

**AGENDA  
REDWAY COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BUSINESS MEETING**

**Location:** RCSD Business Office, 3168 Redwood Drive

**Date:** April 22, 2026

**Time:** 6:00 P.M.

**Posted:** April 17, 2026

**I. CALL TO ORDER:**

**II. ROLL CALL:**

\_\_\_ Arthur M<sup>c</sup>Clure Chairman

\_\_\_ Marie Etherton

\_\_\_ Tammy Willison

\_\_\_ Dian Griffith Vice-Chairwoman

\_\_\_ Michael McKaskle

**III. LAND ACKNOWLEDGEMENT:**

**The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.**

**IV. APPROVAL OF THE AGENDA:**

**V. REPORT FROM CHAIRMAN OF THE BOARD:**

**VI. PUBLIC COMMENT:**

An opportunity for any member of the public to address the Board of Directors on any matter not on the agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

**VII. PREVIOUS MINUTES:**

1. Consider Approval of the Minutes of the following Board of Director meetings.
  - a) March 25, 2026, Regular Business Meeting Minutes.

**VIII. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Operation Manager's Report: Review of the March 2026 Operation Manager's Report. **Page 11**
2. Production Report: Review of March 2026 Production Report. **Page 13**
3. Safety Report: Review of the March 2026 Safety Report. **Page 15**

**IX. FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER'S REPORT:**

1. Financial Report: Review of the March 2026 Financial Reports. **Page 17**
2. Office Manager's Report: Review of the March 2026 Office Manager's Reports. **Page 37**
3. General Manager's Report: Review of the March 2026 General Manager's Reports. **Page 39**

**X. OPEN SESSION DISCLOSURE OF CLOSED SESSION:**

**XI. CLOSED SESSION:**

1. Security

**XII. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:**

**XIII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:**

1. Updating Place of Use Boundary.  
*ACTION REQUIRED: Discussion / Report / Action*
2. Ad-Hoc Committee Report:
  - a) Executive
  - b) Financial
  - c) Personnel **DISCUSSION**
  - d) Infrastructure **DISCUSSION***ACTION REQUIRED: Discussion / Report / Action*
3. New Connections: **NOTHING TO REPORT**
  - a) New Connections Waiting List.
  - b) Houses Not Connect to Collection System.  
*ACTION REQUIRED: Discussion / Report / Action.*
4. Grants:
  - a) Emergency Water Storage and Supply Project
  - b) Wastewater Improvements Project*ACTION REQUIRED: Discussion / Report / Action*
5. Redway Community Services District Customer Assistance Program. **Page 41**  
*ACTION REQUIRED: Discussion / Report / Action*
6. Potential Installation of a Well on Southern Humboldt Unified School District Property Located Within the District **nothing to report**  
*ACTION REQUIRED: Discussion / Report / Action*
7. Continued Discussion Regarding the Q Zone; Lower Redway **Discussion**  
*ACTION REQUIRED: Discussion / Report / Action*

8. *Call for Nominations for Special District Members to Serve on Humboldt LAFCo*

*ACTION REQUIRED: Discussion / Report / Action*

9. *Adoption of a Temporary Employment Policy* Page 67

*ACTION REQUIRED: Discussion / Report / Action*

10. *Current Legal Representative Issues.* Discussioin

*ACTION REQUIRED: Discussion / Report / Action*

11. *Adoption of Resolution 2025-2026-07; Updating Personnel Policy.*

*ACTION REQUIRED: Discussion / Report / Action; Resolution 2025-2026-07*

Next Time.Compiling and checking

**XIV. CORRESPONDENCE:**

**XV. BOARD MEMBER / STAFF REPORTS:**

1. DIRECTORS' REPORT

a. RREDC Page 69

**XVI. COMMENTS FROM MEMBERS OF THE BOARD:**

**XVII. MEDIA COMMUNICATION:**

**XVIII. ADVANCED AGENDA:**

Further items may be placed by the Board Members for the May 2026 Regular Business Meeting of the Board of Directors under this item of business: No Action

**XIX. ADJOURNMENT:**

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at [\(707\)923-3101](tel:7079233101). Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

REDWAY COMMUNITY SERVICES DISTRICT  
MINUTES OF THE REGULAR BUSINESS MEETING

March 25, 2026

CALL TO ORDER:

Chairman M<sup>c</sup>Clure called the March 25, 2026 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:05 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur M<sup>c</sup>Clure, Chm, Dian Griffith, Vice- Chairwoman,  
Michael McKaskle, Tammy Willison, Marie Etherton.

Staff Present:

Cody Cox, General Manager / Operations Manager  
Glenn Gradin, Office Manager.  
Nancy Jurrens, Secretary to the Board

LAND ACKNOWLEDGEMENT:

Marie Etherton read the District's Statement of its Land Acknowledgement as follows:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Michael McKaskle motioned to move Consent Calendar Item 4. Consider Adoption of RREDC Joint Powers Agreement to directly after the Consent Calendar and to approve the March 25, 2026 Agenda as amended. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Tammy Willison, Yea. Dian Griffith, Yea, Marie Etherton, Arthur M<sup>c</sup>Clure, Yea The motion was carried by a roll call vote of five Yeas and zero Nays.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman M<sup>c</sup>Clure reported that the field staff are working on replacing fire hydrants and valves within the District and congratulated General Manager Cody Cox for passing the California Wastewater Grade 3 test. Chairman M<sup>c</sup>Clure also commented that he saw former board member Linda Sutton and she is doing as well as expected.

PUBLIC COMMENT:

Dian Griffith informed the Board that Hillary Clinton and several associates visited the Yurok Tribe to view the Klamath River, the Klamath River dam removal site and several other sites in the area. ^

PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

- a) February 18, 2026 Regular Business Meeting Minutes: Following review of the February 18, 2026 Regular Business Meeting minutes, Michael McKaskle moved to approve the February 18, 2026 Regular Business Minutes as presented. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Marie Etherton, Abstain, Arthur M<sup>c</sup>Clure Abstain. The motion was carried by a roll call vote of three Yeas and zero Nays and two Abstentions.

CONSENT CALENDAR:

- 1. Operation Manager's Report: The Board reviewed the February, 2026 Operations Manager's Report.
- 2. Production Report: The Board reviewed the February, 2026 Production Report.
- 3. Safety Report: The Board reviewed the February, 2026 Safety Report.

Following review of the Consent Calendar, Dian Griffith moved to accept the February 2026 Consent Calendar as presented. Michael McKaskle seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Tammy Willison, Yea, Dian Griffith, Yea, Marie Etherton, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

CONSIDER ADOPTION OF RREDC JOINT POWERS AGREEMENT:

Marie Etherton moved to adopt the RREDC Joint Powers agreement. Michael McKaskle seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS

- 1. Financial Reports: The Board reviewed the February, 2026 Financial Reports.
- 2. Office Manager's Report: The Board reviewed the February, 2026 Office Manager's Report. Cody Cox informed the Board that he has taken over the field supervision operations and that he will do post chlorination of one or two of the water filters in the summer of 2026.
- 3. General Manager's Report: The Board reviewed the February, 2026 General Manager's Report.

Following review of the February 2026 Financial, Office Manager's and General Manager's report, Michael McKaskle moved to accept the February 2026 Financial, Office Manager's and General Manager's reports as presented. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

## OPEN SESSION DISCLOSURE OF CLOSED SESSION

Chairman McClure announced that there is no disclosure of Closed Session.

## CLOSED SESSION:

1. Security: No current information on security within the District was revealed.

## RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

Chairman McClure announced that as no Closed Session was held no disclosure was announced.

## ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Cody Cox informed the Board that Jennie Short from 4J's Consulting will be contacting LACO Engineering to determine whether the language will be ready for the hearing that may occur on April 15, 2026.
2. Ad -Hoc Committee Reports:
  - a. Executive: No Executive Ad-Hoc Committee Meeting was held; therefore, no new information was available.
  - b. Financial: No Financial Ad-Hoc Committee Meeting was held; therefore, no new information was available.
  - c. Personnel: the Personnel Ad-Hoc Committee members reported that they met and continued reviewing and updating the Personnel Policy.
  - d. Infrastructure: No Infrastructure Ad-Hoc Committee Meeting was held; therefore, no new information was available. The Ad-Committee will schedule a meeting soon.
3. New Connections:
  - a. New Connections Waiting List: No new information on New Connections Waiting List was available for review by the Board.
  - b. Houses Not Connected to Collection System: No new information on Houses Not Connected to the Collection System was available for review by the Board.
4. Grants:
  - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that the sunset date for the project is firm. The District is acting under the Department of Water Resources guidance regarding the stop order between Mercer Fraser and Sonoma Reinforcing Inc.
  - b. Wastewater Improvements Project: Cody Cox informed the Board that he is working with engineers from GHD and that the project design has been completed. The District is not prioritized and was made secondary. All the data from the latest storm events have been compiled into reports. The applications for 100 % grant funding will be reapplied to the funding agency.
5. Redway Community Services District Customer Assistance Program: The Board reviewed the draft customer assistance program language. Glenn Gradin reported that no correspondence has been received from the attorney addressing the issue although the District has been billed for his services. Cody Cox will contact the District's attorney regarding the issue. Following discussion, Michael McKaskle moved to not adopt a customer assistance program. The motion died for lack of a second.

6. Potential Installation of a Well on Southern Humboldt Unified School District Property located within the District: The Board discussed the Southern Humboldt Unified School District renting the Little League Ball Field to nonprofit organizations. Chairman M<sup>c</sup>Clure appointed Michael McKaskle to schedule an appointment with the Southern Humboldt Unified School District Superintendent to discuss the proposed installation of a well near the Little League Ball Field.
7. Adoption of Humboldt County Multi-Jurisdictional Hazard Mitigation Plan Update (2025): Following discussion, Michael McKaskle moved to adopt Resolution 2025-2026-06 approving the adoption of the Humboldt County Multi-Jurisdictional Hazard Mitigation Plan Update (2025). Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskel, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
8. Discussion Regarding the Q Zone; Lower Redway: The Board discussed the issue of the felled redwood trees which took place in Lower Redway. The trees were determined by the property owner to be dangerous during stormy weather. Chairman M<sup>c</sup>Clure reported that only Cal Fire has all control over the felling of trees in Lower Redway and that Humboldt County has no control. Dian Griffith reported that the Old Growth Neighborhood Association under the 501C3 of the Trees Foundation met with Supervisor Bushnell and John Ford, Humboldt County Planning & Building Department Director, to review how the original Q-Zone was worded and discussed how the wording can be strengthened. A Residential area, the Q-Zone and the California Department of Parks and Recreation property are located within a large area. Humboldt County has placed a stop order on additional logging on the residential property. The Board requested the Old Growth Neighborhood Association send a letter to the District addressing the issue.
9. Call for Nominations for Special District Members to Serve on Humboldt LAFCo: Michael McKaskel suggested nominating Heidi Benzonelli and/or Debra Lake to serve as Special District Member of Humboldt LAFCo. Glenn Gradin will contact Debra Lake to inquire whether she would be interested in being nominated for the Special District Member of Humboldt LAFCo.
10. Discussion Regarding Temporary Employment Policy: A Temporary Employee Policy draft was submitted to the Board for review. The draft was sent to the districts' attorney to obtain his legal opinion. The Board asked Cody Cox to begin investigating hiring help for the summer.

CORRESPONDENCE:

1. GHD, Eli Stockwell, Steven Pearl, February 23, 2026 Re, Bi-Weekly Construction Progress Meeting.
2. County of Humboldt Office of Elections and Voter Registration, Christina Stevey, March 03, 2026 Re, General Election; Officer Terms Expiring and District Preferences
3. Cybersecurity, and Infrastructure Security Agency; Environmental Protection Agency; Federal Bureau of Investigation Re, Top Cyber Actions for Securing Water Systems.
4. Redway Community Services District Mission Statement.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:
  - A. Michael McKaskle.
    1. RREDC: No RREDC Report was submitted for review by the Board.

COMMENTS FROM MEMBERS OF THE BOARD:

1. Michael McKaskle expressed his appreciation.

MEDIA COMMUNICATIONS:

The local media will be asked to publicize that there will be a service interruption on March 30, 2026 commencing at 10:30 P.M. to approximately 2:30 A.M. on March 31, 2026. A 24 hour one minute boil order for drinking water will begin on March 30, 2026 at 10:30 P.M. and will cease at 10:30 P.M. on March 31, 2026.

The Local media is to continue asking their listeners to avoid pouring oils, grease and fats down their drains and to inform their listeners the time and date of the District's Business Meetings.

ADVANCED AGENDA

1. Current Legal Representative Issues.

ADJOURNMENT:

Dian Griffith moved to adjourn the March 25, 2026 Regular Business Meeting of the Redway Community Services District Board of Directors at 7: 27 P.M. Tammy Willison seconded the motion. Arthur M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Tammy Willison, Yea, Dian Griffith, Yea, Marie Etherton, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,  
Secretary to the Board

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# REDWAY COMMUNITY SERVICES DISTRICT

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## Operations Report

Report Date: April 16, 2026

Cody Cox

General Manager / Operations Manager

RCSD

## WATER TREATMENT

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### Backwash Tank Metering and Production Accounting

- District has received the new 3-inch meter for the backwash tank.
- Installation is planned by the end of the month, with totalized data expected by the end of next month.
- This will close a longstanding measurement gap. Historically, the District has had an effluent meter only and no direct meter for each backwash tank fill event.
- Once sufficient data is collected, staff will compare totals to determine whether the readings align. If they do not, the difference will be tracked as calculated production loss.

### Instrumentation Replacement Program

- The second new Hach turbidimeter is planned for installation by the end of the summer.
- Staff remains on schedule with the phased replacement of older-model turbidimeters at a rate of one unit per year.

## WATER DISTRIBUTION

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### Leak Response and Metering

- Several leaks occurred during this month so far, including a small number of residential meter leaks.
- Residential meter leaks were identified and repaired the same day.

### Waterscope Monitoring and Customer Outreach

- Waterscope meter software continues to perform well.
- Todd Lewis, Distribution Operator, completed several residential audit requests in Redway.
- These site visits also served as education and outreach opportunities, and ratepayer communication continued to address usage awareness, conservation, and system stewardship.

### Empire Avenue Hydrant Installation

- District staff successfully installed a new 6-inch commercial hydrant on Empire Avenue.

- Work included two 8-inch resilient wedge valves and one 6-inch auxiliary valve.
- The project required a complete but isolated shutdown for the Township area.
- The main shutoff valve was out of service for exactly two hours.
- Waterscope data was also used during the event to review system behavior and confirm whether any reversal of flow conditions occurred.

### Cross-Connection Control

- Seven customer accounts have been identified as requiring double-check assemblies.
- Installed and planned assemblies will help protect the District from potential cross-connections during fire flow events, mainline breaks, or extended scheduled service interruptions.

### Late Notices and Shutoffs

- Late notices continue to be issued each Friday, with shutoffs occurring the following Wednesday.
- At a minimum, ten notices are being issued each week.
- Of those accounts, typically one to two proceed to shutoff.

## WASTEWATER TREATMENT

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### Project and Case Management Coordination

- District staff participated in a Teams meeting with Matthew Herman, Wastewater Plant Case Manager.
- Multiple wastewater plant issues and project coordination items remain active.
- GHD and District staff have been assisting the State in re-prioritizing the wastewater infrastructure project, and that work is nearly complete.
- The previously awarded 50/50 funding structure is not workable for the District. Staff continues to emphasize that the wastewater project will need to be funded at 100 percent grant to remain feasible.
- Coordination will continue with State staff and project partners as scope, sequencing, and funding strategy are refined.

## WASTEWATER COLLECTION

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### CIPP Demonstration and Equipment Procurement

- The District completed a cured-in-place pipe (CIPP) demonstration at the water treatment plant yard.
- Following the successful demonstration, staff prepared and placed the equipment order.
- Final pricing came in under \$10,000 and closer to \$7,000, which was favorable relative to expectation.

### Operational Planning and Committee Coordination

- The equipment order was placed just prior to the Infrastructure Committee meeting.
- At the request of Director McKaskle, staff also contacted Arcata regarding the possibility of sharing similar equipment.
- By the time of that inquiry, staff had already completed the operational evaluation and procurement path for the needed equipment, so the inquiry did not alter the recommended course of action.

## Redway CSD – Production/Treatment Activity

**April 13, 2026**

Unit of measure is gallons

### Water Production Report: For March 2026

	<u>Water Produced</u>	<u>District Use</u>	<u>Unmetered</u>	<u>Sold</u>	<u>Daily Avg.</u>
<b>Jan 2024</b>	<b>4,082,397</b>	<b>1,173,810</b>	<b>501,471</b>	<b>2,407,116</b>	<b>131,690</b>
<b>Jan 2025</b>	<b>4,401,362</b>	<b>1,422,325</b>	<b>1,593,741</b>	<b>1,385,296</b>	<b>141,979</b>
<b>Jan 2026</b>	<b>4,728,152</b>	<b>812,167.54</b>	<b>1,733,342</b>	<b>2,182,642</b>	<b>152,521</b>
<b>Feb 2024</b>	<b>4,101,414</b>	<b>1,439,971</b>	<b>21,818</b>	<b>2,639,625</b>	<b>141,128</b>
<b>Feb 2025</b>	<b>4,111,650</b>	<b>1,358,892</b>	<b>155</b>	<b>2,752,603</b>	<b>164,845</b>
<b>Feb 2026</b>	<b>3,755,513</b>	<b>822,254</b>	<b>602,671</b>	<b>2,330,588</b>	<b>134,125</b>
<b>Mar 2024</b>	<b>4,677,125</b>	<b>1,458,175</b>	<b>1,162,803</b>	<b>2,056,147</b>	<b>150,875</b>
<b>Mar 2025</b>	<b>4,050,657</b>	<b>971,615</b>	<b>233,779</b>	<b>2,845,265</b>	<b>130,666</b>
<b>Mar 2026</b>	<b>3,779,133</b>	<b>754,869.16</b>	<b>969939.84</b>	<b>2,054,324</b>	<b>121,908</b>

### Wastewater Treatment Report: For March 2026

	<u>Influent</u>	<u>Effluent</u>	<u>Difference</u>
<b>Jan 2026</b>	<b>7,582,472</b>	<b>7,599,281</b>	<b>16,809</b>
<b>Feb 2026</b>	<b>6,833,719</b>	<b>4,826,530</b>	<b>2,007,189</b>
<b>Mar 2026</b>	<b>4,546,899</b>	<b>4,621,543</b>	<b>74,644</b>

Revised 4-13-2026 DE

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MARCH 2026

# WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

## SECTION I

**Fire Extinguishers**

Date Serviced 5-3-25

Date 3-2-26

Monthly Inspection recorded on unit.

## SECTION 2

**Flammables Storage**

Check fuel tanks for leaks

Date 3-4-26

Waste WTP

✓

Water Plant

✓

Dogwood LS

✓

Check fuel connections for seeps

✓

Fuel cans stored properly

✓

## SECTION 3

**Work Areas**

Chemicals properly stored and marked.

✓

No Spills or triphazads

✓

Exits are accessible

✓

Date 3-4-26

## SECTION 4

**Electrical Equipment**

Switches and circuit breakers labeled.

✓

Extension and power cords are serviceable.

✓

Lockout Devices serviceable

✓

Date 3-5-26

## Redway C.S.D.

# EMPLOYEE SAFETY TRAINING AND MEETING REPORT

**Use of this Form**

1. All safety training and meetings conducted for organization employees are documented on this form.
2. The completed form is distributed and filed as follows:
  - a. Training
    - 1) One copy is filed with the master training file for each course or session in the IIPP Administrator's files. The master file includes this form, the training course curriculum, all training handouts, and anything else pertaining to the training program.
    - 2) One copy is maintained in Human Resources where the following information is retrieved and inserted into each attendee's personnel file on the organization's *Record of Training Form*:
 

a) Employee name	d) Training subject
b) Employee's department	e) Whether a certificate was issued
c) Date of training	
  - b. Safety Meetings  
 This form is filed with the master meeting file for each safety meeting in the IIPP Administrator's files. The master file includes this form, the safety meeting agenda, all safety meeting handouts and anything else pertaining to the safety meeting.

Check (✓) if the Program was <b>Training</b>	Check (✓) if the Program was a <b>Safety Meeting</b>
<b>Training/Safety Meeting Subject(s):</b> LOCK OUT / TAG OUT PROCEDURES & CAUTIONS	
<b>Certificate Issued (circle answer):</b> Yes    No	
<b>Training/Meeting Date:</b> 3-11-26	<b>Training Instructor/Meeting Leader Name(s):</b> D. EGRET
<b>Description of Training Provided or Safety Meeting Topic(s):</b> PROCEDURES & REASONS WHY WE HAVE A LOCK OUT / TAG OUT EXIST.	
<b>Course or Meeting Handouts (attach to this form):</b> _____	

Redway Community Services District  
 Monthly Financial Statement to MARCH 31<sup>ST</sup>, 2026

<b>Primary Checking Account</b>	<b>Previous Balance = \$234,932.33</b>	As of February 28th, 2026
	UMPQUA Revenues	
1 Customer Revenues Collected per QuickBooks	\$128,859.04	
2	\$0.00	
3	\$0.00	
4	\$0.00	
5 POU reimbursement from savings - LACO	\$0.00	
6 REIMBURSEMENT DWR #8 REWSP	\$213,453.62	
7	\$0.00	
8	\$15,158.39	
9 JET/VAC WORK	\$100.00	
10	\$0.00	
11	\$0.00	
	<b>Total Income (reconciled bank deposits)</b>	
	<b>\$357,571.05</b>	
	<b>Total Withdrawals (reconciled withdrawals)</b>	
	<b>\$318,062.18</b>	
	<b>Quick Books Balance - Primary Checking Account</b>	
	<b>\$274,441.20</b>	As of march 31 <sup>st</sup> , 2026

<b>EI Dorado Income: Payments Received</b>	
Water payments - w/ late, reconnect fees, adjustments and deposits	\$54,715.83
Sewer Payments	\$63,332.86
SEF Water fees paid	\$0.00
SEF Sewer fees paid	\$4,114.20
Water Syst. Loan Fund	\$6,596.00
<b>Total Payments Received</b>	<b>\$128,758.89</b>
<b>Other Income</b>	<b>\$228,712.01</b>
<b>Net Total Income</b>	<b>\$357,470.90</b>

<b>Billing for Sales of Water &amp; Sewer Services</b>					
Date: This Year			Date: Prior Year		
	March-26			March-25	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,502.50		WSLF	\$6,558.16	
Residential	\$39,338.36	\$48,667.00	Residential	\$35,178.55	\$45,529.98
Commercial	\$8,001.11	\$14,657.59	Commercial	\$7,549.14	\$13,880.99
Sub total W&S only	\$53,841.97	\$63,324.59	Sub total W&S only	\$49,285.85	\$59,410.97
SEF	\$0.00	\$4,103.00	SEF	\$0.00	\$4,122.52
Sub total	\$53,841.97	\$67,427.59	Sub total	\$49,285.85	\$63,533.49
Reconnect fees	\$0.00		Reconnect fees	\$0.00	
Late Fees	\$1,014.00		Late Fees	\$2,856.00	
Adjustments	-\$469.00		Adjustments	-\$496.26	
<b>Total Sales/Use</b>	Mar-26	\$121,814.56	<b>Total Sales/Use</b>	Mar-25	\$115,179.08

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Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of March 31, 2026

	Mar 31, 26	Mar 31, 25
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1006 · UMPQUA - 4992	54,831.78	0.00
1004 · Cash in Bank CCUSH - 71	0.00	47,232.02
1010 · CCUSH - Business Savings -00	0.00	25.01
1015 · CCUSH - Connection Fees -52	0.00	2.26
1020 · CCUSH - Meadows Deposits - 51	0.00	16,092.54
1030 · Umpqua - Meadows Deposits -3892	16,095.91	0.00
1035 · Umpqua - Jet/Vac - 1897	19,473.15	0.00
1040 · Umpqua - New Connections- 3003	179,997.15	0.00
1050 · Petty Cash	362.01	134.68
<b>Cash in County - Water</b>		
1100 · #2546 SRF Water Proj Loan Fund	309,148.24	312,724.40
1105 · #2547 SRF Payment Reserve Fu...	90,190.24	88,807.78
1110 · #2548 Davis Grunsky '68 Reserve	0.51	64.63
1115 · #2549 Davis Grunsky '74 Reserve	2.52	317.05
1120 · #2550 Tax Revenue Fund-Water	92,845.40	68,480.69
1125 · #2555 SEF - Water	20,350.54	78,628.40
1130 · #2557 T & D Rehab Proj. Fund	26.73	3,363.86
<b>Total Cash in County - Water</b>	<b>512,564.18</b>	<b>552,386.81</b>
<b>Cash in County - Sewer</b>		
1135 · #2551 Tax Revenue -Sewer	130,754.49	52,953.16
1140 · #2554 RCSD RECD Grant Sewer	7.21	907.27
1145 · #2556 SEF - Sewer	133,646.06	103,021.27
1150 · #2558 I & I Project Fund-Sewer	52.25	6,574.85
1155 · #9855 95 COP Payment Fund-Se...	11.22	1,412.17
1160 · #9856 '95 Reserve Fund Sewer	54,209.00	51,976.96
<b>Total Cash in County - Sewer</b>	<b>318,680.23</b>	<b>216,845.68</b>
<b>Total Checking/Savings</b>	<b>1,102,004.41</b>	<b>832,719.00</b>
<b>Other Current Assets</b>		
Prepaid Expenses	0.00	3,000.00
Prepaid Insurance	12,193.33	10,278.77
Employee Advance	109.14	0.00
Prepaid Rent	900.00	1,600.00
<b>1300 · Accounts Receivable</b>		
1301 · Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 · Accounts Receivable - Other	245,926.87	299,994.07
<b>Total 1300 · Accounts Receivable</b>	<b>241,426.87</b>	<b>295,494.07</b>
1400 · Other Receivables	20,930.85	0.00
1500 · Grants Receivable	-495,089.75	0.00
1600 · Inventory - Water	15,820.61	15,820.61
1650 · Inventory - Sewer	1,742.98	1,742.98
<b>Total Other Current Assets</b>	<b>-201,965.97</b>	<b>327,936.43</b>
<b>Total Current Assets</b>	<b>900,038.44</b>	<b>1,160,655.43</b>

Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of March 31, 2026

	Mar 31, 26	Mar 31, 25
<b>Fixed Assets</b>		
<b>Fixed Assets - Water</b>		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	46,657.32	36,157.32
1715 · Pumping Plant	197,376.49	83,511.68
1720 · Water Treatment Plant	312,246.11	288,733.63
1725 · Structures & Improvements	4,260,537.66	4,260,537.66
1730 · Water Plant - Small Equipment	289,754.58	289,754.58
1735 · Construction in Progress	274,616.70	139,299.24
<b>Total Fixed Assets - Water</b>	<b>5,869,885.01</b>	<b>5,586,690.26</b>
<b>Fixed Assets - Sewer</b>		
1786 · ROU Jet Vac Truck	412,237.28	0.00
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,042,448.66	2,042,448.66
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	640,507.64	630,254.62
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	46,657.32	36,157.32
1796 · Tools & Equipment	215,717.02	215,717.02
1797 · Construction in Progress	1,331,553.76	600,446.40
<b>Total Fixed Assets - Sewer</b>	<b>7,516,912.12</b>	<b>6,352,814.46</b>
<b>Accumulated Depreciation-Water</b>	<b>-3,162,001.05</b>	<b>-3,040,861.76</b>
<b>Accumulated Depreciation-Sewer</b>	<b>-4,152,739.23</b>	<b>-3,982,615.72</b>
<b>Total Fixed Assets</b>	<b>6,072,056.85</b>	<b>4,916,027.24</b>
<b>Other Assets</b>		
1900 · COP Issuance Costs	12,002.95	12,766.68
<b>Total Other Assets</b>	<b>12,002.95</b>	<b>12,766.68</b>
<b>TOTAL ASSETS</b>	<b>6,984,098.24</b>	<b>6,089,449.35</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 · Accounts Payable	321,768.92	55,685.24
<b>Total Accounts Payable</b>	<b>321,768.92</b>	<b>55,685.24</b>
<b>Credit Cards</b>		
VISA - Umpqua Bank	0.00	1,147.07
<b>Total Credit Cards</b>	<b>0.00</b>	<b>1,147.07</b>

Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of March 31, 2026

	Mar 31, 26	Mar 31, 25
<b>Other Current Liabilities</b>		
2025 · Gym Memberships	0.00	30.00
2105 · Accrued SWH/SDI	-403.41	-119.75
2110 · Accrued SUI/ETT	2,571.81	2,220.18
2125 · Accrued Vacation	13,177.44	21,671.20
2200 · Interest Payable	8,362.50	8,943.75
2300 · Customer Deposits	6,850.00	8,000.00
2400 · Temporary Inv - W&J Project	11,900.00	11,900.00
Current Portion of Long-Term De	101,840.00	107,500.00
<b>Total Other Current Liabilities</b>	<b>144,298.34</b>	<b>160,145.38</b>
<b>Total Current Liabilities</b>	<b>466,067.26</b>	<b>216,977.69</b>
<b>Long Term Liabilities</b>		
2500 · Loan Payable - SRF Loan	612,000.00	688,500.00
2600 · Loan Payable - 95 WW Project	414,000.00	446,000.00
2750 · Columbia Bank Lease	412,237.28	0.00
Less Current Portion of LTD	-101,840.00	-107,500.00
<b>Total Long Term Liabilities</b>	<b>1,336,397.28</b>	<b>1,027,000.00</b>
<b>Total Liabilities</b>	<b>1,802,464.54</b>	<b>1,243,977.69</b>
<b>Equity</b>		
<b>Water Equity</b>		
3050 · Retained Earnings - Water	2,392,164.81	2,033,238.40
3100 · Debt Reserve - Water	382,031.83	428,059.32
3200 · Contributed Capital - Water		
3250 · Less Accumulated Amortization	-150,001.65	-150,001.65
3200 · Contributed Capital - Water - Oth...	409,340.77	409,340.77
<b>Total 3200 · Contributed Capital - Water</b>	<b>259,339.12</b>	<b>259,339.12</b>
<b>Total Water Equity</b>	<b>3,033,535.76</b>	<b>2,720,636.84</b>
<b>Sewer Equity</b>		
3000 · Retained Earnings - Sewer	-197,121.13	-1,163,187.59
3150 · Debt Reserve - Sewer	53,795.91	52,227.25
3300 · Contributed Capital - Sewer		
3350 · Less Accumulated Amortization	-939,028.76	-939,028.76
3300 · Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
<b>Total 3300 · Contributed Capital - Sewer</b>	<b>2,804,460.40</b>	<b>2,804,460.40</b>
<b>Total Sewer Equity</b>	<b>2,661,135.18</b>	<b>1,693,500.06</b>
32000 · Retained Earnings	0.00	249,087.90
Net Income	-513,037.24	182,246.86
<b>Total Equity</b>	<b>5,181,633.70</b>	<b>4,845,471.66</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,984,098.24</b>	<b>6,089,449.35</b>

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Redway Community Services District  
**Profit & Loss**  
 March 2026

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Water Charges</b>			
4100 · Residential	0.00	38,519.36	38,519.36
4150 · Commercial	0.00	8,001.11	8,001.11
<b>Total Water Charges</b>	0.00	46,520.47	46,520.47
<b>Sewer Charges</b>			
4200 · Residential	48,667.00	0.00	48,667.00
4250 · Commercial	14,657.59	0.00	14,657.59
<b>Total Sewer Charges</b>	63,324.59	0.00	63,324.59
4450 · Reconnect Fees	0.00	110.00	110.00
4500 · Late Charges	0.00	1,014.00	1,014.00
<b>Total Income</b>	63,324.59	47,644.47	110,969.06
<b>Gross Profit</b>	63,324.59	47,644.47	110,969.06
<b>Expense</b>			
<b>Administrative &amp; General</b>			
5030 · Education & Training	0.00	239.95	239.95
<b>Insurance</b>			
<b>5040 · Employee Health Insurance</b>			
Employee Portion Health	-1,559.69	-1,559.69	-3,119.38
5040 · Employee Health Insurance - O...	7,205.03	7,205.06	14,410.09
<b>Total 5040 · Employee Health Insurance</b>	5,645.34	5,645.37	11,290.71
<b>5041 · Employee Life Insurance</b>			
Employee Portion Life	-210.55	-210.55	-421.10
5041 · Employee Life Insurance - Other	23.32	23.32	46.64
<b>Total 5041 · Employee Life Insurance</b>	-187.23	-187.23	-374.46
<b>Total Insurance</b>	5,458.11	5,458.14	10,916.25
5070 · Licenses, Permits & Fees	311.00	65.00	376.00
5075 · Mileage/Travel	32.76	32.76	65.52

Redway Community Services District  
**Profit & Loss**  
 March 2026

	Sewer	Water	TOTAL
<b>Office Expense</b>			
5060 · Computers & Software Expense	272.50	292.89	565.39
5062 · Finance Charges	4.75	34.75	39.50
5081 · Office Expense	18.50	18.49	36.99
5105 · Postage	315.95	315.95	631.90
5106 · Rent	450.00	450.00	900.00
5130 · Office Supplies	285.19	285.20	570.39
5135 · Telephone-all phones	578.30	323.77	902.07
5145 · Utilities-pg&e & blue star only	15.80	15.81	31.61
<b>Total Office Expense</b>	<b>1,940.99</b>	<b>1,736.86</b>	<b>3,677.85</b>
5085 · Outside Services	3,000.00	0.00	3,000.00
5100 · Payroll Taxes	1,775.49	2,020.94	3,796.43
<b>Professional Fees</b>			
5112 · Director Fees	212.50	212.50	425.00
5113 · Legal Fees	70.50	3,621.50	3,692.00
<b>Total Professional Fees</b>	<b>283.00</b>	<b>3,834.00</b>	<b>4,117.00</b>
5125 · Retirement	1,056.23	1,056.23	2,112.46
5150 · Wages	12,867.70	12,882.80	25,750.50
<b>Total Administrative &amp; General</b>	<b>26,725.28</b>	<b>27,326.68</b>	<b>54,051.96</b>
<b>Water Treatment</b>			
5205 · Repairs & Maintenance	0.00	520.99	520.99
5210 · Supplies-water treatment	0.00	337.84	337.84
5215 · Utilities	0.00	4,651.55	4,651.55
5220 · Wages	0.00	10,841.66	10,841.66
5230 · Tools & Safety Equipment	0.00	47.85	47.85
5240 · Truck expenses	0.00	40.29	40.29
<b>Total Water Treatment</b>	<b>0.00</b>	<b>16,440.18</b>	<b>16,440.18</b>
<b>Water Trans &amp; Distribution</b>			
5305 · Repairs & Maintenance	0.00	9,159.90	9,159.90
5310 · Supplies	0.00	283.24	283.24
5315 · Utilities	0.00	219.23	219.23
5320 · Wages	0.00	2,531.21	2,531.21
5330 · Tools and Safety Equipment	0.00	146.37	146.37
<b>Total Water Trans &amp; Distribution</b>	<b>0.00</b>	<b>12,339.95</b>	<b>12,339.95</b>

Redway Community Services District  
**Profit & Loss**  
 March 2026

	Sewer	Water	TOTAL
<b>Sewer Treatment</b>			
5405 · Repairs & Maintenance	3,963.17	0.00	3,963.17
5410 · Supplies-sewer treatment	37.76	0.00	37.76
5415 · Utilities	3,972.02	0.00	3,972.02
5420 · Wages	6,366.22	0.00	6,366.22
5430 · Tools & Equipment	47.85	0.00	47.85
5440 · Truck Expenses	40.29	0.00	40.29
<b>Total Sewer Treatment</b>	<b>14,427.31</b>	<b>0.00</b>	<b>14,427.31</b>
<b>Sewer Collection</b>			
5510 · Supplies	52.76	0.00	52.76
5515 · Utilities	1,716.97	0.00	1,716.97
5520 · Wages	3,714.68	0.00	3,714.68
5530 · Tools & Equipment	66.87	0.00	66.87
<b>Total Sewer Collection</b>	<b>5,551.28</b>	<b>0.00</b>	<b>5,551.28</b>
<b>Total Expense</b>	<b>46,703.87</b>	<b>56,106.81</b>	<b>102,810.68</b>
<b>Net Ordinary Income</b>	<b>16,620.72</b>	<b>-8,462.34</b>	<b>8,158.38</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
5900 · SEF Fees - Sewer	4,103.00	0.00	4,103.00
4400 · SRF Fees	0.00	6,502.50	6,502.50
<b>Total Other Income</b>	<b>4,103.00</b>	<b>6,502.50</b>	<b>10,605.50</b>
<b>Other Expense</b>			
<b>8300 · Capital Improvements</b>			
8320 · Cap Improvements - Water Dist	0.00	175,961.77	175,961.77
<b>Total 8300 · Capital Improvements</b>	<b>0.00</b>	<b>175,961.77</b>	<b>175,961.77</b>
<b>Total Other Expense</b>	<b>0.00</b>	<b>175,961.77</b>	<b>175,961.77</b>
<b>Net Other Income</b>	<b>4,103.00</b>	<b>-169,459.27</b>	<b>-165,356.27</b>
<b>Net Income</b>	<b><u>20,723.72</u></b>	<b><u>-177,921.61</u></b>	<b><u>-157,197.89</u></b>

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Accrual Basis

Redway Community Services District

Checking Account Activity

As of March 31, 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1006 - UMPQUA - 4992</b>							26,952.26
Deposit	03/02/2026			ACH M	410.59		27,362.85
Check	03/03/2026	17554	Postmaster Redway	FEB 2026 Billing		261.90	27,100.95
Deposit	03/03/2026			ACH F	333.71		27,434.66
Check	03/04/2026	17555	Lewis, Todd C	Employee Advance 03/04/2026		300.00	27,134.66
Deposit	03/04/2026			ACH F	915.68		28,050.34
Deposit	03/04/2026			ACH M	431.65		28,481.99
Deposit	03/05/2026			AXH M	826.54		29,308.53
Deposit	03/05/2026			ACH F	194.81		29,503.34
Check	03/05/2026	17559	Rogelio Martinez	WWTP Cert #3 on loan for the month of MAR 2026		1,500.00	28,003.34
Check	03/05/2026	17560	Chaille, Calvin C	Insurance reimbursement 17 of 18 MAR 2026		600.00	27,403.34
Deposit	03/05/2026			Deposit	9,874.73		37,278.07
Bill Pmt -Check	03/05/2026	17561	Blue Star	AZALEA propane		671.32	36,606.75
Bill Pmt -Check	03/05/2026	17562	GHD Inc			1,437.34	35,169.41
Bill Pmt -Check	03/05/2026	17563	North Coast Journal	Tax roll Public Notice 2025		1,134.00	34,035.41
Bill Pmt -Check	03/05/2026	17564	Pacific Gas & Electric	WastePlant, Evergreen B&LS, Office		5,153.90	28,881.51
Bill Pmt -Check	03/05/2026	17565	redwood empire print & apparel	INV#113324 seasonal clothing		416.35	28,465.16
Bill Pmt -Check	03/05/2026	17566	SWRCB-DWOCF	T2 Todd Lewis		65.00	28,400.16
Deposit	03/06/2026			ACH M	1,079.98		29,480.14
Deposit	03/06/2026			ACH F	157.91		29,638.05
Deposit	03/06/2026			Deposit	4,441.05		34,079.10
Deposit	03/09/2026			ACH M	553.15		34,632.25
Deposit	03/09/2026			ACH F	300.00		34,932.25
Deposit	03/09/2026			ACH M	1,196.36		36,128.61
Liability Check	03/10/2026	EFT	Employment Development Department-7...	779-0041-3		464.14	35,664.47
Liability Check	03/10/2026	EFT	Employment Development Department-7...	779-0041-3		258.30	35,406.17
Deposit	03/10/2026			Deposit	15,120.16		50,526.33
Bill Pmt -Check	03/10/2026	17569	Blue Star	West Coast propane		410.82	50,115.51
Bill Pmt -Check	03/10/2026	17570	C & K	32585		142.71	49,972.80
Bill Pmt -Check	03/10/2026	17571	Eureka Ready Mix	INV# 107685 & 107686 SAND for Drying Beds		1,381.12	48,591.68
Bill Pmt -Check	03/10/2026	17572	Fire Risk Management Services	Extended Benefits Dental, Vision, Life APR 2026		689.29	47,902.39
Bill Pmt -Check	03/10/2026	17573	Frontier	ALL- Field Land Lines- MAR		1.71	47,900.68
Bill Pmt -Check	03/10/2026	17574	Napa Auto Parts	Multiple INV#s		127.93	47,772.75
Bill Pmt -Check	03/10/2026	17575	Pacific Gas & Electric	Water Plant & Lift Stfations- July billing		6,901.72	40,871.03
Bill Pmt -Check	03/10/2026	17576	quill	47957572 office supplies		114.86	40,756.17
Bill Pmt -Check	03/10/2026	17577	Recology Eel River	Debris .18 TON #303578		32.58	40,723.59
Bill Pmt -Check	03/10/2026	17578	Recology Humboldt County	INV#35492156- Office		36.99	40,686.60
Bill Pmt -Check	03/10/2026	17579	six rivers portable toilets	INV#223538 FEB-MAR 2026		65.25	40,621.35
Bill Pmt -Check	03/10/2026	17580	Wyckoff's-Fortuna	Customer #2-7001 01-31-2026 statement		538.16	40,083.19
Liability Check	03/11/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/10/2026		9,753.61	30,329.58
Deposit	03/11/2026			ACH M	403.15		30,732.73
Paycheck	03/12/2026	DD1507	Cherubini, Dru A	Direct Deposit	0.00		30,732.73
Paycheck	03/12/2026	DD1508	Cox, Cody R.	Direct Deposit	0.00		30,732.73
Paycheck	03/12/2026	17567	Esget, Douglas R			2,541.24	28,191.49
Paycheck	03/12/2026	DD1509	Gradin, Glenn A	Direct Deposit	0.00		28,191.49
Paycheck	03/12/2026	DD1510	Holmes, Mir L	Direct Deposit	0.00		28,191.49
Paycheck	03/12/2026	DD1511	Lewis, Todd C	Direct Deposit	0.00		28,191.49
Paycheck	03/12/2026	17568	Moore, Eric S			1,424.18	26,767.31
Liability Check	03/12/2026	E-pay	United States Treasury	94-1634964 QB Tracking # 1170997642		5,056.46	21,710.85
Liability Check	03/12/2026	17581	Variable Annuity Life Ins. Co.			2,123.77	19,587.08
Deposit	03/12/2026			ACH M	937.83		20,524.91
Deposit	03/12/2026			Deposit	17,527.51		38,052.42
Bill Pmt -Check	03/12/2026	17582	Amazon	multiple INV#		343.17	37,709.25
Bill Pmt -Check	03/12/2026	17583	Parkinson Building Materials	ACCOUNT# 4860		387.76	37,321.49
Bill Pmt -Check	03/12/2026	17584	True Value	1451		102.24	37,219.25
Bill Pmt -Check	03/12/2026	17585	USA Bluebook	917867		3,926.04	33,293.21

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04/09/26

Accrual Basis

Redway Community Services District

Checking Account Activity

As of March 31, 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	03/13/2026			ACH M	857.16		34,150.37
Deposit	03/13/2026			ACH F	301.54		34,451.91
Deposit	03/13/2026			Deposit	8,395.87		42,847.78
Deposit	03/16/2026			ACH M	588.63		43,436.41
Deposit	03/16/2026			ACH F	539.09		43,975.50
Check	03/16/2026	17586	Esget, Douglas R	Grade T2 renewal - DE		60.00	43,915.50
Check	03/16/2026	17587	Cherubini, Dru A	Mileage through 03-11-2026		65.52	43,849.98
Check	03/16/2026	17588	Moore, Eric S	water treatment 16Hr		179.95	43,670.03
Check	03/16/2026	17589	SEF Sewer	Acct# 2556000-800940		4,131.00	39,539.03
Check	03/16/2026	17590	SRF Water Project Loan Fund #2546	For Deposit to fund #2546		6,545.00	32,994.03
Bill Pmt -Check	03/16/2026	17591	Dazey's/Stephen's	FEB 2026 Billing		516.35	32,477.68
Bill Pmt -Check	03/16/2026	17592	McMurchie Law Firm	INV#4901, Fields, seniors, Temps		1,600.50	30,877.18
Bill Pmt -Check	03/16/2026	17593	Valley Pacific	195225 February 2026		1,341.62	29,535.56
Bill Pmt -Check	03/16/2026	17594	Verizon	CELL PHONE month billing - FEB 5--MAR 4		209.92	29,325.64
Bill Pmt -Check	03/16/2026	17595	Verizon One Talk	DESK PHONE month billing FEB 8--MAR 7		107.07	29,218.57
General Journal	03/17/2026			return pymt Hollenbeck		200.00	29,018.57
General Journal	03/17/2026			return payment fee Hollenbeck		15.00	29,003.57
General Journal	03/17/2026			returned payment Scarlett		150.00	28,853.57
General Journal	03/17/2026			return payment fee Scarlett		15.00	28,838.57
Liability Check	03/17/2026	EFT	Employment Development Department-7...	779-0041-3		77.05	28,761.52
Liability Check	03/17/2026	EFT	Employment Development Department-7...	779-0041-3		86.27	28,675.25
Deposit	03/17/2026			ACH F	1,903.51		30,578.76
Deposit	03/17/2026			Deposit	7,643.99		38,222.75
Paycheck	03/18/2026	17596	Cox, Cody R.	Direct Deposit		2,981.38	35,241.37
Paycheck	03/18/2026	17597	Gradin, Glenn A	Direct Deposit		1,141.35	34,100.02
Paycheck	03/18/2026	17598	Moore, Eric S			1,501.39	32,598.63
Check	03/18/2026	17599	SWRCB - W & WW Cert	Grade III Dual C. Cox		311.00	32,287.63
Deposit	03/18/2026			ACH M	661.06		32,948.69
Liability Check	03/19/2026	E-pay	United States Treasury	94-1634964 QB Tracking # -1495042554		1,357.52	31,591.17
Deposit	03/19/2026			ACH	860.00		32,451.17
Deposit	03/19/2026			Deposit	5,098.50		37,549.67
Bill Pmt -Check	03/19/2026	17600	Emerald Technologies			565.39	36,984.28
Bill Pmt -Check	03/19/2026	17601	Pace Supply	INV#0211047905		2,197.84	34,786.44
Bill Pmt -Check	03/19/2026	17602	Postmaster Redway	Permit #5 Annual Fee		370.00	34,416.44
Bill Pmt -Check	03/19/2026	17603	Umpqua Bank	JANUARY Billing		2,800.46	31,615.98
Deposit	03/20/2026			ACH F	157.91		31,773.89
Deposit	03/20/2026			ACH M	157.91		31,931.80
Deposit	03/20/2026			Deposit	2,381.28		34,313.08
Deposit	03/23/2026			ACH M	1,146.22		35,459.30
Deposit	03/23/2026			TRANS / SAVINGS	15,158.39		50,617.69
Deposit	03/23/2026			ACH F	821.82		51,439.51
Deposit	03/23/2026			ACH M	260.00		51,699.51
Deposit	03/23/2026			ACH M	150.77		51,850.28
Deposit	03/24/2026			ACH M	200.00		52,050.28
Deposit	03/24/2026			ACH F	363.36		52,413.64
Deposit	03/24/2026			Deposit	11,029.19		63,442.83
Check	03/24/2026	17614	Chaille, Calvin C	Insurance reimbursement 18 of 18 APR 2026		600.00	62,842.83
Check	03/24/2026	17608	Rogelio Martinez	WWTP Cert #3 on loan for the month of APR 2026		1,500.00	61,342.83
Liability Check	03/25/2026		QuickBooks Payroll Service	Created by Payroll Service on 03/24/2026		9,988.77	51,354.06
Deposit	03/25/2026			Deposit	1,593.03		52,947.09
Paycheck	03/26/2026	DD1514	Cherubini, Dru A	Direct Deposit	0.00		52,947.09
Paycheck	03/26/2026	DD1515	Cox, Cody R.	Direct Deposit	0.00		52,947.09
Paycheck	03/26/2026	17604	Esget, Douglas R			2,006.32	50,940.77
Paycheck	03/26/2026	DD1516	Gradin, Glenn A	Direct Deposit	0.00		50,940.77
Paycheck	03/26/2026	DD1517	Holmes, Mir L	Direct Deposit	0.00		50,940.77
Paycheck	03/26/2026	DD1518	Lewis, Todd C	Direct Deposit	0.00		50,940.77

Redway Community Services District

Checking Account Activity

As of March 31, 2026

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Paycheck	03/26/2026	17605	Moore, Eric S			1,890.34	49,050.43
Liability Check	03/26/2026	E-pay	United States Treasury	94-1634964 QB Tracking # 1376354642		4,881.22	44,169.21
Liability Check	03/26/2026	EFT	Employment Development Department-7...	779-0041-3		439.88	43,729.33
Liability Check	03/26/2026	EFT	Employment Development Department-7...	779-0041-3		254.52	43,474.81
Liability Check	03/26/2026	17606	Variable Annuity Life Ins. Co.			2,103.03	41,371.78
Check	03/26/2026	17609	Art McClure	Chair REGULAR Board Meeting MAR 25, 2026		125.00	41,246.78
Check	03/26/2026	17610	Dian Griffith	VOID: REGULAR Board Meeting MAR 25, 2026	0.00		41,246.78
Check	03/26/2026	17611	Michael McKaskle	REGULAR Board Meeting MAR 25, 2026		75.00	41,171.78
Check	03/26/2026	17612	Marie Etherton	REGULAR Board Meeting MAR 25, 2026		75.00	41,096.78
Check	03/26/2026	17613	Tammy Willison	REGULAR Board Meeting MAR 25, 2026		75.00	41,021.78
Deposit	03/26/2026			ACH M	176.49		41,198.27
Deposit	03/26/2026			ACH F	160.29		41,358.56
Deposit	03/26/2026			Deposit	10,500.47		51,859.03
Deposit	03/27/2026			ACH M	2,768.93		54,627.96
Deposit	03/27/2026			ACH F	2,712.75		57,340.71
Deposit	03/27/2026			Deposit	7,399.11		64,739.82
Deposit	03/27/2026			Deposit	213,453.62		278,193.44
General Journal	03/27/2026	Transfer to		Property tax money destined for Jet/Vac account		15,158.39	263,035.05
Bill Pmt -Check	03/27/2026	17615	Mercer-Fraser	Progress payment REWSP #3 TO MERCER FRASER		159,750.00	103,285.05
Check	03/27/2026	17616	SEF Water	Acct# 2555000-800940		53,703.62	49,581.43
Check	03/27/2026	17617	Dian Griffith	REGULAR Board Meeting MAR 25, 2026		75.00	49,506.43
Deposit	03/30/2026			ACH M	847.73		50,354.16
Deposit	03/30/2026			ACH F	416.00		50,770.16
Deposit	03/30/2026			ACH M	450.44		51,220.60
Deposit	03/31/2026			ACH F	353.05		51,573.65
Deposit	03/31/2026			Deposit	3,258.13		54,831.78
Total 1006 - UMPQUA - 4992					357,471.05	329,591.53	54,831.78
<b>TOTAL</b>					<b>357,471.05</b>	<b>329,591.53</b>	<b>54,831.78</b>

**Filters applied on this Report:**

**Account: Multiple accounts...**

**Date: Last Month**

Redway Community Services District  
**Payments from Customers**

As of March 31, 2026

Type	Date	Memo	Amount
<b>1300 - Accounts Receivable</b>			
Deposit	03/02/2026	ACH M	-410.59
Deposit	03/03/2026	ACH F	-333.71
Deposit	03/04/2026	ACH F	-915.68
Deposit	03/04/2026	ACH M	-431.65
Deposit	03/05/2026	ACH M	-826.54
Deposit	03/05/2026	ACH F	-194.81
Deposit	03/05/2026	Deposit	-9,874.73
Deposit	03/06/2026	ACH M	-1,079.98
Deposit	03/06/2026	ACH F	-157.91
Deposit	03/06/2026	Deposit	-4,441.05
Deposit	03/09/2026	ACH M	-553.15
Deposit	03/09/2026	ACH F	-300.00
Deposit	03/09/2026	ACH M	-1,196.36
Deposit	03/10/2026	Deposit	-15,120.16
Deposit	03/11/2026	ACH M	-403.15
Deposit	03/12/2026	ACH M	-937.83
Deposit	03/12/2026	Deposit	-17,527.51
Deposit	03/13/2026	ACH M	-857.16
Deposit	03/13/2026	ACH F	-301.54
Deposit	03/13/2026	Deposit	-8,395.87
Deposit	03/16/2026	ACH M	-588.63
Deposit	03/16/2026	ACH F	-539.09
Deposit	03/17/2026	ACH F	-1,903.51
Deposit	03/17/2026	Deposit	-7,643.99
Deposit	03/18/2026	ACH M	-661.06
Deposit	03/19/2026	ACH	-860.00
Deposit	03/19/2026	Deposit	-5,098.50
Deposit	03/20/2026	ACH F	-157.91
Deposit	03/20/2026	ACH M	-157.91
Deposit	03/20/2026	Deposit	-2,381.28
Deposit	03/23/2026	ACH M	-1,146.22
Deposit	03/23/2026	ACH F	-821.82
Deposit	03/23/2026	ACH M	-260.00
Deposit	03/23/2026	ACH M	-150.77
Deposit	03/24/2026	ACH M	-200.00
Deposit	03/24/2026	ACH F	-363.36
Deposit	03/24/2026	Deposit	-11,029.19
Deposit	03/25/2026	Deposit	-1,593.03
Deposit	03/26/2026	ACH M	-176.49
Deposit	03/26/2026	ACH F	-160.29
Deposit	03/26/2026	Deposit	-10,500.47
Deposit	03/27/2026	ACH M	-2,768.93
Deposit	03/27/2026	ACH F	-2,712.75
Deposit	03/27/2026	Deposit	-7,399.11
Deposit	03/30/2026	ACH M	-847.73
Deposit	03/30/2026	ACH F	-416.00
Deposit	03/30/2026	ACH M	-450.44
Deposit	03/31/2026	ACH F	-353.05
Deposit	03/31/2026	Deposit	-3,258.13
Total 1300 - Accounts Receivable			-128,859.04
<b>TOTAL</b>			<b>-128,859.04</b>

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**Redway Community Services District**  
**A/P Aging Summary**  
As of March 31, 2026

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
<b>C&amp; K</b>	256.76	0.00	0.00	0.00	0.00	256.76
<b>Calpers</b>	11,887.65	0.00	0.00	0.00	0.00	11,887.65
<b>David Katz</b>	900.00	0.00	0.00	0.00	0.00	900.00
<b>Dazey's/Stephen's</b>	38.38	0.00	0.00	0.00	0.00	38.38
<b>Eureka Humboldt Fire Extinguisher</b>	891.94	0.00	0.00	0.00	0.00	891.94
<b>Fire Risk Management Services</b>	689.29	0.00	0.00	0.00	0.00	689.29
<b>Frontier</b>	583.37	0.00	0.00	0.00	0.00	583.37
<b>GHD Inc</b>	16,211.77	192,091.27	0.00	0.00	71,603.70	279,906.74
<b>Industrial Electric Arcata Inc.</b>	3,259.68	0.00	0.00	0.00	0.00	3,259.68
<b>Just Rent It</b>	217.42	0.00	0.00	0.00	0.00	217.42
<b>McMurchie Law Firm</b>	2,091.50	0.00	0.00	0.00	0.00	2,091.50
<b>Milt's Saw Shop</b>	30.00	0.00	0.00	0.00	0.00	30.00
<b>Napa Auto Parts</b>	138.41	0.00	0.00	0.00	0.00	138.41
<b>Pace Supply</b>	8,595.06	0.00	0.00	0.00	0.00	8,595.06
<b>Pacific Gas &amp; Electric</b>	4,548.94	6,042.44	0.00	0.00	0.00	10,591.38
<b>Parkinson Building Materials</b>	0.00	0.00	0.00	0.00	-100.00	-100.00
<b>quill</b>	280.74	0.00	0.00	0.00	0.00	280.74
<b>Randall Sand &amp; Gravel</b>	327.88	0.00	0.00	0.00	0.00	327.88
<b>Recology Humboldt County</b>	36.99	0.00	0.00	0.00	0.00	36.99
<b>Redway Feed</b>	230.48	0.00	0.00	0.00	0.00	230.48
<b>six rivers portable toilets</b>	65.25	0.00	0.00	0.00	0.00	65.25
<b>SWRCB</b>	0.00	0.00	0.00	0.00	850.00	850.00
<b>TOTAL</b>	<u>51,281.51</u>	<u>198,133.71</u>	<u>0.00</u>	<u>0.00</u>	<u>72,353.70</u>	<u>321,768.92</u>

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## Past Due List Status

<b>Past Due Status as of 02-28-2026</b>	<b>amount</b>
Number of accounts on the past due list	(59+35)=94
The Average Bill	\$790.99
The Median Bill	\$571.30
Low Balance at 90 days	\$273.51
High Balance at 90 days	\$4,310.88
Current balance Past Due List(30,60,90)	\$70,467.26
Current Balance of at 90 days	\$29,141.39
Addresses currently off	22
<b>Past Due Status as of 1-31-2026</b>	<b>amount</b>
Number of accounts on the past due list	(73+45)=118
The Average Bill	\$739.36
The Median Bill	\$497.28
Low Balance at 90 days	\$2.49
High Balance at 90 days	\$3,363.91
Current balance Past Due List(30,60,90)	\$87,244.54
Current Balance of at 90 days	\$30,162.91
Addresses currently off	22

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To: RCSD Board of Directors

Office Manager's Memo

April 22<sup>nd</sup>, 2026

**Online Payment processing.** For the month of March, we had **112** transactions total value of **\$26,999.07** and **41** were ACH payments. In February, we had **102** transactions total value of **\$26,604.42** and **39** were ACH Payments. The new billing software allows the customers to view their bill just as they would when it arrives in the PO Box. There they can arrange an ACH transaction for \$1.95 or proceed with a credit card payment of \$2.95 or 3.5% whichever is higher. When a customer offers to pay their bill with a credit card, we let them know that there is a less expensive way to pay if the card they want to use is associated with a checking or savings account, business or personal account.

**Little League and Youth Soccer fields.** I have an email off to our legal counsel to verify that we can use dormancy as a discount for a restricted program and how to administer it. The discount is only applicable to non-profit organizations utilizing this field only (A/P number). We cannot start creating situations where there are months with no charges for other customers, if we do then we will have to go through another rate study to accommodate the revenue stream change, a shortage. We sent our legal counsel a copy of the draft. No Update as of 04/16/2026.

**Customer CARE Program.** I have received oodles of information with no solid direction. We will evaluate the information and recommend a solution by next board meeting.

**Temporary Employees.** our legal counsel indicated that this is already part of the personnel policy we were just defining the terms. We are good to go!

**Water Ordinance Appendix B.** We have been instructed to begin revisions, no update as of 4/16/2026.

**Profit to Loss.** Fiscal 2025/2026. July 1<sup>st</sup> to Marc 31<sup>st</sup>, is **75%** of the Fiscal year. Income was **\$1,154,897** which is **67%** of operational funding of **\$1,732,453**. Expenses through March 31<sup>st</sup> totaled **\$1,169,407** which is **76%** of the projected approved expenses of **\$1,537,410** for the 2025/2026 fiscal year.

**Billing and Allocations.** Our past due for the month of March was **\$70,467.26**. February amounted to **\$81,475.99**. January was **\$87,102.90**. It appears that the past due fluctuates around **\$10,000** up or down every month. The highest in February **2024** was **\$141,986.14** from **\$37,000** in March **2020**.

**Savings Accounts with County.** All accounts are reconciled to December 31<sup>st</sup>, 2025. WSLF and SEF Sewer are caught up with deposits up to December 31<sup>st</sup>,2025. The county has made a few mistakes in recording deposits, and I am waiting for the corrected sheets for reconciling purposes for March 31<sup>st</sup> 2026. Money billed in the first month. They are collected in month two and they are disbursed into the savings accounts in month three.

**AP Aging.** The WWTP Planning Grant is caught up to what we have received from GHD. The REWSSP is moving along, as soon as we receive monies from the State, we are cutting checks to our contractor or engineering firm. We are as current as we can be for the REWSSP.

**New Connections.** Nothing new to report. **We are waiting for the fee to be paid (in trade)** for the new meadows water account.

**Update for REWSSP.** We are always waiting for an invoice to sign and get back to GHD so they can get it to the state for reimbursement, which takes about seven weeks. After the construction is complete and we have

received and dispersed the final grant money, we will wait for thirty days before submitting the last payment to Mercer Fraser. We need to be sure that the subcontractors have been paid and there are no outstanding invoices or disputes.

**USAN.** I am checking in and handling the USAN requests. I print them out get them to our staff. They mark the location, if they can, and get me the paperwork afterwards. Then I submit the findings to USAN and we are done! The state takes these responsibilities seriously and will fine organizations for failure to respond to request tickets properly, in a specific and timely fashion.

**Personnel Policy.** We have completed the comparison go through of the entire document. Comparing the old version to the new version, I created more work for myself since I converted the documents to pdf's and did not leave the .docx in place to use for stitching together the two halves back together. I will insert this document (a .pdf) into the next board meeting packet for board approval.

**Tax Roll.** We have started the process; we are quicker than last year but not as quick as I would have hoped for.

**High Usage Properties.** Trailer parks seem to be the hardest to get a handle on their leaks. Mostly due to the vast areas that the pipes reside in, or just the quantity of them seems to be daunting for the owners or the managers. Each of these "parks" are using on average 3,000ft<sup>3</sup> more water each month then they used as reported in UBMax (2022-2024). Regardless of the average they are considered high users in respect to the structure of the properties. Those on electronic meters show constant use whether it is a leak or toilet. The office staff is in need of help. These owners really need to get a handle on the excessive uses, **now**. I anticipate drought like conditions for the foreseeable future, (trends). Our ordinance and conservation measures are not making enough of a difference for these properties. I wonder if there are resources (grants or low-cost loans) for the owners to mitigate these excessive water usages. Correspondence has some notes on this item

**Call for Nominations for Special District Members to Serve on Humboldt LAFCo:** Michael McKaskel suggested nominating Heidi Benzonelli and/or Debra Lake to serve as Special District Member of Humboldt LAFCo Debra Lake indicated that she was aware of the position being open and had no response indicating interest or no interest in the position for the Special District Member of Humboldt LAFCo.

Respectfully,

**Glenn Gradin**

*"When you're at the end of your rope tie a knot and hold on!"* Theodore Roosevelt



Redway Community Services District

General Manager's Report

Date: April 16, 2026

### USGS Streamflow – South Fork Eel River (Miranda Gauge)

Current flow at the USGS Miranda Gauge is approximately [INSERT CURRENT CFS] cubic feet per second (CFS). This flow level continues to reflect seasonal conditions and provides useful context for both water supply and wastewater system performance, particularly in relation to infiltration and inflow during wetter periods.

### Redway Spring Restoration Project

The District is advancing the Redway Spring Restoration Project as a priority watershed restoration effort. The primary goal of this project is to return the spring system to a more natural state by removing obsolete infrastructure, including the aging spring structure and associated appurtenances, and addressing a legacy culvert system extending approximately 350 feet upslope toward Redwood Drive.

This effort is designed to reduce sediment delivery, improve slope stability, and restore cold-water inputs to the South Fork Eel River, which is critical for overall watershed health and temperature regulation.

The project is currently being positioned as a fundable restoration package with a planning-level estimate of approximately \$1.5 million. Funding is expected to come from a combination of sources, including Caltrans through TMDL cooperative implementation funding, as well as the California Department of Fish and Wildlife Cannabis Restoration Grant Program. The project aligns well with both programs due to its focus on sediment reduction, temperature improvement, and habitat restoration.

## Professional Development

The General Manager will be attending the California Rural Water Association (CRWA) Expo in Tahoe. This provides an opportunity to obtain continuing education units (CEUs) required for maintaining professional certifications in water and wastewater operations, while also engaging with industry peers and staying current on emerging technologies and regulatory developments.

## General Operations and Strategic Initiatives

The District continues to actively coordinate with GHD and the State Water Resources Control Board to re-prioritize the wastewater infrastructure project. Efforts are focused on securing 100% grant funding, as the District is not in a financial position to support a 50/50 cost share for this critical project.

In addition, the District continues to make progress in system-wide operational improvements, including infrastructure planning, regulatory coordination, and proactive maintenance strategies across water, wastewater, and collection systems. These efforts are aimed at improving system reliability, reducing long-term costs, and positioning the District for future funding opportunities.

# Redway Community Services District

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Customer Assistance Program (CAP) – Summary

## Purpose

Provide targeted financial relief to low-income and fixed-income customers, particularly seniors and disabled residents, to improve water affordability.

## Program Benefit

\$15 monthly credit (\$180 annually per customer)

## Program Size & Cost

Estimated participants: ~23 customers (4%)

Maximum participants: ~27 customers

Estimated annual cost: ~\$4,140

Annual cap: \$5,000

## Funding Source

Unrestricted property tax revenues (no impact on water rates; Prop 218 compliant)

## Eligibility (Priority-Based)

Tier 1: Seniors (65+) or disabled enrolled in CARE or receiving Social Security

Tier 2: CARE-enrolled customers

Tier 1 applicants are enrolled first

## Program Controls

Annual re-enrollment required

Participation limited by funding

District may verify eligibility and audit participants

Waiting list if demand exceeds funding

## Key Benefits

Targets most vulnerable residents

Uses established eligibility standards (CARE)

Financially controlled and predictable

Aligned with other California districts

## Recommendation

Adopt the CAP with a \$5,000 annual cap and annual review during the budget process.

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# Redway Community Services District Board Staff Report

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## Subject

Customer Assistance Program (CAP) – Adoption

## Recommendation

Adopt the proposed Customer Assistance Program (CAP) providing a \$15 monthly credit to eligible customers, funded through unrestricted property tax revenues, with an annual program cap of \$5,000 and annual review.

## Background

The District has identified a segment of its customer base—particularly seniors, disabled individuals, and low-income households—who face increasing difficulty in paying for water service due to fixed or limited income.

## Program Overview

Monthly Benefit: \$15

Annual Benefit per Customer: \$180

Estimated Participation: ~23 customers

Estimated Cost: ~\$4,140 annually

Program Cap: \$5,000 annually

## Eligibility Structure

Tier 1: Seniors (65+) or disabled enrolled in CARE or receiving Social Security

Tier 2: CARE-enrolled customers

Tier 1 is filled first before Tier 2

## Administration

Participation is voluntary, requires application, and must be re-certified annually. Program is limited by available funding and may include a waitlist.

## Financial Impact

Estimated Cost: \$4,140

Maximum Cost: \$5,000

Maximum Participants: ~27

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# Capital Improvements Plan

Capital improvements only. Grant tracking intentionally separated for FFAST packaging.

<b>Project Name</b>	Redway CSD Water, Storage, and Sewer Collection Project
<b>Prepared</b>	March 27, 2026
<b>Working FFAST Amount</b>	\$4,500,000 (planning-level placeholder)

**Working intent:** This document is the capital-improvements-only baseline for the FFAST Project. It tracks physical infrastructure needs and aligns district project language with the 2014 Water Works Engineers capacity analysis.

**Budget note:** The working FFAST application amount is set at \$4,500,000. This remains a planning-level placeholder, not a final engineer's estimate, and better reflects the age of the 2014 basis figures and the larger present-day storage need. It should be refined as scopes and quantities are updated.

## 1. Planning Basis

The 2014 engineering analysis concluded that Redway did not have substantial additional capacity and identified several limiting issues that still matter for project packaging: the water treatment plant was essentially at capacity, portions of the water distribution system experienced low pressure during fire flows, Meadows Industrial Park lacked adequate fire-flow storage and pressure, and the wastewater collection and treatment systems required further hydraulic and facilities planning.

The same report recommended hydraulic modeling for both the water distribution system and the wastewater collection system, a facilities-planning path for water treatment expansion, and targeted improvements for storage, pumping, and system capacity. Those recommendations are used here as the engineering backbone for the current capital improvements list.

## 2. Working FFAST Amount Basis

Basis Item	Planning-Level Amount	Note
Water distribution model	\$30,000	Recommended in 2014 capacity analysis.
Collection system model	\$30,000	Recommended in 2014 capacity analysis.
WTP facilities plan	\$60,000	2014 planning estimate.



Basis Item	Planning-Level Amount	Note
Storage / fire-flow improvement basis	\$140,000 to \$200,000	2014 cost range for 80,000-gallon storage or fire-pump solution; larger present-day storage need will be higher.
Water plant expansion basis	\$400,000 to \$800,000+	2014 estimates identified clarifier and booster upgrades, with other elements requiring more engineering.
Current hydrant material/part need	\$150,000	This includes auxiliary valves
Known deep sewer point repairs/CIPP Repairs	\$100,000	Two identified excavation repairs, with several CIPP repairs needed approximately 20 at 5k ea.
Program packaging allowance	Rounded to working total	Use a single working application amount of \$4,500,000 pending refined engineering.

### 3. Capital Improvement Categories to Carry Forward

- Water treatment capacity and resiliency improvements
- Potable water storage and fire-flow improvements
- Water distribution mainline, hydrant, and valve improvements
- Sewer collection system inflow and infiltration reduction
- Collection system monitoring, CCTV, cleaning, and point repairs
- Hydraulic modeling and facilities planning needed to support final scopes and defensible grant applications

### 4. Capital Project Inventory

Category	Project	Core Scope	Current Status / Progress	Target / Timing
Water	Dry Barrel Fire Hydrant Replacement Program	Replace legacy dry barrel hydrants with wet barrel hydrants; complete fittings, auxiliary shutoffs, pipe, and pavement restoration.	8 of 32 hydrants completed. Parts for completion estimated at \$42,000.	Summer 2029
Water	West Coast Pipeline Improvements	Replace undersized 1-1/4 in. steel main; install 4 new wet barrel hydrants, new valve assemblies, about 800 ft of 6 in. C-900, and about 400 ft of 4 in. C-900 on Mill Road.	Project started June 2024. Remaining work is Mill Road.	Summer 2026
Water	Mainline Replacement Program	Upsize undersized distribution mains, including Sunset Drive area, to improve service reliability and fire-flow performance.	About 1,600 ft identified for upsizing to 6 in. C-900.	Needs schedule
Water	Isolation Valve Installation Project	Add or replace about 30 resilient wedge gate valves, including 15 four-inch valves and 15 six-inch valves, to reduce town-wide shutdowns and boil-order risk.	Concept identified by staff to improve isolation control and service continuity.	Needs schedule
Storage	Redway Water Storage Project	Develop additional potable storage to improve fire flow and system reliability.	District planning basis identifies roughly 750,000 gallons of additional	Needs funding



Category	Project	Core Scope	Current Status / Progress	Target / Timing
			storage need.	
Water	Water Treatment Plant Capacity Improvements	Advance exploratory well evaluation, clarifier redundancy or replacement, filter rehabilitation, instrumentation and controls update, and flow meter replacement.	Plant is operating at capacity and needs scoped planning support.	Planning phase
Sewer Collection	Sewer Collection I&I Locate and Repair Project	Install MAG meter at West Coast Lift Station, complete CCTV, jetting, cleaning, identify lateral defects, and execute trenchless repairs using in-house CIPP tools where feasible.	CIPP training complete. MaxLiner equipment is being purchased. Whitmore Avenue identified as a starting segment.	October 2028
Sewer Collection	Whitmore Avenue Initial CIPP Segment	Repair four district-side points and coordinate future treatment of three residential-side points where identified.	Set to begin in FY 2026/27 as funding allows.	FY 2026/27
Planning	Hydraulic and Facilities Planning Support	Prepare updated water distribution model, sewer collection model, and water treatment planning needed to confirm final scopes and funding narratives.	Needed to align district field discoveries with the engineering basis and FFAST packaging.	Immediate

### 5. Alignment with 2014 Engineering Capacity Analysis

2014 Engineering Finding	Current Capital Improvement Response	Carry-Forward Note
Water treatment plant is essentially at capacity.	Water Treatment Plant Capacity Improvements and Facilities Planning Support.	Retain capacity language and planning need in all funding materials.
Low pressure during fire flows in portions of the distribution system.	Mainline Replacement Program, Hydrant Replacement Program, Isolation Valve Installation Project, and updated hydraulic model.	Tie field projects back to modeled pressure and fire-flow deficiencies.
Meadows Industrial Park lacks adequate fire-flow storage and pressure.	Redway Water Storage Project and future booster / fire-flow evaluation.	Keep Meadows area as a named deficiency within storage narrative.
Collection system capacity and hydraulics require detailed mapping and modeling.	Sewer Collection I&I Locate and Repair Project plus hydraulic / GIS planning support.	Use GIS, MAG-meter data, CCTV findings, and wet-weather data to refresh the basis.
Wastewater system and wet-weather capacity are stressed by I&I.	Collection-focused CIPP, cleaning, point repairs, and monitoring.	For this FFAST project, keep emphasis on collection reduction rather than stand-alone plant grant packaging.

### 6. What Is Intentionally Excluded from This Document



Grant administration details, grant sunset narratives, award logistics, and grant-specific compliance updates are intentionally omitted here. That information should remain in a separate grants document so this file stays focused on physical capital needs and scope development.

The emergency water storage and meter project, SRF technical-assistance process, and other grant management updates should stay in the separate grants tracker even when they support the same broader infrastructure goals.

## **7. Recommended Immediate Next Step for the FFAST Project**

Use this capital improvements plan as the working source document for the Redway CSD Water, Storage, and Sewer Collection Project. As the next drafting step, convert these project blocks into a prioritized FFAST package built around three themes: water treatment and distribution reliability, additional storage and fire-flow capability, and sewer collection I&I reduction with trenchless rehabilitation.

When new engineering facts are found in the 2014 report or future updates, add them here only if they affect capital scope, system need, sequencing, or project justification.



*Existing spring structure spanning the drainage ravine at the project site.*

# The Redway Spring Restoration Project

## Preliminary Funding Concept Report

Prepared for: Redway Community Services District

Project location: Redway, California 95560

Date: April 2026

Recommended funding target: \$1.5 million (planning-level, order-of-magnitude estimate)

Dual-track strategy: North Coast RWQCB / Caltrans TMDL cooperative funding plus CDFW Cannabis Restoration Grant packaging.

## Executive Summary

The Redway Spring Restoration Project is a practical watershed restoration effort centered on an obsolete spring structure, a deteriorated outlet culvert, and an associated legacy culvert alignment extending upslope toward Redwood Drive. The project is well suited for packaging as a sediment and temperature reduction project because it would remove outdated diversion-related infrastructure, reduce the risk of continued sediment delivery from failing drainage facilities, and help protect cold-water inputs to the South Fork Eel River.

- No large debris stockpile was observed on site; remaining appurtenances appear limited to a small pump/manhole feature and minor electrical associated with the structure.
- Historic exhibits and current field photos support concern over a long legacy culvert and a damaged outlet on spring property.
- A planning-level funding target of \$1.5 million is reasonable for investigation, permitting, structure decommissioning, culvert correction, stabilization, and revegetation.
- Best near-term strategy is to package one coherent scope that can be advanced through both the Caltrans TMDL cooperative project pathway and the CDFW Cannabis Restoration Grant Program.

### Quick Facts

#### Project type

Spring / drainage restoration / cold water source

#### Location

Redway, CA 95560

#### Primary concerns

Obsolete structure, damaged outlet, long legacy culvert, slope and sediment risk

#### Ecological benefit

Cold-water and sediment / temperature reduction support for the South Fork Eel River

#### Funding target

\$1.5 million

#### Grant avenues

Caltrans TMDL cooperative funding; CDFW Cannabis Restoration Grant Program

*“Considering that the cold water dedication to the SF Eel is the prize... removal of old infrastructure, including the old pump house on the spring, and an old very long culvert up to Redwood Drive.”*

Excerpted from support correspondence provided by Adona White, North Coast Regional Water Board

## Project Background and Rationale

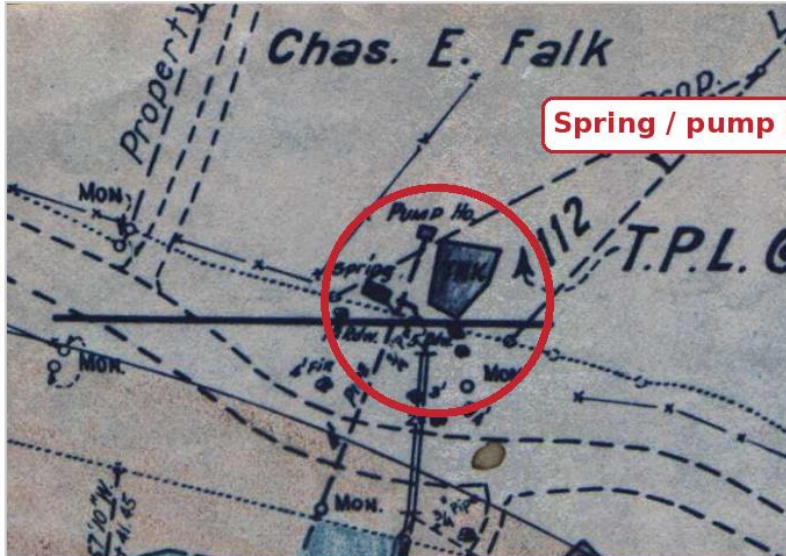
The District’s spring site contains an older pump house / spring structure perched over a drainage ravine in a heavily vegetated setting. Field photographs show significant age-related deterioration, roof and siding wear, vegetation encroachment, and evidence of long-term deferred maintenance. A damaged culvert outlet is present on spring property, and both field observations and historic Caltrans exhibits indicate concern about a much longer legacy culvert alignment extending upslope toward Redwood Drive.

Agency correspondence already points toward restoration-oriented funding. The North Coast Regional Water Board identified potential fit with Caltrans TMDL implementation obligations for sediment and temperature load reduction in the Eel River system, with special attention in the South Fork Eel to temperature-reduction projects. Supporting



# Historic Mapping Exhibits

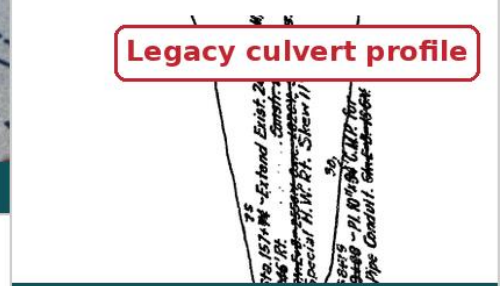
Planning references showing the spring, pump house, and legacy culvert alignment



Historic Caltrans ROW map excerpt



1933 as-built plan excerpt



Profile excerpt indicating long legacy drainage

Historic maps are included for planning context only and should not be used as a survey or final design base.

Figure 2. Historic exhibits showing the spring / pump house area and a legacy culvert / drainage alignment referenced in project discussions.

## Existing Site Conditions

Photographs taken at the site support a restoration-oriented scope focused on drainage correction, structure retirement, and habitat recovery. The site appears constrained, steep, and heavily vegetated. The culvert outlet on spring property is visibly damaged. The spring structure remains tied to minor electrical service, and a small pump / manhole feature remains on site. No major debris removal campaign is indicated by the photographs; the restoration need is primarily structural, hydrologic, and ecological.

## Existing Site Conditions

Representative field photographs of the spring structure and associated appurtenances



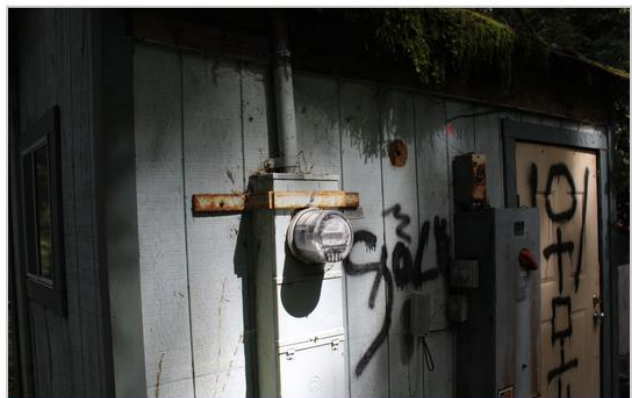
Structure overview across drainage



Site context within steep ravine



Outlet / structure base condition



Minor electrical remaining at structure

Figure 3. Existing spring structure, drainage setting, and minor remaining utilities.

# Culvert and Drainage Concerns

Field evidence supporting drainage correction and restoration work



**Damaged culvert outlet on spring property**



**Small pump / manhole appurtenance**



**Roof deterioration and vegetation encroachment**



**Tree / utility exposure upslope of structure**

Figure 4. Culvert outlet damage, remaining appurtenances, and associated site hazards.

## Preliminary Restoration Scope

The following scope is sized for funding outreach and should be refined through survey, utility locating, and environmental review before final grant submittal or design authorization.

Task	Description	Expected outcome
1. Investigations and survey	Topographic survey, drainage assessment, utility locating, geotechnical / hydraulic review, and confirmation of culvert extent and condition.	Defines the actual work limits and supports a defensible restoration design.
2. Environmental compliance	CEQA documentation as needed, permitting strategy, biological and cultural review, and agency coordination including LSAA / water quality pathways if triggered.	Keeps the project grant-ready and constructible.
3. Structure retirement	Decommission and remove the obsolete spring structure and incidental	Eliminates obsolete infrastructure and

Task	Description	Expected outcome
	appurtenances, including minor electrical and the small pump / manhole feature as appropriate.	reduces long-term maintenance / liability.
4. Culvert correction	Investigate, daylight, abandon, replace, or otherwise correct the long legacy culvert alignment from the upper roadway area toward the spring property.	Reduces sediment risk and improves drainage continuity.
5. Stabilization and habitat work	Repair outlet conditions, stabilize disturbed areas, install erosion controls, and revegetate with native riparian species.	Improves temperature, habitat, and long-term watershed resilience.
6. Monitoring and closeout	Construction oversight, as-built documentation, photo monitoring, and grant reporting.	Provides accountability for partner funding and measurable results.

## Planning-Level Budget and Schedule

A reasonable order-of-magnitude budget for outreach purposes is \$1.5 million. The estimate below is intentionally rounded and should be treated as a grant-packaging estimate rather than a final engineer's estimate.

Budget component	Estimated cost	Notes
Project development, survey, utility locating, engineering investigations	\$180,000	Needed to confirm culvert extent, site access, and preferred corrective approach.
Environmental compliance and permitting	\$140,000	Includes coordination, technical studies, and permit support for work near the drainage and receiving waters.
Structure decommissioning and removal	\$170,000	Removal of the obsolete structure, minor electrical, and incidental appurtenances.
Legacy culvert investigation and corrective construction	\$610,000	Largest cost driver; assumes long conveyance correction, outlet work, and constrained access.
Slope stabilization, channel / outlet repair, and revegetation	\$165,000	Restoration of disturbed areas, erosion controls, and native planting.
Construction management, environmental compliance during construction, and grant reporting	\$85,000	Inspection, documentation, and closeout support.
Contingency	\$150,000	Allows for unknowns tied to subsurface conditions, access, and actual culvert condition.
<b>Total planning-level budget</b>	<b>\$1,500,000</b>	Recommended funding target for current outreach.

## Illustrative schedule

Phase	Duration	Illustrative timing
Project scoping, survey, utility locating, and funding packaging	0-4 months	Immediately after partner direction / funding cultivation

Environmental review and permit pathway development	3-8 months	Concurrent with design refinement
Final design and bid package	6-10 months	After field confirmation of culvert alignment and preferred restoration approach
Construction / implementation	10-16 months	Target dry-season work window for in-channel or drainage-adjacent activities
Revegetation, documentation, and closeout	16-18 months	Post-construction monitoring and grant reporting

## Funding Pathways and Packaging Strategy

This project has two realistic funding paths. The strongest approach is to package one technical scope and tailor the narrative for each funding source rather than writing two unrelated concepts.

Funding avenue	Why the project fits	Suggested packaging / ask
North Coast RWQCB / Caltrans TMDL cooperative funding	Adona White's correspondence specifically pointed to Caltrans TMDL implementation obligations for sediment and temperature load reductions in the Eel River, with special opportunity in the South Fork Eel for temperature reduction projects. Current state documents also show that Caltrans can satisfy North Coast obligations through local cooperative watershed improvement projects approved by the Regional Water Board.	Lead with sediment reduction from culvert correction, cold-water / temperature benefit, and restoration of a legacy drainage problem. Recommended primary ask: approximately \$1.0 to \$1.2 million, or full-project ask if a single-source package is preferred.
CDFW Cannabis Restoration Grant Program (Cleanup, Remediation and Watershed Enhancement)	CDFW's current program lists public agencies and special districts as eligible applicants and supports cleanup / remediation of infrastructure, reduction of sediment delivery from road crossings, water conservation, and wildlife / habitat enhancement. The project aligns best when framed as watershed enhancement, drainage correction, habitat recovery, and cold-water protection.	Package as a companion or alternate request emphasizing culvert-related sediment reduction, obsolete infrastructure retirement, riparian revegetation, and habitat benefit. Suggested companion ask: approximately \$300,000 to \$500,000, or a larger phased ask if pursued independently.

### Recommended funding strategy

- Use one core technical scope and one order-of-magnitude budget so both funding avenues are looking at the same project.
- Present the Caltrans pathway as the primary vehicle for culvert correction, sediment reduction, and temperature / cold-water benefit.
- Present the CDFW cannabis restoration pathway as a companion or alternate request focused on watershed enhancement, road-crossing sediment reduction, and habitat restoration.
- Keep the project modular so it can be funded in phases if a full single-source award is not available.

## Recommended Immediate Next Steps

- Confirm property limits, access rights, and the actual culvert alignment / extent through field locating, record review, and a focused survey effort.
- Prepare a concise Project Summary Scope package with map, photos, budget, schedule, and identified sediment / temperature benefit narrative for Regional Water Board staff review.
- Consult permit agencies early regarding LSAA, water quality certification, and any local grading or demolition triggers.
- Develop a phased implementation option so the project can proceed even if initial funding only covers planning, permitting, or partial construction.
- Keep the current photo record and historic exhibits together as attachments to outreach emails, partner briefings, and grant concept notes.

## Source Materials Reviewed

- Adona White support correspondence provided by the District, describing potential fit with Caltrans TMDL implementation obligations and referencing the old pump house and long culvert up to Redwood Drive.
- District / CDFW notes provided with this report, documenting concerns regarding cold-water contribution, low-turbidity flow, and treatment / infrastructure impacts near the stream corridor.
- Historic tentative parcel map, Caltrans ROW excerpt, and 1933 Caltrans as-built excerpts provided with this report.
- California Department of Transportation, TMDL Compliance Plan, August 2024.
- North Coast Regional Water Quality Control Board, Executive Officer's Report, May 2025.
- California Department of Fish and Wildlife, Cannabis Restoration Grant Program webpage and current program overview.

## Appendix A. Lidar Culvert Length Exhibit

The lidar exhibit provided for this report indicates a measured distance of approximately 349.2 feet between the upper roadway area and the spring-side end of the drainage feature. For funding outreach purposes, this supports describing the legacy culvert / drainage correction element as roughly 350 linear feet, subject to field verification, survey, and final design.

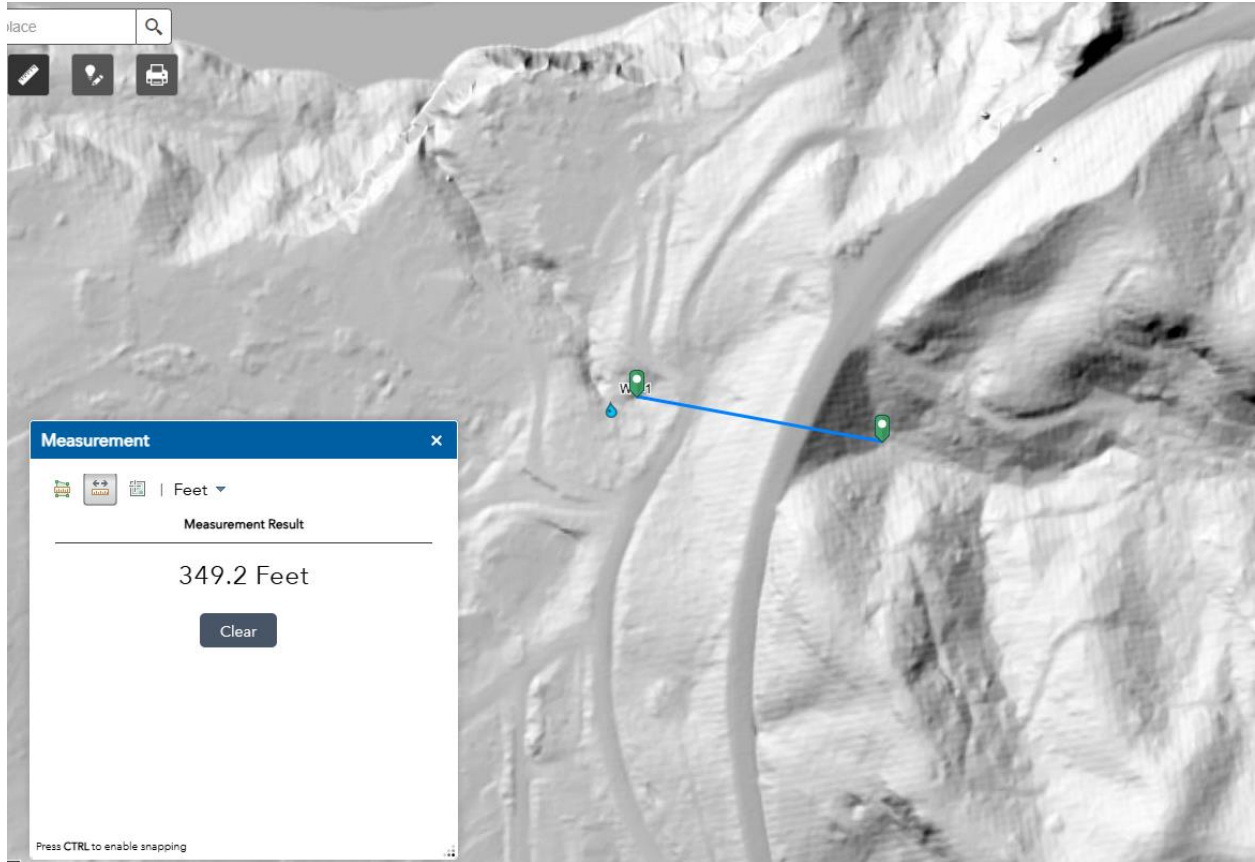


Figure A-1. Lidar-based measurement exhibit showing an approximate 349.2-foot alignment associated with the legacy culvert / drainage feature.



**Redway Community Services  
District**

P.O. Box 72 • Redway, CA 95560 • (707) 923-2225

April 15, 2026

Diego Banos  
Department of Water Resources  
Small Community Drought Relief Program

**Subject: Request to Reallocate Remaining Task 2 Funds to Task 1**

Dear Mr. Banos:

On behalf of Redway Community Services District, I am writing to formally request approval to reallocate the remaining unobligated budget from Task 2 – Design, Engineering, Permitting, and Bidding to Task 1 – Project Administration for the Redway Emergency Water Storage and Supply Project, Agreement No. 4600015464.

As reflected in Quarterly Progress Report No. 10, Task 1 is nearly fully expended, while Task 2 retains an available balance. Based on the current project cost table, Task 1 has approximately \$1,893.60 remaining, and Task 2 has approximately \$38,397.79 remaining. In order to avoid overrunning the Project Administration task and to continue supporting grant administration, invoice processing, reporting, coordination, and related closeout efforts, the District requests that the remaining Task 2 balance be shifted to Task 1.

This request does not change the overall grant amount, project purpose, or remaining construction scope. It is intended only to revise the internal task budget distribution so that the administrative work necessary to complete the project can continue to be charged appropriately.

Accordingly, the District proposes the following budget revision:

Task	Current Remaining	Transfer	Revised Remaining
Task 1 – Project Administration	\$1,893.60	+\$38,397.79	\$40,291.39
Task 2 – Design, Engineering, Permitting, and Bidding	\$38,397.79	(\$38,397.79)	\$0.00

Please accept this letter as the District's formal request and proposed budget revision for this task transfer. We understand that this adjustment can be documented administratively and incorporated into a future amendment if one is processed later.

Thank you for your review and continued support of this project. Please let us know if any additional documentation is needed to complete this request.



**Redway Community Services  
District**

P.O. Box 72 • Redway, CA 95560 • (707) 923-2225

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Sincerely,

A handwritten signature in blue ink, appearing to be "Cody Cox", written over a faint circular watermark.

**Cody Cox**

General Manager / Operations Manager

Redway Community Services District



Date: March 11, 2026  
 To: Presiding Officers of Independent Special Districts  
 c/o District Clerks and General Managers  
 From: Colette Santsche, LAFCo Executive Officer  
**Subject: Call for Nominations for Special District Members to Serve on Humboldt LAFCo**

The terms of office for one (1) Regular Special District Member and one (1) Alternate Special District Member on the Humboldt Local Agency Formation Commission (LAFCo) are scheduled to expire on June 30, 2026. Commissioner terms are four years and end on June 30. There are no term limits.

Pursuant to Government Code Section 56332, the Independent Special District Selection Committee serves as the appointing authority for the LAFCo special district representatives. The upcoming term of office for the seats subject to election will run from July 1, 2026 to June 30, 2030.

**Current Special District Members**

Designation	Current Member	Term of Office (ends on June 30)
Regular Member	Heidi Benzonelli, Humboldt Community Services District	2024 - 2028
Regular Member	Troy Nicolini, Peninsula Community Services District	2022 - 2026
Alternate Member	David Couch, McKinleyville Community Services District	2022 - 2026

**Selection Process**

Government Code Section 56332 establishes the process for selecting special district representatives to serve on LAFCo. The statute provides for a meeting of the Independent Special District Selection Committee, comprised of representatives from each independent special district in Humboldt County, unless the Executive Officer determines that such a meeting is not feasible.

Based on the provisions of Government Code Section 56332, it has been determined that convening a meeting of the Independent Special District Selection Committee is not feasible due to the likelihood that a quorum would not be achieved. Accordingly, both the nomination process and the election will be conducted by mail ballot pursuant to Government Code Section 56332(f).

You are therefore invited to submit nominations for the Regular Member and Alternate Member special district seats. The presiding officer (Board Chair/President) of each independent special district may nominate any director currently serving on the governing board of an independent special district within Humboldt County. Formal board action to nominate a candidate is not required under Government Code Section 56332(f); however, districts may choose to confirm nominations through action of their governing board.

**About Humboldt LAFCo**

The Commission is composed of seven regular members and four alternates representing the county, cities, independent special districts, and the public. Regular Commission meetings are generally held on the third Wednesday of odd-numbered months at 9:00 a.m. in the City of Eureka Council Chamber, 531 K Street, Eureka. Commissioners receive a \$20 stipend per meeting and are reimbursed for mileage. Additional information about Humboldt LAFCo is available at: [www.humboldtlaaco.org](http://www.humboldtlaaco.org). If you have questions, please contact LAFCo staff at (707) 445-7508 or [colette@humboldtlaaco.org](mailto:colette@humboldtlaaco.org).

**Nomination Guidelines and Requirements**

A schedule is enclosed together with a list of the 49 independent special districts in Humboldt County eligible to participate. If your district wishes to nominate a board member for the Regular Member and/or Alternate Member seat, the following procedures apply:

1. Each district may nominate one person for the Regular Member seat and/or one person for the Alternate Member seat. Additional nomination forms may be found on the Humboldt LAFCo website under "Special District Vacancies". Nominees must be members of a district governing board, not district staff. A nominee may run for both the Regular Member and Alternate Member seats. If a nominee receives the highest number of votes for both seats, the nominee shall be seated as the Regular Member, and the candidate receiving the next highest number of votes for the Alternate Member seat shall be seated as Alternate Member.
2. All nominations must include a completed Nomination Form (enclosed) and be signed by the district's presiding officer or the presiding officer's alternate as designated by the governing body. If an alternate has been designated by the governing body pursuant to Government Code Section 56332(f), documentation of the designation (e.g., meeting minutes or minute order) may be included.
3. A Candidate Information Form (enclosed) or Letter of Interest may be submitted with the nomination. This is voluntary and will be kept on file at the LAFCo office and made available upon request. It will not be distributed with the ballots.
4. All nomination materials must be submitted to: Humboldt LAFCo, 670 9<sup>th</sup> Street, Suite 202, Arcata, CA 95521, or emailed to the Executive Officer at: [colette@humboldtlaico.org](mailto:colette@humboldtlaico.org).  
The deadline for submitting nominations is 5:00 p.m., Friday, May 1, 2026. Nominations received after this deadline will not be considered.
5. Upon receipt of nominations, LAFCo will prepare and distribute ballots to each district. Ballots will include voting instructions, the return deadline, and information regarding the announcement of election results.

**Election Schedule**

LAFCo call for nominations letter emailed & mailed	Wednesday, March 11, 2026
<b>Nominations due to LAFCo</b>	<b>By 5:00 p.m., Friday, May 1, 2026</b>
Ballots mailed from LAFCo via certified mail	No later than Friday, May 8, 2026
Election Day – Ballots due to LAFCo	By 5:00 p.m., Friday, June 26, 2026
Election results mailed from LAFCo	No later than Friday, July 3, 2026

**Independent Special Districts**

Big Lagoon CSD	Arcata FPD	Alderpoint County WD
Briceland CSD	Blue Lake FPD	Hydesville County WD
Carlotta CSD	Briceland FPD	Jacoby Creek County WD
Fieldbrook-Glendale CSD	Bridgeville FPD	Humboldt Bay Municipal WD
Humboldt CSD	Ferndale FPD	Garberville Sanitary District
Loleta CSD	Fruitland Ridge FPD	Resort Improvement District No. 1
Manila CSD	Garberville FPD	
McKinleyville CSD	Humboldt No. 1 FPD	Humboldt Bay Harbor, Recreation & Conservation District
Miranda CSD	Kneeland FPD	Humboldt County Resource Conservation District
Orick CSD	Myers Flat FPD	North Humboldt Recreation & Park District
Orleans CSD	Petrolia FPD	Southern Humboldt Community Healthcare District
Palmer Creek CSD	Redway FPD	Fortuna Cemetery District
Patrick Creek CSD	Rio Dell FPD	Petrolia Cemetery District
Peninsula CSD	Salmon Creek FPD	
Phillipsville CSD	Telegraph Ridge FPD	
Redway CSD	Willow Creek FPD	
Riverside CSD		
Scotia CSD		
Weott CSD		
Westhaven CSD		
Willow Creek CSD		



**Independent Special District Selection Committee  
Nomination Form 2026**

Please use this form to nominate one person for the Regular Member seat and/or one person for the Alternate Member seat. Additional nomination forms may be found on the LAFCo website under "Special District Vacancies". Nominees must be members of a district governing board, not district staff. A nominee may run for both the Regular Member and Alternate Member seats.

**NOMINEE INFORMATION**

Name of Nominee: \_\_\_\_\_

Position of Nominee (e.g., Director, Board President): \_\_\_\_\_

Nominee's District: \_\_\_\_\_

Seat Designation: (select one or more)

Regular Voting Member: Term June 2026 – June 2030

Alternate Member: Term June 2026 – June 2030

**NOMINATING DISTRICT AUTHORIZATION**

Name of Nominating District: \_\_\_\_\_

District Address: \_\_\_\_\_

District Phone Number: \_\_\_\_\_

Printed Name of Presiding Officer: \_\_\_\_\_

Signature of Presiding Officer: \_\_\_\_\_

*(Signature Required) <sup>1</sup>*

**ATTACHMENTS (Optional)**

- Meeting Minutes
- Candidate Information Form or Letter of Interest

**SUBMISSION:** Nominations must be received no later than Friday, May 1, 2026, at 5:00 P.M.

Please send completed nomination form(s) and any supplemental nomination materials to Humboldt LAFCo, 670 9th Street, Suite 202, Arcata, CA 95521, or email to the Executive Officer [colette@humboldtlaaco.org](mailto:colette@humboldtlaaco.org).

<sup>1</sup> All nominations must be signed by the district's presiding officer or the presiding officer's alternate as designated by the governing body. If an alternate has been designated by the governing body pursuant to Government Code Section 56332(f), documentation of the designation (e.g., meeting minutes or minute order) may be included.





**Independent Special District Selection Committee  
Candidate Information Form 2026**

Providing this form or a letter of interest and qualifications is voluntary. It will be kept on file at the LAFCo office and made available on request. It will not be distributed with the ballots.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

District: \_\_\_\_\_

Position Title: \_\_\_\_\_

Length of service with District:

Present Occupation:

Brief description of professional background:

Summarize your interest in serving on LAFCo:

Summarize your qualifications for serving on LAFCo:

List local government and/or civic organization involvement:



# REDWAY COMMUNITY SERVICES DISTRICT

## TEMPORARY EMPLOYMENT POLICY

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### TEMPORARY EMPLOYEES

#### 1. Purpose

The purpose of this section is to establish the classification and conditions of employment for Temporary Employees of the District. Temporary employment is intended to address short-term operational needs, seasonal workload increases, special assignments, or interim staffing requirements.

Temporary employment shall not be used to fill ongoing regular positions except on an interim basis.

#### 2. Definition

A Temporary Employee is an individual hired for a limited duration or specific assignment who does not occupy a regular full-time or part-time position within the District.

Temporary Employees serve at the will of the District and may be separated from employment at any time, with or without cause and with or without notice, subject to applicable law.

Temporary status does not create an expectation of continued employment.

#### 3. Appointment and Hour Limitation

**A.** Temporary Employees shall be appointed by the General Manager.

**B.** A Temporary Employee shall not work more than nine hundred sixty (**960**) total hours in a calendar year (January 1 through December 31).

**C.** The 960-hour limitation applies to all hours worked for the District during the calendar year, regardless of assignment or department.

**D.** Once a Temporary Employee reaches the 960-hour limit within a calendar year, employment shall cease unless the individual is appointed to a regular position through the District's standard recruitment and selection process.

#### 4. Compensation

**A.** Temporary Employees shall be compensated on an hourly basis only.

**B.** Temporary Employees classified as non-exempt shall receive overtime compensation in accordance with applicable state and federal law.

**C.** Compensation shall be paid according to the District's established payroll schedule.

## **5. Benefits**

**A.** Temporary Employees are not eligible for District-provided health insurance, retirement benefits, vacation leave, holiday pay, or other fringe benefits provided to regular employees, unless required by law.

**B.** Temporary Employees shall receive legally mandated benefits, including Workers' Compensation Insurance and Paid Sick Leave as required under California law.

## **6. Employment Status**

**A.** Temporary Employees are at-will employees.

**B.** Temporary service does not confer seniority, probationary status, or regular employment rights.

**C.** Time worked as a Temporary Employee shall not count toward probationary service or tenure unless expressly authorized by the Board of Directors.

## **7. Conversion to Regular Employment**

A Temporary Employee may apply for regular employment if a position becomes available. Appointment to a regular position shall require completion of the District's standard recruitment and selection process.

## **Redwood Region Economic Development Commission Report for March 2026**

The Redwood Region Economic Development Commission was formed to help mitigate job losses feared to be looming due to the expansion of Redwood National Park. Upon our creation in 1977 the Department of Commerce's Economic Development Administration (EDA) granted us funds, half of which we lost in the first few years. Since then we have vastly improved our performance and are self-supporting through revenue received by lending EDA funds and our own money, as well as from partnering on some loans with the Headwaters Fund and Humboldt Area Foundation. The goal of our lending is to increase employment.

We act as a lender to businesses and non-profits who are unable to access traditional financing. Some of our funds are closely overseen by the EDA, others we are fully responsible for. We are using some those funds for a micro-loan program.

This Month's program featured Nick Crawford-Brown from COAD (Community Organizations Active in Disasters) and his associate from CalPoly Sea Level Rise Institute, Laurie Richmond. COADs are independent coordinators of disaster relief. There is a National one, State ones and Regional ones like ours which also covers Trinity and Del Norte Counties. There were created by a 1979 Executive Order that grew out of the poor coordination evident in the response to 1969's hurricane Camille. One half of the lives lost happened after the disaster. There are 4 phases to disaster response; Preparedness, Response/Relief, short term recovery, and long term recovery (which is basically all NGOs not Federal). FEMA funds are decreasing though disasters are not. All 6 people he had working relationships with at FEMA are gone now as it is scaled back. Our COAD needs about \$100K per year to keep the doors open and raises it from community donations. The average household experiences \$25K to \$50+K in expenses in a disaster but receives only \$3,445 from FEMA. Among other things COAD digitizes info from disaster applicants so they can then easily apply for many programs.

King Salmon had major flooding during the recent Atmospheric River/King Tide. A SBA disaster was declared. Any damage done by an event a declared disaster arises from is eligible for relief even if it far from the site that triggered the declaration. Any damage done by that "Atmospheric River" in all 7 counties it impacted is eligible. They make disaster loans and "Economic Injury" loans if your business dropped by 5% or more. SBA spends twice as much as FEMA (though mostly loans) and spends straight from the Treasury.

In King Salmon 43 homes had major flooding. People complained they did not have enough warning about the king tide and many cars were damaged that could easily have been driven 1 block to safety the night before. There was talk of tidal gates and voluntary buyouts and use of dredging spoils. I opined that inland taxpayers did not like repeatedly bailing out people who knowingly bought property at sea level and that market forces should be allowed to act freely. I recognized that most King Salmon residents were poor while it is usually wealthy people who most benefit from Socialized flood insurance and also witnessed local developers successfully lobbying for maximum development in FEMA designated flood hazard zones which the rest of us will bail out in the future.

RREDC is expecting to do less business this year though we had 3 potential customers last week. We wrote off 2 loans this Month. April 23 will be the start up contest party to announce the winners. We sent a letter in support of AB1866, the California Disaster Assistance Act at the urging of Rio Dell.

Ferndale hosted the logging conference this yer at the Fairgrounds and hired a City Manager.

ManilaCSD wrote a letter opposing offshore drilling.

Jim Biteman and Dennis Mayo swapped as president of McKinleyvilleCSD and RREDC rep/loan committee member. 2600 units of housing are on the way. They had grants rescinded and are looking for \$17million for capital improvements including more collections mains and another water supply line under the Mad River.

Fortuna's health insurance went up about 30% or \$400K.

Willow Creek's bike park is done and they are advertising for a recreation director.

HBHR&CD is still going through the Heavy Lift Terminal CEQA but with a longer time line.

The County is almost caught up with audits and is celebrating the new air service to Seattle.

RCSD might get an in line epoxy collection pipe repair system though apparently Arcata has one we may be able to rent (I learned that from HBHC&RD since Arcata left about 30 min into the meeting.).

Trinidad had a water main break.

Blue Lake also had a 30%+ increase in health insurance premiums. They are having community building dinners on Fridays and working on a capital improvements plan.

HumboldtCSD got an AuquaDam to protect the Hoover lift station until a permanent solution is in place.

Redwood Region Economic Development Commission meets most 4<sup>th</sup> Mondays at 6:30pm, usually at Eureka City Hall. See RREDC.com or call 707-445-9651 for meeting agendas or other information.

Submitted by Michael McKaskle, RCSD RREDC representative.