

Customer Service Agreement-Commercial A-Retail

Redway Community Services District provides water and sewer services for the residents and businesses within our boundaries. These services are billed on a monthly basis, for the previous month's use. Payment is expected by the monthly due date: Normally the weekday closest to the 25th of the month. Increased charges for all and any water used. (See New Rate Schedule)

<u>Water</u> , base fee ¾" \$42.71	1" \$62.35
1 ½" \$111.02	2" \$169.66
3" \$306.58	4" \$502.14
Plus \$8.50	WSLF (Water System Loan Fund) Fee

Sewer, base fee \$57.65
plus monthly SEF \$5.50

The "SEFs" are System Expansion Fees, for capital improvements to the District's Facilities.

Basic Commercial A Monthly Fees Minimum Total \$114.36(¾") (plus water used)
\$134.00(1") (plus water used)
\$182.67(1 ½") (plus water used)
\$241.31 (2") (plus water used)
\$378.23 (3") (plus water used)
\$573.79 (4") (plus water used)

There will be a late fee of \$12.00 charged for accounts not paid by the due date each month.

Payments on accounts can be made by mail, or at the District office during or after business hours. There is also a drop box inside of Shop Smart's north entry door, for dropping off payments any time during store hours. Debit or credit card payments can be made online, by phone, or in person.

A \$200.00 (two hundred dollars) service deposit is required from customers that are renting. This deposit is kept for two years, minimum. For customers with a good payment record, it is applied to the account. If a customer moves away the deposit is refunded after the final billing has been paid.

The District's responsibility for your water service does not extend past the meter, onto private property. Our ordinances require that all residences provide a separate shut off valve on the customer's side of the meter for the customer's use. It is also not the District's responsibility to maintain the sewer lines beyond the public right of way or easement.

If you have a situation regarding water or sewer services, requiring our staff's attention, the RCSD office telephone number will forward a voice mail message immediately to staff after hours. The District has staff on call 24 hours a day to deal with problems as promptly as possible.

If an account becomes past due office staff will make a diligent effort to notify the customer prior to service being shut off. Field staff will not accept payments on accounts outside the office. Basic fees will not be suspended if service is locked off for non-payment. There is a \$27.50 fee to have services disconnected or reconnected. This fee must be paid, along with the past due balance prior to services being turned back on.

I/we agree to notify Redway Community Services District 48 hours prior to vacating premises to have service discontinued.

I/we agree to make timely payments on my account. I/we understand that this is not the complete Water & Sewer Ordinances for Redway Community Services District.

I / we _____ have read & agree to the above information.
(Customer signature/s)

Print Customer Name _____

Service & Address _____

Account Number _____