

CWSRF Planning Project Status Report

Project Title:	Wastewater System Improvements Project
Project Recipient:	Redway Community Services District
Project Number:	C-06-8413-110
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Reporting Period

- 1st Quarter (Due April 30) 2nd Quarter (Due July 31)
 3rd Quarter (Due October 31) 4th Quarter (Due January 31)
 Other (Explain:)

Progress to Date Overview

Redway Community Services District (RCSD) entered into funding Agreement No. D-190101400 Project No. C-06-8413-110 with the State Water Resources Control Board (SWRCB) on January 22, 2020. The contract was amended on February 7, 2024.

This is the twelfth progress report for this project and

- Covers January 1, 2024 through March 31, 2024;
- Details progress on items in the RCSD's planning agreement.

This project is on hold until clarity on the proposed amendment is provided.

Major Activities Worked on This Period

Task 1: Project Administration and Grant Reporting

- This task is ongoing and includes quarterly progress reporting and invoicing. Disbursement requests were also completed.
- The amended contract between RCSD and the SWRCB, adding additional funding for design, was executed on February 7, 2024, and provided to GHD on February 8, 2024.
- GHD began preparation of the amended contract between RCSD and GHD, which is intended to be executed during April 2024.
- GHD began mobilizing staffing and preparing for project kick-off, including an update to the design schedule.

Task 2: Collection System Evaluation and Inspection Report

- This task is complete, no further effort is anticipated.

Task 3: Preliminary Engineering Report

- This task is complete, no further effort is anticipated.

Task 4: Plans and Specifications

- Draft 30% plans and specifications were submitted to RCSD and the SWRCB in June 2023. Since June 2023, no updates have been made to the 30% plans and specifications.
- GHD has been identifying updates to the design based on comments from RCSD and the SWRCB. GHD has begun mobilizing its design team and preparing for a design update in anticipation of the project kick-off in April 2024.
- GHD anticipates revising the 30% design documents to resubmit with the updated Construction Application Package – this is anticipated to be complete by end of June 2024.

Task 5: Environmental Documents

- CEQA ISMND was previously submitted and completed circulation.
- Outside of the review period, GHD received CEQA comments from an individual. GHD has reviewed these comments and intends to prepare a Subsequent CEQA ISMND to address these comments and align with the latest design.
- GHD is mobilizing its CEQA team and will coordinate with the design team when the project kicks off in April 2024.

Task 6: CWSRF Financial Assistance Application for Construction

- After June 2023, comments were received from the SWRCB on the draft Construction Application package. Response to these comments were delayed due to budget constraints and the amendment approval process.
- GHD has completed an initial review of the comments and intends to update and resubmit the construction application package one the projects kicks off in April 2024 – a revised Construction Application Package is anticipated for June 2024.

New Obstacles/Delays Encountered, Impact on Schedule, and Proposed Resolutions

- An amendment to cover design services was submitted to the SWRCB in August 2022. The amended contract was not executed until February 2024, resulting in a significant project delay.
- Due to the delay described above, RCSD's current contracted schedule is no longer valid as the delayed review period was not anticipated in the original schedule.

Status of Previous Obstacles/Delays

- Amended contract, adding budget and scope to RCSD was received on February 7, 2024.

Table 1. Summary of Work Completion to Date

Task		Deliverables Submitted?	Deliverable Due Date	Percent Complete	Amount Budgeted ¹	Amount Invoiced ¹
1	Project Administration / Grant Reporting	N/A	N/A	N/A	\$100,500	\$44,636.73
2	Collection System Evaluation and Inspection Report	Yes	11/19/21	100%	\$130,000	\$129,989.95
3	Draft Preliminary Engineering Report	Yes	11/30/21 2/28/22	100%	\$92,500	\$91,859.07
	Final Preliminary Engineering Report	Yes	2/14/22 3/21/22			
4	90% Plans and Specifications	No	08/01/22 9/11/22 11/11/22 9/30/2023 8/31/24	90%	\$1,050,000	\$129,338.60
5	Draft CEQA Documents	Yes	10/3/22	90%	\$105,500	\$78,995.20
	Draft Environmental Federal Cross-Cutter Documents	Yes	10/17/22			
	Final CEQA Documents	Yes	12/26/22 3/31/2023 5/26/2023			
	Final Environmental Federal Cross-Cutter Documents	Yes	12/26/22 3/31/2023 5/26/2023			
	Required Environmental Permits	No	6/30/2023 2/28/24			
6	CWSRF Construction Application	Complete	2/28/23 5/26/23	100%	\$11,500	\$7,494.71
Project Total			8/31/24 ¹		\$1,490,000	\$486,114,.84

70% disbursement of total funds requires submission of all draft deliverables. 90% disbursement of total funds requires submission of final drafts of all deliverables. Project funds may be shifted between line items if approved in writing by the Project Manager.

¹ The Work Completion Date is 8/31/24. The Final Disbursement Request Date is 12/30/24.

Revised Submittal Due Dates for any deliverables that are past due, or that are unlikely to be completed by the deliverable due date:

The schedule is being reviewed and will be coordinated with the SWRCB Project Manager.

Are any tasks projected to exceed their line item budget?

Yes No If yes, explain:

Is the project on track to meet all deliverable dates and the work completion and final disbursement request due dates?

Yes No If no, explain: Project amendment delayed design kick-off and subsequent completion.