

**AGENDA**  
**REDWAY COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS**

**REGULAR BUSINESS MEETING**

**Location:** RCSD Business Office, 3168 Redwood Drive

**Date:** July 16, 2025

**Time:** 6:00 P.M.

**Posted:** July 11, 2025

**I. CALL TO ORDER:**

**II. ROLL CALL:**

\_\_\_ Arthur M'Clure Chairman

\_\_\_ Marie Etherton

\_\_\_ Tammy Willison

\_\_\_ Dian Griffith Vice-Chairwoman

\_\_\_ Michael McKaskle

**III. LAND ACKNOWLEDGEMENT:**

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

#### **IV. APPROVAL OF THE AGENDA:**

#### **V. REPORT FROM CHAIRMAN OF THE BOARD:**

#### **VI. PUBLIC COMMENT:**

An opportunity for any member of the public to address the Board of Directors on any matter not on the Agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

#### **VII. PREVIOUS MINUTES:**

1. Consider Approval of the Minutes of the following Board of Director meetings.
  - a) June 19, 2025 , Regular Business Meeting Minutes:
  - b) June 25, 2025 Special Business Meeting Minutes

#### **VIII. CONSENT CALENDAR:**

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Operation Manager's Report: Review of the June 2025 Operation Manager's Report.
2. Production Report: Review of June 2025 Production Report.
3. Safety Report: Review of the June 2025 Safety Report.

#### **IX. FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER'S REPORT:**

1. Financial Report: Review of the June 2025 Financial Reports.
2. Office Manager's Report: Review of the June 2025 Office Manager's Reports. Page 49
3. General Manager's Report: Review of the June 2025 General Manager's Reports. Page 51

**X. OPEN SESSION DISCLOSURE OF CLOSED SESSION:**

**XI. CLOSED SESSION:**

1. *Review of Employee Evaluations.*

**XII. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:**

**XIII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:**

1. *Updating Place of Use Boundary; Expansion of Place of Use and Extension of Time Applications. Adoption of Resolution 2025-2026-01; Amendment # 1 Attached to Resolution 2023-2024-08*

*ACTION REQUIRED: Discussion / Report / Action / Resolution 2025-2026-01Adoption*

2. *Employee Merit Increases.*

*ACTION REQUIRED: Discussion / Report / Action*

3. *Ad-Hoc Committee Report:*

*a) Executive*

*b) Financial*

*c) Personnel* Did meet; disclosed in Closed Session

*ACTION REQUIRED: Discussion / Report / Action*

4. *New Connections:*

*a) Customer Response Regarding the Property Amnesty Letter* Has not been sent need closing date ? July 2026?

*b) New Connections Waiting List* Nothing to report

*c) Houses Not Connect to Collection System* Nothing to Report, we suspect one , under investigation

*ACTION REQUIRED: Discussion / Report / Action*

5. *Inspection.* GM Report page 51

*ACTION REQUIRED: Discussion / Report / Action .*

6. *Grants:* GM Report page 51

*a) Emergency Water Storage and Supply Project; Notice of Award of Bids*

*b) Wastewater Improvements Project*

*ACTION REQUIRED: Discussion / Report*

7. *Security:* Nothing to Report

a) Security at District Properties

*ACTION REQUIRED: Discussion / Report / Action*

8. Capital Improvemens.

*ACTION REQUIRED: Discussion / Report / Action*

9. Recommendations from Office Manager Regarding the Late Fee Policy.

*ACTION REQUIRED: Discussion / Report / Action* \$6.00 under effect, now

10. Recommendations from Office Manager Regarding the Current Leak Relief Policy.

*ACTION REQUIRED: Discussion / Report / Action*

11. Update on Purchase and Transfer of Title for the 2013 Chevrolet Silverado Truck.

*ACTION REQUIRED: Discussion / Report / Action* Office Manager Memo Page 49

#### **XIV. CORRESPONDENCE:**

#### **XV. BOARD MEMBER / STAFF REPORTS:**

1. DIRECTORS' REPORT

a. RREDC Page 57

#### **XVI. COMMENTS FROM MEMBERS OF THE BOARD:**

#### **XVII. MEDIA COMMUNICATION:**

#### **XVIII. ADVANCED AGENDA:**

**Furthert items may be placed by the Board Members for the August 2025 Regular Business Meeting of the Board of Directors under this item of business: No Action**

#### **XIX. ADJOURNMENT:**

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

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In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at (707)923-3101. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II.

REDWAY COMMUNITY SERVICES DISTRICT  
MINUTES OF THE REGULAR BUSINESS MEETING

June 19, 2025

CALL TO ORDER:

Chairman McClure called the June 19, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:01 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur McClure, Chm., Dian Griffith, Vice- Chm, Maire Etherton, Michael McKaskle.  
Tammy Willison

Staff Present:

Cody Cox, General Manager / Operations Manager.  
Glenn Gradin, Office Manager.  
Nancy Jurens, Secretary to the Board.

Jennie Short from 4J's Consulting

LAND ACKNOWLEDGEMENT:

Marie Etherton read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Michael McKaskle moved to approve the June 19, 2025 Regular Business Meeting Agenda as presented. Marie Etherton seconded the motion. Chairman McClure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman McClure expressed his appreciation to Vice-Chairman Griffith for presiding over the business meetings that he was unable to attend because of doctor appointments.

PUBLIC COMMENT:

1. No public comments were addressed to the Board.

### PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

- a) May 28, 2025 Regular Business Meeting Minutes: Marie Etherton moved to approve the May 28, 2025 Regular Business Meeting as presented. Michael McKaskle seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Abstain, Arthur M<sup>c</sup>Clure, Abstain. The motion was carried by a roll call vote of three Yeas, zero Nays and two Abstentions.

### CONSENT CALENDAR:

1. Operation Manager's Report: The Board reviewed the May 2025 Operations Manager's Report.
2. Production Report: The Board reviewed the May 2025 Production Report.
3. Safety Report: The Board reviewed the May 2025 Safety Report.

Michael McKaskle moved to accept the May 2025 Consent Calendar as presented. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

### FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS

1. Financial Reports: Following review of the May 2025 Financial Report, Michael McKaskle moved to accept the Financial Report as presented. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion carried with a roll call vote of five Yeas and zero Nays.
2. Office Manager's Report: Following review of the Office Manager's Report, Michael McKaskle moved to accept the May 2025 Office Manager's report as presented. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion carried with a roll call vote of five Yeas and zero Nays.
2. General Manager's Report: Following review of the May 2025 General Manager's Report, Michael McKaskle moved to accept the General Manager's report as presented. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Chairman M<sup>c</sup>Clure, Yea. The motion carried with a roll call vote of three Yeas and zero Nays.

## ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: Expansion of Place of Use and Extension of Time Application: Jennie Short from 4Js Consulting updated the Board on the status of the CEQA document which is being prepared by LACO Engineering. LACO is approximately 50 % finished and will contact the Division of Water Rights Board and the Department of Fish and Wildlife for their input. A draft of the initial study is expected to be completed and ready for public circulation by September 30, 2025. Response in writing from the Native American Cultural parties are expected in the near future.  
The Board reviewed the June 05, 2025 letter to the Department of Fish and Wildlife regarding the Lake and Streambed Alteration Agreement which was signed by the General Manager. The letter addressed the District's conservation measures and raw water pump output.
2. Adoption of Water Ordinance # 7:
  - a. Motion Waiving the Second Reading of the Amended Water Ordinance # 7: Following discussion, Michael McKaskle moved to waive the second reading of the amended Water Ordinance #7. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
  - b. Adoption of Resolution 2024-2025-02 Approving Adoption of Water Ordinance # 7: Following discussion, Marie Etherton moved to adopt Resolution 2024-2025-02 approving adoption of the revised Water Ordinance # 7 as proposed and repealing the former Water Ordinance # 6. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
3. Ad -Hoc Committee Reports:
  - a. Executive : During the June 02, 2025 Executive Ad-Hoc Committee meeting the Ad-Hoc Committee discussed the vote on the rate increase.
  - b. Financial: During the June 12, 2025 Financial Ad-Hoc Committee meeting the Board discussed the Purchase of a vehicle, 2025/2026 budget and decreasing the rate increase to 10 %. Marie Etherton questioned the procedure of setting Ad-Hoc meeting dates as she was unable attend this meeting because of a conflict.
4. New Connections:
  - a. Property Amnesty Letter: Following review of the property amnesty letter, Michael McKaskle stated that the date on the rate payer instructions letter was incorrect. The date will be corrected when the letter is sent out to the rate payers. Michael McKaskle moved to approve the Property Amnesty Letter as amended. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion carried by a roll call vote of five Yeas and zero Nays.
  - b. New Connections Waiting List: No new information was available for review by the Board.
  - c. Houses not Connected to Collection System: No new information was available for review by the Board.
5. Inspection: Cody Cox informed the Board that the Redwood Village Apartments maintenance person is waiting for parts for their backflow assembly. Redwoods Rural Health Center has requested replacement of a backflow assembly. The contractor installing the backflow assembly stated that he could do the testing. Mr. Cox discovered that the contractor was not qualified to do the testing. The District has required that the backflow assembly be tested and the calibration of the gauge be completed. No information has been received from the contractor.
6. Grants:
  - a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that Mercer Frazer Construction received the bid for the Emergency Water Storage and Supply Project. One hundred twenty five thousand dollars (\$125,000.00) will not be covered by the grant, therefore the District will be responsible to provide the remaining funds.

- b. Wastewater Improvements Project: Cody Cox informed the Board that he is waiting for the physical drawings from GSD.
7. Security:
- a. Fencing of District Properties: Cody Cox informed the Board that signs will be posted at the spring and that installation of a fence will not be necessary.
8. Capital Improvements: Cody Cox informed the Board that a leak was discovered on the 1 ½ inch steel water line located past Mill Road. The new 6inch water line on West Coast Road will be placed on line when it has been tested, chlorinated and pressurized. A 4 inch water line will replace the current multi-sized water lines which are located on Mill Road.
9. Review of Late Fee Policy: The Board reviewed Section 11.1 in the current Water Ordinance Fees and Charges. Following discussion, Michael McKaskle moved to decrease the late fee as stated in Section 11.1 in the Water Ordinance Fees and Charges from twelve dollars (\$12.00) to six dollars (\$6.00). The new late fee will go into effect in July 2025. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure call for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays. The office staff will submit their recommendation on the remaining fees and charges in the Water Ordinance Appendix B, Current Rate and Changes.
10. Review of Board Stipend: The Board reviewed the current stipend policy and made the following changes:
1. The Person who chairs the Redway Community Services Board of Director meeting will receive one hundred twenty five dollars (\$125.00) for each meeting with the total not to exceed three meetings per month.
  2. The Directors of the Redway Community Services District Board of Directors will receive seventy five dollars (\$75.00) for each meeting with a total not to exceed three meetings per month.
  3. The Director of the Redway Community Services District receives seventy five dollars (\$75.00) for each Redwood Regional Economic Development Commission meeting attended plus mileage at the current rate for a maximum of two meeting per month. A written report will be submitted after each meeting attended.
  4. A Director on the Redway Community Services District Board of Directors who attends an out-of-town meeting receives seventy five dollars (\$75.00) per day for traveling to and attending meetings after submitting a written report. No extra day of pay for returning from meeting will be given.
  5. The District will provide per diems and mileage at current rates upon returning or before leaving, which must be arranged at least forty eight (48) hours in advance. Internet Mapping Services will determine the mileage.
- Following amending of the Board Stipend Guidance policy, Dian Griffith moved to approve the changes for the stipend for the person chairing the business board meeting and also all the other directors effective on June 19, 2025. Tammy Willison seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
11. Discussion Regarding the Passage by Motion at the May 2025 Regular Business Meeting to Raise the Water and Wastewater Rates: The Board discussed the passage by motion to raise the water and wastewater rates. The Board members that were absent believed that the full board should have been in attendance for such an important issue. As there was a quorum, for the motion to be rescinded, only the Board members that voted Yea on the motion must move to rescind it. The action stands since Michael McKaskle and Marie Etherton declined to move to rescind the motion to raise the water and wastewater rates.
12. Approval of the 2025 / 2026 Budget: Following discussion, Michael McKaskle moved to approve the 2025 / 2026 Budget with the changes in the board Stipend Guidenance. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Ethergon, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.



- a. Infrastructure Expansion Fee: Glenn Gradin stated that the hook-up fees that the District will receive will compensate for any expansion fees that would be funded by its customers.
13. Potential Purchase of 2013 Chevrolet Silverado Truck: Cody Cox has offered to sell to the District his 2013 Chevrolet Silverado truck. The District will pay his lender the balance of the loan. Mr. Cox will pay the difference to the District in bi-weekly payments of \$200.00 until the difference has been recovered. Following discussion, Dian Griffith moved to approve the purchase of the 2013 Chevrolet Silverado truck that General Manager Cody Cox has been using for 100% of the the district operations. The Redway Community Services District will pay the full amount of whats due on the current loan and the difference between twenty one thousand dollars (\$21,000) will be deducted bi-weekly from his payroll checks not to exceed twelve months. Marie Etherton seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.
14. Review of Current Leak Relief Policy: Glenn Gradin and Cody Cox will review the current Appendix B policy and submit their recommendations for review and action by the Board.

#### CORRESPONDENCE:

1. Somach Simmons & Dunn, Attorneys at Law, June 06, 2025 Re, Return of Client Trust Account Funds and Confirmation of Termination of Legal Services..

#### BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:
  - A. Michael McKaskle.
    1. RREDC: The RREDC report was submitted by Michael McKaskle for review by the Board.

#### COMMENTS FROM MEMBERS OF THE BOARD:

The Board expressed their appreciation to District staff for their dedication to the District.

#### MEDIA COMMUNICATIONS:

The Local media will be contacted and asked to inform their listeners and readers regarding the time and date of the District's Business Meetings.

#### ADVANCED AGENDA

1. Employee Merit Increases.

#### ADJOURNMENT:

Michael McKaskle moved to adjourn the June 19, 2025 Regular Business Meeting of the Redway Community Services District Board of Directors at 8:05 P.M. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a voice vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,  
Secretary to the Board

REDWAY COMMUNITY SERVICES DISTRICT  
MINUTES OF THE SPECIAL BUSINESS MEETING

June 25, 2025

CALL TO ORDER

Chairman M<sup>c</sup>Clure called the June 25, 2025 Special Business Meeting of the Redway Community Services District Board of Directors, to order at 6:02 P.M. in the RCSD Business Office.

ROLL CALL:

Directors Present: Arthur M<sup>c</sup>Clure, Chm., Dian Griffith, Michael McKaskle, Tammy Willison.  
Director Absent: Marie Etherton

Staff Present:

Cody Cox, General Manager / Operations Manager

Glenn Gradin, Office Manager.

Nancy Jurens, Secretary to the Board

LAND ACKNOWLEDGEMENT:

Dian Griffith read the District's Statement of its Land Acknowledgement as follows.

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Michael McKaskle moved to accept the June 25, 2025 Special Business Meeting agenda as presented. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

PUBLIC COMMENT:

No Public Comment was addressed to the Board.

### ACTION / DISCUSSION ITEMS:

1. Financial Accounts Transaction: Moving Savings and Checking Accounts to Umpqua Bank: Michael McKaskle moved to adopt Resolution 2024-2025-03 authorizing staff to open an account at Umpqua Bank and make an orderly transition to Umpqua Bank of savings and checking accounts appropriate to deposit with Umpqua Bank. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea, Marie Etherton, Absent. The motion was carried by a roll call vote of four Yeas and zero Nays.
2. Doubtful Accounts to be Written Off: Follow discussion, Dian Griffith moved to accept the list of doubtful accounts to be removed from Accounts Receivable with records being retained. Michael McKaskle seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Michael McKaskle, Yea, Dian Griffith, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

### CORRESPONDENCE :

No correspondence was submitted for review by the Board.

### ADJOURNMENT

Tammy Willison moved to adjourn the June 25, 2025 Special Business Meeting at 6:10 P.M. Dian Griffith seconded the motion. Chairman M<sup>c</sup>Clure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Tammy Willison, Yea, Arthur M<sup>c</sup>Clure, Yea. The motion was carried by a roll call vote of four Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,

Secretary to the Board

### Water Treatment

We were operating at 350 GPM for most the month of May. On 6/10/25 the discharge in cubic feet recorded was at 186ft<sup>3</sup>/s. And now we are currently at 83.9 CFS in the river. Operations have been under normal conditions at the Water Plant. Operationally we are going through the Plant Drawings, and SOP's, and then going over all together as operators that will be on call and covering one another, especially during Emergency events when we are all spread thin. We will all be going through the new emergency HM plan when it comes out very soon here from OES. I will also be working on updating the Water Treatment Plant's assets in our plan as well.

### Water Distribution

There have been a few more leaks this month. One on Par again, and then another on west coast drive, and they both occurred or were reported the same day. We got to par 1<sup>st</sup> on the 9<sup>th</sup>, and then moved over to the west coast leak. The Crew continues to make progress on the west coast CIP. We have installed the "T" Assembly at the intersection of Mill and West Coast and have added a piece extending down Mill. The crew will continue down West Coast adding another hydrant soon. We are on schedule with this project, these recurring leaks are slowing us down though I would like to add.

Meter replacement continues to move forward as well, and we are on track for the end of this month and are meeting that deadline.

### Wastewater Treatment

Operations are under normal conditions out at the Wastewater Plant. Process control is great for this month again. There is still no word from the Regulator regarding utilizing our land again for applying solids. The operator and I are working on making sure that we have a replacement

bushing, alternated power supply, “motor”, and gear reducer for the brush in the oxidation ditch at the plant.

### Wastewater Collection

We utilized the Vac Truck again; this time it was on the customer’s side. At 77 Mill Street a customer owns a residential sanitary sewer lift station, not a septic system. When a customers plumbing on there property sits at a lower level then our sanitary sewer collection system is, then a lift station is placed on their property for collecting, and sending the flow from the property to our sewer collection system, where it then gravity flows to our lift stations and ultimately to the Wastewater Plant for treatment.

*Cody Cox*

*GM/Op’s Manager*

*RCSD*

## Redway CSD – Production/Treatment Activity

**July 10, 2025**

Unit of measure is gallons:

### Water Production Report: For June 2025

	<b>Water Produced</b>	<b>District Use</b>	<b>Unmetered</b>	<b>Sold</b>	<b>Daily Avg.</b>
Apr 2023	4,214,727	1,443,228	569,985	2,201,514	140,491
Apr 2024	3,806,867	654,863	1,001,564	2,150,440	126,896
Apr 2025	3,545,858	862,182	729,789	1,954,187	118,195
May 2023	4,642,290	968,283	1,024,067	2,649,940	149,751
May 2024	4,549,247	575,687	978,987	2,994,573	146,750
May 2025	3,268,710	667,793	385,947	2,214,970	105,442
Jun 2023	4,977,835	1,481,976	486,034	3,009,825	165,928
Jun 2024	5,542,264	487,374	2,680,678	2,374,212	184,742
Jun 2025	5,687,991	1,033,182	2,101,085	2,243,724	189,600

### Wastewater Treatment Report: For June 2025

	<b>Influent</b>	<b>Effluent</b>	<b>Difference</b>
Apr 2025	6,321,861	5,668,344	653,517
May 2025	3,996,882	3,518,212	478,670
Jun 2025	3,586,231	2,992,163	594,068

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June 2025

## WORKPLACE SAFETY REPORT

Redway CSD employees perform safety inspections at least monthly. The following sections are the major areas observed:

### SECTION I

#### Fire Extinguishers

Date Serviced 3-5-25

Date 6-2-25

Monthly Inspection recorded on unit.

### SECTION 2

#### Flammables Storage

Check fuel tanks for leaks

Date 6-5-25

Waste WTP

Water Plant

Dogwood LS

Check fuel connections for seeps

Fuel cans stored properly

✓  
✓  
✓  
✓  
✓

### SECTION 3

#### Work Areas

Chemicals properly stored and marked.

No Spills or trip hazards

Exits are accessible

✓  
✓  
✓

Date 6-4-25

### SECTION 4

#### Electrical Equipment

Switches and circuit breakers labeled.

Extension and power cords are serviceable.

Lockout Devices serviceable

✓  
✓  
✓

Date 6-6-25

SECTIONS

**Ladders, Hand Tools & Chains**

Properly stored and are in serviceable condition  
Handles are tight to hammer  
head No missing or broken  
steps Chain links and hooks  
inspected

Date 6-9-25

SECTION 6

**Machine Hazards**

Wiring has no loose connections or bare wires.  
Safety guards in place proper warnings for automated

systems.

Tie downs or mounts secured.

Date 6-10-25

SECTION 7

**Environment & Personal Protective Devices**

There is adequate lighting & ventilation available when applicable.

SDS sheets current

Hearing, Eye and protective clothing is serviceable.

Emergency phone numbers are posted & first aid kits current.

Spill Containment Kits are complete.

Confined space equipment checked for serviceability

Survivor Air Systems inspected and serviceable

NEEDS to BE REPLACED w/ SCBA

Date: 6-11-25

Any Incidents to Report for month NONE

Signature: [Signature]

Date 7-1-25

## Redway C.S.D.

### EMPLOYEE SAFETY TRAINING AND MEETING REPORT

#### Use of this Form

1. All safety training and meetings conducted for organization employees are documented on this form.
2. The completed form is distributed and filed as follows:

#### a. Training

- 1) One copy is filed with the master training file for each course or session in the IIPP Administrator's files. The master file includes this form, the training course curriculum, all training handouts, and anything else pertaining to the training program.
- 2) One copy is maintained in Human Resources where the following information is retrieved and inserted into each attendee's personnel file on the organization's *Record of Training Form*:
  - a) Employee name
  - b) Employee's department
  - c) Date of training
  - d) Training subject
  - e) Whether a certificate was issued

#### b. Safety Meetings

This form is filed with the master meeting file for each safety meeting in the IIPP Administrator's files. The master file includes this form, the safety meeting agenda, all safety meeting handouts and anything else pertaining to the safety meeting.

Check (✓) if the Program was <u>Training</u>	Check (✓) if the Program was a <u>Safety Meeting</u>
Training/Safety Meeting Subject(s): <u>DEFENSIVE / DISTRACTED DRIVING VIDEO</u>	
Certificate Issued (circle answer): Yes <u>No</u>	
Training/Meeting Date: <u>6-25-25</u>	Training Instructor/Meeting Leader Name(s): <u>D. ESGET</u>
Description of Training Provided or Safety Meeting Topic(s): <u>PAYING ATTENTION TO YOUR SURROUNDINGS.</u> <u>ALWAYS TRY TO HAVE AN ESCAPE ROUTE.</u> <u>DON'T "MULTI TASK" WHEN DRIVING</u>	
Course or Meeting Handouts (attach to this form): <u>NO</u>	

Employee Safety Training & Meeting Report

Page 1 of 1





# Redway Community Services District

## Monthly Financial Statement to JUNE 30th, 2025

<b>Primary Checking Account</b>		<b>Previous Balance =</b>	<b>\$116,362.19</b>	<b>As of May 31st, 2025</b>
Revenues				
1 Customer Revenues Collected per QuickBooks			\$121,668.85	
2 valve king returned transaction			\$0.00	
3 transfer from SEF W			\$10,500.00	
4 transfer from SEF S			\$10,500.00	
5 retainer returned Somach Simmons & Dunn			\$3,000.00	
6 RREDC mileage reimbursement			\$788.88	
7 TRANSFER Tax Roll to operations			\$0.00	
8 WWTP REIMBURSEMENT			\$0.00	
9 DWR REIMBURSEMENT			\$0.00	
10 EDD overpayment			\$0.00	
11 Intuity test transaction			\$0.00	
<b>Total Income (reconciled bank deposits)</b>			<b>\$146,457.73</b>	
<b>Total Withdrawals (reconciled withdrawals)</b>			<b>\$142,303.50</b>	
<b>Quick Books Balance - Primary Checking Account</b>			<b>\$120,516.42</b>	<b>As of June 30th, 2025</b>

<b>EI Dorado Income: Payments Received</b>			
Water payments - w/ late, reconnect fees, adjustments and deposits			\$48,106.85
Sewer Payments			\$63,849.03
SEF Water fees paid			\$0.00
SEF Sewer fees paid			\$4,345.52
Water Syst. Loan Fund			\$6,642.59
<b>Total Payments Received</b>			<b>\$122,943.99</b>
		<b>Other Income</b>	<b>\$24,788.88</b>
		<b>Net Total Income</b>	<b>\$147,732.87</b>

<b>Billing for Sales of Water &amp; Sewer Services</b>					
Date: This Year	June-25		Date: Prior Year	June-24	
	WATER	SEWER		WATER	SEWER
WSLF	\$6,533.48		WSLF	\$6,669.68	
Residential	\$36,508.71	\$45,322.32	Residential	\$32,627.93	\$38,093.13
Commercial	\$8,341.35	\$14,150.03	Commercial	\$7,248.45	\$13,813.67
Sub total W&S only	\$51,383.54	\$59,472.35	Sub total W&S only	\$46,546.06	\$51,906.80
SEF	\$0.00	\$4,106.55	SEF	\$7,856.68	\$7,976.50
Sub total	\$51,383.54	\$63,578.90	Sub total	\$54,402.74	\$59,883.30
Reconnect fees	\$0.00		Reconnect fees	\$55.00	
Late Fees	\$1,824.00		Late Fees	\$2,076.00	
Adjustments	-\$664.37		Adjustments	-\$2,690.11	
<b>Total Sales/Use</b>	<b>Jun-25</b>	<b>\$116,122.07</b>	<b>Total Sales/Use</b>	<b>Jun-24</b>	<b>\$113,726.93</b>

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Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of June 30, 2025

	Jun 30, 25	Jun 30, 24
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
1004 - Cash in Bank CCUSH - 71	87,673.11	28,955.19
1010 - CCUSH - Business Savings -00	25.01	25.01
1015 - CCUSH - Connection Fees -52	2.26	313.27
1020 - CCUSH - Meadows Deposits - 51	16,095.20	16,080.45
1025 - JET/VAC	17,887.61	0.00
1050 - Petty Cash	134.68	70.13
<b>Cash in County - Water</b>		
1100 - #2546 SRF Water Proj Loan Fund	328,673.40	340,967.92
1105 - #2547 SRF Payment Reserve F...	88,807.78	86,875.09
1110 - #2548 Davis Grunsky '68 Reserve	64.63	31.95
1115 - #2549 Davis Grunsky '74 Reserve	317.05	184.36
1120 - #2550 Tax Revenue Fund-Water	53,595.69	17,104.75
1125 - #2555 SEF - Water	68,128.40	152,795.49
1130 - #2557 T & D Rehab Proj. Fund	3,363.86	3,290.65
<b>Total Cash in County - Water</b>	<b>542,950.81</b>	<b>601,250.21</b>
<b>Cash in County - Sewer</b>		
1135 - #2551 Tax Revenue -Sewer	52,153.68	11,451.34
1140 - #2554 RCSD RECD Grant Sewer	907.27	887.53
1145 - #2556 SEF - Sewer	102,860.27	126,947.65
1150 - #2558 I & I Project Fund-Sewer	6,574.85	6,431.77
1155 - #9855 95 COP Payment Fund-Se...	1,412.17	1,381.44
1160 - #9856 '95 Reserve Fund Sewer	51,976.96	50,845.81
<b>Total Cash in County - Sewer</b>	<b>215,885.20</b>	<b>197,945.54</b>
<b>Total Checking/Savings</b>	<b>880,653.88</b>	<b>844,639.80</b>
<b>Other Current Assets</b>		
Prepaid Expenses	3,000.00	3,000.00
Prepaid Insurance	10,278.77	10,278.77
Employee Advance	400.00	500.00
Prepaid Rent	1,600.00	1,600.00
<b>1300 - Accounts Receivable</b>		
1301 - Allowance for Doubtful Accounts	-4,500.00	-4,500.00
1300 - Accounts Receivable - Other	296,286.11	238,628.77
<b>Total 1300 - Accounts Receivable</b>	<b>291,786.11</b>	<b>234,128.77</b>
1400 - Other Receivables	-2,830.15	0.00
1500 - Grants Receivable	-781,191.64	0.00
1600 - Inventory - Water	15,820.61	15,820.61
1650 - Inventory - Sewer	1,742.98	1,742.98
<b>Total Other Current Assets</b>	<b>-459,393.32</b>	<b>267,071.13</b>
<b>Total Current Assets</b>	<b>421,260.56</b>	<b>1,111,710.93</b>

Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of June 30, 2025

	Jun 30, 25	Jun 30, 24
<b>Fixed Assets</b>		
<b>Fixed Assets - Water</b>		
1700 - Land	31,282.45	31,282.45
1705 - Source of Supply Plant	457,413.70	457,413.70
1710 - Autos & Trucks	36,157.32	36,157.32
1715 - Pumping Plant	83,511.68	83,511.68
1720 - Water Treatment Plant	288,733.63	288,733.63
1725 - Structures & Improvements	4,260,537.66	4,260,537.66
1730 - Water Plant - Small Equipment	285,569.58	285,569.58
1735 - Construction in Progress	139,299.24	139,299.24
<b>Total Fixed Assets - Water</b>	<b>5,582,505.26</b>	<b>5,582,505.26</b>
<b>Fixed Assets - Sewer</b>		
1740 - Land	93,493.07	93,493.07
1742 - Road Improvements	116,000.00	116,000.00
1745 - New WW Plant & Lift Stations	2,042,448.66	2,042,448.66
1750 - New Collection Facility	1,748,872.91	1,748,872.91
1755 - Lab Equipment - Plant	43,665.29	43,665.29
1760 - Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 - Easements	4,633.00	4,633.00
1770 - Collection Facilities - Lift St	630,254.62	630,254.62
1775 - Treatment Plant - Structures	466,708.60	466,708.60
1776 - Treatment Plant - Improvements	100,333.88	100,333.88
1780 - Sludge Bed Construction	64,884.76	64,884.76
1790 - Office Furniture & Equipment	22,544.53	22,544.53
1795 - Autos & Trucks	91,111.59	91,111.59
1796 - Tools & Equipment	214,322.02	214,322.02
1797 - Construction in Progress	600,446.40	600,446.40
<b>Total Fixed Assets - Sewer</b>	<b>6,406,373.73</b>	<b>6,406,373.73</b>
<b>Accumulated Depreciation-Water</b>	<b>-2,933,383.07</b>	<b>-2,933,383.07</b>
<b>Accumulated Depreciation-Sewer</b>	<b>-3,889,298.49</b>	<b>-3,889,298.49</b>
<b>Total Fixed Assets</b>	<b>5,166,197.43</b>	<b>5,166,197.43</b>
<b>Other Assets</b>		
1900 - COP Issuance Costs	13,510.25	13,510.25
<b>Total Other Assets</b>	<b>13,510.25</b>	<b>13,510.25</b>
<b>TOTAL ASSETS</b>	<b>5,600,968.24</b>	<b>6,291,418.61</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
<b>Current Liabilities</b>		
<b>Accounts Payable</b>		
2000 - Accounts Payable	68,875.94	78,162.07
<b>Total Accounts Payable</b>	<b>68,875.94</b>	<b>78,162.07</b>
<b>Credit Cards</b>		
VISA - Umpqua Bank	1,381.32	0.00
<b>Total Credit Cards</b>	<b>1,381.32</b>	<b>0.00</b>



Redway Community Services District  
Balance Sheet - Collapsed w/ Prior Year  
As of June 30, 2025

	Jun 30, 25	Jun 30, 24
<b>Other Current Liabilities</b>		
2025 · Gym Memberships	30.00	0.00
2105 · Accrued SWH/SDI	-172.85	-53.09
2110 · Accrued SUI/ETT	1,387.18	53.03
2125 · Accrued Vacation	21,671.20	21,671.20
2200 · Interest Payable	8,943.75	8,943.75
2300 · Customer Deposits	14,550.00	14,550.00
2400 · Temporary Inv - W&J Project	11,900.00	11,900.00
Current Portion of Long-Term De	107,500.00	107,500.00
<b>Total Other Current Liabilities</b>	165,809.28	164,564.89
<b>Total Current Liabilities</b>	236,066.54	242,726.96
<b>Long Term Liabilities</b>		
2500 · Loan Payable - SRF Loan	646,767.50	765,000.00
2600 · Loan Payable - 95 WW Project	466,965.00	477,000.00
Less Current Portion of LTD	-107,500.00	-107,500.00
<b>Total Long Term Liabilities</b>	1,006,232.50	1,134,500.00
<b>Total Liabilities</b>	1,242,299.04	1,377,226.96
<b>Equity</b>		
<b>Water Equity</b>		
3050 · Retained Earnings - Water	2,033,238.40	2,033,238.40
3100 · Debt Reserve - Water	428,059.32	428,059.32
3200 · Contributed Capital - Water		
3250 · Less Accumulated Amortization	-150,001.65	-150,001.65
3200 · Contributed Capital - Water - Ot...	409,340.77	409,340.77
<b>Total 3200 · Contributed Capital - Water</b>	259,339.12	259,339.12
<b>Total Water Equity</b>	2,720,636.84	2,720,636.84
<b>Sewer Equity</b>		
3000 · Retained Earnings - Sewer	-1,163,187.59	-1,163,187.59
3150 · Debt Reserve - Sewer	52,227.25	52,227.25
3300 · Contributed Capital - Sewer		
3350 · Less Accumulated Amortization	-939,028.76	-939,028.76
3300 · Contributed Capital - Sewer - Ot...	3,743,489.16	3,743,489.16
<b>Total 3300 · Contributed Capital - Sewer</b>	2,804,460.40	2,804,460.40
<b>Total Sewer Equity</b>	1,693,500.06	1,693,500.06
32000 · Retained Earnings	500,054.75	100.00
Net Income	-555,522.45	499,954.75
<b>Total Equity</b>	4,358,669.20	4,914,191.65
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>5,600,968.24</b>	<b>6,291,418.61</b>

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Redway Community Services District  
**Profit & Loss**  
June 2025

	Sewer	Water	TOTAL
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>Water Charges</b>			
4100 · Residential	0.00	35,844.34	35,844.34
4150 · Commercial	0.00	8,341.35	8,341.35
<b>Total Water Charges</b>	0.00	44,185.69	44,185.69
<b>Sewer Charges</b>			
4200 · Residential	45,322.32	0.00	45,322.32
4250 · Commercial	14,150.03	0.00	14,150.03
<b>Total Sewer Charges</b>	59,472.35	0.00	59,472.35
4500 · Late Charges	0.00	1,824.00	1,824.00
7200 · Interest Income	0.00	2.79	2.79
<b>Total Income</b>	59,472.35	46,012.48	105,484.83
<b>Gross Profit</b>	59,472.35	46,012.48	105,484.83
<b>Expense</b>			
<b>Administrative &amp; General</b>			
5015 · Bank Charges	0.00	46.20	46.20
5030 · Education & Training	0.00	16.00	16.00
<b>Insurance</b>			
5040 · Employee Health Insurance			
Employee Portion Health	-1,490.98	-1,490.98	-2,981.96
5040 · Employee Health Insurance - O...	6,071.38	6,071.38	12,142.76
<b>Total 5040 · Employee Health Insurance</b>	4,580.40	4,580.40	9,160.80
5041 · Employee Life Insurance			
Employee Portion Life	-238.75	-238.75	-477.50
5041 · Employee Life Insurance - Other	451.87	451.87	903.74
<b>Total 5041 · Employee Life Insurance</b>	213.12	213.12	426.24
<b>Total Insurance</b>	4,793.52	4,793.52	9,587.04
5065 · Legal Fees	0.00	-3,000.00	-3,000.00
5070 · Licenses, Permits & Fees	1,258.89	1,095.51	2,354.40
5075 · Mileage/Travel	-309.99	-309.99	-619.98

Redway Community Services District  
**Profit & Loss**  
June 2025

	Sewer	Water	TOTAL
<b>Office Expense</b>			
5055 · Internet-only	110.50	110.50	221.00
5060 · Computers & Software Expense	964.36	927.68	1,892.04
5062 · Finance Charges	13.62	13.63	27.25
5081 · Office Expense	152.77	152.82	305.59
5105 · Postage	240.48	240.49	480.97
5130 · Office Supplies	33.95	33.94	67.89
5135 · Telephone-all phones	637.94	342.96	980.90
5145 · Utilities-pg&e & blue star only	291.84	291.85	583.69
5146 · Professional Development	15.71	75.96	91.67
<b>Total Office Expense</b>	<b>2,461.17</b>	<b>2,189.83</b>	<b>4,651.00</b>
5100 · Payroll Taxes	1,297.92	1,599.09	2,897.01
<b>Professional Fees</b>			
5112 · Director Fees	412.50	412.50	825.00
<b>Total Professional Fees</b>	<b>412.50</b>	<b>412.50</b>	<b>825.00</b>
5125 · Retirement	1,151.08	1,151.09	2,302.17
5150 · Wages	9,862.33	9,912.08	19,774.41
<b>Total Administrative &amp; General</b>	<b>20,927.42</b>	<b>17,905.83</b>	<b>38,833.25</b>
<b>Water Treatment</b>			
5200 · Lab Tests	0.00	708.00	708.00
5210 · Supplies-water treatement	0.00	180.75	180.75
5215 · Utilities	0.00	5,926.17	5,926.17
5220 · Wages	0.00	9,295.69	9,295.69
5230 · Tools & Safety Equipment	0.00	39.41	39.41
<b>5240 · Truck expenses</b>			
5245 · Water Fuel expenses	0.00	842.27	842.27
5240 · Truck expenses - Other	0.00	12,929.57	12,929.57
<b>Total 5240 · Truck expenses</b>	<b>0.00</b>	<b>13,771.84</b>	<b>13,771.84</b>
<b>Total Water Treatment</b>	<b>0.00</b>	<b>29,921.86</b>	<b>29,921.86</b>
<b>Water Trans &amp; Distribution</b>			
5305 · Repairs & Maintenance	0.00	5,338.04	5,338.04
5310 · Supplies	0.00	1,201.95	1,201.95
5315 · Utilities	0.00	286.55	286.55
5320 · Wages	0.00	2,219.20	2,219.20
<b>Total Water Trans &amp; Distribution</b>	<b>0.00</b>	<b>9,045.74</b>	<b>9,045.74</b>

Redway Community Services District  
**Profit & Loss**  
June 2025

	Sewer	Water	TOTAL
<b>Sewer Treatment</b>			
5400 · Lab Tests	3,069.00	0.00	3,069.00
5410 · Supplies-sewer treatment	720.52	0.00	720.52
5415 · Utilities	4,253.42	0.00	4,253.42
5420 · Wages	3,925.03	0.00	3,925.03
5440 · Truck Expenses			
5445 · Sewer fuel expenses	842.28	0.00	842.28
5440 · Truck Expenses - Other	12,929.57	0.00	12,929.57
<b>Total 5440 · Truck Expenses</b>	13,771.85	0.00	13,771.85
<b>Total Sewer Treatment</b>	25,739.82	0.00	25,739.82
<b>Sewer Collection</b>			
5510 · Supplies	1,160.14	0.00	1,160.14
5515 · Utilities	1,377.76	0.00	1,377.76
5520 · Wages	3,334.51	0.00	3,334.51
<b>Total Sewer Collection</b>	5,872.41	0.00	5,872.41
<b>Total Expense</b>	52,539.65	56,873.43	109,413.08
<b>Net Ordinary Income</b>	6,932.70	-10,860.95	-3,928.25
<b>Other Income/Expense</b>			
<b>Other Income</b>			
5900 · SEF Fees - Sewer	4,106.55	0.00	4,106.55
4400 · SRF Fees	0.00	6,533.48	6,533.48
<b>Total Other Income</b>	4,106.55	6,533.48	10,640.03
<b>Other Expense</b>			
8300 · Capital Improvements	0.00	3,945.00	3,945.00
<b>Total Other Expense</b>	0.00	3,945.00	3,945.00
<b>Net Other Income</b>	4,106.55	2,588.48	6,695.03
<b>Net Income</b>	<b>11,039.25</b>	<b>-8,272.47</b>	<b>2,766.78</b>

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Accrual Basis

## Redway Community Services District

## Checking Account Activity

As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1004 - Cash in Bank CCUSH - 71</b>							65,796.99
Bill Pmt -Check	06/02/2025	15810	American Highway Products	INV# 34125 MH Riser		317.51	65,479.48
Bill Pmt -Check	06/02/2025	15811	Pace Supply	INV#Multiple - CIP West Coast Road		8,678.30	56,801.18
Bill Pmt -Check	06/02/2025	15812	redwood empire print &apparel	INV#25-7420 MAGNETS FOR TRUCKS		550.00	56,251.18
Bill Pmt -Check	06/02/2025	15813	redwood empire print &apparel	INV#25-7456 seasonal clothing AND MAGNETS		1,059.03	55,192.15
Bill Pmt -Check	06/02/2025	15814	GHD Inc	INV# 380-0069153 WEB Services		1,898.18	53,293.97
Deposit	06/02/2025			ACH M	201.12		53,495.09
General Journal	06/02/2025	GAG		3 VALVES 6" W/ WHEEL		2,118.73	51,376.36
Check	06/03/2025	15815	Postmaster Redway	May 2025 Billing		248.65	51,127.71
Liability Check	06/03/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -1941600666		4,324.02	46,803.69
Liability Check	06/03/2025	EFT	Employment Development Department-8...	800-3247-7		332.65	46,471.04
Liability Check	06/03/2025	EFT	Employment Development Department-8...	800-3247-7		212.12	46,258.92
Liability Check	06/03/2025	15821	Variable Annuity Life Ins. Co.			1,909.43	44,349.49
Check	06/03/2025	15822	Michael McKaskle	RREDC 4-28-25 plus mileage		157.92	44,191.57
Check	06/03/2025	15823	Cherubini, Dru A	Mileage 5/29/2025		60.98	44,130.59
Deposit	06/03/2025			ACH F	241.25		44,371.84
Deposit	06/03/2025			ACH F	438.36		44,810.20
Liability Check	06/04/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/03/2025		3,223.57	41,586.63
Deposit	06/04/2025			ACH M	1,244.68		42,831.31
Paycheck	06/05/2025	DD1452	Cherubini, Dru A	Direct Deposit	0.00		42,831.31
Paycheck	06/05/2025	15816	Cox, Cody R.			2,770.75	40,060.56
Paycheck	06/05/2025	15817	Esget, Douglas R			1,925.22	38,135.34
Paycheck	06/05/2025	DD1453	Gradin, Glenn A	Direct Deposit	0.00		38,135.34
Paycheck	06/05/2025	15818	Lewis, Todd C			1,466.57	36,668.77
Paycheck	06/05/2025	15819	Moore, Eric S			2,182.83	34,485.94
Paycheck	06/05/2025	15820	Moore, Marshall C			952.62	33,533.32
Deposit	06/05/2025			ACH M	480.98		34,014.30
Deposit	06/05/2025			Deposit	9,399.32		43,413.62
Deposit	06/06/2025			ACH F	545.76		43,959.38
Deposit	06/06/2025			Deposit	3,534.94		47,494.32
Deposit	06/06/2025			ACH M	196.76		47,691.08
Check	06/09/2025	15824	Moore, Marshall C	06-09-2025 Cash Advance		500.00	47,191.08
Deposit	06/10/2025			Deposit	10,275.01		57,466.09
Deposit	06/11/2025			ACH M	440.31		57,906.40
General Journal	06/11/2025	GAG		Retainer Returned from 2016	3,000.00		60,906.40
Deposit	06/11/2025			Deposit	9,221.43		70,127.83
Check	06/12/2025	15826	Lewis, Todd C	BAck up camera Chevy		39.41	70,088.42
Check	06/12/2025	15825	Lewis, Todd C	Employee Advance 6-12-2025		500.00	69,588.42
Deposit	06/12/2025			ACH M	149.09		69,737.51
Deposit	06/12/2025			Deposit	7,816.24		77,553.75
Bill Pmt -Check	06/13/2025	15827	Environmental Systems Research Institute	INV# 801076 annual subscription		1,625.00	75,928.75
Bill Pmt -Check	06/13/2025	15828	GHD Inc			21,482.03	54,446.72
Bill Pmt -Check	06/13/2025	15829	Kevin Tupes Fabrication	INV to 5-28-25-2025 WTP		1,040.00	53,406.72
Bill Pmt -Check	06/13/2025	15830	LACO	INV#54020 CEQA Planning		3,945.00	49,461.72
Bill Pmt -Check	06/13/2025	15831	McMurchie Law Firm	INV#48746, water ord, jet/vac, cccp		1,292.50	48,169.22
Bill Pmt -Check	06/13/2025	15832	Mission Linen	Customer # 322538 door mat		18.06	48,151.16
Bill Pmt -Check	06/13/2025	15833	No. Coast Air Quality	INV#7600 Facility # 981-12,982-12,983-12		2,165.40	45,985.76
Bill Pmt -Check	06/13/2025	15834	Postmaster Redway	PO Box 40 Annual Fee		360.00	45,625.76
Deposit	06/13/2025			ACH F	200.00		45,825.76
Deposit	06/13/2025			ACH M	287.22		46,112.98
Deposit	06/16/2025			ACH F	300.00		46,412.98
Liability Check	06/17/2025	15836	Variable Annuity Life Ins. Co.			1,965.93	44,447.05
Liability Check	06/17/2025	E-pay	United States Treasury	94-1634964 QB Tracking # -1734041666		4,406.00	40,041.05
Liability Check	06/17/2025	EFT	Employment Development Department-8...	800-3247-7		342.77	39,698.28
Liability Check	06/17/2025	EFT	Employment Development Department-8...	800-3247-7		214.68	39,483.60
Deposit	06/17/2025			ACH F	200.00		39,683.60

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Accrual Basis

## Redway Community Services District

## Checking Account Activity

As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	06/17/2025			Deposit	12,212.54		51,896.14
Deposit	06/17/2025			ACH M	653.66		52,549.80
Liability Check	06/18/2025		QuickBooks Payroll Service	Created by Payroll Service on 06/17/2025		3,140.80	49,409.00
Check	06/18/2025	15844	Community Cornerstone	Plumber called for debris in waterlines		295.84	49,113.16
Bill Pmt -Check	06/18/2025	15845	C & K	32585		321.23	48,791.93
Bill Pmt -Check	06/18/2025	15846	Dazey's/Stephen's	May 2025 Billing		67.34	48,724.59
Bill Pmt -Check	06/18/2025	15847	Just Rent It	MAY MISC		152.26	48,572.33
Bill Pmt -Check	06/18/2025	15848	Microbac	Statement 5-12~6-7-25		3,777.00	44,795.33
Bill Pmt -Check	06/18/2025	15849	Napa Auto Parts	Distribution tools		76.64	44,718.69
Bill Pmt -Check	06/18/2025	15850	Parkinson Building Materials	ACCOUNT# 4860		185.14	44,533.55
Bill Pmt -Check	06/18/2025	15851	Randall Sand & Gravel	INV# MULTI-West Coast SAND and gravel		833.85	43,699.70
Bill Pmt -Check	06/18/2025	15852	Recology Eel River	Debris .3 TON #278275		54.30	43,645.40
Bill Pmt -Check	06/18/2025	15853	Security Lock & Alarm	INV#220039322 7-1 thru 9-30		231.00	43,414.40
Bill Pmt -Check	06/18/2025	15854	True Value	1451		145.50	43,268.90
Bill Pmt -Check	06/18/2025	15855	Umpqua Bank	April Billing		2,841.86	40,427.04
Bill Pmt -Check	06/18/2025	15856	Valley Pacific	195225 MAY 2025		1,733.49	38,693.55
Bill Pmt -Check	06/18/2025	15857	Verizon	CELL PHONE month billing - MAY 5~June 4		209.88	38,483.67
Bill Pmt -Check	06/18/2025	15858	Verizon One Talk	DESK PHONE month billing May8~June 7		106.30	38,377.37
Bill Pmt -Check	06/18/2025	15859	Wyckoff's-Fortuna	Customer #2-7001 5-31-2025 statement		77.38	38,299.99
Deposit	06/18/2025			ACH M	557.64		38,857.63
Paycheck	06/19/2025	DD1454	Cherubini, Dru A	Direct Deposit	0.00		38,857.63
Paycheck	06/19/2025	15839	Cox, Cody R.			2,770.74	36,086.89
Paycheck	06/19/2025	15840	Esget, Douglas R			2,052.59	34,034.30
Paycheck	06/19/2025	DD1455	Gradin, Glenn A	Direct Deposit	0.00		34,034.30
Paycheck	06/19/2025	15841	Lewis, Todd C			839.77	33,194.53
Paycheck	06/19/2025	15842	Moore, Eric S			2,070.66	31,123.87
Paycheck	06/19/2025	15843	Moore, Marshall C			1,023.84	30,100.03
Check	06/19/2025	15862	Art McClure	Chair Regular Board Meeting June 19		125.00	29,975.03
Check	06/19/2025	15861	Dian Griffith	Regular Board Meeting June 19		75.00	29,900.03
Check	06/19/2025	15863	Michael McKaskle	Chair Regular Board Meeting June 19		75.00	29,825.03
Check	06/19/2025	15864	Marie Etherton	Chair Regular Board Meeting June 19		75.00	29,750.03
Check	06/19/2025	15865	Tammy Willison	Chair Regular Board Meeting June 19		75.00	29,675.03
Deposit	06/20/2025			ACH F	253.66		29,928.69
Deposit	06/20/2025			ACH F	314.44		30,243.13
Deposit	06/20/2025			ACH M	596.78		30,839.91
Deposit	06/20/2025			Deposit	10,067.90		40,907.81
Deposit	06/20/2025			Deposit	1,219.35		42,127.16
Deposit	06/20/2025			ACH M	281.49		42,408.65
General Journal	06/20/2025	GAG		RETURNED CHECK NO INFO		200.00	42,208.65
Deposit	06/23/2025			ACH F	642.69		42,851.34
Deposit	06/23/2025			ACH M	494.24		43,345.58
Deposit	06/23/2025			ACH M	286.19		43,631.77
Deposit	06/23/2025			Deposit	9,404.47		53,036.24
Deposit	06/24/2025			ACH F	613.27		53,649.51
Check	06/24/2025	15866	Reprise Financial	Account# 3859576 1001		25,859.14	27,790.37
Deposit	06/24/2025			ACH M	732.24		28,522.61
Deposit	06/24/2025			ACH F	3,479.69		32,002.30
Check	06/25/2025	15873	Art McClure	Chair Special Board Meeting June 25 2025		125.00	31,877.30
Check	06/25/2025	15872	Dian Griffith	Special Board Meeting June 25 2025		75.00	31,802.30
Check	06/25/2025	15869	Michael McKaskle	Special Board Meeting June 25 2025		75.00	31,727.30
Check	06/25/2025	15870	Tammy Willison	Special Board Meeting June 25 2025		75.00	31,652.30
Check	06/25/2025	15871	Marie Etherton	VOID: Special Board Meeting June 25 2025		0.00	31,652.30
Deposit	06/25/2025			ACH M	920.29		32,572.59
Deposit	06/25/2025			ACH F	1,231.47		33,804.06
General Journal	06/25/2025	GAG		District purchases Cody's truck	21,000.00		54,804.06
Deposit	06/26/2025			Deposit	8,670.88		63,474.94



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Accrual Basis

Redway Community Services District

Checking Account Activity

As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Deposit	06/26/2025			ACH M	1,545.12		65,020.06
Deposit	06/27/2025			ACH F	1,018.14		66,038.20
Check	06/27/2025	15874	Lewis, Todd C	reimbursement of educational fees		8.00	66,030.20
Check	06/27/2025	15875	Moore, Eric S	Employee Advance 06-27-2025		400.00	65,630.20
Deposit	06/27/2025			ACH M	331.56		65,961.76
Deposit	06/27/2025			Deposit	5,647.94		71,609.70
Deposit	06/30/2025			Deposit	488.72		72,098.42
Deposit	06/30/2025			Deposit	788.88		72,887.30
Deposit	06/30/2025			Deposit	11,595.53		84,482.83
Deposit	06/30/2025			ACH F	225.07		84,707.90
Deposit	06/30/2025			ACH M	3,011.41		87,719.31
Check	06/30/2025			Service Charge		46.20	87,673.11
Total 1004 - Cash in Bank CCUSH - 71					146,457.73	124,581.61	87,673.11
<b>TOTAL</b>					<b>146,457.73</b>	<b>124,581.61</b>	<b>87,673.11</b>

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**Redway Community Services District**  
**Reconciliation Summary**  
**1004 - Cash in Bank CCUSH - 71, Period Ending 06/30/2025**

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	Jun 30, 25	
Beginning Balance		116,362.19
Cleared Transactions		
Checks and Payments - 86 items	-142,303.50	
Deposits and Credits - 49 items	146,457.73	
Total Cleared Transactions	4,154.23	
Cleared Balance		120,516.42
Uncleared Transactions		
Checks and Payments - 20 items	-32,943.31	
Deposits and Credits - 5 items	100.00	
Total Uncleared Transactions	-32,843.31	
Register Balance as of 06/30/2025		87,673.11
New Transactions		
Checks and Payments - 20 items	-65,431.44	
Deposits and Credits - 3 items	54.96	
Total New Transactions	-65,376.48	
Ending Balance		22,296.63

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Accrual Basis

Redway Community Services District  
Savings Account Activity  
As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1010 - CCUSH - Business Savings -00</b>							25.01
Total 1010 - CCUSH - Business Savings -00							25.01
<b>1015 - CCUSH - Connection Fees -52</b>							313.27
Deposit	07/31/2024			Interest	0.03		313.30
Deposit	08/31/2024			Interest	0.03		313.33
Deposit	09/30/2024			Interest	0.03		313.36
General J...	10/31/2024	GAG		572 orchard - tenario	15,065.00		15,378.36
Deposit	10/31/2024			Interest	0.07		15,378.43
Deposit	11/30/2024			Interest	1.26		15,379.69
General J...	12/31/2024	Transfer		transfer new connection to operations		15,378.69	1.00
Deposit	12/31/2024			Interest	1.26		2.26
Total 1015 - CCUSH - Connection Fees -52					15,067.68	15,378.69	2.26
<b>1020 - CCUSH - Meadows Deposits - 51</b>							16,080.45
Deposit	07/31/2024			Interest	1.37		16,081.82
Deposit	08/31/2024			Interest	1.37		16,083.19
Deposit	09/30/2024			Interest	1.32		16,084.51
Deposit	10/31/2024			Interest	1.37		16,085.88
Deposit	11/30/2024			Interest	1.32		16,087.20
Deposit	12/31/2024			Interest	1.37		16,088.57
Deposit	01/31/2025			Interest	1.37		16,089.94
Deposit	02/28/2025			Interest	1.23		16,091.17
Deposit	03/31/2025			Interest	1.37		16,092.54
Deposit	04/30/2025			Interest	0.66		16,093.20
Deposit	05/31/2025			Interest	0.68		16,093.88
Deposit	06/30/2025			Interest	1.32		16,095.20
Total 1020 - CCUSH - Meadows Deposits - 51					14.75	0.00	16,095.20
<b>1025 - JET/VAC</b>							0.00
General J...	04/07/2025	TRANS...		TRANSFER FROM OPERATIONS ...	14,885.00		14,885.00
Deposit	04/30/2025			Interest	0.49		14,885.49
General J...	05/28/2025	JET/VAC		transfer for May 2025	3,000.00		17,885.49
Deposit	05/31/2025			Interest	0.65		17,886.14
Deposit	06/30/2025			Interest	1.47		17,887.61
Total 1025 - JET/VAC					17,887.61	0.00	17,887.61

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Accrual Basis

Redway Community Services District  
Savings Account Activity  
As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Cash in County - Water</b>							601,250.21
<b>1100 - #2546 SRF Water Proj Loan Fund</b>							340,967.92
General J...	07/01/2024	County			1,436.33		342,404.25
General J...	07/30/2024	GAG		JULY 2024 Payment		38,250.00	304,154.25
Check	08/28/2024	15135	SRF Water Project Loa...	To close fiscal 2023/2024	6,670.00		310,824.25
Check	09/20/2024	15204	SRF Water Project Loa...	July 2024 deposit	6,631.00		317,455.25
General J...	10/01/2024	County			1,881.78		319,337.03
Check	10/31/2024	15281	SRF Water Project Loa...	August 2024 deposit	6,642.00		325,979.03
Check	12/18/2024	15425	SRF Water Project Loa...	September 2024 deposit	6,636.00		332,615.03
General J...	01/27/2025	GAG		JULY 2024 Payment		38,250.00	294,365.03
Check	03/04/2025	15590	SRF Water Project Loa...	October / November 2024 deposit	9,943.00		304,308.03
Check	03/25/2025	15658	SRF Water Project Loa...	DECEMBER 2024 deposit	6,569.00		310,877.03
General J...	03/31/2025	County			1,847.37		312,724.40
Check	04/04/2025	15681	SRF Water Project Loa...	JAN 2025 deposit	3,904.00		316,628.40
Check	04/24/2025	15724	SRF Water Project Loa...	FEB 2025 deposit	5,487.00		322,115.40
Check	05/28/2025	15801	SRF Water Project Loa...	MARCH 2025 deposit	6,558.00		328,673.40
Total 1100 - #2546 SRF Water Proj Loan Fund					64,205.48	76,500.00	328,673.40
<b>1105 - #2547 SRF Payment Reserve Fund</b>							86,875.09
General J...	07/01/2024	County			607.16		87,482.25
General J...	10/01/2024	County			670.24		88,152.49
General J...	03/31/2025	County			655.29		88,807.78
Total 1105 - #2547 SRF Payment Reserve Fund					1,932.69	0.00	88,807.78
<b>1110 - #2548 Davis Grunsky '68 Reserve</b>							31.95
General J...	07/01/2024	County			31.71		63.66
General J...	10/01/2024	County			0.49		64.15
General J...	03/31/2025	County			0.48		64.63
Total 1110 - #2548 Davis Grunsky '68 Reserve					32.68	0.00	64.63
<b>1115 - #2549 Davis Grunsky '74 Reserve</b>							184.36
General J...	07/01/2024	County			127.96		312.32
General J...	10/01/2024	County			2.39		314.71
General J...	03/31/2025	County			2.34		317.05
Total 1115 - #2549 Davis Grunsky '74 Reserve					132.69	0.00	317.05

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Redway Community Services District  
Savings Account Activity  
As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1120 - #2550 Tax Revenue Fund-Water</b>							17,104.75
General J...	07/01/2024	County			1,196.32		18,301.07
General J...	10/01/2024	County			144.93		18,446.00
General J...	12/31/2024	Prop Tax			48,921.63		67,367.63
General J...	03/31/2025	County			235.48		67,603.11
General J...	03/31/2025	Prop Tax			877.58		68,480.69
General J...	04/07/2025	TRANS...		Tax Roll transfer from Water tax to ...		14,885.00	53,595.69
Total 1120 - #2550 Tax Revenue Fund-Water					51,375.94	14,885.00	53,595.69
<b>1125 - #2555 SEF - Water</b>							152,795.49
General J...	07/01/2024	County			904.69		153,700.18
General J...	08/19/2024	GAG		SDRMA LIABILITY PAYMENT TRA...		27,498.36	126,201.82
Check	08/28/2024	15133	SEF Water	To close fiscal 2023/2024	7,857.00		134,058.82
General J...	09/10/2024	GAG		metron farnier INV#100005285 125 ...		56,932.41	77,126.41
General J...	10/01/2024	County			921.81		78,048.22
General J...	03/31/2025	County			580.18		78,628.40
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	68,128.40
Total 1125 - #2555 SEF - Water					10,263.68	94,930.77	68,128.40
<b>1130 - #2557 T &amp; D Rehab Proj. Fund</b>							3,290.65
General J...	07/01/2024	County			23.00		3,313.65
General J...	10/01/2024	County			25.39		3,339.04
General J...	03/31/2025	County			24.82		3,363.86
Total 1130 - #2557 T & D Rehab Proj. Fund					73.21	0.00	3,363.86
Total Cash in County - Water					128,016.37	186,315.77	542,950.81

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Redway Community Services District  
Savings Account Activity  
As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>Cash in County - Sewer</b>							197,945.54
<b>1135 - #2551 Tax Revenue -Sewer</b>							11,451.34
General J...	07/01/2024	County			497.19		11,948.53
General J...	08/01/2024	GAG		principle		31,000.00	-19,051.47
General J...	08/01/2024	GAG		interest		10,732.50	-29,783.97
General J...	10/01/2024	County			0.00		-29,783.97
General J...	12/31/2024	Prop Tax			32,083.91		2,299.94
General J...	02/01/2025	GAG		FEB 2025 INTEREST PAYMENT A...		10,035.00	-7,735.06
General J...	03/28/2025	GAG		Transfer to accomodate USDA loan...	60,000.00		52,264.94
General J...	03/31/2025	County				155.67	52,109.27
General J...	03/31/2025	Prop Tax			44.41		52,153.68
Total 1135 - #2551 Tax Revenue -Sewer					92,625.51	51,923.17	52,153.68
<b>1140 - #2554 RCSD RECD Grant Sewer</b>							887.53
General J...	07/01/2024	County			6.20		893.73
General J...	10/01/2024	County			6.85		900.58
General J...	03/31/2025	County			6.69		907.27
Total 1140 - #2554 RCSD RECD Grant Sewer					19.74	0.00	907.27
<b>1145 - #2556 SEF - Sewer</b>							126,947.65
General J...	07/01/2024	County			153.19		127,100.84
Check	08/28/2024	15134	SEF Sewer	To close fiscal 2023/2024	7,977.00		135,077.84
Check	09/20/2024	15203	SEF Sewer	July 2024 payment	4,153.00		139,230.84
General J...	10/01/2024	County			1,553.28		140,784.12
Check	10/31/2024	15280	SEF Sewer	August 2024 payment	4,160.00		144,944.12
Check	12/18/2024	15426	SEF Sewer	September 2024 payment	4,156.00		149,100.12
Check	03/04/2025	15589	SEF Sewer	October / November 2024 payment	6,480.00		155,580.12
Check	03/25/2025	15657	SEF Sewer	DEC 2024 PLUS NOVEMBER SH...	5,842.00		161,422.12
General J...	03/28/2025	GAG		Transfer to accomodate USDA loan...		60,000.00	101,422.12
General J...	03/31/2025	County			1,599.15		103,021.27
Check	04/04/2025	15680	SEF Sewer	JAN 2025 payment	2,279.00		105,300.27
Check	04/24/2025	15723	SEF Sewer	FEB 2025 payment	3,937.00		109,237.27
Check	05/28/2025	15800	SEF Sewer	MARCH 2025 payment	4,123.00		113,360.27
General J...	06/25/2025	GAG		District purchases Cody's truck		10,500.00	102,860.27
Total 1145 - #2556 SEF - Sewer					46,412.62	70,500.00	102,860.27



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Redway Community Services District  
Savings Account Activity  
As of June 30, 2025

Type	Date	Num	Name	Memo	Debit	Credit	Balance
<b>1150 - #2558 I &amp; I Project Fund-Sewer</b>							6,431.77
General J...	07/01/2024	County			44.95		6,476.72
General J...	10/01/2024	County			49.62		6,526.34
General J...	03/31/2025	County			48.51		6,574.85
Total 1150 - #2558 I & I Project Fund-Sewer					143.08	0.00	6,574.85
<b>1155 - #9855 95 COP Payment Fund-Sewer</b>							1,381.44
General J...	07/01/2024	County			9.65		1,391.09
General J...	10/01/2024	County			10.66		1,401.75
General J...	03/31/2025	County			10.42		1,412.17
Total 1155 - #9855 95 COP Payment Fund-Sewer					30.73	0.00	1,412.17
<b>1160 - #9856 '95 Reserve Fund Sewer</b>							50,845.81
General J...	07/01/2024	County			355.36		51,201.17
General J...	10/01/2024	County			392.27		51,593.44
General J...	03/31/2025	County			383.52		51,976.96
Total 1160 - #9856 '95 Reserve Fund Sewer					1,131.15	0.00	51,976.96
Total Cash in County - Sewer					140,362.83	122,423.17	215,885.20
<b>TOTAL</b>					<b>301,349.24</b>	<b>324,117.63</b>	<b>792,846.09</b>

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## Redway Community Services District

## Payments from Customers

As of June 30, 2025

Type	Date	Memo	Amount
<b>1300 - Accounts Receivable</b>			
Deposit	06/02/2025	ACH M	-201.12
Deposit	06/03/2025	ACH F	-241.25
Deposit	06/03/2025	ACH F	-438.36
Deposit	06/04/2025	ACH M	-1,244.68
Deposit	06/05/2025	ACH M	-480.98
Deposit	06/05/2025	Deposit	-9,399.32
Deposit	06/06/2025	ACH F	-545.76
Deposit	06/06/2025	Deposit	-3,534.94
Deposit	06/06/2025	ACH M	-196.76
Deposit	06/10/2025	Deposit	-10,275.01
Deposit	06/11/2025	ACH M	-440.31
Deposit	06/11/2025	Deposit	-9,221.43
Deposit	06/12/2025	ACH M	-149.09
Deposit	06/12/2025	Deposit	-7,816.24
Deposit	06/13/2025	ACH F	-200.00
Deposit	06/13/2025	ACH M	-287.22
Deposit	06/16/2025	ACH F	-300.00
Deposit	06/17/2025	ACH F	-200.00
Deposit	06/17/2025	Deposit	-12,212.54
Deposit	06/17/2025	ACH M	-653.66
Deposit	06/18/2025	ACH M	-557.64
Deposit	06/20/2025	ACH F	-253.66
Deposit	06/20/2025	ACH F	-314.44
Deposit	06/20/2025	ACH M	-596.78
Deposit	06/20/2025	Deposit	-10,067.90
Deposit	06/20/2025	Deposit	-1,219.35
Deposit	06/20/2025	ACH M	-281.49
Deposit	06/23/2025	ACH F	-642.69
Deposit	06/23/2025	ACH M	-494.24
Deposit	06/23/2025	ACH M	-286.19
Deposit	06/23/2025	Deposit	-9,404.47
Deposit	06/24/2025	ACH F	-613.27
Deposit	06/24/2025	ACH M	-732.24
Deposit	06/24/2025	ACH F	-3,479.69
Deposit	06/25/2025	ACH M	-920.29
Deposit	06/25/2025	ACH F	-1,231.47
Deposit	06/26/2025	\$4 over	-8,670.88
Deposit	06/26/2025	ACH M	-1,545.12
Deposit	06/27/2025	ACH F	-1,018.14
Deposit	06/27/2025	ACH M	-331.56
Deposit	06/27/2025	Deposit	-5,647.94
Deposit	06/30/2025	ACH M	-488.72
Deposit	06/30/2025	Deposit	-11,595.53
Deposit	06/30/2025	ACH F	-225.07
Deposit	06/30/2025	ACH M	-3,011.41
Total 1300 - Accounts Receivable			-121,668.85
<b>TOTAL</b>			<b>-121,668.85</b>

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Redway Community Services District  
**A/P Aging Summary**  
As of June 30, 2025

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	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Calpers	11,380.69	0.00	0.00	0.00	0.00	11,380.69
colonial Life	880.42	0.00	0.00	0.00	0.00	880.42
Ella Mcfarland	43.00	0.00	0.00	0.00	0.00	43.00
Fire Risk Management Services	812.64	0.00	0.00	0.00	0.00	812.64
Frontier	664.72	0.00	0.00	0.00	0.00	664.72
GHD Inc	0.00	0.00	37,635.65	0.00	0.00	37,635.65
Pace Supply	1,637.78	0.00	0.00	0.00	0.00	1,637.78
Pacific Gas & Electric	12,427.59	0.00	0.00	0.00	0.00	12,427.59
Randall Sand & Gravel	1,056.86	0.00	0.00	0.00	0.00	1,056.86
six rivers portable toilets	65.25	0.00	0.00	0.00	0.00	65.25
Thomas R Bess Inc.	2,271.34	0.00	0.00	0.00	0.00	2,271.34
<b>TOTAL</b>	<b>31,240.29</b>	<b>0.00</b>	<b>37,635.65</b>	<b>0.00</b>	<b>0.00</b>	<b>68,875.94</b>

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Redway Community Services District  
Payroll Details by Account  
June 2025

	Jun 25	Jun 24	Jul '24 - Jun...
<b>Ordinary Income/Expense</b>			
<b>Expense</b>			
<b>Administrative &amp; General</b>			
<b>Insurance</b>			
5040 - Employee Health Insura...	12,142.76	797.48	149,055.04
5045 - Workers' Comp	0.00	0.00	15,526.76
<b>Total Insurance</b>	12,142.76	797.48	164,581.80
5100 - Payroll Taxes	2,897.01	3,420.08	46,578.90
5150 - Wages	19,774.41	27,074.54	284,474.96
<b>Total Administrative &amp; General</b>	34,814.18	31,292.10	495,635.66
<b>Water Treatment</b>			
5220 - Wages	9,295.69	7,987.08	114,876.97
<b>Total Water Treatment</b>	9,295.69	7,987.08	114,876.97
<b>Water Trans &amp; Distribution</b>			
5320 - Wages	2,219.20	6,136.57	43,026.73
<b>Total Water Trans &amp; Distribution</b>	2,219.20	6,136.57	43,026.73
<b>Sewer Treatment</b>			
5420 - Wages	3,925.03	7,928.63	76,550.38
<b>Total Sewer Treatment</b>	3,925.03	7,928.63	76,550.38
<b>Sewer Collection</b>			
5520 - Wages	3,334.51	2,147.21	45,794.96
<b>Total Sewer Collection</b>	3,334.51	2,147.21	45,794.96
<b>Total Expense</b>	53,588.61	55,491.59	775,884.70
<b>Net Ordinary Income</b>	-53,588.61	-55,491.59	-775,884.70
<b>Net Income</b>	<b>-53,588.61</b>	<b>-55,491.59</b>	<b>-775,884.70</b>

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## Past Due List Status

<b>Past Due Status as of 06-30-2025</b>	<b>amount</b>
Number of accounts on the past due list	100
The Average Bill	\$789.93
The Median Bill	\$476.49
Low Balance at 90 days	\$136.26
High Balance at 90 days	\$5,100.74
Current balance Past Due List(30,60,90)	\$78,993.30
Current Balance of at 90 days	\$41,424.03
Addresses currently off	19
<b>Past Due status as of 05-31-2025</b>	<b>amount</b>
Number of accounts on the past due list	65
The Average Bill	\$1,139.00
The Median Bill	\$700.29
Low Balance at 90 days	\$163.97
High Balance at 90 days	\$5,100.74
Current balance Past Due List(30,60,90)	\$74,035.07
Current Balance of at 90 days	\$43,401.62
Addresses currently off	19

Criteria is changing for the late list, and it will continue for a few more meetings, searching for the most appropriate report to pull from.

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07/10/25

Accrual Basis

**Redway Community Services District**  
**TOTAL Profit & Loss Budget vs. Actual**

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>Water Charges</b>				
4100 - Residential	489,720	483,584	6,136	101%
4150 - Commercial	110,506	118,339	-7,833	93%
<b>Total Water Charges</b>	<b>600,226</b>	<b>601,923</b>	<b>-1,697</b>	<b>100%</b>
<b>Sewer Charges</b>				
4200 - Residential	535,364	560,078	-24,714	96%
4250 - Commercial	180,227	225,796	-45,569	80%
<b>Total Sewer Charges</b>	<b>715,591</b>	<b>785,874</b>	<b>-70,283</b>	<b>91%</b>
4440 - Application Fees	15,065	1,160	13,905	1,299%
4450 - Reconnect Fees	468	600	-133	78%
4500 - Late Charges	31,834	26,640	5,194	119%
4600 - Other Operating Revenue	700	3,600	-2,900	19%
<b>Property Tax Revenue</b>				
7000 - Secured	62,542	124,250	-61,708	50%
7005 - Unsecured	3,931	5,171	-1,240	76%
7010 - Prior Years	1,402	4,133	-2,731	34%
7015 - Supplemental - Current	996	1,704	-708	58%
7020 - Supplemental - Prior	155	248	-93	63%
7050 - Property Assessments	14,885	0	14,885	100%
7100 - Homeowners' Tax Relief	549	1,213	-664	45%
7105 - St. Wildlife Refuge In Lieu Tax	0	38	-38	0%
<b>Total Property Tax Revenue</b>	<b>84,459</b>	<b>136,757</b>	<b>-52,298</b>	<b>62%</b>
7200 - Interest Income	16,312	12,000	4,312	136%
<b>Total Income</b>	<b>1,464,655</b>	<b>1,568,554</b>	<b>-103,899</b>	<b>93%</b>
<b>Gross Profit</b>	<b>1,464,655</b>	<b>1,568,554</b>	<b>-103,899</b>	<b>93%</b>
<b>Expense</b>				
<b>Administrative &amp; General</b>				
5000 - Advertising	1,212	750	462	162%
5010 - Bad Debts	0	500	-500	0%
5015 - Bank Charges	916	2,000	-1,084	46%
5020 - Dues & Memberships	5,127	7,000	-1,873	73%
5030 - Education & Training	1,517	1,460	57	104%
<b>Insurance</b>				
5040 - Employee Health Insurance				
Employee Portion Health	-35,098	-39,579	4,481	89%
5040 - Employee Health Insurance - Ot...	149,055	166,103	-17,048	90%
<b>Total 5040 - Employee Health Insurance</b>	<b>113,957</b>	<b>126,524</b>	<b>-12,567</b>	<b>90%</b>

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Accrual Basis

**Redway Community Services District**  
**TOTAL Profit & Loss Budget vs. Actual**

July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>5041 · Employee Life Insurance</b>				
Employee Portion Life	-6,836	-8,489	1,653	81%
<b>5041 · Employee Life Insurance - Other</b>	11,593	13,159	-1,566	88%
<b>Total 5041 · Employee Life Insurance</b>	4,757	4,670	87	102%
<b>5045 · Workers' Comp</b>	15,527	16,981	-1,454	91%
<b>5050 · Liability/Fire</b>	29,371	32,153	-2,782	91%
<b>Total Insurance</b>	163,612	180,328	-16,716	91%
<b>5065 · Legal Fees</b>	-3,000	0	-3,000	100%
<b>5070 · Licenses, Permits &amp; Fees</b>	20,451	16,564	3,887	123%
<b>5075 · Mileage/Travel</b>	350	5,000	-4,650	7%
<b>5120 · Repairs &amp; Maintenance</b>	405	500	-95	81%
<b>Office Expense</b>				
5055 · Internet-only	2,575	2,000	575	129%
5060 · Computers & Software Expense	12,051	8,000	4,051	151%
5062 · Finance Charges	453	683	-230	66%
5081 · Office Expense	5,222	6,000	-778	87%
5105 · Postage	4,440	4,500	-60	99%
5106 · Rent	9,900	10,800	-900	92%
5130 · Office Supplies	11,594	5,000	6,594	232%
5135 · Telephone-all phones	11,931	9,936	1,995	120%
5145 · Utilities-pg&e & blue star only	1,951	1,000	951	195%
5146 · Professional Development	1,207	3,500	-2,293	34%
<b>Total Office Expense</b>	61,323	51,419	9,904	119%
<b>5085 · Outside Services</b>	14,455	7,880	6,575	183%
<b>5100 · Payroll Taxes</b>	46,579	47,727	-1,148	98%
<b>5101 · Penalties</b>	12			
<b>Professional Fees</b>				
5111 · Accounting	17,597	23,046	-5,449	76%
5112 · Director Fees	3,625	4,000	-375	91%
5113 · Legal Fees	9,866	17,500	-7,634	56%
5114 · Other Consultants	0	12,000	-12,000	0%
<b>Total Professional Fees</b>	31,088	56,546	-25,458	55%
<b>5115 · Property Tax Admin Fees</b>	2,532	5,729	-3,197	44%
<b>5125 · Retirement</b>	32,577	35,610	-3,033	91%
<b>5150 · Wages</b>	284,475	299,656	-15,181	95%
<b>Total Administrative &amp; General</b>	663,631	718,669	-55,038	92%

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Accrual Basis

**Redway Community Services District**  
**TOTAL Profit & Loss Budget vs. Actual**  
 July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
<b>Water Treatment</b>				
5200 · Lab Tests	4,797	6,449	-1,652	74%
5205 · Repairs & Maintenance	4,535	10,826	-6,291	42%
5210 · Supplies-water treatment	35,142	22,200	12,942	158%
5215 · Utilities	71,441	64,000	7,441	112%
5220 · Wages	114,877	87,958	26,919	131%
5230 · Tools & Safety Equipment	2,751	2,000	751	138%
5240 · Truck expenses				
5245 · Water Fuel expenses	9,360	8,809	551	106%
5240 · Truck expenses - Other	16,264	7,500	8,764	217%
<b>Total 5240 · Truck expenses</b>	<b>25,624</b>	<b>16,309</b>	<b>9,315</b>	<b>157%</b>
<b>Total Water Treatment</b>	<b>259,166</b>	<b>209,742</b>	<b>49,424</b>	<b>124%</b>
<b>Water Trans &amp; Distribution</b>				
5305 · Repairs & Maintenance	58,233	40,000	18,233	146%
5310 · Supplies	7,551	10,000	-2,449	76%
5315 · Utilities	3,303	2,939	364	112%
5320 · Wages	43,027	68,330	-25,303	63%
5330 · Tools and Safety Equipment	3,165	2,500	665	127%
<b>Total Water Trans &amp; Distribution</b>	<b>115,279</b>	<b>123,769</b>	<b>-8,490</b>	<b>93%</b>
<b>Sewer Treatment</b>				
5400 · Lab Tests	30,893	31,000	-107	100%
5405 · Repairs & Maintenance	8,525	34,679	-26,154	25%
5410 · Supplies-sewer treatment	27,598	20,000	7,598	138%
5415 · Utilities	65,007	50,836	14,171	128%
5420 · Wages	76,550	112,342	-35,792	68%
5430 · Tools & Equipment	2,510	3,000	-490	84%
5440 · Truck Expenses				
5445 · Sewer fuel expenses	9,360	8,809	551	106%
5440 · Truck Expenses - Other	20,142	7,500	12,642	269%
<b>Total 5440 · Truck Expenses</b>	<b>29,502</b>	<b>16,309</b>	<b>13,193</b>	<b>181%</b>
<b>5450 · Road Maintenance</b>	<b>0</b>	<b>1,000</b>	<b>-1,000</b>	<b>0%</b>
<b>Total Sewer Treatment</b>	<b>240,584</b>	<b>269,166</b>	<b>-28,582</b>	<b>89%</b>
<b>Sewer Collection</b>				
5505 · Repairs & Maintenance	23,169	28,172	-5,003	82%
5510 · Supplies	4,482	1,800	2,682	249%
5515 · Utilities	19,127	24,757	-5,630	77%
5520 · Wages	45,795	45,935	-140	100%
5530 · Tools & Equipment	2,831	1,534	1,297	185%
<b>Total Sewer Collection</b>	<b>95,404</b>	<b>102,198</b>	<b>-6,794</b>	<b>93%</b>

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Accrual Basis

Redway Community Services District  
**TOTAL Profit & Loss Budget vs. Actual**  
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
8100 - Interest Expense	2	18,281	-18,279	0%
Total Expense	1,374,066	1,441,825	-67,758	95%
Net Ordinary Income	90,589	126,729	-36,140	71%
Other Income/Expense				
Other Income				
5900 - SEF Fees - Sewer	46,932	50,153	-3,221	94%
4400 - SRF Fees	75,124	79,767	-4,643	94%
7300 - Capital Grant Income	144,855			
Total Other Income	266,911	129,920	136,991	205%
Other Expense				
8300 - Capital Improvements				
8310 - Cap. Improvement -Water Plant	23,512	0	23,512	100%
8320 - Cap Improvements - Water Dist	161,781			
8330 - Cap Improvements- Sewer Plant	713,532	200,000	513,532	357%
8340 - Cap Improvements - Sewer Collec	10,253	16,000	-5,747	64%
8300 - Capital Improvements - Other	3,945			
Total 8300 - Capital Improvements	913,023	216,000	697,023	423%
Total Other Expense	913,023	216,000	697,023	423%
Net Other Income	-646,112	-86,080	-560,032	751%
Net Income	-555,522	40,649	-596,172	-1,367%

To: RCSD Board of Directors

Office Manager's Memo

July 10, 2025

**Credit card processing.** For the month of June, we had 84 transactions totaling **\$23,158.76**, 29 of which were ACH payments. In May we had 89 transactions, 27 of which were ACH payments totaling **\$29,097.16**. The new billing software allows the customers to view their bill just as they would when it arrives in the PO Box there, they can arrange an ACH transaction for \$1.95 or proceed with a credit card payment of \$2.95 or 3% whichever is higher.

**El Dorado billing software.** It is getting easier to work with El Dorado. I am feeling better with the reporting. I pose a question to a support tech that shares my name, and he sends me emails that I save and use for reference. There is a lot to learn. One step at a time.

**Profit to Loss.** Fiscal 2024/2025. July 1<sup>st</sup> to June 30<sup>th</sup>, is **100%** of the Fiscal year. Income was **\$1,464,655** which is **93%** of operational funding of **\$1,568,554**. Expenses through June 30<sup>th</sup> totaled **\$1,374,066** which is **95%** of the projected approved expenses of **\$1,441,825** for the 2024/2025 fiscal year.

**Billing and Allocations.** Our past due for the month of June was \$78,933.30. May was **\$74,035.07**. In April it was **\$89,247**. It appears that the past due fluctuates around **\$10,000** up or down every month. The highest in February **2024** was **\$141,986.14** from **\$37,000** in March **2020**.

**Past Due accounts.** Currently we have **nineteen** (last accurate count) properties shut off. A couple of the shut-off accounts are due to customer requests, not past due. **Redway CSD** has always been quite easy to work with as far as managing a past due account, but our past due accounts are increasing in number and increasing in value. Therefore, we are increasing our efforts to have delinquent accounts become current. Once we have addressed the 90 past due window, we will be focusing on the sixty days past due to become current or have services shut off after 77 days (60 per state law, 15 days for letter or phone call, 48-hour notice). Currently it is ninety days before any action takes place beyond the phone calls. This is a community, and we all live and work here. It is sad to see our fellow community members do poorly.

**Tax Roll.** The Public Hearing is scheduled for August 6<sup>th</sup> at 6pm here at the District Office at 3168 Redwood Drive, Redway.

**New Connections.** I have reviewed the New Connections list. The Redway Community Services District approved **fifteen** new SFRE Connections after the last capacity analysis. As of now we still have **four** unclaimed new connections available. If everyone on the list had their proposed build outs listed as active construction, we would be in a deficit of **thirty-five** new connections. We have three Applicants who have

paid their Application fees for their various projects but have elected to let the residents fill out the list for the remaining **four** unclaimed SFRE's.

**Pacific Gas and Electric.** We have started the process of relocating the service from Willow Avenue to Rusk Lane. No update.

**Audit 2024/2025.** We have been informed that we are to receive the engagement letter for the current audit (2024-2025). We should be ready to provide the data by Sept 30<sup>th</sup>. We must provide some information in an older format, and more labor to produce these reports, due to the version of QuickBooks that we use.

**Savings Accounts with County.** All accounts are reconciled to March 31<sup>st</sup>, 2025. WSLF and SEF Sewer are caught up with deposits up to April 30<sup>th</sup>. Money billed in the first month. They are collected in month two and they are disbursed into the savings accounts in month three.

**Water Ordinance Appendix B.** We have been instructed to begin revisions, no update.

**Jet/Vac Truck district use.** We had an opportunity to pump and clean out a lift station for one of our customers who was unable to hire any other plumber to assist with a lift station's non-pumping situation. Totally an easy learning and practice. We will make this service available to all the district's private lift stations and nearby CSD's needs, within reason of course.

**Truck Purchase.** \$21,000 is what the district's final amount is before registering. Cody picks up the remainder of \$4,974.78 which includes the overnight fee for FedEx. \$250.00 will be deducted from his check every two weeks until it is paid for in full, twenty pay periods.

**Banking in Southern Humboldt.** We are in the process of moving our accounts from Vocality CU to Umpqua bank. We have redirected our online payments to the new account. We have started the deposits of our AR. I have transferred the Jet/Vac money to Vocality checking then depositing it into the jet-vac account to which our first auto payment will come from at the end of July then every six months thereafter.

**Respectfully,**

**Glenn Gradin**

*"When the well is dry, we learn the worth of water." Benjamin Franklin*





Redway Community Services District  
P.O. Box 40  
Redway, CA 95560  
(707) 923-3101

## General Manager's Report

July 10<sup>th</sup> 2025

To: The Redway Community Services District's Board of Director's

From: Cody Cox General Manager/Operations Manager

We will have our new newsletter out soon, which will include conservation effort language as well as lots of other District information. We continue to update our website we can now refer our ratepayers there for a number of things including Waterscope instructions, as well as a YouTube instructional video.

The river is currently at 83 CFS, and mandatory restrictions start when we hit 25 CFS in the river. We are still a little bit higher than we were this time last year. I also wanted to mention that I have been in touch with CAL-POLY Humboldt regarding there Capstone Engineering projects for their senior class. I want to look into developing some sort of Groundwater Model here in Southern Humboldt. I will keep the Board posted on any progress.

### ***A) Updating Place of Use Boundary***

4Js Consulting has a Memo attached and Jennie plans on being here to go over that memo.

### ***B) Grants***

**DWR.** District staff has been working on making sure that we can drop the old tanks water level by isolating it and consuming its water held, closing it, and then switching to the 460,000k tank and leaving it online while we demolish and construct the new one. We are having our pre-construction meeting on 7-11-25 at 9am on site, we will be meeting at the office and



Redway Community Services District  
P.O. Box 40  
Redway, CA 95560  
(707) 923-3101

then visiting the site. This meeting will include myself, Doug the CPO, and Eric Moore, our field supervisor.

***Wastewater Infrastructure Improvements Project/Planning.*** There is nothing new to report for this project at this time. We are still waiting on the design drawings, and we have heard nothing back on the construction application. I will have more to report on this project in next month's report.

### ***C) Inspections***

There was high usage on one of the Commercial Agriculture accounts that was caught through Waterscope, and the owner was notified. Which triggered an inspection by staff. Upon inspection it turned out to be unintended use, which was a leaky toilet. There was another call that I received from Miclette's Auto, this call was an unintended use issue again.

Back behind their shop the owner was performing some repairs to there plumbing and at the end of the day they turned there valve off. When they returned in the morning, they came to find that it had been turned on. This was only a couple of hundred cubic feet in usage but could have been more. With these inspections we must be able to prove that it was unintended use with the inspections process which was done. When we do move into the leak relief revision, we need to keep this in mind.

Cody Cox  
GM

## Memorandum

<b>To</b>	Board of Directors
	Redwa Communit Service District
<b>From</b>	Jennie Short, Project Manager
<b>Date</b>	Jul 16, 2025
	Update on Status for Water Rights Update - Meadows Business Park Unit 3

### SWRCB-DWR Processes

LACO has been working through the additional documentation provided and is preparing the draft Project Description for our review. There have been no major changes to the original CEQA timeline. Availability of resource agency staff will have the biggest effect on the timeline for circulation of the Notice of Availability and submittal of Draft IS/MND with NOA, NOC & Summary to State Clearinghouse for public comment. We are still on track for October 2025.

As I previously discussed with the Board, the concept of completing a 1707 petition to dedicate the instream flow from the diversion point of the Unnamed Spring to its confluence at the SF of the Eel River just past the waterfall is ready to be authorized. This petition would be processed in conjunction with our request for the Waterboard to convert the permit to a license. I have begun preparing the documents for the petition and we are requesting formal approval from the Board to submit the petition and pay the fees.

District staff has confirmed with CalFire staff, that with the recent repairs and/or upgrades to their potable water system, they now have sufficient capacity to provide water to the facility even during an emergency when it has been converted to a base camp. Therefore, we are requesting that the Board remove the Conservation Camp parcel from the project.

Resolution 2025-26-01 is attached for your consideration regarding each of these items. It is set up as an amendment to the previously adopted Resolution 2023-24-08.

### CDFW Lake and Streambed Alteration Agreement for the Raw Water Intake in SF Eel River Process:

No further correspondence or communication has been received.

## RECOMMENDED ACTIONS

1. Adopt Resolution 2025-26-01

### Attachments:

Resolution 2025-26-01 Amending Resolution 2023-24-08: RESOLUTION OF THE REDWAY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AMENDING THE PREVIOUS RESOLUTION APPROVING THE WATER RIGHTS PETITION FOR CHANGE IN PLACE OF USE AND AN EXTENTION OF TIME APPLICATION, AND ADDING A 1707 IN STREAM DEDICATION PETITION FOR THE UNNAMED SPRING



Redway Community Services District  
P.O. Box 40  
Redway, CA 95560  
(707) 923-3101

## **RESOLUTION NO. 2025-2026-01** **Amendment to 2023-24-08**

RESOLUTION OF THE REDWAY COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS AMENDING THE PREVIOUS RESOLUTION APPROVING THE WATER RIGHTS PETITION FOR CHANGE IN PLACE OF USE AND AN EXTENTION OF TIME APPLICATION, AND **ADDING A 1707 IN STREAM DEDICATION PETITION FOR THE UNNAMED SPRING**

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WHEREAS, the Redway Community Services District (the District) adopted Resolution 2023-2024-08 on June 19, 2024; and

WHEREAS, additional information has come to light during the preparation and processing of the Petitions for Changes in Place of Use, Petition for Extension of Time, and the two requests for the permits to be converted to licenses; and

WHEREAS, the APNs listed in the resolution for parcels created by the two phases of the Meadows Business Park were listed as 223-~~161~~-004 to 044, but should have been 223-~~311~~-004 to 044, and are herein acknowledged as such for consistency with the final project documents; and

WHEREAS, the Board has determined that future diversions from the Unnamed Spring will not occur due to the extensive infrastructure improvements that would be necessary to meet the current Surface Water Treatment Rules contained in California Code of Regulations Title 22; and

WHEREAS, the Board desires for the State Water Resources Control Board Division of Water Rights to protect the water previously diverted by the District by approving an Instream Flow Dedication through a 1707 Petition; and

WHEREAS, District Staff has verified with CalFire Staff that sufficient repairs and/or modifications have been made to the potable water system on APN 222-161-002 (Eel River Camp) to meet their potable water needed even during an emergency event, thereby removing the necessity for the District to include this parcel in the petition, and

WHEREAS, the District no longer desires to include APN 222-161-002 consisting of the Eel River Conservation Camp #31 for delivery of metered bulk water when the camp is converted into a base camp in response to an emergency.

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NOW, THEREFORE, BE IT RESOLVED by the Redway Community Services District Board of Directors:

1. The Board hereby approves changes to the proposed Place of Use depicted on Map 1 and 2 from Resolution 2023-2024-08 to remove APN 222-161-002 for all project documents.

2. The Board authorizes Jennie Short and Cody Cox to prepare and submit the necessary forms and paperwork for the 1707 petition to dedicate the instream flow for the Unnamed Spring diversion's permit (A23018) including a 1707 Change in Place of Use and addition of "Fish and Wildlife Preservation and Enhancement" to the Beneficial Uses.
3. The Board authorizes payment of any fees required for submission of the 1707 petition to SWRCB-DWR and CDFW.

Passed and adopted by the Redway Community Services District's Board of Directors on July 16, 2025 during a regular meeting, by the following vote:

AYES: Directors \_\_\_\_\_

NOES: Directors \_\_\_\_\_

EXCUSED: Directors \_\_\_\_\_

\_\_\_\_\_  
Chair of the Board of Directors

#### CERTIFICATION

I, Nancy D. Jurrens, duly appointed and Secretary to the Board of the Redway Community Services District, do hereby certify that the above is a true and correct copy of a Resolution passed and approved by the Board of Directors of the Redway Community Services District

Governing Body

Public Entity

on the 16<sup>th</sup> day of July, 2025.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Nancy Jurrens, Secretary to the Board

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## **Redwood Region Economic Development Commission Report for June 2025**

The Redwood Region Economic Development Commission was formed to help mitigate job losses feared to be looming due to the expansion of Redwood National Park. Upon our creation in 1977 the Department of Commerce's Economic Development Administration (EDA) first granted us funds, half of which we lost in the first few years. Since then we have vastly improved our performance and are self-supporting through revenue received by lending EDA funds and our own money as well as from partnering on some loans with the Headwaters Fund and Humboldt Area Foundation. The goal of our lending is to increase employment.

We act as a lender to businesses and non-profits who are unable to access traditional financing. Some of our funds are closely overseen by the EDA, others we are fully responsible for. We are using some those funds for a micro-loan program.

This Month we had a presentation by Michiko Mares, General Manager of the Humboldt Bay Municipal Water District, mostly about the new invasive mussel, the Golden Mussel. HBMWD provides treated water to Municipal water providers and untreated water to industrial users such as pulp mills (less recently due to mill closures). HBMUD grew out of discussions held at the Eureka Rotary Club. They operate Ruth lake for water storage. The water flows down the Mad River and is collected by "Raney" (sp?) wells near Essex. The recreation at Ruth lake is managed by the local CSD there.

Golden Mussels are from SE Asia. They were recently discovered in the Sacramento Delta but were soon found in several other areas of the Delta so have probably been here for a while. It is unknown how they arrived. Ship's ballast water is a likely culprit but there are robust regulations about ballast discharge and they had never appeared before so it is possible they arrived from some other source such as from an aquarium. They are much more adaptable than the other problem mussels in the area, the Quaga and Zebra Mussels. They can survive in water from 41 to 95 degrees F, fresh or brackish water (but not full strength sea water?) and very low dissolved Oxygen concentrations. They settle and grow on all surfaces and clog pipes, screens etc. They also clog fish because they can not digest them after eating them.

There are emergency \$1 million grants being given to marinas to attempt solutions. Ruth Lake is getting a drive in hot tub to treat any boats before they enter the lake. A sticker will be issued when leaving the lake to allow access without decontamination if you don't visit any other water body. There may be better options than a hot tub but there is no research and it needs to happen NOW so a hot tub it is.

In RREDC news... Harshwal LLC has agreed to be our auditor for 2 more years. A loan has been approved for the purchase of the Riverwood Inn, our account at Vocality is being closed and, sadly, we are writing off the balance of a loan though hope to recoup our losses through the sale of collateral.

HMWD is looking at a local Consumer Price index for cost of living raises. There is a potential large development on the horizon.

McKCS D is inspecting their new 4 million gallon tank.

Manila is doing a rate study.

Arcata has a new dog park in Valley West and there may be a new 40+ unit development in Bayside.

The Harbor etc. District is sailing steady. They are spending lots of money on the heavy lift terminal which gets reimbursed in 90 days. Dredging happened this year.

Fortuna is struggling with staff turnover and retirements. They will try for a sales tax again. A public pool may be on the horizon. They may switch to a 34.5 hour work week in lieu of pay raises.

The County is working on their budget and RCEA is having a battery storage workshop.

RCSD is raising rates but halved their late fee to \$6.

Willow Creek CSD is having Bigfoot days throughout the center of town since the old site is unavailable. They love the new waste water treatment plant.

Trinidad are working on their budget. They are in a lawsuit with a local tribe and working on communication. There is conflict over trail use. They have their own cemetery where "there are lots of surprises". Many people from far away are choosing to be buried there and they may raise rates but give (ex)residents discounts. A 'green' cemetery is being planned nearby; I had interviewed the proponents and touted burial at sea as the most "green" option.

Rio Dell loves their new trail. Motor bike riders love it too and are causing conflicts. They are working on more river access.

HBMWD, in addition to fighting Golden Mussels are performing seismic upgrades on their tanks. The former mill at Glendale is still leaking toxins. They donated an easement from the Annie and Mary trail to their parking lot in Essex. They are not involved in the naming of rivers so will not change the name of the Mad river.

Our meetings are held most 4<sup>th</sup> Mondays at 6:30pm at Eureka City Hall, see RREDC.org for more information.

Submitted by Michael McKaskle, RCSD RREDC representative.