May 2025 Office Manager's report as presented. Marie Etherton seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion carried with a roll call vote of five Yeas and zero Nays.
2. General Manager's Report: Following review of the May 2025 General Manager's Report, Michael McKaskle moved to accept the General Manager's report as presented. Marie Etherton seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Chairman M'Clure, Yea. The motion carried with a roll call vote of three Yeas and zero Nays.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time Application: Jennie Short from 4Js Consulting updated the Board on the status of the CEQA document which is being prepared by LACO Engineering. LACO is approximately 50 % finished and will contact the Division of Water Rights Board and the Department of Fish and Wildlife for their input. A draft of the initial study is expected to be completed and ready for public circulation by September 30, 2025. Response in writing from the Native American Cultural parties are expected in the near future.
The Board reviewed the June 05, 2025 letter to the Department of Fish and Wildlife regarding the Lake and Streambed Alteration Agreement which was signed by the General Manager. The letter addressed the District's conservation measures and raw water pump output.
2. Adoption of Water Ordinance # 7:
 - a. Motion Waiving the Second Reading of the Amended Water Ordinance # 7: Following discussion, Michael McKaskle moved to waive the second reading of the amended Water Ordinance #7. Dian Griffith seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
 - b. Adoption of Resolution 2024-2025-02 Approving Adoption of Water Ordinance # 7: Following discussion, Marie Etherton moved to adopt Resolution 2024-2025-02 approving adoption of the revised Water Ordinance # 7 as proposed and repealing the former Water Ordinance # 6. Dian Griffith seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
3. Ad -Hoc Committee Reports:
 - a. Executive : During the June 02, 2025 Executive Ad-Hoc Committee meeting the Ad-Hoc Committee discussed the vote on the rate increase.
 - b. Financial: During the June 12, 2025 Financial Ad-Hoc Committee meeting the Board discussed the Purchase of a vehicle, 2025/2026 budget and decreasing the rate increase to 10 %. Marie Etherton questioned the procedure of setting Ad-Hoc meeting dates as she was unable attend this meeting because of a conflict.
4. New Connections:
 - a. Property Amnesty Letter: Following review of the property amnesty letter, Michael McKaskle stated that the date on the rate payer instructions letter was incorrect. The date will be corrected when the letter is sent out to the rate payers. Michael McKaskle moved to approve the Property Amnesty Letter as amended. Dian Griffith seconded the motion. Chairman M'Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M'Clure, Yea. The motion carried by a roll call vote of five Yeas and zero Nays.
 - b. New Connections Waiting List: No new information was available for review by the Board.
 - c. Houses not Connected to Collection System: No new information was available for review by the Board.
5. Inspection: Cody Cox informed the Board that the Redwood Village Apartments maintenance person is waiting for parts for their backflow assembly. Redwoods Rural Health Center has requested replacement of a backflow assembly. The contractor installing the backflow assembly stated that he could do the testing. Mr. Cox discovered that the contractor was not qualified to do the testing, The District has required that the backflow assembly be tested and the calibration of the gauge be completed. No information has been received from the contractor.

6. Grants:
 - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that Mercer Fraser Construction received the bid for the Emergency Water Storage and Supply Project. One hundred twenty five thousand dollars (\$125,000.00) will not be covered by the grant, therefore the District will be responsible to provide the remaining funds.
 - b. Wastewater Improvements Project: Cody Cox informed the Board that he is waiting for the physical drawings from GSD.
7. Security:
 - a. Fencing of District Properties: Cody Cox informed the Board that signs will be posted at the spring and that installation of a fence will not be necessary.
8. Capital Improvements: Cody Cox informed the Board that a leak was discovered on the 1 ½ inch steel water line located past Mill Road. The new 6inch water line on West Coast Road will be placed on line when it has been tested, chlorinated and pressurized. A 4 inch water line will replace the current multi-sized water lines which are located on Mill Road.
9. Review of Late Fee Policy: The Board reviewed Section 11.1 in the current Water Ordinance Fees and Charges. Following discussion, Michael McKaskle moved to decrease the late fee as stated in Section 11.1 in the Water Ordinance Fees and Charges from twelve dollars (\$12.00) to six dollars (\$6.00). The new late fee will go into effect in July 2025. Dian Griffith seconded the motion. Chairman M^cClure call for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays. The office staff will submit their recommendation on the remaining fees and charges in the Water Ordinance Appendix B, Current Rate and Charges.
10. Review of Board Stipend: The Board reviewed the current stipend policy and made the following changes:
 1. The Person who chairs the Redway Community Services Board of Director meeting will receive one hundred twenty five dollars (\$125.00) for each meeting with the total not to exceed three meetings per month.
 2. The Directors of the Redway Community Services District Board of Directors will receive seventy five dollars (\$75.00) for each meeting with a total not to exceed three meetings per month.
 3. The Director of the Redway Community Services District receives seventy five dollars (\$75.00) for each Redwood Regional Economic Development Commission meeting attended plus mileage at the current rate for a maximum of two meeting per month. A written report will be submitted after each meeting attended.
 4. A Director on the Redway Community Services District Board of Directors who attends an out-of-town meeting receives seventy five dollars (\$75.00) per day for traveling to and attending meetings after submitting a written report. No extra day of pay for returning from meeting will be given.
 5. The District will provide per diems and mileage at current rates upon returning or before leaving, which must be arranged at least forty eight (48) hours in advance. Internet Mapping Services will determine the mileage.

Following amending of the Board Stipend Guidance policy, Dian Griffith moved to approve the changes for the stipend for the person chairing the business board meeting and also all the other directors effective on June 19, 2025. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

11. Discussion Regarding the Passage by Motion at the May 2025 Regular Business Meeting to Raise the Water and Wastewater Rates: The Board discussed the passage by motion to raise the water and wastewater rates. The Board members that were absent believed that the full board should have been in attendance for such an important issue. As there was a quorum, for the motion to be rescinded, only the Board members that voted Yea on the motion must move to rescind it. The action stands since Michael McKaskle and Marie Etherton declined to move to rescind the motion to raise the water and wastewater rates.
12. Approval of the 2025 / 2026 Budget: Following discussion, Michael McKaskle moved to approve the 2025 / 2026 Budget with the changes in the board Stipend Guidenance. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Marie Ethergon, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
 - a. Infrastructure Expansion Fee: Glenn Gradin stated that the hook-up fees that the District will receive will compensate for any expansion fees that would be funded by its customers.
13. Potential Purchase of 2013 Chevrolet Silverado Truck: Cody Cox has offered to sell to the District his 2013 Chevrolet Silverado truck. The District will pay his lender the balance of the loan. Mr. Cox will pay the difference to the District in bi-weekly payments of \$200.00 until the difference has been recovered. Following discussion, Dian Griffith moved to approve the purchase of the 2013 Chevorlet Silverado truck that General Manager Cody Cox has been using for 100% of the the district operations. The Redway Community Services District will pay the full amount of whats due on the current loan and the difference between twenty one thousand dollars (\$21,000) will be deducted bi-weekly from his payroll checks not to exceed twelve months. Marie Etherton seconded the motion. Chairman M^cClure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
14. Review of Current Leak Relief Policy: Glenn Gradin and Cody Cox will review the current Appendix B policy and submit their recommendations for review and action by the Board.

CORRESPONDENCE:

1. Somach Simmons & Dunn, Attorneys at Law, June 06, 2025 Re, Return of Client Trust Account Funds and Confirmation of Termination of Legal Services..

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:

A. Michael McKaskle.

1. RREDC: The RREDC report was submitted by Michael McKaskle for review by the Board.

COMMENTS FROM MEMBERS OF THE BOARD:

The Board expressed their appreciation to District staff for their dedication to the District.

MEDIA COMMUNICATIONS:

The Local media will be contacted and asked to inform their listeners and readers regarding the time and date of the District's Business Meetings.

ADVANCED AGENDA

1.Employee Merit Increases.

ADJOURNMENT:

Michael McKaskle moved to adjourn the June 19, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors at 8:05 P.M. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a voice vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurens,
Secretary to the Board

REDWAY COMMUNITY SERVICES DISTRICT
MINUTES OF THE REGULAR BUSINESS MEETING

July 16, 2025

CALL TO ORDER:

Chairman M^cClure called the July 16, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:00 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur M^cClure, Chm., Dian Griffith, Vice- Chm, Michael McKaskle.
Tammy Willison
Director Absent: Maire Etherton

Staff Present:
Cody Cox, General Manager / Operations Manager.
Glenn Gradin, Office Manager.
Nancy Jurrens, Secretary to the Board.

Jennie Short from 4J's Consulting

LAND ACKNOWLEDGEMENT:

Dian Griffith read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Michael McKaskle motioned to move Action / Discussion Items, Item 1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time Application after Approval of the Agenda. Dian Griffith seconded the motion. Chairnan M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

Jennie Short from 4J's Consulting addressed the Board regarding action on the Place of Use Boundary: Expansion of Place of Use and Extension of Time Application. See Action / Discussion Item 1. Place of Use Boundary: Expansion of Place of Use and Extension of Time Application.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman M^cClure expressed his appreciation to the operations staff for their work on leaks during the hot weather.

.PUBLIC COMMENT:

1. Cody Cox commented that the asphalt bumps within the District are too high and will be addressed in the near future.

PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

- a) June 19, 2025 Regular Business Meeting Minutes: As the June 19, 2025 Regular Business Meeting minutes were not included in the Board packet, review of the June 19, 2025 Regular Business Meeting minutes were postponed until the August Regular Business Meeting.
- b) May 25, 2025 Special Business Meeting Minutes: Michael McKaskle moved to approve the May 25, 2025 Special Business Meeting minutes as presented. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

CONSENT CALENDAR:

1. Operation Manager's Report: The Board reviewed the June 2025 Operations Manager's Report.
2. Production Report: The Board reviewed the June 2025 Production Report.
3. Safety Report: The Board reviewed the June 2025 Safety Report.

Dian Griffith moved to accept the June 2025 Consent Calendar as presented. Michael McKaskle seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS

1. Financial Reports: The Board reviewed the June 2025 Financial Reports.
2. Office Manager's Report: The Board reviewed the June 2025 Office Manager's Report.
3. General Manager's Report: The Board reviewed the June 2025 General Manager's Report.

Following review of the June 2025 Financial, Office Manager and General Manager's reports, Michael moved to approve all three reports as presented. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tanny Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

OPEN SESSION DISCLOSURE OF CLOSED SESSION

Chairman M^cClure recessed the Regular Business Meeting to Closed Session at 6:45 P.M. for the purpose of Review of Employee Evaluations.

CLOSED SESSION:

1. Review of Employee Evaluations: The Board reviewed employee evaluations.

RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

Chairman M^cClure adjourned the Closed Session and returned to the Regular Business Meeting at 7:10 P.M. Chairman M^cClure announced that Closed Session was informational only and that no action was taken.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time: Jennie Short from 4Js Consulting informed the Board that LACO Engineering is continuing to work on the project description. An issue has arisen regarding the reporting of the amount of water that was diverted from the South Fork of the Eel River. Less water was diverted than was reported. LACO was adding the amount of water from the permit and the license.

A meeting has been scheduled in order to receive input from the Department of Water Resources project manager on CEQA to determine what information he will need to approve the project. Ms. Short requested that the Board authorize Board Chairman M^cClure to sign a letter to the California State Water Resources Board Division of Water Rights Petition & Licensing Unit addressing the addition of Municipal for Beneficial use to License (A11876) Diversion of Water from the South Fork of the Eel River. Following discussion, Michael McKaskle moved to direct Board Chairman M^cClure to sign the letter to be sent to the California State Water Resources Board Division of Water Rights Petition & Licensing Unit addressing the addition of Municipal for Beneficial use to License (A11876) Diversion of Water from the South Fork of the Eel River. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a Yea vote of four Yeas and zero Nays.

As the Board expressed their desire that the unnamed spring be protected. Ms. Short recommended that the Board complete a 1707 petition to dedicate the instream flow from the diversion point of the Unnamed Spring to its confluence at the South Fork of the Eel River. Fish and Wildlife Preservation and Enhancement to the Beneficial Uses will be added to the petition. Ms. Short will request a waiver on the payment of a fee.

Inclusion of the Eel River Conservation Camp #31 for delivery of metered bulk water when the camp is converted into a base camp has been removed from the petition.

Following discussion, Michael McKaskle moved to adopt Resolution 2025-2026-01 Amendment to Resolution 2023-2024-08 amending the previous Resolution approving the Water Rights Petition for Change in place of use and an extension of time application and adding a 1707 instream dedication petition for the unnamed spring. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. Marie Etherton was absent therefore did not vote. The motion was carried by a roll call vote of four Yeas one Absent and zero Nays.

2. Employee Merit Raises:

- a. Michael McKaskle moved to approve an 8 % merit increase beginning July 14, 2025 to Dru Cherubini as recommended by the General Manager. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.
- b. Michael McKaskle moved that General Manager Cody Cox will be given a 5 % certificate raise and a 3 % merit increase beginning July 14, 2025. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

3. Ad -Hoc Committee Reports:
 - a. Executive: No Executive Ad-Hoc Committee meeting was held, therefore no report presented
 - b. Financial: No Financial Ad-Hoc Committee meeting was held, therefore no report presented
 - c. Personnel: No report was presented by the Personnel Ad-Hoc Committee.
4. New Connections:
 - a. Property Amnesty Letter: The Property Amnesty Letter will be sent out with the news letter. The ending date in the letter for the ending of the amnesty states July 2025. This is incorrect. The date will be changed to July 2026.
 - b. New Connections Waiting List: No new information was available for review by the Board.
 - c. Houses not Connected to Collection System: The residence linked to account number 0338 has been paying a monthly sewer fee and may not be connected to the collection system. The main line will be cleaned with the vac truck to determine if the residence has a lateral going into the main sewer line.
5. Inspection: Cody Cox informed the Board that a leak at a commercial property was suspected and abated. After an inspection on account # 0081, it was determined that the cause was a leaking toilet and that leak relief will be applied.
6. Grants:
 - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that an update on the Emergency Water Storage and Supply Project will be presented at the September 2025 Regular Business Meeting.
 - b. Wastewater Improvements Project: Cody Cox informed the Board that the Wastewater Improvement Project is at 90 % design.
7. Security:
 - a. Fencing of District Properties: Security will be addressed in Closed Session when information becomes available.
8. Capital Improvements: Cody Cox informed the Board that the 6" water line has been installed past Mill Road and that the T assembly has also been installed. Installation of a fire hydrant is scheduled to be installed in the near future. All the fire hydrants and the new water meters are scheduled for installation. The Capital Improvement Project will be completed by the end of summer 2025.
9. Recommendations from Office Manager Regarding Current Late Fee Policy: Glenn Gradin informed the Board that the new late fee of \$6.00 will be displayed on the July 2025 bill. Mr. Gradin is focusing on the abnormal issues in the El Dorado Utility Billing Software.
10. Recommendations from Office Manager Regarding Current Leak Relief Policy: Glenn Gradin informed the Board that he is contacting several districts to determine their policy on abnormal leak issues. The information will be presented to General Manager Cody Cox and the Ad-Hoc Committee.
11. Update on Purchase and Transfer of Title for the 2013 Chevrolet Silverado Truck: Glenn Gradin informed the Board that the purchase of the 2013 Chevrolet Silverado Truck at a cost of twenty one thousand dollars (\$21,000.00) has been completed and that receipt of the title is forthcoming. Payments from Cody Cox have begun.

CORRESPONDENCE:

1. Ed Voice, July 12, 2025 Re, Support of Two Items in the RCSD Resolution 2025-2026-01.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:
 - A. Michael McKaskle.
 1. RREDC: The RREDC report was submitted by Michael McKaskle for review by the Board.

COMMENTS FROM MEMBERS OF THE BOARD:

Dian Griffith commented that it was a great board meeting.

MEDIA COMMUNICATIONS:

The Local media will be contacted and asked to inform their listeners and readers regarding the time and date of the District's Business Meetings.

ADVANCED AGENDA

1. August 06, 2025 Public Hearing Regarding Placement of Delinquent Accounts on the Humboldt County Tax Roll.

ADJOURNMENT:

Dian Griffith moved to adjourn the July 16, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors at 7:34 P.M. Michael McKaskle seconded the motion. Chairman M^cClure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a voice vote of four Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

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REDWAY COMMUNITY SERVICES DISTRICT

MINUTES OF THE PUBLIC HEARING

FOR THE PURPOSE OF PLACING DELINQUENT ACCOUNT TO COUNTY TAX ROLLS

August 06, 2025

CALL TO ORDER

Chairman M^cClure called the Public Hearing of the Redway Community Services District Board of Directors, to order at 6:00 P.M. at the RCSD business office.

ROLL CALL

Directors Present: Arthur M^cClure, Chm., Dian Griffith, Vice-Chm, Tammy Willison, Michael McKaskle and Marie Etherton.

Directors Absent: Marie Etherton.

STAFF PRESENT:

Glenn Gradin, Office Manager
Nancy Jurrens, Secretary to the Board

STAFF ABSENT:

Cody Cox, General Manager / Operations Manager

LAND ACKNOWLEDGEMENT:

Glenn Gradin read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Dian Griffith moved to approve the agenda of the August 06, 2025 Public Hearing as presented. Michael McKaskle seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas, and zero Nays.

COMMENTS FROM THE PUBLIC:

No members of the public were present in order to deliver comments regarding their delinquent account.

ACTION / DISCUSSION ITEMS.

1. Discussion by the Redway Community Services District Board of Directors on Placing Delinquent Accounts on County Tax Rolls: Following discussion, Dian Griffith moved to adopt Resolution 2025-2026-02 resolving that the Redway Community Services District Board of Directors does hereby authorize the filing of unpaid charges for services to the Humboldt County Auditor for addition to the Annual Property Tax Bill. Tammy Willison seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M^cClure, Yea. Marie Etherton was absent therefore did not vote. The motion was carried by a roll call vote of four Yeas and zero Nays and one Absent.

COMMUNICATION FROM THE PUBLIC:

No letters of opposition from property owners were received by the District.

ADJOURNMENT:

Michael McKaskle moved to adjourn the Public Hearing of the Redway Community Services District Board of Directors at 6:05 P.M. Dian Griffith seconded the motion. Chairman M^cClure called for a roll call vote. Dian Griffith, Yea, Tammy Willison, Yea, Michael McKaskle, Yea, Arthur M^cClure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens
Secretary to the Board

Water Treatment

We are now operating at 315 GPM. Doug, our CPO had reported this on 8/13/25. The flow for the South Fork of the Eel River is currently at 31 CFS according to the USGS Gauge. We did back wash earlier in the month and we gained a foot, more or less, in the infiltration gallery. We will be working with ERS industrial for media replacement in the filters at the Water Plant. As we know we had the filters as an additive bid item. We have the plans done, so we will just be submitting them to ERS and going from there.

The plan is to get one filter done each year for four years. If we are capable of having two offline and rehab the other two at the same time, we will go that route. After ERS reviews the plans, I will report to the Board. FYI this will also include fixing the troughs.

Water Distribution

We have had three considerable leaks this month that were dealt with quickly. We have reached the end of West Coast Rd.; the crew will now be continuing down from the installed "Tee" assembly at the intersection of Mill, and West Coast. Once we reach the end of Mill Rd, we will be adding the last Fire Hydrant there. Once we are done with both mainline installations, we will then perchlorinate for 24 hours, come back flush and then put it online.

This includes a new 1" poly service lateral for each customer on West Coast and Mill. As well as four new backflow assemblies for residents that require them.

Wastewater Treatment

Operations are under normal conditions at the Wastewater Plant. Process control is great for this month again. Marshall is much more involved with the WWIIP and can answer very technical questions regarding the operation of the Plant, this is a sigh of relief for me as he is coming along out there. There have been several times I have been out to 'surprise check' on operations and I have been happy with it.

Wastewater Collection

We have hung a grease block in West Coast Lift Station to help fight the FOG build up. I have ordered a new meter for this lift station as well. This lift station will be getting a face lift. It will include replacing the failed 2" HOMA submersible, adding in the Mag Flow Meter. We will also be adding a Tee assembly here with a bypass in case the power and the Generator fails. This way we would be able to hook up a trash pump on an axle or something to move the sewer flow up to the manhole on Redwood Drive in front of the Shell gas station where the force main ends and goes to gravity flow. Once the Flow meter is up and operational this meter will allow us to track flows when they ramp up and ramp down in the summer and the winter. This will help with locating the I&I.

Cody Cox

GM/Op's Manager

RCSD

Redway CSD – Production/Treatment Activity

August 12, 2025

Unit of measure is gallons:

Water Production Report: For July 2025

	Water Produced	District Use	Unmetered	Sold	Daily Avg.
May 2023	4,642,290	968,283	1,024,067	2,649,940	149,751
May 2024	4,549,247	575,687	978,987	2,994,573	146,750
May 2025	3,268,710	667,793	385,947	2,214,970	105,442
Jun 2023	4,977,835	1,481,976	486,034	3,009,825	165,928
Jun 2024	5,542,264	487,374	2,680,678	2,374,212	184,742
Jun 2025	5,687,991	1,033,182	2,101,085	2,243,724	189,600
Jul 2023	6,297,826	739,638	819,713	4,738,475	203,156
Jul 2024	7,247,723	871,188	1,621,506	4,755,029	233,798
Jul 2025	5,785,971	639,350	879,446	4,267,175	186,644

Wastewater Treatment Report: For July 2025

	Influent	Effluent	Difference
May 2025	3,996,882	3,518,212	478,670
Jun 2025	3,586,231	2,992,163	594,068
Jul 2025	3,739,640	3,066,269	673,371

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July 2025

WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

SECTION I

Fire Extinguishers

Date Serviced 3-5-25

Date 7-1-25

Monthly Inspection recorded on unit.

SECTION 2

Flammables Storage

Check fuel tanks for leaks

Date 7-3-25

Waste WTP

Water Plant

Dogwood LS

Check fuel connections for seeps

Fuel cans stored properly

✓
✓
✓
✓
✓

SECTION 3

Work Areas

Chemicals properly stored and marked.

No Spills or trip hazards

Exits are accessible

✓
✓
✓

Date 7-4-25

SECTION 4

Electrical Equipment

Switches and circuit breakers labeled.

Extension and power cords are serviceable.

Lockout Devices serviceable

✓
✓
✓

Date 7-3-25

SECTIONS

Ladders, Hand Tools & Chains

Properly stored and are in serviceable condition
Handles are tight to hammer
head No missing or broken
steps Chain links and hooks
inspected

Date 7-8-25

SECTION 6

Machine Hazards

Wiring has no loose connections or bare wires.
Safety guards in place proper warnings for automated

systems.

Tie downs or mounts secured.

Date 7-2-25

SECTION 7

Environment & Personal Protective Devices

There is adequate lighting & ventilation available when applicable.

SDS sheets current

Hearing, Eye and protective clothing is serviceable.

Emergency phone numbers are posted & first aid kits current.

Spill Containment Kits are complete.

Confined space equipment checked for serviceability

Survivor Air Systems inspected and serviceable

Date: 7-7-25

Any Incidents to Report for month

Signature: 

Date 8-1-25

July 2025

Redway C.S.D.

EMPLOYEE SAFETY TRAINING AND MEETING REPORT

Use of this Form

1. All safety training and meetings conducted for organization employees are documented on this form.
2. The completed form is distributed and filed as follows:

a. Training

- 1) One copy is filed with the master training file for each course or session in the IIPP Administrator's files. The master file includes this form, the training course curriculum, all training handouts, and anything else pertaining to the training program.
- 2) One copy is maintained in Human Resources where the following information is retrieved and inserted into each attendee's personnel file on the organization's *Record of Training Form*:
 - a) Employee name
 - b) Employee's department
 - c) Date of training
 - d) Training subject
 - e) Whether a certificate was issued

b. Safety Meetings

This form is filed with the master meeting file for each safety meeting in the IIPP Administrator's files. The master file includes this form, the safety meeting agenda, all safety meeting handouts and anything else pertaining to the safety meeting.

Check (✓) if the Program was <u>Training</u>	Check (✓) if the Program was a <u>Safety Meeting</u>
Training/Safety Meeting Subject(s): <i>FIRE EXTINGUISHER SAFETY VIDEO.</i>	
Certificate Issued (circle answer): Yes <u>(No)</u>	
Training/Meeting Date: <i>7-9-25</i>	Training Instructor/Meeting Leader Name(s): <i>D. EGGET</i>
Description of Training Provided or Safety Meeting Topic(s): <i>PROPER USAGE USING FIRE EXTINGUISHERS,</i>	
Course or Meeting Handouts (attach to this form): 	

Redway Community Services District

Monthly Financial Statement to JULY 31st, 2025

Primary Checking Account		Previous Balance =	\$120,516.42	As of June 30th, 2025
VOCALITY Revenues				
1	Customer Revenues Collected per QuickBooks		\$5,928.59	
2	DEPOSIT FROM JET/VAC TO UMP-JET/VAC		\$17,887.61	
3	DEPOSIT FROM MEADOWS BUSINESS PARK		\$16,095.20	
4	DEPOSIT fr UMPQUA-QB Subscription		\$3,143.12	
5	DEPOSIT fr UMPQUA-Direct Deposit - Payroll		\$3,362.09	
6	DEPOSIT fr UMPQUA - Payroll Tax IRS		\$4,548.02	
7			\$0.00	
8	WWTP REIMBURSEMENT		\$0.00	
9	DWR REIMBURSEMENT		\$0.00	
10			\$0.00	
11			\$0.00	
Total Income (reconciled bank deposits)			\$50,964.63	
Total Withdrawals (reconciled withdrawals)			\$158,659.93	
Quick Books Balance - Primary Checking Account			\$12,821.12	As of July 31st, 2025

EI Dorado Income: Payments Received	
Water payments - w/ late, reconnect fees, adjustments and deposits	
Sewer Payments	
SEF Water fees paid	
SEF Sewer fees paid	
Water Syst. Loan Fund	
Total Payments Received	\$5,928.59
Other Income	\$45,036.04
Net Total Income	\$50,964.63

Billing for Sales of Water & Sewer Services					
Date: This Year	July-25		Date: Prior Year	July-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,550.48		WSLF	\$6,630.85	
Residential	\$61,344.48	\$49,775.94	Residential	\$60,671.43	\$47,049.69
Commercial	\$11,174.96	\$14,565.96	Commercial	\$10,254.87	\$17,587.00
Sub total W&S only	\$79,069.92	\$64,341.90	Sub total W&S only	\$77,557.15	\$64,636.69
SEF	\$0.00	\$4,117.55	SEF	\$0.00	\$4,153.05
Sub total	\$79,069.92	\$68,459.45	Sub total	\$77,557.15	\$68,789.74
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$2,982.00		Late Fees	\$4,212.00	
Adjustments	-\$470.58		Adjustments	-\$242.20	
Total Sales/Use	Jul-25	\$150,040.79	Total Sales/Use	Jul-24	\$150,316.69

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Redway Community Services District

Monthly Financial Statement to JULY 31st, 2025

Primary Checking Account	Previous Balance =	\$0.00	As of June 30th, 2025
	UMPQUA		
	Revenues		
1 Customer Revenues Collected per QuickBooks	\$119,688.38		
2 Deposit Jet /Vac transfer from Vocality	\$17,887.61		
3 Deposit test QB	\$0.34		
4 EDD Overpayment	\$80.00		
5 Paid on a QUOTE payment returned	\$1,722.00		
6 Lift Station Cleaning	\$325.00		
7	\$0.00		
8	\$0.00		
9	\$0.00		
10	\$0.00		
11	\$0.00		
Total Income (reconciled bank deposits)	\$139,703.33		
Total Withdrawals (reconciled withdrawals)	\$61,100.72		
Quick Books Balance - Primary Checking Account	\$78,602.61	As of July 31st, 2025	

EI Dorado Income: Payments Received	
Water payments - w/ late, reconnect fees, adjustments and deposits	
Sewer Payments	
SEF Water fees paid	
SEF Sewer fees paid	
Water Syst. Loan Fund	
Total Payments Received	\$119,688.38
Other Income	\$20,014.95
Net Total Income	\$139,703.33

Billing for Sales of Water & Sewer Services					
Date: This Year			Date: Prior Year		
	July-25			July-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,550.48		WSLF	\$6,630.85	
Residential	\$61,344.48	\$49,775.94	Residential	\$60,671.43	\$47,049.69
Commercial	\$11,174.96	\$14,565.96	Commercial	\$10,254.87	\$17,587.00
Sub total W&S only	\$79,069.92	\$64,341.90	Sub total W&S only	\$77,557.15	\$64,636.69
SEF	\$0.00	\$4,117.55	SEF	\$0.00	\$4,153.05
Sub total	\$79,069.92	\$68,459.45	Sub total	\$77,557.15	\$68,789.74
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$2,982.00		Late Fees	\$4,212.00	
Adjustments	-\$470.58		Adjustments	-\$242.20	
Total Sales/Use	Jul-25	\$150,040.79	Total Sales/Use	Jul-24	\$150,316.69

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Redway Community Services District

Monthly Financial Statement to JULY 31st, 2025

Primary Checking Account		Previous Balance =	\$120,516.42	As of June 30th, 2025
		COMBINED Revenues		
1	Customer Revenues Collected per QuickBooks		\$125,616.97	
2	Deposit Jet/VAC		\$17,887.61	
3	Deposit Meadows Business Park		\$16,095.20	
4	DEPOSIT fr UMPQUA-QB Subscription		\$3,143.12	
5	DEPOSIT fr UMPQUA-Direct Deposit - Payroll		\$3,362.09	
6	DEPOSIT fr UMPQUA - Payroll Tax IRS		\$4,548.02	
7	Deposit test QB		\$0.34	
8	EDD Overpayment		\$80.00	
9	Paid on a QUOTE payment returned		\$1,722.00	
10	Lift Station Cleaning		\$325.00	
11			\$0.00	
Total Income (reconciled bank deposits)			\$172,780.35	
Total Withdrawals (reconciled withdrawals)			\$201,873.04	
Quick Books Balance - Primary Checking Account			\$91,423.73	As of July 31st, 2025

EI Dorado Income: Payments Received			
Water payments - w/ late, reconnect fees, adjustments and deposits			\$55,867.46
Sewer Payments			\$59,172.88
SEF Water fees paid			\$0.00
SEF Sewer fees paid			\$4,092.06
Water Syst. Loan Fund			\$6,527.95
Total Payments Received			\$125,660.35
Other Income			\$47,163.38
Net Total Income			\$172,823.73

Billing for Sales of Water & Sewer Services					
Date: This Year			Date: Prior Year		
	July-25			July-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,550.48		WSLF	\$6,630.85	
Residential	\$61,344.48	\$49,775.94	Residential	\$60,671.43	\$47,049.69
Commercial	\$11,174.96	\$14,565.96	Commercial	\$10,254.87	\$17,587.00
Sub total W&S only	\$79,069.92	\$64,341.90	Sub total W&S only	\$77,557.15	\$64,636.69
SEF	\$0.00	\$4,117.55	SEF	\$0.00	\$4,153.05
Sub total	\$79,069.92	\$68,459.45	Sub total	\$77,557.15	\$68,789.74
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$2,982.00		Late Fees	\$4,212.00	
Adjustments	-\$470.58		Adjustments	-\$242.20	
Total Sales/Use	Jul-25	\$150,040.79	Total Sales/Use	Jul-24	\$150,316.69

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Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2025

	Jul 31, 25	Jul 31, 24
ASSETS		
Current Assets		
Checking/Savings		
1006 - UMPQUA	56,705.97	0.00
1004 - Cash in Bank CCUSH - 71	647.77	35,145.28
1010 - CCUSH - Business Savings -00	25.01	25.01
1015 - CCUSH - Connection Fees -52	2.26	313.30
1020 - CCUSH - Meadows Deposits - 51	0.49	16,081.82
1030 - Umpqua - Meadows Deposits	16,095.20	0.00
1050 - Petty Cash	134.68	70.13
Cash in County - Water		
1100 - #2546 SRF Water Proj Loan Fund	296,909.40	304,154.25
1105 - #2547 SRF Payment Reserve F...	88,807.78	87,482.25
1110 - #2548 Davis Grunsky '68 Reserve	64.63	63.66
1115 - #2549 Davis Grunsky '74 Reserve	317.05	312.32
1120 - #2550 Tax Revenue Fund-Water	109,073.22	18,301.07
1125 - #2555 SEF - Water	68,128.40	153,700.18
1130 - #2557 T & D Rehab Proj. Fund	3,363.86	3,313.65
Total Cash in County - Water	566,664.34	567,327.38
Cash in County - Sewer		
1135 - #2551 Tax Revenue -Sewer	84,361.75	11,948.53
1140 - #2554 RCSD RECD Grant Sewer	907.27	893.73
1145 - #2556 SEF - Sewer	106,936.27	127,100.84
1150 - #2558 I & I Project Fund-Sewer	6,574.85	6,476.72
1155 - #9855 95 COP Payment Fund-Se...	1,412.17	1,391.09
1160 - #9856 '95 Reserve Fund Sewer	51,976.96	51,201.17
Total Cash in County - Sewer	252,169.27	199,012.08
Total Checking/Savings	892,444.99	817,975.00
Other Current Assets		
Prepaid Expenses	3,000.00	3,000.00
Prepaid Insurance	10,278.77	10,278.77
Employee Advance	0.00	1,930.00
Prepaid Rent	1,600.00	1,600.00
1300 - Accounts Receivable		
1301 - Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 - Accounts Receivable - Other	321,335.81	278,184.44
Total 1300 - Accounts Receivable	316,835.81	273,684.44
1400 - Other Receivables	-3,235.49	0.00
1500 - Grants Receivable	-781,191.64	0.00
1600 - Inventory - Water	15,820.61	15,820.61
1650 - Inventory - Sewer	1,742.98	1,742.98
Total Other Current Assets	-435,148.96	308,056.80
Total Current Assets	457,296.03	1,126,031.80

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2025

	Jul 31, 25	Jul 31, 24
Fixed Assets		
Fixed Assets - Water		
1700 - Land	31,282.45	31,282.45
1705 - Source of Supply Plant	457,413.70	457,413.70
1710 - Autos & Trucks	36,157.32	36,157.32
1715 - Pumping Plant	83,511.68	83,511.68
1720 - Water Treatment Plant	288,733.63	288,733.63
1725 - Structures & Improvements	4,260,537.66	4,260,537.66
1730 - Water Plant - Small Equipment	289,754.58	289,754.58
1735 - Construction in Progress	139,299.24	139,299.24
Total Fixed Assets - Water	5,586,690.26	5,586,690.26
Fixed Assets - Sewer		
1740 - Land	93,493.07	93,493.07
1742 - Road Improvements	116,000.00	116,000.00
1745 - New WW Plant & Lift Stations	2,042,448.66	2,042,448.66
1750 - New Collection Facility	1,748,872.91	1,748,872.91
1755 - Lab Equipment - Plant	43,665.29	43,665.29
1760 - Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 - Easements	4,633.00	4,633.00
1770 - Collection Facilities - Lift St	630,254.62	630,254.62
1775 - Treatment Plant - Structures	466,708.60	466,708.60
1776 - Treatment Plant - Improvements	100,333.88	100,333.88
1780 - Sludge Bed Construction	64,884.76	64,884.76
1790 - Office Furniture & Equipment	22,544.53	22,544.53
1795 - Autos & Trucks	36,157.32	36,157.32
1796 - Tools & Equipment	215,717.02	215,717.02
1797 - Construction in Progress	600,446.40	600,446.40
Total Fixed Assets - Sewer	6,352,814.46	6,352,814.46
Accumulated Depreciation-Water	-3,040,861.76	-3,040,861.76
Accumulated Depreciation-Sewer	-3,982,615.72	-3,982,615.72
Total Fixed Assets	4,916,027.24	4,916,027.24
Other Assets		
1900 - COP Issuance Costs	12,766.68	12,766.68
Total Other Assets	12,766.68	12,766.68
TOTAL ASSETS	5,386,089.95	6,054,825.72
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 - Accounts Payable	134,014.70	201,560.10
Total Accounts Payable	134,014.70	201,560.10
Credit Cards		
VISA - Umpqua Bank	2,087.22	74.14
Total Credit Cards	2,087.22	74.14

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2025

	Jul 31, 25	Jul 31, 24
Other Current Liabilities		
2111 - Direct Deposit Liabilities	0.00	-5,246.88
2025 - Gym Memberships	30.00	30.00
2105 - Accrued SWH/SDI	-172.85	-53.09
2110 - Accrued SUI/ETT	-33.82	-3.56
2125 - Accrued Vacation	21,671.20	21,671.20
2200 - Interest Payable	8,943.75	8,943.75
2300 - Customer Deposits	14,550.00	14,550.00
2400 - Temporary Inv - W&J Project	11,900.00	11,900.00
24000 - Payroll Liabilities	500.00	0.00
Current Portion of Long-Term De	107,500.00	107,500.00
Total Other Current Liabilities	164,888.28	159,291.42
Total Current Liabilities	300,990.20	360,925.66
Long Term Liabilities		
2500 - Loan Payable - SRF Loan	608,517.50	726,750.00
2600 - Loan Payable - 95 WW Project	466,965.00	477,000.00
Less Current Portion of LTD	-107,500.00	-107,500.00
Total Long Term Liabilities	967,982.50	1,096,250.00
Total Liabilities	1,268,972.70	1,457,175.66
Equity		
Water Equity		
3050 - Retained Earnings - Water	2,033,238.40	2,033,238.40
3100 - Debt Reserve - Water	428,059.32	428,059.32
3200 - Contributed Capital - Water		
3250 - Less Accumulated Amortization	-150,001.65	-150,001.65
3200 - Contributed Capital - Water - Ot...	409,340.77	409,340.77
Total 3200 - Contributed Capital - Water	259,339.12	259,339.12
Total Water Equity	2,720,636.84	2,720,636.84
Sewer Equity		
3000 - Retained Earnings - Sewer	-1,163,187.59	-1,163,187.59
3150 - Debt Reserve - Sewer	52,227.25	52,227.25
3300 - Contributed Capital - Sewer		
3350 - Less Accumulated Amortization	-939,028.76	-939,028.76
3300 - Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
Total 3300 - Contributed Capital - Sewer	2,804,460.40	2,804,460.40
Total Sewer Equity	1,693,500.06	1,693,500.06
32000 - Retained Earnings	-220,131.16	249,140.99
Net Income	-76,888.49	-65,627.83
Total Equity	4,117,117.25	4,597,650.06
TOTAL LIABILITIES & EQUITY	5,386,089.95	6,054,825.72

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Redway Community Services District
Profit & Loss
July 2025

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Water Charges			
4100 · Residential	0.00	61,344.48	61,344.48
4150 · Commercial	0.00	11,174.96	11,174.96
Total Water Charges	0.00	72,519.44	72,519.44
Sewer Charges			
4200 · Residential	49,775.94	0.00	49,775.94
4250 · Commercial	14,565.96	0.00	14,565.96
Total Sewer Charges	64,341.90	0.00	64,341.90
4500 · Late Charges	0.00	2,982.00	2,982.00
7200 · Interest Income	0.00	0.49	0.49
Total Income	64,341.90	75,501.93	139,843.83
Gross Profit	64,341.90	75,501.93	139,843.83
Expense			
Administrative & General			
5000 · Advertising	0.00	324.00	324.00
5015 · Bank Charges	0.00	0.34	0.34
5020 · Dues & Memberships	0.00	525.00	525.00
Insurance			
5040 · Employee Health Insurance			
Employee Portion Health	-2,368.80	-2,368.80	-4,737.60
5040 · Employee Health Insurance - O...	300.00	300.00	600.00
Total 5040 · Employee Health Insurance	-2,068.80	-2,068.80	-4,137.60
5041 · Employee Life Insurance			
Employee Portion Life	-358.12	-358.13	-716.25
5041 · Employee Life Insurance - Other	660.31	660.32	1,320.63
Total 5041 · Employee Life Insurance	302.19	302.19	604.38
5050 · Liability/Fire	25,810.17	25,810.15	51,620.32
Total Insurance	24,043.56	24,043.54	48,087.10
5070 · Licenses, Permits & Fees	35.00	2,201.00	2,236.00
5075 · Mileage/Travel	49.67	49.67	99.34

Redway Community Services District
Profit & Loss
July 2025

	Sewer	Water	TOTAL
Office Expense			
5060 · Computers & Software Expense	2,161.82	1,571.56	3,733.38
5062 · Finance Charges	0.00	3.69	3.69
5081 · Office Expense	45.50	45.49	90.99
5105 · Postage	180.53	180.54	361.07
5106 · Rent	450.00	450.00	900.00
5130 · Office Supplies	252.02	252.02	504.04
5135 · Telephone-all phones	637.32	342.72	980.04
5145 · Utilities-pg&e & blue star only	5.09	5.09	10.18
Total Office Expense	3,732.28	2,851.11	6,583.39
5085 · Outside Services	201.31	0.00	201.31
5100 · Payroll Taxes	1,971.87	2,416.08	4,387.95
Professional Fees			
5111 · Accounting	98.75	98.75	197.50
5112 · Director Fees	200.00	225.00	425.00
5113 · Legal Fees	270.25	270.25	540.50
Total Professional Fees	569.00	594.00	1,163.00
5125 · Retirement	1,746.89	1,746.90	3,493.79
5150 · Wages	14,442.48	14,464.12	28,906.60
Total Administrative & General	46,792.06	49,215.76	96,007.82
Water Treatment			
5205 · Repairs & Maintenance	0.00	13.04	13.04
5210 · Supplies-water treatment	0.00	2,215.68	2,215.68
5215 · Utilities	0.00	7,367.94	7,367.94
5220 · Wages	0.00	14,534.22	14,534.22
5240 · Truck expenses	0.00	356.79	356.79
Total Water Treatment	0.00	24,487.67	24,487.67
Water Trans & Distribution			
5305 · Repairs & Maintenance	0.00	10,164.65	10,164.65
5310 · Supplies	0.00	-509.98	-509.98
5315 · Utilities	0.00	374.99	374.99
5320 · Wages	0.00	3,465.65	3,465.65
Total Water Trans & Distribution	0.00	13,495.31	13,495.31

Redway Community Services District
Profit & Loss
July 2025

	<u>Sewer</u>	<u>Water</u>	<u>TOTAL</u>
Sewer Treatment			
5410 · Supplies-sewer treatment	176.15	0.00	176.15
5415 · Utilities	7,836.81	0.00	7,836.81
5420 · Wages	6,502.55	0.00	6,502.55
5440 · Truck Expenses	356.79	0.00	356.79
Total Sewer Treatment	14,872.30	0.00	14,872.30
Sewer Collection			
5510 · Supplies	-801.98	0.00	-801.98
5515 · Utilities	1,341.27	0.00	1,341.27
5520 · Wages	5,193.71	0.00	5,193.71
5560 · JET/VAC	27,869.07	0.00	27,869.07
Total Sewer Collection	33,602.07	0.00	33,602.07
Total Expense	95,266.43	87,198.74	182,465.17
Net Ordinary Income	-30,924.53	-11,696.81	-42,621.34
Other Income/Expense			
Other Income			
5900 · SEF Fees - Sewer	4,117.55	0.00	4,117.55
4400 · SRF Fees	0.00	6,550.48	6,550.48
Total Other Income	4,117.55	6,550.48	10,668.03
Other Expense			
8300 · Capital Improvements			
8330 · Cap Improvements- Sewer Plant	33,968.05	0.00	33,968.05
8300 · Capital Improvements - Other	0.00	10,967.13	10,967.13
Total 8300 · Capital Improvements	33,968.05	10,967.13	44,935.18
Total Other Expense	33,968.05	10,967.13	44,935.18
Net Other Income	-29,850.50	-4,416.65	-34,267.15
Net Income	<u>-60,775.03</u>	<u>-16,113.46</u>	<u>-76,888.49</u>

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08/12/25

Accrual Basis

Redway Community Services District

Checking Account Activity

As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1006 - UMPQUA							0.00
Deposit	07/03/2025			Deposit	6,131.55		6,131.55
Deposit	07/09/2025			Deposit	10,692.42		16,823.97
Deposit	07/10/2025			ACH F	415.31		17,239.28
Deposit	07/11/2025			ACH F	169.58		17,408.86
Deposit	07/11/2025			EDD OVERPAYMENT	80.00		17,488.86
Deposit	07/11/2025			QUOTE/STATEMENT	1,722.00		19,210.86
Deposit	07/11/2025			SPLIT	419.00		19,629.86
Deposit	07/11/2025			Deposit	15,523.49		35,153.35
Check	07/11/2025	15904	Redway Community Services District	TRANSFER JET/VAC MONEY TO UMPQUA	17,887.61		53,040.96
Bill Pmt -Check	07/14/2025	17000	Financial Pacific Leasing	Jet/ Vac loan payment 013-2646625-001		27,869.07	25,171.89
Deposit	07/15/2025			ACH F	1,761.94		26,933.83
Deposit	07/15/2025			QB TEst	0.19		26,934.02
Deposit	07/15/2025			QB TEst	0.15		26,934.17
Deposit	07/15/2025			Deposit	22,295.20		49,229.37
General Journal	07/15/2025	GAG		test accounts for communication		0.34	49,229.03
Deposit	07/16/2025			ACH M	308.01		49,537.04
Deposit	07/16/2025			ACH F	574.11		50,111.15
Paycheck	07/17/2025	17001	Cox, Cody R.			2,660.26	47,450.89
Paycheck	07/17/2025	17002	Esget, Douglas R			1,794.04	45,656.85
Paycheck	07/17/2025	17003	Lewis, Todd C			1,520.75	44,136.10
Paycheck	07/17/2025	17004	Moore, Eric S			2,121.01	42,015.09
Paycheck	07/17/2025	17005	Moore, Marshall C			1,512.30	40,502.79
Deposit	07/17/2025			ACH M	640.00		41,142.79
Deposit	07/18/2025			ACH F	455.39		41,598.18
General Journal	07/18/2025	GAG		remianing bank fee for Cody		613.73	40,984.45
Check	07/21/2025	17006	Eric Moore	Employee advance 07-21-2025		400.00	40,584.45
Deposit	07/21/2025			ACH F	136.26		40,720.71
Deposit	07/21/2025			ACH M	144.66		40,865.37
Deposit	07/21/2025			ACH M	214.54		41,079.91
Deposit	07/22/2025			ACH M	843.14		41,923.05
Deposit	07/22/2025			ACH F	385.15		42,308.20
Deposit	07/22/2025			Deposit	3,671.06		45,979.26
Bill Pmt -Check	07/22/2025	17007	LACO	INV#54128 CEQA Place of use		10,967.13	35,012.13
Bill Pmt -Check	07/22/2025	17008	NTU Technologies	INV# 13239 Pro Pac 9800		2,124.00	32,888.13
Bill Pmt -Check	07/22/2025	17009	Randall Sand & Gravel	INV# MULTI-West Coast / Rusk SAND and gravel		1,056.86	31,831.27
Bill Pmt -Check	07/22/2025	17010	Thomas R Bess Inc.	15.10 tons cold patch		2,271.34	29,559.93
Bill Pmt -Check	07/22/2025	17011	Valley Pacific	195225 JUNE 2025		1,486.69	28,073.24
Bill Pmt -Check	07/22/2025	17012	Wyckoff's-Fortuna	Customer #2-7001 6-30-2025 statement		397.48	27,675.76
Check	07/23/2025	15920	Redway Community Services District	TRANSFER MEADOWS DEPOSITS MONEY TO UMPQUA	16,095.20		43,770.96
Deposit	07/23/2025			ACH M	1,008.91		44,779.87
Deposit	07/23/2025			Deposit	10,591.12		55,370.99
Deposit	07/23/2025			Deposit	10,242.92		65,613.91
General Journal	07/24/2025	meadows dep		move from Vocality to Umpqua		16,095.20	49,518.71
Deposit	07/24/2025			ACH M	280.61		49,799.32
Deposit	07/24/2025			ACH F	152.49		49,951.81
Deposit	07/25/2025			ACH F	3,992.42		53,944.23
Deposit	07/25/2025			ACH M	136.26		54,080.49
Deposit	07/25/2025			Deposit	14,217.62		68,298.11
Deposit	07/28/2025			ACH M	2,343.59		70,641.70
Deposit	07/28/2025			ACH M	217.95		70,859.65
Deposit	07/28/2025			ACH M	349.69		71,209.34
Deposit	07/28/2025			Deposit	4,820.44		76,029.78
Deposit	07/29/2025			ACH F	1,629.63		77,659.41
Deposit	07/29/2025			ACH M	150.89		77,810.30
Check	07/30/2025	17019	Redway Community Services District	TRANSFER payroll		3,362.09	74,448.21

2:10 PM
08/12/25
Accrual Basis

Redway Community Services District
Checking Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	07/30/2025	17020	Redway Community Services District	TRANSFER Quickbooks subscription		3,143.12	71,305.09
Deposit	07/30/2025			ACH F	295.02		71,600.11
Paycheck	07/31/2025	17014	Cox, Cody R.			2,905.01	68,695.10
Paycheck	07/31/2025	17015	Esget, Douglas R			2,080.49	66,614.61
Paycheck	07/31/2025	17016	Lewis, Todd C			1,339.76	65,274.85
Paycheck	07/31/2025	17017	Moore, Eric S			1,532.98	63,741.87
Paycheck	07/31/2025	17018	Moore, Marshall C			1,560.47	62,181.40
Check	07/31/2025	17021	Redway Community Services District	TRANSFER fed irs payroll		4,548.02	57,633.38
Deposit	07/31/2025			ACH F	148.56		57,781.94
General Journal	07/31/2025	GAG		M Hand returned check		590.59	57,191.35
Liability Check	07/31/2025	EFT	Employment Development Department-7...	779-0041-3		369.76	56,821.59
Liability Check	07/31/2025	EFT	Employment Development Department-7...	779-0041-3		220.56	56,601.03
Liability Check	07/31/2025	17022	Variable Annuity Life Ins. Co.			1,920.20	54,680.83
Liability Check	07/31/2025	17026	Variable Annuity Life Ins. Co.			2,028.90	52,651.93
Bill Pmt -Check	07/31/2025	17023	C& K	32585		252.57	52,399.36
Bill Pmt -Check	07/31/2025	17024	Dazey's/Stephen's	June 2025 Billing		245.30	52,154.06
Bill Pmt -Check	07/31/2025	17025	True Value	1451		102.54	52,051.52
Deposit	07/31/2025			Deposit	4,654.45		56,705.97
Total 1006 - UMPQUA					155,798.53	99,092.56	56,705.97
1004 - Cash in Bank CCUSH - 71							87,673.11
Check	07/01/2025	15881	Chaille, Calvin C	Insurance reimbursement 9 of 18 JULY 2025		600.00	87,073.11
Check	07/01/2025	15882	Rogelio Martinez	WWTP Cert #3 on loan for the month of JULY 2025		1,250.00	85,823.11
Liability Check	07/01/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -598788174		4,382.14	81,440.97
Liability Check	07/01/2025	EFT	Employment Development Department-7...	800-3247-7, 779-0041-3		348.98	81,091.99
Liability Check	07/01/2025	EFT	Employment Development Department-7...	800-3247-7, 779-0041-3		213.89	80,878.10
Liability Check	07/01/2025	15883	Variable Annuity Life Ins. Co.			1,926.48	78,951.62
Bill Pmt -Check	07/01/2025	15884	David Katz	JULY RENT 2025 3168 Redwood Drive		900.00	78,051.62
Deposit	07/01/2025			Deposit	54.96		78,106.58
Check	07/01/2025	15886	SEF Sewer	Acct# 2556000-800940		4,076.00	74,030.58
Check	07/01/2025	15885	SRF Water Project Loan Fund #2546	For Deposit to fund #2546		6,486.00	67,544.58
Check	07/01/2025	15887	Postmaster Redway	June 2025 Billing		245.43	67,299.15
Deposit	07/01/2025			ACH M	1,140.00		68,439.15
Liability Check	07/02/2025		QuickBooks Payroll Service	Created by Payroll Service on 07/01/2025		3,210.12	65,229.03
Bill Pmt -Check	07/02/2025	15888	Calpers	100000017957216- Health Care Premiums - JULY 2025		11,380.69	53,848.34
Bill Pmt -Check	07/02/2025	15889	colonial Life	E5494117 Invoice for JUNE 5, 19 2025		880.42	52,967.92
Bill Pmt -Check	07/02/2025	15890	Fire Risk Management Services	Extended Benefits Dental, Vision, Life JULY 2025		812.64	52,155.28
Bill Pmt -Check	07/02/2025	15891	SDRMA	25-26 WC renewal		19,276.55	32,878.73
Deposit	07/02/2025			ACH M	1,050.48		33,929.21
Paycheck	07/03/2025	DD1456	Cherubini, Dru A	Direct Deposit	0.00		33,929.21
Paycheck	07/03/2025	15876	Cox, Cody R.			2,970.76	30,958.45
Paycheck	07/03/2025	15877	Esget, Douglas R			2,047.20	28,911.25
Paycheck	07/03/2025	DD1457	Gradin, Glenn A	Direct Deposit	0.00		28,911.25
Paycheck	07/03/2025	15878	Lewis, Todd C			1,637.15	27,274.10
Paycheck	07/03/2025	15879	Moore, Eric S			1,226.50	26,047.60
Paycheck	07/03/2025	15880	Moore, Marshall C			1,560.49	24,487.11
Deposit	07/03/2025			ACH M	304.77		24,791.88
Deposit	07/07/2025			ACH F	435.69		25,227.57
Deposit	07/07/2025			ACH F	150.00		25,377.57
Deposit	07/07/2025			ACH M	663.67		26,041.24
Deposit	07/07/2025			ACH M	155.32		26,196.56
Deposit	07/08/2025			ACH M	136.26		26,332.82
Check	07/09/2025	15892	Rebecca Porter	Close Account Refund Over payment		314.71	26,018.11
Check	07/09/2025	15893	Michael McKaskle	RREDC - June 2025 Mileage Eureka		149.34	25,868.77
Bill Pmt -Check	07/09/2025	15894	Calpers	100000017976398- SSA218 Annual Fee		70.00	25,798.77
Bill Pmt -Check	07/09/2025	15895	Ella Mcfarland	Office Cleaning 6-9-25, 6-24-25 2025		43.00	25,755.77

2:10 PM

08/12/25

Accrual Basis

Redway Community Services District

Checking Account Activity

As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Bill Pmt -Check	07/09/2025	15896	Frontier	ALL- Field Land Lines		664.72	25,091.05
Bill Pmt -Check	07/09/2025	15897	GHD Inc	INV# 380-0073486 Web Services		201.31	24,889.74
Bill Pmt -Check	07/09/2025	15898	McMaster-Carr	INV#48161879		113.29	24,776.45
Bill Pmt -Check	07/09/2025	15899	Pacific Gas & Electric	WastePlant, Evergreen B&LS, Office		5,388.90	19,387.55
Bill Pmt -Check	07/09/2025	15900	six rivers portable toilets	INV#202706 JUNE 2025		65.25	19,322.30
Bill Pmt -Check	07/09/2025	15901	SWRCB-DWOCF	Distribution 2 Todd Lewis		65.00	19,257.30
Deposit	07/09/2025			ACH F	136.26		19,393.56
Deposit	07/09/2025			ACH M	162.22		19,555.78
General Journal	07/09/2025	JETVAC TRA			17,887.61		37,443.39
Deposit	07/10/2025			ACH M	861.09		38,304.48
Bill Pmt -Check	07/11/2025	15902	Pace Supply	INV#Multiple - CIP West Coast Road		1,637.78	36,666.70
Bill Pmt -Check	07/11/2025	15903	Pacific Gas & Electric	Water Plant & Lift Stations- MAY billing		7,038.69	29,628.01
Check	07/11/2025	15904	Redway Community Services District	TRANSFER JET/VAC MONEY TO UMPQUA		17,887.61	11,740.40
Deposit	07/11/2025			ACH M	387.90		12,128.30
Deposit	07/14/2025			ACH M	289.97		12,418.27
Liability Check	07/15/2025	E-pay	United States Treasury	94-1634964 QB Tracking # 1820700826		4,302.74	8,115.53
Liability Check	07/15/2025	EFT	Employment Development Department-7...	779-0041-3		336.82	7,778.71
Liability Check	07/15/2025	EFT	Employment Development Department-7...	779-0041-3		211.94	7,566.77
Liability Check	07/16/2025		QuickBooks Payroll Service	Created by Payroll Service on 07/15/2025		3,128.81	4,437.96
Bill Pmt -Check	07/16/2025	15905	CWEA	CWEA Association Membership thru 9-30-2026		251.00	4,186.96
Bill Pmt -Check	07/16/2025	15906	Eureka Humboldt Fire Extinguisher	INV# 190597 Annual Service 2025 - June		700.00	3,486.96
Bill Pmt -Check	07/16/2025	15907	Just Rent It	JUNE West COast Road		56.75	3,430.21
Bill Pmt -Check	07/16/2025	15908	Mission Linen	Customer # 322538 door mat		18.06	3,412.15
Bill Pmt -Check	07/16/2025	15909	Napa Auto Parts	trailer towing		127.95	3,284.20
Bill Pmt -Check	07/16/2025	15910	North Coast Journal	Water Ordinasnce #7		324.00	2,960.20
Bill Pmt -Check	07/16/2025	15911	Recology Eel River	Debris .29 TON #281030		52.49	2,907.71
Bill Pmt -Check	07/16/2025	15912	Recology Humboldt County	INV#34221408- Office		34.94	2,872.77
Bill Pmt -Check	07/16/2025	15914	SWRCB			850.00	2,022.77
Bill Pmt -Check	07/16/2025	15915	SWRCB	PETITION WRA23017		1,000.00	1,022.77
Check	07/16/2025	15916	Art McClure	Chair Board Meeting July 18 2025		125.00	897.77
Check	07/16/2025	15917	Dian Griffith	Board Meeting July 18 2025		75.00	822.77
Check	07/16/2025	15918	Michael McKaskle	Board Meeting July 18 2025		100.00	722.77
Check	07/16/2025	15919	Tammy Willison	Board Meeting July 18 2025		75.00	647.77
General Journal	07/16/2025	meadows dep		Meadows deposits transfer to ops then savings at umpqua	16,095.20		16,742.97
Paycheck	07/17/2025	DD1458	Cherubini, Dru A	Direct Deposit	0.00		16,742.97
Paycheck	07/17/2025	DD1459	Gradin, Glenn A	Direct Deposit	0.00		16,742.97
General Journal	07/18/2025	GAG		QB Subscription		3,143.12	13,599.85
Check	07/23/2025	15920	Redway Community Services District	TRANSFER MEADOWS DEPOSITS MONEY TO UMPQUA		16,095.20	-2,495.35
Liability Check	07/30/2025		QuickBooks Payroll Service	Created by Payroll Service on 07/29/2025		3,362.09	-5,857.44
Check	07/30/2025	17019	Redway Community Services District	TRANSFER payroll	3,362.09		-2,495.35
Check	07/30/2025	17020	Redway Community Services District	TRANSFER Quickboooks subscription	3,143.12		647.77
Paycheck	07/31/2025	DD1460	Cherubini, Dru A	Direct Deposit	0.00		647.77
Paycheck	07/31/2025	DD1461	Gradin, Glenn A	Direct Deposit	0.00		647.77
Check	07/31/2025	17021	Redway Community Services District	TRANSFER fed irs payroll	4,548.02		5,195.79
Liability Check	07/31/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -1324533666		4,548.02	647.77
Total 1004 - Cash in Bank CCUSH - 71					50,964.63	137,989.97	647.77
TOTAL					206,763.16	237,082.53	57,353.74

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08/01/25

Redway Community Services District
Reconciliation Summary
1004 · Cash in Bank CCUSH - 71, Period Ending 07/31/2025

	Jul 31, 25
Beginning Balance	120,516.42
Cleared Transactions	
Checks and Payments - 56 items	-158,659.93
Deposits and Credits - 29 items	50,964.63
Total Cleared Transactions	-107,695.30
Cleared Balance	12,821.12
Uncleared Transactions	
Checks and Payments - 19 items	-12,273.35
Deposits and Credits - 1 item	100.00
Total Uncleared Transactions	-12,173.35
Register Balance as of 07/31/2025	647.77
Ending Balance	647.77

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Redway Community Services District
Reconciliation Summary
1006 · uMPQUA, Period Ending 07/31/2025

	Jul 31, 25
Beginning Balance	0.00
Cleared Transactions	
Checks and Payments - 17 items	-61,100.72
Deposits and Credits - 40 items	139,703.33
Total Cleared Transactions	78,602.61
Cleared Balance	78,602.61
Uncleared Transactions	
Checks and Payments - 15 items	-37,991.84
Deposits and Credits - 1 item	16,095.20
Total Uncleared Transactions	-21,896.64
Register Balance as of 07/31/2025	56,705.97
New Transactions	
Checks and Payments - 17 items	-20,778.05
Total New Transactions	-20,778.05
Ending Balance	35,927.92

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2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1010 - CCUSH - Business Savings -00							25.01
Total 1010 - CCUSH - Business Savings -00							25.01
1015 - CCUSH - Connection Fees -52							313.27
Deposit	07/31/2024			Interest	0.03		313.30
Deposit	08/31/2024			Interest	0.03		313.33
Deposit	09/30/2024			Interest	0.03		313.36
General J...	10/31/2024	GAG		572 orchard - tenario	15,065.00		15,378.36
Deposit	10/31/2024			Interest	0.07		15,378.43
Deposit	11/30/2024			Interest	1.26		15,379.69
General J...	12/31/2024	Tran...		transfer new connection to operati...		15,378.69	1.00
Deposit	12/31/2024			Interest	1.26		2.26
Total 1015 - CCUSH - Connection Fees -52					15,067.68	15,378.69	2.26
1020 - CCUSH - Meadows Deposits - 51							16,080.45
Deposit	07/31/2024			Interest	1.37		16,081.82
Deposit	08/31/2024			Interest	1.37		16,083.19
Deposit	09/30/2024			Interest	1.32		16,084.51
Deposit	10/31/2024			Interest	1.37		16,085.88
Deposit	11/30/2024			Interest	1.32		16,087.20
Deposit	12/31/2024			Interest	1.37		16,088.57
Deposit	01/31/2025			Interest	1.37		16,089.94
Deposit	02/28/2025			Interest	1.23		16,091.17
Deposit	03/31/2025			Interest	1.37		16,092.54
Deposit	04/30/2025			Interest	0.66		16,093.20
Deposit	05/31/2025			Interest	0.68		16,093.88
Deposit	06/30/2025			Interest	1.32		16,095.20
General J...	07/16/2025	mea...		Meadows deposits transfer to ops ...		16,095.20	0.00
Deposit	07/31/2025			Interest	0.49		0.49
Total 1020 - CCUSH - Meadows Deposits - 51					15.24	16,095.20	0.49

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1025 - JET/VAC							0.00
General J...	04/07/2025	TRA...		TRANSFER FROM OPERATIONS...	14,885.00		14,885.00
Deposit	04/30/2025			Interest	0.49		14,885.49
General J...	05/28/2025	JET/...		transfer for May 2025	3,000.00		17,885.49
Deposit	05/31/2025			Interest	0.65		17,886.14
Deposit	06/30/2025			Interest	1.47		17,887.61
General J...	07/09/2025	JET...				17,887.61	0.00
Total 1025 - JET/VAC					17,887.61	17,887.61	0.00
1030 - Umpqua - Meadows Deposits							0.00
General J...	07/24/2025	mea...		move from Vocality to Umpqua	16,095.20		16,095.20
Total 1030 - Umpqua - Meadows Deposits					16,095.20	0.00	16,095.20
Cash in County - Water							601,250.21
1100 - #2546 SRF Water Proj Loan Fund							340,967.92
General J...	07/01/2024	Cou...			1,436.33		342,404.25
General J...	07/30/2024	GAG		JULY 2024 Payment		38,250.00	304,154.25
Check	08/28/2024	15135	SRF Water Project Lo...	To close fiscal 2023/2024	6,670.00		310,824.25
Check	09/20/2024	15204	SRF Water Project Lo...	July 2024 deposit	6,631.00		317,455.25
General J...	10/01/2024	Cou...			1,881.78		319,337.03
Check	10/31/2024	15281	SRF Water Project Lo...	August 2024 deposit	6,642.00		325,979.03
Check	12/18/2024	15425	SRF Water Project Lo...	September 2024 deposit	6,636.00		332,615.03
General J...	01/27/2025	GAG		JAN 2025 Payment		38,250.00	294,365.03
Check	03/04/2025	15590	SRF Water Project Lo...	October / November 2024 deposit	9,943.00		304,308.03
Check	03/25/2025	15658	SRF Water Project Lo...	DECEMBER 2024 deposit	6,569.00		310,877.03
General J...	03/31/2025	Cou...			1,847.37		312,724.40
General J...	04/01/2025	Cou...			0.00		312,724.40
Check	04/04/2025	15681	SRF Water Project Lo...	JAN 2025 deposit	3,904.00		316,628.40
Check	04/24/2025	15724	SRF Water Project Lo...	FEB 2025 deposit	5,487.00		322,115.40
Check	05/28/2025	15801	SRF Water Project Lo...	MARCH 2025 deposit	6,558.00		328,673.40

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General J...	06/27/2025	GAG		JULY 2025 Payment		38,250.00	290,423.40
Check	07/01/2025	15885	SRF Water Project Lo...	APRIL 2025 deposit	6,486.00		296,909.40
Total 1100 · #2546 SRF Water Proj Loan Fund					70,691.48	114,750.00	296,909.40
1105 · #2547 SRF Payment Reserve Fund							86,875.09
General J...	07/01/2024	Cou...			607.16		87,482.25
General J...	10/01/2024	Cou...			670.24		88,152.49
General J...	03/31/2025	Cou...			655.29		88,807.78
General J...	04/01/2025	Cou...			0.00		88,807.78
Total 1105 · #2547 SRF Payment Reserve Fund					1,932.69	0.00	88,807.78
1110 · #2548 Davis Grunsky '68 Reserve							31.95
General J...	07/01/2024	Cou...			31.71		63.66
General J...	10/01/2024	Cou...			0.49		64.15
General J...	03/31/2025	Cou...			0.48		64.63
General J...	04/01/2025	Cou...			0.00		64.63
Total 1110 · #2548 Davis Grunsky '68 Reserve					32.68	0.00	64.63
1115 · #2549 Davis Grunsky '74 Reserve							184.36
General J...	07/01/2024	Cou...			127.96		312.32
General J...	10/01/2024	Cou...			2.39		314.71
General J...	03/31/2025	Cou...			2.34		317.05
General J...	04/01/2025	Cou...			0.00		317.05
Total 1115 · #2549 Davis Grunsky '74 Reserve					132.69	0.00	317.05

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1120 - #2550 Tax Revenue Fund-Water							17,104.75
General J...	07/01/2024	Cou...			1,196.32		18,301.07
General J...	10/01/2024	Cou...			144.93		18,446.00
General J...	12/31/2024	Prop...			48,921.63		67,367.63
General J...	03/31/2025	Cou...			235.48		67,603.11
General J...	03/31/2025	Prop...			877.58		68,480.69
General J...	04/01/2025	Cou...			515.31		68,996.00
General J...	04/07/2025	TRA...		Tax Roll transfer from Water tax to...		14,885.00	54,111.00
General J...	06/30/2025	Prop...		1742.35+27322.89+4.51+3355.45...	54,962.22		109,073.22
Total 1120 - #2550 Tax Revenue Fund-Water					106,853.47	14,885.00	109,073.22
1125 - #2555 SEF - Water							152,795.49
General J...	07/01/2024	Cou...			904.69		153,700.18
General J...	08/19/2024	GAG		SDRMA LIABILITY PAYMENT TR...		27,498.36	126,201.82
Check	08/28/2024	15133	SEF Water	To close fiscal 2023/2024	7,857.00		134,058.82
General J...	09/10/2024	GAG		metron farnier INV#100005285 12...		56,932.41	77,126.41
General J...	10/01/2024	Cou...			921.81		78,048.22
General J...	03/31/2025	Cou...			580.18		78,628.40
General J...	04/01/2025	Cou...			0.00		78,628.40
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	68,128.40
Total 1125 - #2555 SEF - Water					10,263.68	94,930.77	68,128.40
1130 - #2557 T & D Rehab Proj. Fund							3,290.65
General J...	07/01/2024	Cou...			23.00		3,313.65
General J...	10/01/2024	Cou...			25.39		3,339.04
General J...	03/31/2025	Cou...			24.82		3,363.86
General J...	04/01/2025	Cou...			0.00		3,363.86
Total 1130 - #2557 T & D Rehab Proj. Fund					73.21	0.00	3,363.86
Total Cash in County - Water					189,979.90	224,565.77	566,664.34

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Cash in County - Sewer							197,945.54
1135 · #2551 Tax Revenue -Sewer							11,451.34
General J...	07/01/2024	Cou...			497.19		11,948.53
General J...	08/01/2024	GAG	privicipal			31,000.00	-19,051.47
General J...	08/01/2024	GAG	interest			10,732.50	-29,783.97
General J...	10/01/2024	Cou...			115.99		-29,667.98
General J...	12/31/2024	Prop...		28696.96+1705.41	32,199.90		2,531.92
General J...	02/01/2025	GAG		FEB 2025 INTEREST PAYMENT ...		10,035.00	-7,503.08
General J...	03/28/2025	GAG		Transfer to accomodate USDA loa...	60,000.00		52,496.92
General J...	03/31/2025	Cou...				155.67	52,341.25
General J...	03/31/2025	Prop...			843.89		53,185.14
General J...	04/01/2025	Cou...				37.97	53,147.17
General J...	06/30/2025	Prop...		1670.98+25825.41+4.32+3171.55	31,214.58		84,361.75
Total 1135 · #2551 Tax Revenue -Sewer					124,871.55	51,961.14	84,361.75
1140 · #2554 RCSD RECD Grant Sewer							887.53
General J...	07/01/2024	Cou...			6.20		893.73
General J...	10/01/2024	Cou...			6.85		900.58
General J...	03/31/2025	Cou...			6.69		907.27
General J...	04/01/2025	Cou...			0.00		907.27
Total 1140 · #2554 RCSD RECD Grant Sewer					19.74	0.00	907.27
1145 · #2556 SEF - Sewer							126,947.65
General J...	07/01/2024	Cou...			153.19		127,100.84
Check	08/28/2024	15134	SEF Sewer	To close fiscal 2023/2024	7,977.00		135,077.84
Check	09/20/2024	15203	SEF Sewer	July 2024 payment	4,153.00		139,230.84
General J...	10/01/2024	Cou...			1,553.28		140,784.12
Check	10/31/2024	15280	SEF Sewer	August 2024 payment	4,160.00		144,944.12
Check	12/18/2024	15426	SEF Sewer	September 2024 payment	4,156.00		149,100.12
Check	03/04/2025	15589	SEF Sewer	October / November 2024 payment	6,480.00		155,580.12
Check	03/25/2025	15657	SEF Sewer	DEC 2024 PLUS NOVEMBER S...	5,842.00		161,422.12
General J...	03/28/2025	GAG		Transfer to accomodate USDA loa...		60,000.00	101,422.12
General J...	03/31/2025	Cou...			1,599.15		103,021.27

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
General J...	04/01/2025	Cou...			0.00		103,021.27
Check	04/04/2025	15680	SEF Sewer	JAN 2025 payment	2,279.00		105,300.27
Check	04/24/2025	15723	SEF Sewer	FEB 2025 payment	3,937.00		109,237.27
Check	05/28/2025	15800	SEF Sewer	MARCH 2025 payment	4,123.00		113,360.27
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	102,860.27
Check	07/01/2025	15886	SEF Sewer	APRIL 2025 payment	4,076.00		106,936.27
Total 1145 · #2556 SEF - Sewer					50,488.62	70,500.00	106,936.27
1150 · #2558 I & I Project Fund-Sewer							6,431.77
General J...	07/01/2024	Cou...			44.95		6,476.72
General J...	10/01/2024	Cou...			49.62		6,526.34
General J...	03/31/2025	Cou...			48.51		6,574.85
General J...	04/01/2025	Cou...			0.00		6,574.85
Total 1150 · #2558 I & I Project Fund-Sewer					143.08	0.00	6,574.85
1155 · #9855 95 COP Payment Fund-Sewer							1,381.44
General J...	07/01/2024	Cou...			9.65		1,391.09
General J...	10/01/2024	Cou...			10.66		1,401.75
General J...	03/31/2025	Cou...			10.42		1,412.17
General J...	04/01/2025	Cou...			0.00		1,412.17
Total 1155 · #9855 95 COP Payment Fund-Sewer					30.73	0.00	1,412.17

2:13 PM
08/12/25
Accrual Basis

Redway Community Services District
Savings Account Activity
As of July 31, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1160 - #9856 '95 Reserve Fund Sewer							50,845.81
General J...	07/01/2024	Cou...			355.36		51,201.17
General J...	10/01/2024	Cou...			392.27		51,593.44
General J...	03/31/2025	Cou...			383.52		51,976.96
General J...	04/01/2025	Cou...			0.00		51,976.96
Total 1160 - #9856 '95 Reserve Fund Sewer					1,131.15	0.00	51,976.96
Total Cash in County - Sewer					176,684.87	122,461.14	252,169.27
TOTAL					<u>415,730.50</u>	<u>396,388.41</u>	<u>834,956.57</u>

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2:14 PM
08/12/25
Accrual Basis

Redway Community Services District
Payments from Customers
As of July 31, 2025

Type	Date	Memo	Amount
1300 - Accounts Receivable			
Deposit	07/01/2025	ACH F	-54.96
Deposit	07/01/2025	ACH M	-1,140.00
Deposit	07/02/2025	ACH M	-1,050.48
Deposit	07/03/2025	ACH M	-304.77
Deposit	07/03/2025	Deposit	-6,131.55
Deposit	07/07/2025	ACH F	-435.69
Deposit	07/07/2025	ACH F	-150.00
Deposit	07/07/2025	ACH M	-663.67
Deposit	07/07/2025	ACH M	-155.32
Deposit	07/08/2025	ACH M	-136.26
Deposit	07/09/2025	Deposit	-10,692.42
Deposit	07/09/2025	ACH F	-136.26
Deposit	07/09/2025	ACH M	-162.22
Deposit	07/10/2025	ACH M	-861.09
Deposit	07/10/2025	ACH F	-415.31
Deposit	07/11/2025	ACH F	-169.58
Deposit	07/11/2025	SPLIT	-94.00
Deposit	07/11/2025	Deposit	-15,523.49
Deposit	07/11/2025	ACH M	-387.90
Deposit	07/14/2025	ACH M	-289.97
Deposit	07/15/2025	ACH F	-1,761.94
Deposit	07/15/2025	Deposit	-22,295.20
Deposit	07/16/2025	ACH M	-308.01
Deposit	07/16/2025	ACH F	-574.11
Deposit	07/17/2025	ACH M	-640.00
Deposit	07/18/2025	ACH F	-455.39
Deposit	07/21/2025	ACH F	-136.26
Deposit	07/21/2025	ACH M	-144.66
Deposit	07/21/2025	ACH M	-214.54
Deposit	07/22/2025	ACH M	-843.14
Deposit	07/22/2025	ACH F	-385.15
Deposit	07/22/2025	Deposit	-3,671.06
Deposit	07/23/2025	ACH M	-1,008.91

2:14 PM
08/12/25
Accrual Basis

Redway Community Services District
Payments from Customers
As of July 31, 2025

Type	Date	Memo	Amount
Deposit	07/23/2025	Deposit	-10,591.12
Deposit	07/23/2025	Deposit	-10,242.92
Deposit	07/24/2025	ACH M	-280.61
Deposit	07/24/2025	ACH F	-152.49
Deposit	07/25/2025	ACH F	-3,992.42
Deposit	07/25/2025	ACH M	-136.26
Deposit	07/25/2025	Deposit	-14,217.62
Deposit	07/28/2025	ACH M	-2,343.59
Deposit	07/28/2025	ACH M	-217.95
Deposit	07/28/2025	ACH M	-349.69
Deposit	07/28/2025	Deposit	-4,820.44
Deposit	07/29/2025	ACH F	-1,629.63
Deposit	07/29/2025	ACH m	-150.89
Deposit	07/30/2025	ACH F	-295.02
Deposit	07/31/2025	ACH F	-148.56
Deposit	07/31/2025	Deposit	-4,654.45
Total 1300 - Accounts Receivable			-125,616.97
TOTAL			-125,616.97

2:15 PM
08/12/25

Redway Community Services District
A/P Aging Summary
As of July 31, 2025

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
AWWA	0.00	525.00	0.00	0.00	0.00	525.00
colonial Life	1,320.63	0.00	0.00	0.00	0.00	1,320.63
Ella Mcfarland	54.00	0.00	0.00	0.00	0.00	54.00
Frontier	664.04	0.00	0.00	0.00	0.00	664.04
GHD Inc	33,968.05	0.00	0.00	0.00	37,635.65	71,603.70
Jamie Corsetti, CPA	197.50	0.00	0.00	0.00	0.00	197.50
Just Rent It	340.80	0.00	0.00	0.00	0.00	340.80
McMurchie Law Firm	540.50	0.00	0.00	0.00	0.00	540.50
Mission Linen	18.06	0.00	0.00	0.00	0.00	18.06
Napa Auto Parts	76.62	0.00	0.00	0.00	0.00	76.62
Pace Supply	9,800.51	0.00	0.00	0.00	0.00	9,800.51
Pacific Gas & Electric	15,681.19	0.00	0.00	0.00	0.00	15,681.19
quill	281.26	0.00	0.00	0.00	0.00	281.26
Recology Eel River	14.48	0.00	0.00	0.00	0.00	14.48
Recology Humboldt County	36.99	0.00	0.00	0.00	0.00	36.99
Redway True Value	134.40	0.00	0.00	0.00	0.00	134.40
SDRMA	32,343.77	0.00	0.00	0.00	0.00	32,343.77
six rivers portable toilets	65.25	0.00	0.00	0.00	0.00	65.25
Verizon	0.00	209.84	0.00	0.00	0.00	209.84
Verizon One Talk	106.16	0.00	0.00	0.00	0.00	106.16
TOTAL	95,644.21	734.84	0.00	0.00	37,635.65	134,014.70

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Redway Community Services District
Payroll Details by Account
July 2025

	Jul 25	Jul 24	Jul 25
Ordinary Income/Expense			
Expense			
Administrative & General			
Insurance			
5040 - Employee Health Insura...	600.00	0.00	600.00
5045 - Workers' Comp	0.00	16,645.18	0.00
Total Insurance	600.00	16,645.18	600.00
5100 - Payroll Taxes	4,387.95	3,703.50	4,387.95
5150 - Wages	28,906.60	23,366.48	28,906.60
Total Administrative & General	33,894.55	43,715.16	33,894.55
Water Treatment			
5220 - Wages	14,534.22	7,648.69	14,534.22
Total Water Treatment	14,534.22	7,648.69	14,534.22
Water Trans & Distribution			
5320 - Wages	3,465.65	6,186.25	3,465.65
Total Water Trans & Distribution	3,465.65	6,186.25	3,465.65
Sewer Treatment			
5420 - Wages	6,502.55	8,052.34	6,502.55
Total Sewer Treatment	6,502.55	8,052.34	6,502.55
Sewer Collection			
5520 - Wages	5,193.71	2,718.81	5,193.71
Total Sewer Collection	5,193.71	2,718.81	5,193.71
Total Expense	63,590.68	68,321.25	63,590.68
Net Ordinary Income	-63,590.68	-68,321.25	-63,590.68
Net Income	-63,590.68	-68,321.25	-63,590.68

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Past Due List Status

Past Due Status as of 07-31-2025	amount
Number of accounts on the past due list	65
The Average Bill	\$638.20
The Median Bill	\$253.19
Low Balance at 90 days	\$24.56
High Balance at 90 days	\$6,139.95
Current balance Past Due List	\$93,225.27
Current Balance of at 90 days	\$40,539.61
Addresses currently off	19
Past Due Status as of 06-30-2025	amount
Number of accounts on the past due list	100
The Average Bill	\$789.93
The Median Bill	\$476.49
Low Balance at 90 days	\$136.26
High Balance at 90 days	\$5,100.74
Current balance Past Due List(30,60,90)	\$78,993.30
Current Balance of at 90 days	\$41,424.03
Addresses currently off	19

Criteria is changing for the late list, and it will continue for a few more meetings, searching for the most appropriate report to pull from.

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08/13/25

Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Water Charges				
4100 · Residential	61,344	556,122	-494,778	11%
4150 · Commercial	11,175	136,090	-124,915	8%
Total Water Charges	72,519	692,212	-619,693	10%
Sewer Charges				
4200 · Residential	49,776	616,085	-566,309	8%
4250 · Commercial	14,566	248,375	-233,809	6%
Total Sewer Charges	64,342	864,460	-800,118	7%
4440 · Application Fees	0	1,760	-1,760	0%
4450 · Reconnect Fees	0	624	-624	0%
4500 · Late Charges	2,982	26,640	-23,658	11%
4600 · Other Operating Revenue	0	1,000	-1,000	0%
Property Tax Revenue				
7000 · Secured	0	124,250	-124,250	0%
7005 · Unsecured	0	2,171	-2,171	0%
7010 · Prior Years	0	4,133	-4,133	0%
7015 · Supplemental - Current	0	1,704	-1,704	0%
7020 · Supplemental - Prior	0	248	-248	0%
7100 · Homeowners' Tax Relief	0	1,213	-1,213	0%
7105 · St. Wildlife Refuge In Lieu Tax	0	38	-38	0%
Total Property Tax Revenue	0	133,757	-133,757	0%
7200 · Interest Income	0	12,000	-12,000	0%
Total Income	139,844	1,732,453	-1,592,609	8%
Gross Profit	139,844	1,732,453	-1,592,609	8%
Expense				
Administrative & General				
5000 · Advertising	324	750	-426	43%
5010 · Bad Debts	0	500	-500	0%
5015 · Bank Charges	0	2,000	-2,000	0%
5020 · Dues & Memberships	525	7,000	-6,475	8%
5030 · Education & Training	0	1,460	-1,460	0%
Insurance				
5040 · Employee Health Insurance				
Employee Portion Health	-6,345	0	-6,345	100%
5040 · Employee Health Insurance - ...	13,343	139,176	-125,834	10%
Total 5040 · Employee Health Insurance	6,998	139,176	-132,178	5%

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08/13/25

Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
5041 · Employee Life Insurance				
Employee Portion Life	-955	0	-955	100%
5041 · Employee Life Insurance - Oth...	1,344	5,000	-3,656	27%
Total 5041 · Employee Life Insurance	389	5,000	-4,611	8%
5045 · Workers' Comp	19,277	21,756	-2,479	89%
5050 · Liability/Fire	32,344	34,821	-2,477	93%
Total Insurance	59,007	200,753	-141,746	29%
5070 · Licenses, Permits & Fees	2,461	19,000	-16,539	13%
5075 · Mileage/Travel	99	4,000	-3,901	2%
5120 · Repairs & Maintenance	1,000	500	500	200%
Office Expense				
5055 · Internet-only	0	2,500	-2,500	0%
5060 · Computers & Software Expense	3,143	7,000	-3,857	45%
5062 · Finance Charges	13	683	-670	2%
5081 · Office Expense	91	5,000	-4,909	2%
5105 · Postage	619	4,500	-3,881	14%
5106 · Rent	1,800	10,800	-9,000	17%
5130 · Office Supplies	504	5,000	-4,496	10%
5135 · Telephone-all phones	980	10,000	-9,020	10%
5145 · Utilities-pg&e & blue star only	10	1,200	-1,190	1%
5146 · Professional Development	0	3,500	-3,500	0%
Total Office Expense	7,161	50,183	-43,022	14%
5085 · Outside Services	1,316	15,000	-13,684	9%
5100 · Payroll Taxes	5,862	47,727	-41,866	12%
5101 · Penalties	0	500	-500	0%
Professional Fees				
5111 · Accounting	5,198	23,000	-17,803	23%
5112 · Director Fees	775	5,400	-4,625	14%
5113 · Legal Fees	541	17,500	-16,960	3%
Total Professional Fees	6,513	45,900	-39,387	14%
5115 · Property Tax Admin Fees	0	4,000	-4,000	0%
5125 · Retirement	4,680	37,533	-32,854	12%
5150 · Wages	38,590	329,817	-291,227	12%
Total Administrative & General	127,538	766,624	-639,085	17%
Water Treatment				
5200 · Lab Tests	0	6,000	-6,000	0%
5205 · Repairs & Maintenance	25	10,000	-9,975	0%
5210 · Supplies-water treatment	2,216	32,000	-29,784	7%
5215 · Utilities	7,368	75,000	-67,632	10%
5220 · Wages	19,505	126,393	-106,888	15%
5230 · Tools & Safety Equipment	0	2,000	-2,000	0%

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08/13/25

Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
5240 · Truck expenses				
5245 · Water Fuel expenses	0	8,760	-8,760	0%
5240 · Truck expenses - Other	357			
Total 5240 · Truck expenses	357	8,760	-8,403	4%
Total Water Treatment	29,470	260,153	-230,683	11%
Water Trans & Distribution				
5305 · Repairs & Maintenance	10,170	40,000	-29,830	25%
5310 · Supplies	-510	6,000	-6,510	-8%
5315 · Utilities	375	3,000	-2,625	12%
5320 · Wages	4,584	53,045	-48,461	9%
5330 · Tools and Safety Equipment	0	2,000	-2,000	0%
Water Trans & Distribution - Other	0	5,000	-5,000	0%
Total Water Trans & Distribution	14,619	109,045	-94,426	13%
Sewer Treatment				
5400 · Lab Tests	0	30,000	-30,000	0%
5405 · Repairs & Maintenance	0	20,000	-20,000	0%
5410 · Supplies-sewer treatment	176	25,000	-24,824	1%
5415 · Utilities	9,087	51,000	-41,913	18%
5420 · Wages	8,794	95,106	-86,312	9%
5430 · Tools & Equipment	0	3,000	-3,000	0%
5440 · Truck Expenses				
5445 · Sewer fuel expenses	0	9,000	-9,000	0%
5440 · Truck Expenses - Other	357	5,000	-4,643	7%
Total 5440 · Truck Expenses	357	14,000	-13,643	3%
5450 · Road Maintenance	0	2,500	-2,500	0%
Total Sewer Treatment	18,414	240,606	-222,192	8%
Sewer Collection				
5505 · Repairs & Maintenance	0	25,000	-25,000	0%
5510 · Supplies	-802	1,800	-2,602	-45%
5515 · Utilities	1,341	22,000	-20,659	6%
5520 · Wages	6,812	50,401	-43,589	14%
5530 · Tools & Equipment	590	1,500	-910	39%
5560 · JET/VAC	27,869	42,000	-14,131	66%
Total Sewer Collection	35,811	142,701	-106,890	25%
8100 · Interest Expense	0	18,281	-18,281	0%
Total Expense	225,852	1,537,410	-1,311,557	15%
Net Ordinary Income	-86,008	195,043	-281,052	-44%

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08/13/25

Accrual Basis

Redway Community Services District
TOTAL Profit & Loss Budget vs. Actual
 July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Income				
5900 - SEF Fees - Sewer	4,118	49,368	-45,250	8%
4400 - SRF Fees	6,550	78,540	-71,990	8%
Total Other Income	10,668	127,908	-117,240	8%
Other Expense				
8300 - Capital Improvements				
8320 - Cap Improvements - Water Dist	1,502			
8330 - Cap Improvements- Sewer Plant	33,968			
8300 - Capital Improvements - Other	10,967			
Total 8300 - Capital Improvements	46,437			
Total Other Expense	46,437			
Net Other Income	-35,769	127,908	-163,677	-28%
Net Income	-121,777	322,951	-444,729	-38%

To: RCSD Board of Directors

Office Manager's Memo

August 13th, 2025

Credit card processing. For the month of July, we had **89** transactions totaling **\$21,976.08**, **33** were ACH payments. In June, we had **84** transactions totaling **\$23,158.76**, **29** of those were ACH payments. The new billing software allows the customers to view their bill just as they would when it arrives in the PO Box there, they can arrange an ACH transaction for \$1.95 or proceed with a credit card payment of \$2.95 or 3.5% whichever is higher. When a customer offers to pay their bill with a credit card, we let them know that there is a less expensive way to pay if the card they want to use is associated with a checking or savings account, business or personal account.

El Dorado billing software. It is getting easier to work with El Dorado. I am feeling better with the reporting. I pose a question to a support tech that shares my name, and he sends me emails that I save and use for reference. There is a lot to learn. One step at a time.

Little League and Youth Soccer fields. There has been discussion back before 2016 to give these organizations some kind of break on their bills due to their unique position here in the community. Well, now they are both being charged for a 1-1/2" meter and we will be placing electronic meter or electronic meter top

Profit to Loss. Fiscal 2025/2026. July 1st to July 31st, is **8%** of the Fiscal year. Income was **\$139,844** which is **8%** of operational funding of **\$1,732,453**. Expenses through July 31st totaled **\$225,852** which is **12%** of the projected approved expenses of **\$1,537,410** for the 2024/2025 fiscal year. As is normal for our situation we front loaded the expenses with Jet/Vac semiannual payment, our Workman's Compensation Insurance annual payment and our Liability/Fire Insurance payment for fiscal 2025-2026. If I subtract the prepayments the % value of expenses drops to 7% add the second Jet/Vac payment plus the insurances and amortize them over the fiscal year the difference would be 0.5%

Billing and Allocations. Our past due for the month of July was **\$93,255.27**. In June it was **\$78,933.30**. It appears that the past due fluctuates around **\$10,000** up or down every month. The highest in February **2024** was **\$141,986.14** from **\$37,000** in March **2020**.

Tax Roll. We completed our Delinquent Accounts being placed on the Tax Roll. The number of accounts that made it to the list was 16 with a value of **\$55,062.38**, this number includes the **\$187.50** service fee to each of the accounts. We have received our second installment of last year's Tax roll accounts in our Water Tax Account. We will transfer that money to operations since that is where this money originates from.

Employee Positions/Steps. Announcing Redway CSD positions and their steps. The relationship between all the steps is visible and remains the same when it is time for the COLA. We cannot change individual value of a position without expanding the criteria to all positions. Otherwise, it messes up the flow for all the positions of that designation.

Past Due accounts. Currently we have **nineteen** (last accurate count) properties shut off. A couple of the shut-off accounts are due to customer requests, not past due. **Redway CSD** has always been quite easy to work with as far as managing a past due account, but our past due accounts are increasing in number and increasing in value. Therefore, we are increasing our efforts to have delinquent accounts become current. Once we have addressed the 90 day past due window, we will be focusing on the sixty days past due to become current or have services shut off after 77 days (60 per state law, 15 days for letter or phone call, 48-hour notice). Currently it is ninety days before any action takes place beyond the phone calls. This is a community, and we all live and work here. It is sad to see our fellow community members do poorly.

New Connections. I have reviewed the New Connections list. The Redway Community Services District approved **fifteen** new SFRE Connections after the last capacity analysis. As of now we still have **four** unclaimed new connections available. If everyone on the list had their proposed build outs listed as active construction, we would be in a deficit of **thirty-five** new connections. We have three Applicants who have paid their Application fees for their various projects but have elected to let the residents fill out the list for the remaining **four** unclaimed SFRE's. There might be a request for a water hookup in the meadows business park, no details.

Pacific Gas and Electric. We have started the process of relocating the service from Willow Avenue to Rusk Lane. No update.

Audit 2024/2025. We have received the packet from ALSB for the current audit (2024-2025). We should be ready to provide the data by Sept 30th. We must provide some information in an older format, and more labor to produce these reports, due to the version of QuickBooks that we use (desktop). This is the only desktop version that they have, otherwise we would be an online account, and our support specialists are not convinced it is ready yet.

Savings Accounts with County. All accounts are reconciled to June 30th, 2025. WSLF and SEF Sewer are caught up with deposits up to June 30th. Money billed in the first month. They are collected in month two and they are disbursed into the savings accounts in month three

Water Ordinance Appendix B. We have been instructed to begin revisions, no update.

Jet/Vac Truck district use. We had an opportunity to pump and clean out a second lift station for one of our customers (YMCA). We will make this service available to all the district's private lift stations and nearby CSD's needs, within reason of course. We have determined a value for the first two hours of service, which includes two employees and the truck (\$325) and additional fees

for anything over two hours (\$180/hour). We have developed a liability release form for the clients (in revision).

Banking in Southern Humboldt. We are in the process of moving our accounts from Vocality CU to Umpqua bank. We have redirected our online payments to the new account. We have started the deposits of our AR. I transferred the Jet/Vac money to Vocality checking then to Umpqua bank and made our first payment. Future payments will automatically be deducted from a restricted savings account every six months thereafter. But there have been issues with IRS tax payments. I have enough information that we requested to complete the redirecting of the IRS payments. The process of change should be completed by next pay period. With a little help.

Employee Positions and Steps. After reviewing the adjustment that was made in July, I feel that two more adjustments need to be made. Once I started with the Step and Position exercise for one position, I was determined to complete the exercise for all remaining positions except GM. Each position has five steps for merit increases. For instance, an Operator I has five step increases, likewise Operator II has five steps and so on. There are milestones for the employees to reach for most step increases. Also, there are a couple of steps that will require a jump of two steps. Very similar to County employment practices.

Office Cleaning. We had a service to clean the office. There was inconveniences that had developed and felt the best way forward was to rethink this service the hours of the day to be completed to which day the service is to be completed

Customer CARE Program. It has been a while since we last spoke of a customer care program, that brings discounts to certain groups of people in our district. As far as funding is concerned, we can use tax revenue with no restrictions. We need to develop our own criteria for the program that does not interfere with state laws like HIPPA and are counsel approved. We can earmark \$5,000.00 for the program the criteria should resemble that the property is owner occupied, the owner can prove they are receiving SS of some sort(legally?), and the account cannot be in arrears. A discount of \$10.00? I ran through the numbers several years ago and participation would most likely fall to the 4% of the customer base would participate (23 customers).

Respectfully,

Glenn Gradin

"When the well is dry, we learn the worth of water." Benjamin Franklin

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Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

General Manager's Report

August 15, 2025, 2025

To: The Redway Community Services District's Board of Director's

From: Cody Cox General Manager/Operations Manager

The first summer edition newsletter went out, we are already working on a second newsletter for October this will be on a quarterly schedule now. The RCSD website has been working out nicely for us as well as for our customers There have been several occasions just with me where I referred customers to the website.

The river is currently at 30.0 CFS, and mandatory restrictions start when we hit 25 CFS in the river. Waterscope is becoming a great tool for water conservation as anticipated. The largest user in the District is still the wastewater plant. Todd is running the meter program at this point, and one morning for example he noticed a high user that was not normal for this account. Upon investigation we found out that they were having an issue with their pool and had to drain and fill. I reminded Todd that starting in May its Conservation time, and one of the restrictions is no pool filling after May.

We have to keep in mind that once we have closed our Place of Use Project up, hopefully it's not 95% bypass, but it will definitely be 90% of the river that we will have to be bypassing at the gallery in the South Fork of the Eel River at the Water Treatment Plant starting very soon. We will need to move into our groundwater management plan sooner than later. The first step is to get a PG&E meter up at the storage tanks site on Rusk. While Glenn and I are working on the meter situation we will locate all of our existing monitoring wells that we have in the District.

We also need to do a reach out within our community and ask if we can have access to their existing grandfathered in wells on their property, how many I don't know, but this could help greatly in collecting data for a potential groundwater model. I will be reaching out to the Engineering



Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

School at Cal Poly Humboldt when the students get back regarding the Capstone project that I have heard about, I will fill the Board in as best I can Verbally, I do not know much about it at this point.

Marshall and I have started to get together at least weekly in early preparation of the NPDES renewal that will be upon us before we know it. The renewal date is 2027, so we need to be ready for this. I am extremely pleased to report that we are no longer using coagulant at the Waster Plant at all. It has been over a year now. The next step is to see if we can get away from chlorinating the effluent treated water that goes to the Ponds. I am not sure if this is possible in the region because of their legacy of just chlorinating everything.

I know of at least one permit in California that is a Grade 3 Plant that does not have to chlorinate, and the treatment process is identical to our permit, even the discharge amount is very similar. The main issue I foresee with this ask is the level of inflow and infiltration that we have each rainy season. They state would like to see a reduction of at least 40% before that idea is entertained in the wet season. However, when we start to see flows drop and stabilize end of April, we might be permitted to discharge without chlorinating given we meet certain strict biological requirements when discharging which our Plant can do. We continue to fine tune the Meter Restrictors that we are just starting to use, and I will have more to report on this next month, they will help us next year during conservation.

Cody Cox
GM

Memorandum

To	Board of Directors
Agency	Redway Community Service District
From	Jennie Short, Project Manager
Mtg. Date	August 20, 2025
Project	Update on Status for Water Rights Update - Meadows Business Park Unit 3

SWRCB-DWR Processes

The Waterboard issued the “NOTICE OF PETITION FOR CHANGE FOR WATER RIGHT LICENSE 3791 (APPLICATION 11876) AND PERMIT 15665 (APPLICATION 23017), AND PETITION FOR TIME EXTENSION FOR PERMIT 15665.” The notice explains that, “Pursuant to California Water Code section 1703.1, any interested person may file a protest to the proposed changes. Protests filed in response to this notice should be submitted to the persons listed below and must be received by the Division by 4:30 p.m. on August 22, 2025.” If a protest is received, the following is from the protest process instructions:

Resolution of Protests

The State Water Board will notify protestants whether their protest is acceptable. The **applicant/petitioner is required to provide an answer to a protest within 15 days following notification of acceptance of the protest**, unless additional time is allowed by the State Water Board. (Cal. Code Regs., tit. 23, § 751.)

The protestant and the applicant/petitioner are expected to make a good faith effort to **resolve the protest within 180 days** from the close of the protest period. For good cause, additional time for protest resolution may be allowed. (Wat. Code, § 1333.)

Depending upon how long it takes for the State Water Board to notify us of whether the protest is acceptable, the 15 days may expire before the next RCSD Board meeting. The Board may want to designate an existing standing committee to provide coordination with myself and Cody on the protest resolution process, or create a new Ad-Hoc committee for this project, or they may want to have a special meeting.

LACO, Cody, and myself have coordinated with DWR on the necessary elements of the CEQA project description. I currently anticipate that the original CEQA timeline for circulation of the Notice of Availability and submittal of Draft IS/MND with NOA, NOC & Summary to State Clearinghouse for public comment will remain unchanged. We are still on track for October 2025. If any significant issues arise from the protest process, it could influence this schedule.

I also coordinated with DWR on the submittal of the 1707 petition to dedicate the instream flow from the diversion point of the Unnamed Spring to its confluence at the SF of the Eel River just past the waterfall. The State Waterboard is in the process of releasing the new portal that will replace eWRIMS, which is now closed. The Division of Water Rights' California Water Accounting, Tracking, and Reporting System (CaWATRS) will replace eWRIMS and will not be available for acceptance of the 1707 petition until after October 1, 2025. More information can be found at:

<https://www.waterboards.ca.gov/upward/calwatrs/>

Cody and I met with CDFW staff at the Unnamed Spring site as part of the coordination for the 1707 petition. CDFW will be preparing a letter of support for the petition. They are also interested in supporting the physical removal of the infrastructure for the diversion, pump house, tank, and above ground waterlines. There is a watershed restoration grant program that I will work with to submit an application for grant funds to cover the cost of this deconstruction. CDFW would also like the old culvert under Willow & Redwood Drive (Old Hwy 101) replaced if possible. I am coordinating with the County on their possible partnering with RCSD on the application if this culvert is to be included. More information will be supplied as available on this possible funding source.

CDFW Lake and Streambed Alteration Agreement for the Raw Water Intake in SF Eel River Process:

No further correspondence or communication has been received. CDFW indicated that they hope to have a response to us by the end of September.

RECOMMENDED ACTIONS

None

State Water Resources Control Board

NOTICE OF PETITION FOR CHANGE FOR WATER RIGHT LICENSE 3791 (APPLICATION 11876) AND PERMIT 15665 (APPLICATION 23017), AND PETITION FOR TIME EXTENSION FOR PERMIT 15665 OF REDWAY COMMUNITY SERVICES DISTRICT

COUNTY: Humboldt

STREAM SYSTEM: South Fork Eel River

On August 27, 2024, Redway Community Services District (Redway) filed petitions for change for water right License 3791 (Application 11876) and Permit 15665 (Application 23017), and a petition for extension of time for water right Permit 15665 with the State Water Resources Control Board (State Water Board), Division of Water Rights (Division). With the change and time extension petitions, Redway seeks to expand the place of use under both license and permit, change the purpose of use under License 3791, and extend Permit 15665 time to complete beneficial use through 2011 to reflect the year of maximum use for licensing purposes. Following is a summary of the license and permit, and the changes requested with the petitions.

Summary of License 3791 and Permit 15665 and Proposed Changes:

Source:

South Fork Eel River tributary to Eel River

Point of Diversion

Within Northeast quarter of Southwest quarter of Section 14, Township 4 South, Range 3 East, Humboldt Base and Meridian

Season of Diversion:

January 1 to December 31

Amount of Water:

- License 3791 authorizes up to 0.223 cubic foot per second (cfs)
- Permit 15665 authorizes up to 1.05 cfs (maximum amount stated may be reduced in license if investigation so warrants)

Purpose of Use:

Existing:

- License 3791: Domestic
- Permit 15665: Domestic and Municipal

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

1001 I Street, Sacramento, CA 95814 | Mailing Address: P.O. Box 100, Sacramento, CA 95812-0100 | www.waterboards.ca.gov

Proposed:

- License 3791: Add Municipal
- Permit 15665: No Change

Place of Use:

Existing:

The unincorporated community of Redway being within Sections 10, 11, 14, and 15, Township 4 South, Range 3 East, Humboldt Base and Meridian

Proposed:

The unincorporated community of Redway within Sections 2, 3, 10, 11, 12, 13, 14, and 15, Township 4 South, Range 3 East, Humboldt Base and Meridan, as shown on map dated August 1, 2024, on file with the State Water Board.

Time to Complete Beneficial Use (Permit 15665):

Existing: December 1, 1995

Extension Requested with Petition: December 31, 2011

Pursuant to California Water Code section 1703.1, any interested person may file a protest to the proposed changes. Protests filed in response to this notice should be submitted to the persons listed below and must be received by the Division by 4:30 p.m. on **August 22, 2025**. Protests may be provided via email prior to the deadline; however, a copy of the original signed letter of protest must be subsequently filed with the Division. Protest requirements and submittal information can be found here: https://www.waterboards.ca.gov/waterrights/water_issues/programs/applications/docs/protestsubmittalinfo.pdf

Send protests to both:

Arvin Chi
State Water Resources Control Board
Division of Water Rights
P.O. Box 2000
Sacramento, CA 95812-2000
Arvin.Chi@waterboards.ca.gov

Redway Community Services District
Attn: Jennie Short
4Js Consulting
P.O. Box 40
Redway, CA 95560
4jsconsulting@gmail.com

To request copies of the petition or for more information regarding this matter please contact Arvin Chi by email at Arvin.Chi@waterboards.ca.gov.

Date of Notice: **July 23, 2025**



Redway CSD
Meeting Agenda
Date: 7/29/25
Time: 11a.m.
Committee: Personnel

Item		Description/Question	Staff	Time (minutes)
1		Selection of Employee	D.G., A.M., G.G., C.C.	5
2		OIT Discussion, volunteer ok, 18 yr and older, sign waiver etc.		5
3		Pg 16 Exempt Employees, language needs to be updated		5
4		Necessary Certification/licensing belongs under IV. ADVANCEMENT, I will be working on that, Glenn working in same section on Employee Classification and steps. Discussion in closed session at next regular Business meeting		15
5		Update to evaluation period. Eval's will now live in the fiscal year. This means that we will add the literature in stating Eval's take place in May effective July.		15

Advancement:

Notes:

Adjournment:

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Redway CSD
Meeting Agenda
Committee: Infrastructure

Date: 8/12/25

Time: 2:30-3:30

Item		Description/Question	Staff	Time (minutes)
1		LACO Project Description	A.M, C.C., M.C. G.G.	5
2		Tank Project Schedule		20
3		WWIP Quarterly Report "July"		20
4		Release of liability form/VAC TRUCK		5
5		Amnesty Letter		5
6				5
7				
8				
9				
10				
11				
12				

Advanced: Amnesty letter did not get mailed out because I wanted to speak with Director McKaskle about a few more things. I got clarification and it did get mailed out.

Adjournment: 3:55

Notes: I wanted to make sure this committee didn't have any questions regarding the continued progress with the project description with LACO. We also spoke about the Tank Project and where we are at. There is a bit of a hold up on the sign off of design on the Tank with the DDW. NEW NOTE 8/15/25 Zack Chandler, our Regulator informed me today that we will receive notes from his boss Barry Sutter today or later by Monday 8/18/25.

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August 11, 2025

Cody Cox
General Manager
Redway Community Services District
Post Office Box 40
Redway, California 95560

Re: No Paid Property/Liability Claims in 2024-25

Dear Cody,

On behalf of SDRMA Board of Directors and staff, I am excited to extend our congratulations to you and your organization for no paid property/liability claims during the 2024-25 program year! A paid claim for the purposes of this recognition represents the first payment on an open claim during the prior program year and excludes property claims.

In recognition of this accomplishment, I am pleased to inform you that Redway Community Services District has earned one credit incentive point (CIP). This well-deserved recognition not only highlights your excellence in risk management but also rewards your efforts by reducing your annual contribution amount. It is our way of acknowledging the hard work and dedication that went into maintaining a safe and secure environment.

We look forward to continuing our partnership in fostering a culture of safety and responsibility within your agency. Your leadership sets a powerful example for other members, and we are proud to have Redway Community Services District as a part of SDRMA.

Once again, congratulations on this achievement. Please do not hesitate to reach out if there is anything we can do to support your continued success.

Sincerely,

A handwritten signature in blue ink that reads "Sandy Seifert-Raffelson".

Sandy A. Seifert-Raffelson, President
Board of Directors
Special District Risk Management Authority

