

**GRANT AGREEMENT NO. 4600015464**  
**AMENDMENT 1**  
**BETWEEN THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES**  
**AND REDWAY COMMUNITY SERVICES DISTRICT**  
**A PART OF THE SMALL COMMUNITY DROUGHT RELIEF PROGRAM**  
**PURSUANT TO**  
**THE BUDGET ACT OF 2021, AS AMENDED (STATS. 2022, CH. 44, § 25)**  
**FOR THE**  
**REDWAY EMERGENCY WATER STORAGE AND SUPPLY PROJECT**

On September 11, 2023, the State of California, the Department of Water Resources (hereinafter called the State), and the Redway Community Services District (hereinafter called the Grantee) entered into Agreement No. 4600015464 (Agreement) for the purpose of assisting in the financing the Redway Emergency Water Storage and Supply Project (Project). On <sup>6/17/2024</sup>\_\_\_\_\_, the Agreement is hereby amended (Amendment 1) to update the Workplan (Exhibit A).

The State and the Grantee hereby agree to the following modifications:


1. Exhibit A (Workplan) is replaced in its entirety with the revised Exhibit A attached hereto.


All other terms and conditions of the original Agreement remain unchanged.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment.

STATE OF CALIFORNIA  
DEPARTMENT OF WATER RESOURCES

REDWAY COMMUNITY SERVICES DISTRICT


  
\_\_\_\_\_  
Arthur Hinojosa, Manager  
Division of Regional Assistance

  
\_\_\_\_\_  
Cody Cox, General Manager  
Email: [ccox.rcsd@gmail.com](mailto:ccox.rcsd@gmail.com)

Date 6/17/2024

Date 6/17/2024

Approved as to Legal Form and Sufficiency:

  
\_\_\_\_\_  
For  
Robin Brewer, Assistant General Counsel  
Office of General Counsel

Date 6/17/2024

## **Exhibit A WORK PLAN**

**Project Title:** Redway Emergency Water Storage and Supply Project

**Funding Recipient:** Redway Community Services District

**Project Description:** This Project is comprised of replacing an existing 250,000-gallon potable water tank, installing approximately 750 automated water meters, and replacing the filter media at the water treatment plant to ensure a more resilient water supply for the residents of the Grantee's community during drought conditions.

### **Task 1 – Project Administration**

This task includes project administration, invoicing, and reporting.

Project administration includes working with DWR to develop and execute the Grant Agreement, administration of the Project including overseeing the budget and schedule, making payments to engineers and contractors after inspections and/or approval of work, and other activities related to the completion of the Project. Includes attending weekly/monthly meetings (as needed) with the DWR Project Manager.

Invoicing includes preparing and submitting invoices and appropriate backup documentation to the DWR Project Manager describing the work completed and listing the costs incurred during the billing cycle.

Reporting includes preparing and submitting progress reports. Prepare quarterly reports and submit them to DWR. Prepare the draft Grant Completion Report and submit it for DWR comment. Prepare the final Grant Completion Report incorporating DWR comments. All reports should be prepared as specified in Exhibit F of this Agreement.

#### **Deliverables:**

- Invoices and supporting documents
- Quarterly progress reports
- Draft Grant completion report
- Final Grant completion report

### **Task 2 – Design, Engineering, Permitting, and Bidding**

This task includes preparing the preliminary and engineering design plans, technical specifications, and cost estimates for the Project. This task also includes preparing bid documents and contract documents, advertising the construction portion of the Project, and awarding the construction contract and the notice to proceed. The engineering design shall be detailed enough for construction such that requests for information from contractors are minimized during the construction.

A field assessment of the water tank and filters will be completed to document existing conditions and confirm the improvements needed. A brief Technical Memorandum will be prepared to summarize findings and key design assumptions. An Opinion of Probable Cost

will be prepared with the 90% and 100% plans and technical specifications.

This task also includes completing the DWR Environmental Information Form (EIF) and appropriate California Environmental Quality Act (CEQA) documents. The EIF and CEQA documents will be submitted to the DWR Project Manager for approval prior to the beginning of the construction. The Grantee shall obtain other necessary permits to implement this Project.

**Deliverables:**

- DWR Environmental Information Form
- All CEQA Documents
- Copies of necessary permits
- 50%, 90%, and 100% plans and specifications
- Cost estimates
- Copy of Bid Documents
- Proof of advertisement
- Bid Summary
- Copy of awarded contract
- Copy of notice to proceed

**Task 3 – Construction**

**Task 3.1 – Tank Replacement**

This task includes the replacement of an existing 250,000-gallon bolted steel water tank.

**Task 3.2 – Smart Meter/Automatic Metering System**

This task includes the purchase of approximately 750 individual automated water meters and completing the contract for cellular service to connect to their metering system. The Grantee intends to install the meters and does not anticipate requiring outside consultant or contractor support.

**Task 3.3 – Filter Media Replacement**

This task includes removing and appropriately disposing of existing filter media and replacing it with new media, removing, cleaning, and recoating the filter interior and exterior, and adding weirs to the existing troughs.

**Deliverables:**

- Construction photos
- Construction Schedule

#### **Task 4 – Construction Management**

This task includes the construction management activities such as materials testing; review of Contractor monthly payment requests; review of labor compliance; maintaining Project records and files; developing project meeting agendas and minutes; coordinating and responding to submittals, requests for information, and shop drawings; monitoring the Contractor's construction schedule; and attending on-site meetings to address construction issues.

Once construction is nearing completion the Project will be closed out. This will include completion of the final punch list, submission of operations and maintenance manuals, filing the notice of completion with Humboldt County, and compiling the construction records including submittals, photos, and as-built drawings.

#### **Deliverables:**

- Change orders if any
- Water quality test results
- Notice of Completion
- As-built drawings