Redway Community Services District
P.O. Box 40
Redway, CA 95560
(707) 923-3101

AGENDA
REDWAY COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS

REGULAR BUSINESS MEETING

Location: RCSD Business Office, 3168 Redwood Drive
Date: August 19, 2026
Time: 6:00 P.M.
Posted: August 14, 2026

I. CALL TO ORDER:

II. ROLL CALL:

__ Arthur M[c]Clure Chairman	__ Marie Etherton	____ Tammy Willison
__ Dian Griffith Vice-Chairwoman	__ Michael McKaskle	

III. LAND ACKNOWLEDGEMENT:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

IV. APPROVAL OF THE AGENDA:

V. REPORT FROM CHAIRMAN OF THE BOARD:

VI. PUBLIC COMMENT:

An opportunity for any member of the public to address the Board of Directors on any matter not on the agenda but which is within the jurisdiction of the Board. The Board may limit time allowed for each speaker. An item may be discussed by the Board but no action will take place during this portion of the agenda as this would constitute an illegal act of the Board.

VII. PREVIOUS MINUTES:

1. Consider Approval of the Minutes of the Following Board of Director Meetings.
   a) July 22, 2026, Regular Business Meeting Minutes.
   b) July 29, 2026 Public Hearing Minutes
   c) July 29, 2026 Special Business Meeting Minutes.

VIII. CONSENT CALENDAR:

All matters listed under the Consent Calendar are to be considered routine and without opposition. The Consent Calendar will be enacted by one motion.

1. Operation Manager's Report: Review of the July 2026 Operation Manager's Report. Page 15
2. Production Report: Review of July 2026 Production Report. Page 19

IX. FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER'S REPORT:

1. Financial Report: Review of the July 2026 Financial Reports. Pages 21-37
2. Office Manager's Report: Review of the July 2026 Office Manager's Reports. Page 39
3. General Manager's Report: Review of the July 2026 General Manager's Reports. Page 41

X. OPEN SESSION DISCLOSURE OF CLOSED SESSION:

XI. CLOSED SESSION:

1. *Security.*

XII. RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

XIII. ACTION / DISCUSSION ITEMS; CONTINUED AND NEW ITEMS:

1. *Updating Place of Use Boundary.* Page 43

   ACTION REQUIRED: Discussion / Report / Action

2. *Ad-Hoc Committee Report:*

   a) Executive

   b) Financial

   c) Personnel

   d) Infrastructure

   ACTION REQUIRED: Discussion / Report / Action

3. *Grants:*

   a) Emergency Water Storage and Supply Project. GM Page 41

   b) *Wastewater Improvements Project; Planning Grant.*

   ACTION REQUIRED: Discussion / Report / Action

4. *Instream Flow Dedication Restoration Project.* GM Page 41

   ACTION REQUIRED: Discussion / Report / Action

5. *Correct, Verify Appendix for Who is Required to Submit 700 Forms Annually.* Pages 45-49

   ACTION REQUIRED: Discussion / Report / Action

6. *Adoption of Resolution 2026-2027-02: Approval of Submission of Past Due Accounts onto the Humboldt County Tax Rolls.*
   ACTION REQUIRED: Discussion / Report / Action

7. *RCSD Ratepayer Communication Outreach.*
   ACTION REQUIRED: Discussion / Report / Action

XIV. CORRESPONDENCE:

XV. BOARD MEMBER / STAFF REPORTS:

1. DIRECTORS' REPORT
   a. RREDC

XVI. COMMENTS FROM MEMBERS OF THE BOARD:

XVII. MEDIA COMMUNICATION:

XVIII. ADVANCED AGENDA:

Further items may be placed by the Board Members for the September 2026 Regular Business Meeting of the Board of Directors under this item of business: No Action

XIX. ADJOURNMENT:

Location of related writings is available for public review: Redway CSD Office, 3168 Redwood Dr. Redway, Ca.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the RCSD at (707)923-3101. Notification 48 hours prior to the meeting will enable the district to make reasonable arrangements
to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II.

REDWAY COMMUNITY SERVICES DISTRICT

MINUTES OF THE REGULAR BUSINESS MEETING

July 22, 2026

CALL TO ORDER:

Chairman McClure called the July 22, 2026 Regular Business Meeting of the Redway Community Services District Board of Directors, to order at 6:00 P.M. in the Redway Community Services District Business Office.

ROLL CALL:

Directors Present: Arthur McClure, Chm, Dian Griffith, Vice- Chairwoman, Michael McKaskle, Marie Etherton, Tammy Willison (601 P.M. Arrival).

Staff Present:

Cody Cox, General Manager / Operations Manager
Glenn Gradin, Office Manager.
Nancy Jurrens, Secretary to the Board

LAND ACKNOWLEDGEMENT:

Dian Griffith read the District's Statement of its Land Acknowledgement as follows:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF THE AGENDA:

Following review of the July 22, 2026 Regular Business Meeting Agenda, Dian Griffith moved to approve the July 22, 2026 Regular Business Meeting agenda as presented. Michael McKaskle seconded the motion. Chairman McClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Arthur McClure, Yea, Marie Etherton, Yea, Tammy Willison, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

REPORT FROM CHAIRMAN OF THE BOARD:

Chairman McClure stated that the field staff is doing a great job in completing tasks within the District. Chairman McClure also commended the office staff on their performance.

PUBLIC COMMENT:

North Coast Water Control Board Representative Adona White addressed the Board regarding funding of the Instream Flow Dedication Restoration Site of the Unnamed Spring and dedicated funding from Cal Trans. Cal Trans is currently seeking temperature reduction projects and are executing agreements. This project does qualify for funding but execution of the project may take up to two years.
Michael McKaskle asked whether the removal of the culvert above the Unnamed Spring can be included in the funding request. Ms. White informed the Board that Cal Trans has few requests for projects addressing temperature reduction and a multitude of requests for sediment removal and that this request would not be funded.

PREVIOUS MINUTES:

Consider Approval of the Minutes of the following Board of Directors Meeting:

a) June 17, 2026 Regular Business Meeting Minutes. Following review of the June 17, 2026 Regular Business Meeting minutes, Dian Griffith moved to accept the June 17, 2026 Regular Business Meeting as presented. Michael McKaskle seconded the motion. Chairman McClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Marie Etherton, Abstain, Tammy Willison, Abstain, Arthur McClure, Yea. The motion was carried by roll call vote of three Yeas, zero Nays and two Abstentions.

CONSENT CALENDAR:

1. Operation Manager's Report: The Board reviewed the June, 2026 Operations Manager’s Report.
2. Production Report: The Board reviewed the June, 2026 Production Report.

Dian Griffith moved to accept the June 2026 Consent Calendar as presented. Marie Etherton seconded the motion. Chairman McClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Marie Etherton, Yea, Tammy Willison, Yea, Arthur McClure, Abstain. The motion was carried by a roll call vote of four Yeas, zero Nays, and one Abstention.

FINANCIAL, OFFICE MANAGER AND GENERAL MANAGER REPORTS:

1. Financial Reports: The Board reviewed the June, 2026 Financial Reports.
2. Office Manager's Report: The Board reviewed the June, 2026 Office Manager’s Report.
3. General Manager’s Report: The Board reviewed the June, 2026 General Manager’s Report.

Following review of the June 2026 Financial, Office Manager’s and General Manager’s report, Michael McKaskle moved to accept the June 2026 Financial, Office Manager’s and General Manager’s reports as presented. Dian Griffith seconded motion. Chairman McClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Marie Etherton, Yea, Tammy Willison, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

OPEN SESSION DISCLOSURE OF CLOSED SESSION:

Chairman M^c^Clure announced that there is no disclosure of Closed Session.

CLOSED SESSION:

1. Security: No current information on security within the District was revealed.

RETURN TO OPEN SESSION; DISCLOSURE OF CLOSED SESSION:

Chairman McClure announced that as no Closed Session was held no disclosure was announced.

ACTION / DISCUSSION ITEMS:

1. Update Place of Use Boundary: During the General Managers Report Cody Cox informed the Board that the Initial Study Negative Declaration has been finalized and will be circulated after being reviewed by Cody Cox and Jennie Short. A letter is being sent to the Department of Fish and Wildlife addressing their requirement for the removal of parcels near the Eel River. LACO Engineering has completed the CEQA documents.
2. Ad -Hoc Committee Reports:
    a. Executive: No Executive Ad-Hoc Committee Meeting was held; therefore, no new information was available.
    b. Financial: The Financial Ad-Hoc Committee reported that they reviewed the 2026/2027 budget, tax roll accounts and the accounts that are to be written off. Glenn Gradin informed the Board that he is negotiating a new audit agreement with the accounting firm of Clifton, Larson and Allen LLP to perform the 2025/2026 audit. The agreement will be for five years with a clause that the District can withdraw any time. Glenn Gradin informed the Board that he will do a Request For Quotation from CPA firms in Crescent City and Santa Rosa to obtain a more cost-effective audit.
    c. Personnel: No Personnel Ad-Hoc Committee meeting was held; therefore, no new information was available.
    d. Infrastructure: The Infrastructure Ad-Hoc Committee met and discussed the items listed in its agenda which was included in the Board Packet. Michale McKaskle recommended that the District install a second aeration pond and schedule a Board tour of the District's facilities.
3. Grants:
    a. Emergency Water Storage and Supply Project: Cody Cox informed the Board that installation of the new water storage tank has been completed and is on line. Glenn Gradin reported that he contacted GHD Engineering and reported that all invoices from GHD and project contractors will be paid in total by the middle of September 2026. The amount used from the loan acquired from Columbia Bank for the project is approximately one hundred seventy-nine thousand dollars ($179,000).
    b. Wastewater Improvements Project: Cody Cox informed the Board that the District is in the process of pursuing placement on the State Water Resources Control Board funding list. The total amount of grant funds available to the District in the 2027 / 2028 funding year may be 19 million six hundred eighty thousand ($19,680,000.00). Projects assigned to the wastewater improvement project are the bridge over Leggett Creek, headworks for soil separating, the lift station, magnetic flow meters and a second oxidation basin. Mr. Cox submitted Resolution 2026-2027-01 Authorizing the General Manager to Act as District Representative for the Wastewater Improvements Project. Following discussion, Michael McKaskle moved to adopt Resolution 2026-2027-01 Authorizing the General Manager to Act as District Representative for the Wastewater Improvement Project. Dian Griffith seconded the motion. Chairman McClure called for a roll call vote. Marie Etherton, Yea, Tammy Willison, Yea, Dian Griffith, Yea, Michael McKaskle, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

4. Submission of Past /due Accounts onto the Humboldt County Tax Roll: Glenn Gradin informed the Board that currently there are eighteen (18) accounts for consideration for tax roll placement. The total owed the District is thirty-five thousand five hundred twenty-nine dollars and eighty cents. ($35,529.88). One account is in escrow and may be removed. A Public Hearing will be held at the Redway Community Services District business office on July 29, 2026 at 6:00 P.M. to complete the Humboldt County Treasury Tax Collector requirements.
5. Action on the Biennial Conflict of Interest Code: The Board discussed the wording in the appendix of the Biennial Conflict of Interest Code. Glenn Gradin will clarify the Appendix A. wording on the Biennial Conflict of Interest Code and report his finding. A Special Meeting will be conducted on July 29, 2026 following the Public Hearing to address Appendix A, describing who must fill out and submit a 700 Form.
6. Doubtful Accounts to be Written Off: Following discussion, Michael McKaskle moved to remove accounts in arrears with number listed as account number 0958, 0963, 1300 and 0192 for a total of one thousand five hundred thirty five dollars and four cents ($1,535.04). Dian Griffith seconded the motion. Chairman McClure called for a roll call vote. Marie Etherton, Yea, Tammy Willison, Yea, Dian Griffith, Yea, Michael McKaskle, Yea Arthur McClure, Yea. The Motion carried by a roll call vote of five Yeas and zero Nays.
7. Approval of the 2026/2027 Budget: Following review of the 2026 / 2027 Budget, Under Office Expenses # 5145 Utilities; PG&E: The amount to be included in the budget is eight hundred ten dollars. ($810.00) Marie Etherton moved to accept the 2026 / 2027 Budget with the change of adding eight hundred ten dollars to line 5145 Utilities; PG&E. Dian Griffith seconded the motion. Chairman McClure called for a roll call vote. Michael McKaskle, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Dian Griffith, icy Yea, Arthur McClure, Abstain. The motion carried by a roll call vote of four Yeas, zero Nays and one Abstention.
8. Redway Fire Department – Fire Hydrant – Professional Agreement: Following discussion, Marie Etherton moved to bill the Redway Fire District account number 0727 for their water usage beginning January 2027 with our sincere thank you for helping the District figure this out. Tammy Willison seconded the motion. Chairman McClure called for a roll call vote. Michael McKaskle, Yea, Tammy Willison, Yea, Marie Etherton, Yea, Dian Griffith, Yea. The motion carried by a voice vote of five Yeas and zero Nays.

CORRESPONDENCE:

1. Adona White, June 26, 2026 Re. Cal Trans Funding for the Instream Flow Dedication Restoration of the Unnamed Spring.
2. Joe Ludin, Clifton, Larson Allen LLP., July 13, 2026 Re, Master Services Agreement; 2025 / 2026 Audit.
3. Frontier, Business Fiber Internet Re, Order for New Services.

BOARD MEMBER / STAFF REPORTS:

1. Director's Reports:
   A. Michael McKaskle.
      1. RREDC: The Board reviewed the RREDC Report that was submitted by Michael McKaskle.

COMMENTS FROM MEMBERS OF THE BOARD:

1. Dian Griffith declared that it was a great meeting

MEDIA COMMUNICATIONS:

The Local media is to continue asking their listeners to avoid pouring oils, grease and fats down their drains and to inform their listeners the time and date of the District's Business Meetings.
Cody Cox will attend a question-and-answer session at KMUD Radio with Michael McKaskle hosting.

ADVANCED AGENDA

1. Instream Flow Dedication Restoration Project at the Unnamed Spring.

ADJOURNMENT:

Dian Griffith moved to adjourn the July 22, 2026 Regular Business Meeting of the Redway Community Services District Board of Directors at 7:15 P.M. Michael McKaskle seconded the motion. Chairman McClure called for a roll call vote. Dian Griffith, Yea, Michael McKaskle, Yea, Marie Etherton, Yea, Tammy Willison, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of five Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

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REDWAY COMMUNITY SERVICES DISTRICT

MINUTES OF THE PUBLIC HEARING

PLACEMENT OF DELINQUENT ACCOUNTS ON THE HUMBOLDT COUNTY TAX ROLL

JULY 29, 2026

CALL TO ORDER

Chairman M^{c}Clure called the Public Hearing of the Redway Community Services District Board of Directors, to order at 6:00 P.M. at the RCSD business office.

ROLL CALL

Directors Present: Arthur M^{c}Clure, Chm., Michael McKaskle. Marie Etherton.

Directors Absent: Dian Griffith, Vice-Chairperson, Tammy Willison

STAFF PRESENT:

Glenn Gradin, Office Manager
Nancy Jurrens, Secretary to the Board

STAFF ABSENT:

Cody Cox, General Manager / Operations Manager

APPROVAL OF THE AGENDA:

Marie Etherton moved to approve the agenda of the July 29, 2026 Public Hearing as presented. Michael McKaskle seconded the motion. Chairman M^{c}Clure called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Yea, Arthur M^{c}Clure, Yea. The motion was carried by a roll call vote of three Yeas, and zero Nays.

ACTION / DISCUSSION ITEMS.

1. Submission of Past Due Accounts onto the Humboldt County Tax Rolls: Glenn Gradin informed the Board that account number 0201 has been paid and that account number 0132 may be in escrow. If escrow falls through the account will be added to the list of accounts being placed on the Humboldt County Tax Roll.
   Michael McKaskle moved to put the list of properties on the Humboldt County Tax Roll without 0201 and with Glenn Gradin having discretion on account number 0132. Marie Etherton seconded the motion. Chairman McClure called for a roll call vote. Marie Etherton, Yea, Michael McKaskle, Yea, Arthur McClure, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays.

COMMENTS FROM THE PUBLIC:

No members of the public were present in order to deliver comments regarding their delinquent account.

COMMUNICATION FROM THE PUBLIC:

No letters of opposition from property owners were received by the District.

ADJOURNMENT:

Michael McKaskle moved to adjourn the Public Hearing of the Redway Community Services District Board of Directors at 6:04 P.M. Marie Etherton seconded the motion. Chairman M^c^Clure called for a roll call vote. Michael McKaskle, Yea, Marie Etherton, Yea, Arthur M^c^Clure, Yea. The motion was carried by a roll call vote of three Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens
Secretary to the Board

REDWAY COMMUNITY SERVICES DISTRICT

MINUTES OF THE SPECIAL BUSINESS MEETING

July 29, 2026

CALL TO ORDER

Chairman M^{c}Clure called the July 29, 2026 Special Business Meeting of the Redway Community Services District Board of Directors, to order at 6:04 P.M. in the RCSD Business Office.

ROLL CALL:

Directors Present: Chairman M^{c}Clure, Michael McKaskle, Marie Etherton.

Directors Absent: Dian Griffith, Tammy Willison.

STAFF PRESENT:

Glenn Gradin, Office Manager
Nancy Jurrens, Secretary to the Board.

STAFF ABSENT:
Cody Cox, General Manager / Operations Manager

LAND ACKNOWLEDGMENT:

Glenn Gradin read the District's Statement of its LAND Acknowledgement as follows:

The Redway Community Services District acknowledges that it is located within the traditional lands of the Wailaki and other Indigenous peoples. On this unceded ancestral land along the river they call Sinkyokok, generations of people have stewarded this land and continue to care for the land and water. We look to our indigenous communities for their experience in caring for the water and land that we both inhabit and commit to working with them to provide quality water for all.

APPROVAL OF AGENDA:

Following review of the July 29, 2026 Special Business Meeting Agenda, Michael McKaskle moved to accept the July 29, 2026 Special Business Meeting agenda as presented. Marie Etherton seconded the motion. The motion was carried by a voice vote of three Yeas and zero Nays.

PUBLIC COMMENT:

No public comment was addressed to the Board.

ACTION / DISCUSSION ITEMS:

1. Correct, Verify Appendix for Who is Required to Submit 700 Forms Annually: Glenn Gradin informed the Board that David McMurchie, Attorney at Law, advised that he and Cody Cox should wait until next year to submit a 700 form. Mr. McMurchie added wording to the Appendix A for consultants. Mr. Gradin stated that he will send the corrected Appendix A to the attorney for review, notify the Humboldt County Office of Elections and contact the Board if there is an issue. Correct, Verify Appendix for Who is Required to Submit 700 Forms Annually will be placed on the August 2026 Regular Business Meeting agenda.

CORRESPONDENCE:

No Correspondence was submitted for review by the Board.

ADJOURNMENT

Marie Etherton moved to adjourn the July 29, 2026 Special Business Meeting of the Redway Community Services District Board of Directors at 6:08 P.M. Michael McKaskle seconded the motion. The motion was carried by a voice vote of three Yeas and zero Nays.

Respectfully Submitted,

Nancy Jurrens,
Secretary to the Board

OPERATIONS REPORT

Report Date: August 2026

Cody Cox
General Manager / Operations Manager / CPO
Redway Community Services District

Water Treatment

Electrical Panel Review and Power Protection

Miranda Gauge (USGS 11476500)

As of August 13, 2026, the USGS Miranda Gauge is not providing a current August streamflow reading. The most recent instantaneous discharge posted by USGS is 34.5 cubic feet per second (CFS), recorded at 11:30 a.m. PDT on July 28, 2026. USGS identifies the data as provisional and the station appears to have stopped updating after that date.

- Because the posted reading is more than two weeks old, staff is not treating 34.5 CFS as the actual August 13 river flow. The District continues to operate conservatively and is using source conditions, treatment performance, storage recovery, operator observations, and the available USGS information together when making low-flow operating decisions. Bob Downing and I have discussed the water treatment plant electrical panel and the need for an onsite review and cost estimate for additional protection and corrective work. The follow-up inspection slipped past the original schedule, and staff is now working with Bob to get the panel review and quote back on the calendar.
- This remains part of the District's continuing effort to protect critical pumps, drives, controls, and treatment equipment from electrical and power-quality problems.

Plant Production and PG&E / SCADA Scheduling

- As reported in the General Managers Report, water treatment plant production has been reduced from approximately 350 GPM to 300 GPM as low-flow summer conditions have progressed. Operators are closely watching raw-water conditions, plant production, distribution demand, and storage recovery while operating at the reduced rate.
- The District is still working toward a SCADA operating schedule that can better coordinate plant operation around PG&E peak-demand periods. The communications/SCADA contractor is currently committed to another project, so this programming work remains pending but is still an operating objective.

Low-Flow Field Streamflow Practice

- During next summer's lower river flows, staff plans to identify a straight, reasonably uniform channel in the riverbed and practice the District's simple field streamflow estimate. The method uses measured channel width and average depth to estimate cross-sectional area, then combines that area with a timed float velocity to calculate an estimated flow in CFS.

- The District's field form uses repeated measurements and an adjusted surface velocity so operators can build a consistent, repeatable estimate. This will not replace USGS data or any required regulatory measurement; it will be used as an operational cross-check and training tool. Repeating the exercise under low-flow conditions will give staff the practice needed to become more consistent and confident with the method, and results can be reported to the Board next summer.

Water Distribution

Leak Repair - Orchard / Briceland-Thorne Road Area

- District staff recently repaired another water leak at or near the intersection of Orchard Lane and Briceland-Thorne Road.
- During excavation, staff found four previously unknown laterals located next to the leaking line. The discovery is useful system information and will be incorporated into future field verification and mapping work.
- The neighborhood main was shut down to complete the repair. After exercising the isolation valves, staff achieved good isolation of the work area, which is a positive result and confirms the value of continued valve exercising and maintenance before an emergency repair is needed.

Wastewater Treatment

Clarifier Scum Well and Solids Handling Improvements

- The wastewater treatment plant scum well has been placed back online and the change has made a noticeable operational improvement. The clarifier surface skimmer removes floatables, scum, grease, and other nuisance material from the water surface and directs that material to the scum well.
- Staff determined that the scum-well contents had historically been routed back to the oxidation ditch. That practice effectively returned material to the biological process after the clarifier had already removed it. The General Manager discontinued that return-to-ditch practice.
- Scum-well material is now directed to the thickener and can then be transferred, when appropriate, to the drying/filter beds for solids handling. This keeps removed floatables and scum out of the oxidation ditch, improves control of clarifier surface material, and gives operators a more logical solids-handling path.

Nocardia-Type Foaming and Scum Control

- The plant also recently experienced a Nocardia-type foaming/scum condition. Staff identified the condition and used a controlled treatment consisting of a 1:1 dilution of 12% sodium hypochlorite and water, together with physical scum removal and ongoing process-control adjustments.
- Nocardia-type foam can become persistent in activated sludge systems and is often associated with operating conditions such as long sludge age and low food-to-microorganism loading. Staff will continue watching foam and scum conditions together with wasting, MLSS, MLVSS, sludge age, and F/M trends rather than relying on chemical treatment alone.

Permit Exceedances and Nitrate Process Control

- The plant experienced several additional permit exceedances/violations during the reporting period. Internal review identified an operator process-control error under the General Manager/CPO's oversight. The issue was communicated to the District's case manager, corrective steps were taken, and the needed controls have now been incorporated into the plant's routine process-control approach.

- Nitrate control is now being managed through timed oxygen/aeration operation that creates controlled aerobic and anoxic periods. This allows the oxidation ditch to support both nitrification and denitrification instead of relying on continuous aeration when nitrate removal is needed.
- The District will soon introduce an oxidation-reduction potential (ORP) probe as an additional process-control tool. ORP will give operators another real-time indication of the biological oxidation/reduction condition and should help identify denitrification conditions more exact, reducing some of the guesswork associated with timing aeration cycles.

August 7 Pump Failure and Plant Coverage

- A pump failed at the wastewater treatment plant on August 7 and required immediate operator attention. At the same time, Operator-in-Training Mir Holmes was out for four days and the I was providing plant coverage on my own.
- Plant operations and the equipment failure had to take priority, which is why the I was unable to participate in the previously scheduled KMUD radio interview with one of the District's Directors. The event also illustrates how quickly staffing becomes thin when a mechanical problem occurs during an absence.

MLSS, MLVSS, and Seasonal F/M Tracking

- Staff continues regular mixed liquor suspended solids (MLSS) and mixed liquor volatile suspended solids (MLVSS) testing and now has a much better operating baseline for what to expect during the summer months.
- The data are showing a repeatable seasonal pattern. Wet-weather events create a large hydraulic and organic wash through the system and can rapidly change the plant solids inventory and loading. As dry summer conditions settle in, the amount of available food relative to the microorganism population decreases and the food-to-microorganism (F/M) ratio drops.
- Tracking MLSS, MLVSS, F/M, settleability, dissolved oxygen, nitrate, and visual plant conditions together is helping staff make more deliberate wasting and aeration decisions and better anticipate seasonal changes instead of reacting after performance has already shifted.

Wastewater Collection

EPA Water Engineering Support / RealWaterTA

- Redway CSD has been awarded technical assistance through the EPA Water Engineering Support / RealWaterTA effort. The project began with the August 5 kick-off meeting, followed by the August 11 pre-site visit meeting and the initial field site visit on August 12-13 with EPA, ERG, Carollo, District staff, and California Water Boards participation.
- The purpose of the assistance is to help the District develop a California Clean Water State Revolving Fund Project Report / Preliminary Engineering Report focused on reducing inflow and infiltration (I&I) in the wastewater collection system. The technical team is evaluating existing system conditions, likely I&I sources, field investigation methods, hydraulic and infrastructure information, rehabilitation alternatives, and planning-level project costs.
- During the first site visit, the team reviewed the District's collection-system and wastewater assets, lift stations, equipment, in-house CCTV and smoke-testing capabilities, cleaning methods, available mapping/data, and known or suspected I&I locations. This gives the technical-assistance team a direct understanding of both the problems RCSD is facing and the equipment and staff capabilities already in place.

Root-Cutting Demonstration - Manzanita Area

- On the same day as the technical-assistance field work, MME, the Northern California sales vendor, and ENZ, which supplies specialized sewer jetter/cutting heads, were onsite for a cutter-head demonstration.
- The demonstration was conducted on Manzanita, where the crew cut through and removed a significant root ball from the sewer. The obstruction had developed into the type of blockage that could have resulted in a sanitary sewer overflow if it had continued to grow. Removing it eliminated an immediate maintenance concern and demonstrated the value of having the right cutting equipment available for aggressive root intrusion.
- Having the EPA/technical-assistance team on the ground the same day also gave them a practical view of the District's proactive cleaning program, equipment, field conditions, and the type of collection-system defects RCSD is working to address before they become overflows.

Technical Assistance Next Steps

- A follow-up field visit is planned in approximately two weeks. In the meantime, RCSD will continue providing requested system information and documenting field conditions while the technical-assistance team compiles observations from the initial visit.
- The current workplan calls for a Site Visit Report in September 2026, development of the Preliminary Engineering Report outline and alternatives through the fall, presentation of recommended alternatives later in 2026, and completion of the CWSRF Project Report / PER in March 2027. The District will continue its in-house cleaning, CCTV, smoke testing, mapping, and I&I investigations while that engineering work advances.

Respectfully Submitted,

Cody Cox

General Manager / Operations Manager
Redway Community Services District

Redway CSD – Production/Treatment Activity

August 14, 2026

Unit of measure is gallons

Water Production Report: For july 2026

	Water Produced	District Use	Unmetered	Sold	Daily Avg.
May 2024	4,549,247	667,793	385,947	2,214,970	105,442
May 2025	3,268,710	575,687	978,987	2,994,573	146,752
May 2026	4,319,143	788,099.29	718,654	2,812,390	139,327
Jun 2024	5,542,264	487,374	2,680,678	2,374,212	184,742
Jun 2025	5,687,991	1,033,182	2,111,085	2,543,742	189,600
Jun 2026	5,414,068	717,090	595,916	3,006,137	143,971
July 2024	7,247,723	871,188	1,621,506	4755,029	233,798
July 2025	5,785,971	639,350	879,446	4,267,175	186,644
JULY 2026	5,668,434	684,819	1,130,682	3,852,933	188,948

July2026

Wastewater Treatment Report: For july 2026

	Influent	Effluent	Difference
May 2026	4,102,250	3,340,047	277,267
Jun 2026	4,258,378	3,990,700	258,678
JULY 2026	4,442,330	2,150,897	2,291,433

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Redway Community Services District

Monthly Financial Statement to July 31ST, 2026

Primary Checking Account	**Previous Balance =**	$112,634.63	As of JUNE 30TH, 2026
	Revenues		
1	Customer Revenues Collected per QuickBooks	$140,986.80	
2		$0.00	
3		$0.00	
4		$0.00	
5		$0.00	
6	REIMBURSEMENT DWR #11 REWSP	$514,347.34	
7	REIMBURSEMENT DWR #10 REWSP	$29,595.03	
8	trnsfr to OP for 3 misc bills Thrifty, LACO, B. Downing	$31,328.66	
9		$0.00	
10		$0.00	
11		$0.00	
	Total Income (reconciled bank deposits)	**$716,257.83**	
	Total Withdrawals (reconciled withdrawals)	**$761,091.02**	
Quick Books Balance - Primary Checking Account		**$67,801.44**	As of JULY 31ST, 2026

El Dorado Income: Payments Received	
Water payments - w/ late, reconnect fees, adjustments and deposits	$58,965.87
Sewer Payments	$67,926.86
SEF Water fees paid	$0.00
SEF Sewer fees paid	$4,482.77
Water Syst. Loan Fund	$6,402.24
Total Payments Received	$137,777.74
Other Income	$575,271.03
Net Total Income	$713,048.77

Billing for Sales of Water & Sewer Services

Date: This Year	July-26		Date: Prior Year	July-25	
	WATER	SEWER		WATER	SEWER
WSLF	$6,511.55		WSLF	$6,533.48	
Residential	$57,492.33	$56,142.75	Residential	$36,508.71	$45,322.32
Commercial	$9,936.44	$14,637.15	Commercial	$8,341.35	$14,150.03
Sub total W&S only	$73,940.32	$70,779.90	Sub total W&S only	$51,383.54	$59,472.35
SEF 0	$0.00	$4,112.76	SEF	$0.00	$4,106.55
Sub total	$73,940.32	$74,892.66	Sub total	$51,383.54	$63,578.90
Reconnect fees	$0.00		Reconnect fees	$0.00	
Late Fees	$990.00		Late Fees	$1,824.00	
Adjustments	-$846.98		Adjustments	-$664.37	
Total Sales/Use	Jul-26	$148,976.00	Total Sales/Use	Jul-25	$116,122.07

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Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2026

	Jul 31, 26		Jul 31, 25	
ASSETS				
Current Assets				
Checking/Savings				
1006 · UMPQUA - 4992		22,958.90		56,705.97
1004 · Cash in Bank CCUSH - 71		0.00		2,007.70
1010 · CCUSH - Business Savings -00		0.00		25.01
1015 · CCUSH - Connection Fees -52		0.00		2.26
1020 · CCUSH - Meadows Deposits - 51		0.00		0.49
1025 · JET/VAC		0.00		0.20
1030 · Umpqua - Meadows Deposits -3892		16,096.71		16,095.20
1035 · Umpqua - Jet/Vac - 1897		140.94		0.00
1040 · Umpqua - New Connections- 3003		180,004.55		0.00
1050 · Petty Cash		362.01		200.00
Cash in County - Water				
1100 · #2546 SRF Water Proj Loan Fund	311,564.76		301,582.09	
1105 · #2547 SRF Payment Reserve Fund	92,663.35		90,190.24	
1110 · #2548 Davis Grunsky '68 Reserve	1.10		65.63	
1115 · #2549 Davis Grunsky '74 Reserve	5.41		321.99	
1120 · #2550 Tax Revenue Fund-Water	44,805.98		109,849.05	
1125 · #2555 SEF - Water	75,689.36		69,346.94	
1130 · #2557 T & D Rehab Proj. Fund	47.49		3,416.22	
Total Cash in County - Water		524,777.45		574,772.16
Cash in County - Sewer				
1135 · #2551 Tax Revenue -Sewer	98,805.31		83,626.85	
1140 · #2554 RCSD RECD Grant Sewer	14.13		921.39	
1145 · #2556 SEF - Sewer	157,225.64		109,501.53	
1150 · #2558 I & I Project Fund-Sewer	102.46		6,677.20	
1155 · #9855 95 COP Payment Fund-Se...	24.21		1,434.15	
1160 · #9856 '95 Reserve Fund Sewer	55,844.35		52,786.07	
Total Cash in County - Sewer		312,016.10		254,947.19
Total Checking/Savings		1,056,356.66		904,756.18
Other Current Assets				
Prepaid Insurance		12,193.33		12,193.33
Employee Advance		0.00		5,088.51
Prepaid Rent		900.00		900.00
1300 · Accounts Receivable				
1301 · Allowance for Doubtful Accounts	-4,500.00		-4,500.00	
1300 · Accounts Receivable - Other	266,993.82		252,546.87	
Total 1300 · Accounts Receivable		262,493.82		248,046.87
1400 · Other Receivables		20,328.40		21,459.24
1500 · Grants Receivable		-1,302,727.12		117,987.58
1600 · Inventory - Water		15,820.61		15,820.61
1650 · Inventory - Sewer		1,742.98		1,742.98
Total Other Current Assets		-989,247.98		423,239.12
Total Current Assets		67,108.68		1,327,995.30

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2026

	Jul 31, 26	Jul 31, 25
Fixed Assets		
Fixed Assets - Water		
1700 · Land	31,282.45	31,282.45
1705 · Source of Supply Plant	457,413.70	457,413.70
1710 · Autos & Trucks	46,657.32	46,657.32
1715 · Pumping Plant	197,376.49	197,376.49
1720 · Water Treatment Plant	312,246.11	312,246.11
1725 · Structures & Improvements	4,260,537.66	4,260,537.66
1730 · Water Plant - Small Equipment	289,754.58	289,754.58
1735 · Construction in Progress	274,616.70	274,616.70
Total Fixed Assets - Water	5,869,885.01	5,869,885.01
Fixed Assets - Sewer		
1786 · ROU Jet Vac Truck	412,237.28	412,237.28
1740 · Land	93,493.07	93,493.07
1742 · Road Improvements	116,000.00	116,000.00
1745 · New WW Plant & Lift Stations	2,042,448.66	2,042,448.66
1750 · New Collection Facility	1,748,872.91	1,748,872.91
1755 · Lab Equipment - Plant	43,665.29	43,665.29
1760 · Permanent Seasonal Perc Pond	166,654.40	166,654.40
1765 · Easements	4,633.00	4,633.00
1770 · Collection Facilities - Lift St	640,507.64	640,507.64
1775 · Treatment Plant - Structures	466,708.60	466,708.60
1776 · Treatment Plant - Improvements	100,333.88	100,333.88
1780 · Sludge Bed Construction	64,884.76	64,884.76
1790 · Office Furniture & Equipment	22,544.53	22,544.53
1795 · Autos & Trucks	46,657.32	46,657.32
1796 · Tools & Equipment	215,717.02	215,717.02
1797 · Construction in Progress	1,331,553.76	1,331,553.76
Total Fixed Assets - Sewer	7,516,912.12	7,516,912.12
Accumulated Depreciation-Water	-3,162,001.05	-3,162,001.05
Accumulated Depreciation-Sewer	-4,152,739.23	-4,152,739.23
Total Fixed Assets	6,072,056.85	6,072,056.85
Other Assets		
1900 · COP Issuance Costs	12,002.95	12,002.95
Total Other Assets	12,002.95	12,002.95
TOTAL ASSETS	**6,151,168.48**	**7,412,055.10**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	47,136.08	139,058.23
Total Accounts Payable	47,136.08	139,058.23
Credit Cards		
VISA - Umpqua Bank	0.00	4,686.87
Total Credit Cards	0.00	4,686.87

Redway Community Services District
Balance Sheet - Collapsed w/ Prior Year
As of July 31, 2026

		Jul 31, 26		Jul 31, 25
Other Current Liabilities				
2105 · Accrued SWH/SDI		-403.41		0.00
2125 · Accrued Vacation		13,177.44		13,177.44
2200 · Interest Payable		8,362.50		8,362.50
2300 · Customer Deposits		6,850.00		6,850.00
2400 · Temporary Inv - W&J Project		11,900.00		11,900.00
24000 · Payroll Liabilities		300.00		0.00
Current Portion of Long-Term De		101,840.00		101,840.00
Total Other Current Liabilities		142,026.53		142,129.94
Total Current Liabilities		189,162.61		285,875.04
Long Term Liabilities				
Loan Payable - RWESSP		190,000.00		0.00
2500 · Loan Payable - SRF Loan		573,750.00		650,250.00
2600 · Loan Payable - 95 WW Project		414,000.00		446,000.00
2750 · Columbia Bank Lease		412,237.28		412,237.28
Less Current Portion of LTD		-101,840.00		-101,840.00
Total Long Term Liabilities		1,488,147.28		1,406,647.28
Total Liabilities		1,677,309.89		1,692,522.32
Equity				
Water Equity				
3050 · Retained Earnings - Water	2,392,164.81		2,392,164.81	
3100 · Debt Reserve - Water	382,031.83		382,031.83	
3200 · Contributed Capital - Water				
3250 · Less Accumulated Amortization	-150,001.65		-150,001.65	
3200 · Contributed Capital - Water - Other	409,340.77		409,340.77	
Total 3200 · Contributed Capital - Water	259,339.12		259,339.12	
Total Water Equity		3,033,535.76		3,033,535.76
Sewer Equity				
3000 · Retained Earnings - Sewer	-197,121.13		-197,121.13	
3150 · Debt Reserve - Sewer	53,795.91		53,795.91	
3300 · Contributed Capital - Sewer				
3350 · Less Accumulated Amortization	-939,028.76		-939,028.76	
3300 · Contributed Capital - Sewer - Other	3,743,489.16		3,743,489.16	
Total 3300 · Contributed Capital - Sewer	2,804,460.40		2,804,460.40	
Total Sewer Equity		2,661,135.18		2,661,135.18
32000 · Retained Earnings		-1,226,736.39		0.00
Net Income		5,924.04		24,861.84
Total Equity		4,473,858.59		5,719,532.78
TOTAL LIABILITIES & EQUITY		**6,151,168.48**		**7,412,055.10**

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Redway Community Services District
Profit & Loss
July 2026

	Sewer	Water	TOTAL
Ordinary Income/Expense			
Income			
Water Charges			
4100 · Residential	0.00	48,919.70	48,919.70
4150 · Commercial	0.00	9,124.08	9,124.08
Total Water Charges	0.00	58,043.78	58,043.78
Sewer Charges			
4200 · Residential	50,826.97	0.00	50,826.97
4250 · Commercial	17,099.89	0.00	17,099.89
Total Sewer Charges	67,926.86	0.00	67,926.86
4500 · Late Charges	0.00	876.00	876.00
Total Income	67,926.86	58,919.78	126,846.64
Gross Profit	67,926.86	58,919.78	126,846.64
Expense			
Administrative & General			
5015 · Bank Charges	0.00	47.90	47.90
5030 · Education & Training	150.00	0.00	150.00
Insurance			
5040 · Employee Health Insurance			
Employee Portion Health	-999.04	-999.05	-1,998.09
5040 · Employee Health Insurance - O...	6,679.57	6,679.60	13,359.17
Total 5040 · Employee Health Insurance	5,680.53	5,680.55	11,361.08
5041 · Employee Life Insurance			
Employee Portion Life	-226.93	-226.94	-453.87
5041 · Employee Life Insurance - Other	401.68	401.69	803.37
Total 5041 · Employee Life Insurance	174.75	174.75	349.50
Total Insurance	5,855.28	5,855.30	11,710.58
5075 · Mileage/Travel	124.93	37.81	162.74
Office Expense			
5060 · Computers & Software Expense	1,619.50	1,619.50	3,239.00
5062 · Finance Charges	4.75	4.75	9.50
5081 · Office Expense	17.99	18.00	35.99
5105 · Postage	139.70	139.71	279.41
5106 · Rent	450.00	450.00	900.00
5130 · Office Supplies	481.74	481.73	963.47
5135 · Telephone-all phones	1,742.48	1,742.49	3,484.97
Total Office Expense	4,456.16	4,456.18	8,912.34

Redway Community Services District
Profit & Loss
July 2026

	Sewer	Water	TOTAL
5085 · Outside Services	771.25	300.00	1,071.25
5100 · Payroll Taxes	2,252.23	2,340.81	4,593.04
Professional Fees			
5112 · Director Fees	425.00	425.00	850.00
Total Professional Fees	425.00	425.00	850.00
5125 · Retirement	1,879.79	1,879.80	3,759.59
5150 · Wages	16,004.12	16,032.76	32,036.88
Total Administrative & General	31,918.76	31,375.56	63,294.32
Water Treatment			
5200 · Lab Tests	0.00	310.00	310.00
5210 · Supplies-water treatement	0.00	229.68	229.68
5215 · Utilities	0.00	4,887.04	4,887.04
5220 · Wages	0.00	9,152.10	9,152.10
5230 · Tools & Safety Equipment	0.00	64.17	64.17
5240 · Truck expenses	0.00	127.12	127.12
Total Water Treatment	0.00	14,770.11	14,770.11
Water Trans & Distribution			
5305 · Repairs & Maintenance	0.00	4,962.72	4,962.72
5310 · Supplies	0.00	606.16	606.16
5320 · Wages	0.00	4,707.99	4,707.99
5330 · Tools and Safety Equipment	0.00	64.17	64.17
Total Water Trans & Distribution	0.00	10,341.04	10,341.04
Sewer Treatment			
5400 · Lab Tests	1,036.00	0.00	1,036.00
5405 · Repairs & Maintenance	917.29	0.00	917.29
5410 · Supplies-sewer treatment	952.66	0.00	952.66
5420 · Wages	8,702.75	0.00	8,702.75
5430 · Tools & Equipment	64.17	0.00	64.17
5440 · Truck Expenses	127.12	0.00	127.12
Total Sewer Treatment	11,799.99	0.00	11,799.99
Sewer Collection			
5510 · Supplies	10.00	0.00	10.00
5515 · Utilities	933.92	0.00	933.92
5520 · Wages	3,678.32	0.00	3,678.32

Redway Community Services District
Profit & Loss
July 2026

	Sewer	Water	TOTAL
5530 · Tools & Eqiupment	-1,260.41	0.00	-1,260.41
5560 · JET/VAC	27,332.82	0.00	27,332.82
Total Sewer Collection	30,694.65	0.00	30,694.65
Total Expense	74,413.40	56,486.71	130,900.11
Net Ordinary Income	-6,486.54	2,433.07	-4,053.47
Other Income/Expense			
Other Income			
5900 · SEF Fees - Sewer	4,482.77	0.00	4,482.77
4400 · SRF Fees	0.00	6,402.24	6,402.24
Total Other Income	4,482.77	6,402.24	10,885.01
Other Expense			
8300 · Capital Improvements			
8320 · Cap Improvements - Water Dist	0.00	907.50	907.50
Total 8300 · Capital Improvements	0.00	907.50	907.50
Total Other Expense	0.00	907.50	907.50
Net Other Income	4,482.77	5,494.74	9,977.51
Net Income	**-2,003.77**	**7,927.81**	**5,924.04**

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Redway Community Services District

Payments from Customers

As of July 31, 2026

Type	Date	Memo	Amount
1300 · Accounts Receivable			
Deposit	07/01/2026	ACH M	-407.91
Deposit	07/01/2026	ACH F	-985.72
Deposit	07/01/2026	Deposit	-2,707.11
Deposit	07/01/2026	Deposit	-2,066.25
Deposit	07/03/2026	ACH M	-2,041.49
Deposit	07/03/2026	ACH F	-470.52
Deposit	07/06/2026	ACH M	-717.06
Deposit	07/06/2026	ACH F	-167.42
Deposit	07/06/2026	Deposit	-16,565.16
Deposit	07/07/2026	ACH F	-153.15
Deposit	07/08/2026	Deposit	-14,476.53
Deposit	07/09/2026	ACH F	-200.00
Deposit	07/09/2026	ACH F	-203.07
Deposit	07/09/2026	Deposit	-4,012.62
Deposit	07/10/2026	ACH M	-954.22
Deposit	07/13/2026	ACH M	-741.00
Deposit	07/13/2026	ACH M	-361.91
Deposit	07/13/2026	Deposit	-23,615.48
Deposit	07/14/2026	ACH M	-300.00
Deposit	07/14/2026	ACH F	-365.73
Deposit	07/15/2026	ACH M	-1,591.70
Deposit	07/15/2026	ACH F	-367.42
Deposit	07/15/2026	Deposit	-8,171.35
Deposit	07/16/2026	ACH F	-604.80
Deposit	07/16/2026	Deposit	-3,774.11
Deposit	07/17/2026	ACH M	-481.10
Deposit	07/17/2026	ACH F	-253.29
Deposit	07/20/2026	ACH F	-291.37
Deposit	07/20/2026	ACH M	-157.91
Deposit	07/20/2026	Deposit	-11,801.30
Deposit	07/21/2026	ACH M	-160.29
Deposit	07/21/2026	ACH F	-175.00
Deposit	07/22/2026	ACH M	-1,103.12
Deposit	07/22/2026	Deposit	-12,689.75

Redway Community Services District

Payments from Customers

As of July 31, 2026

Type	Date	Memo	Amount
Deposit	07/23/2026	ACH M	-167.42
Deposit	07/23/2026	Deposit	-2,568.98
Deposit	07/24/2026	ACH m	-158.43
Deposit	07/24/2026	ach f	-870.17
Deposit	07/27/2026	ACH M	-1,839.58
Deposit	07/27/2026	ACH M	-1,764.51
Deposit	07/27/2026	ACH M	-1,121.75
Deposit	07/27/2026	ACH F	-151.79
Deposit	07/27/2026	Deposit	-7,054.13
Deposit	07/28/2026	ACH M	-358.60
Deposit	07/28/2026	ACH F	-3,576.03
Deposit	07/29/2026	ACH M	-968.88
Deposit	07/29/2026	ACH F	-163.13
Deposit	07/29/2026	Deposit	-5,664.63
Deposit	07/30/2026	ACH M	-400.00
Deposit	07/30/2026	ACH F	-150.00
Deposit	07/31/2026	ACH M	-529.46
Deposit	07/31/2026	ACH F	-344.45
Total 1300 · Accounts Receivable			-140,986.80
TOTAL			**-140,986.80**

Redway Community Services District
A/P Aging Summary
As of July 31, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Calpers	11,887.65	0.00	0.00	0.00	0.00	11,887.65
colonial Life	747.93	0.00	0.00	0.00	0.00	747.93
Fire Risk Management Services	768.23	0.00	0.00	0.00	0.00	768.23
Hach	231.00	0.00	0.00	0.00	0.00	231.00
Milt's Saw Shop	0.00	205.55	0.00	0.00	0.00	205.55
Nancy Jurrens	0.00	0.00	1,080.00	0.00	0.00	1,080.00
Pace Supply	4,502.25	0.00	0.00	0.00	0.00	4,502.25
Parkinson Building Materials	0.00	0.00	0.00	0.00	-100.00	-100.00
quill	594.46	0.00	0.00	0.00	0.00	594.46
SDRMA	0.00	15,584.36	0.00	0.00	0.00	15,584.36
SWRCB	0.00	850.00	0.00	0.00	0.00	850.00
Van Meter Construction	0.00	0.00	0.00	10,784.65	0.00	10,784.65
TOTAL	**18,731.52**	**16,639.91**	**1,080.00**	**10,784.65**	**-100.00**	**47,136.08**

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Redway Community Services District

Payroll Details by Account

July 2026

	Jul 26	Jul 25	Jul 26
Ordinary Income/Expense			
Expense			
Administrative & General			
Insurance			
5040 · Employee Health Insurance	13,359.17	600.00	13,359.17
5045 · Workers' Comp	0.00	19,276.55	0.00
Total Insurance	13,359.17	19,876.55	13,359.17
5100 · Payroll Taxes	4,593.04	4,387.95	4,593.04
5150 · Wages	32,036.88	28,906.60	32,036.88
Total Administrative & General	49,989.09	53,171.10	49,989.09
Water Treatment			
5220 · Wages	9,152.10	14,534.22	9,152.10
Total Water Treatment	9,152.10	14,534.22	9,152.10
Water Trans & Distribution			
5320 · Wages	4,707.99	3,465.65	4,707.99
Total Water Trans & Distribution	4,707.99	3,465.65	4,707.99
Sewer Treatment			
5420 · Wages	8,702.75	6,502.55	8,702.75
Total Sewer Treatment	8,702.75	6,502.55	8,702.75
Sewer Collection			
5520 · Wages	3,678.32	5,193.71	3,678.32
Total Sewer Collection	3,678.32	5,193.71	3,678.32
Total Expense	76,230.25	82,867.23	76,230.25
Net Ordinary Income	-76,230.25	-82,867.23	-76,230.25
Net Income	**-76,230.25**	**-82,867.23**	**-76,230.25**

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Past Due List Status

Past Due Status as of 07-31-2026	amount
Number of accounts on the past due list	53+29=82
The Average Bill	$1,039.30
The Median Bill	$655.66
Low Balance at 90 days	$15.82
High Balance at 90 days	$6,582.55
Current balance Past Due List(30,60,90)	$85,222.43
Current Balance of at 90 days	$32,098.68
Addresses currently off	22
Past Due Status as of 6-30-2026	**amount**
Number of accounts on the past due list	49+34=83
The Average Bill	$927.26
The Median Bill	$664.49
Low Balance at 90 days	$6.00
High Balance at 90 days	$5,975.55
Current balance Past Due List(30,60,90)	$86,673.59
Current Balance of at 90 days	$29,716.06
Addresses currently off	22

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To: RCSD Board of Directors

Office Manager's Memo August 12th, 2026

Online Payment processing. For the month of July, we had 113 transactions with a value of $26,731.08 and 46 of them were ACH payments. In June, we had 111 transactions with a total of $28,148.50, and 48 of them were ACH payments. We heavily promote the ACH way of making payment to the accounts. An ACH transaction for $1.95 is much more reasonable than the credit card (debit card) transaction fee of $2.95 or 3.5%, whichever is higher.

Profit to Loss. Fiscal 2026/2027. July 1st to July 31ST, is **8%** of the Fiscal year. Income was **$126,847,** which is **7%** of operational funding of **$1,927,693**. Expenses through July 31ST totaled **$152,743** which is **9%** of the projected approved expenses of **$1,671,146** for the 2026/2027 fiscal year. As with every year we front loaded Workman's Comp ($15,584) and Liability/Fire ($36,362), which changes expenses to 6%.

Billing and Allocations. Our past due for the month of July is **$85,222.43**. In June it was **$88,358.59**. It appears that the past due fluctuates around **$10,000** up or down every month. The highest in February **2024** was **$141.986.14** from **$37,000** in March **2020**.

Savings Accounts with County. All accounts are reconciled to June 30th, 2026. WSLF and SEF Sewer are caught up with deposits up to April 30th, 2026. Money billed in the first month. They are collected in month two and they are disbursed into the savings accounts in month three. That would be the end of September for the June's billing to be deposited.

Customer Assistance Program (CAP) became available on July 1st. We placed flyers in town, placed a page on our website and sent the local newspeople copies of the flyer. We have only collected nine applications and have approved eight of them, we requested more information on one account.

New Connections. Nothing new to report. We have created the path forward for the Tunnel Road connection, we have been billed for services, and we charged him for services and there is a balance of $10,784.65, which we owe him, and I have been informed to hold payment here.

Update for REWSSP. Interesting times for the REWSSP, The engineer and the contractor are telling the State that the job is done and that they want the 10% retention released. I have been standoffish needing proof of completion and proof that the subcontractors have been paid before we release what we thought we were prepared to pay. But our State representative is indicating that there will be more money, and we will not need the loan that we paid to procure and have already made a payment on completing the project. I am holding my breath.

Respectfully,

Glenn Gradin

"When you're at the end of your rope tie a knot and hold on!" Theodore Roosevelt.

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GENERAL MANAGER REPORT

August 2026

Board of Directors,

The following report provides a summary of District work, project updates, water supply conditions, funding work, and general management items during the past month.

1. South Fork Eel River Flow and Water Conservation

During early August, the USGS South Fork Eel River at Miranda real-time gauge stopped providing a reliable current reading and appeared to be frozen on an older July value. Because the displayed number could no longer be relied upon to represent actual river conditions, I treated the situation conservatively. Based on the declining source conditions and the reasonable possibility that actual flow was lower than the stale gauge value, the District declared Water Conservation Stage Three - Water Shortage Emergency. Zach Chandler, the District's Division of Drinking Water regulator, was consulted and agreed with the decision.

Two days after the Stage Three declaration, Water Treatment Plant operators had to reduce treatment flow from approximately 350 gallons per minute (GPM) to 300 GPM to maintain stable operation as source conditions declined. That operational change confirmed the value of acting early rather than waiting for a lower USGS number to appear.

Stage Three summary from Water Conservation Ordinance 2018-01: Stage Three is a Water Shortage Emergency. The ordinance recognizes multiple causes - not only a river-flow number - including regional or statewide supply shortage, delivery or treatment infrastructure limitations, groundwater concerns, mandatory conservation imposed by another authority, river flow below 10 CFS at the Miranda Gauge, or insufficient supply to fill the main tank overnight. Once Stage Three is declared:

- All Water Conservation Stage One and Stage Two restrictions remain in full force and effect.
- Industrial and commercial accounts are limited to 400 gallons per day, approximately 1,600 cubic feet per month.
- Residential accounts are limited to 60 gallons per resident per day, approximately 240 cubic feet per month per resident.
- New construction meters may be suspended during the emergency, subject to the separate Board action required by the ordinance and applicable law.
- New water-system connections may also be restricted during Stage Three if the Board takes the separate action required by the ordinance.

The Stage Three objective is Maximum Conservation, with water-use priorities placed on human consumption, sanitation, and fire protection. The ordinance allows the General Manager to determine the emergency action stage based on current water-supply conditions, subject to Board ratification. Staff will continue monitoring source conditions, treatment production, tank recovery, and system demand and will adjust operations as necessary.

2. Emergency Water Supply and Storage Project

The project engineer requested release of the remaining 10% construction retention. The District did not agree that final retention should be released because the project should not be considered complete until the valves installed in the field match the approved contract drawings and the configuration required by the project documents.

GHD has acknowledged that the incorrect valve installation was a previous GHD Engineer mistake through email. The District's position is that the correct valves must be installed before final project closeout and release of retention. As of August 13, 2026, the District is still waiting for a confirmed lead time for the replacement valves.

Another construction meeting is scheduled for August 24 possibly the 14th, 2026. Staff will continue to hold the closeout position until the required correction is completed and verified in accordance with the drawings.

3. Redway Spring Temperature Reduction Project - Full Draft Proposal

Adona White with the North Coast Regional Water Quality Control Board advised the District that the spring project had been forwarded to Caltrans with the recommended project list and requested a full proposal for staff review and development of the funding agreement. The requested proposal package includes the project watershed and target pollutant, detailed project description and scope of work, schedule, budget, maps, permitting needs, and current design status.

Rather than send the initial proposal-writing task directly to an engineering consultant, the General Manager prepared the complete first draft in-house using District project records, photographs, planning materials, and the temperature-monitoring framework. The draft keeps temperature as the primary target pollutant and focuses on protecting the spring's cold-water contribution to the South Fork Eel River, restoring shade and the lower flow path, monitoring temperature before and after implementation, and treating retirement of the obsolete spring structure as an enabling restoration action. The current planning-level funding request is $750,000 for a proposed 24-month project period.

The full draft is now with LACO Associates for technical review, refinement, and agency coordination. Preparing the first draft in-house avoided using engineering consultant time to develop the proposal from scratch and allows LACO to focus its review on engineering, permitting, design, cost validation, schedule, and implementation details. Once LACO completes its review, the District will incorporate the revisions and move the proposal forward with agency staff.

Respectfully Submitted,

Cody Cox
General Manager / Operations Manager
Redway Community Services District

REDWAY
COMMUNITY SERVICES DISTRICT
Our Community – Our Commitment

PO Box 40
Redway, CA 95560

(707) 923-3101 x4

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August 14, 2026

Place of Use, Amendment to our existing Water Rights.

Which includes expansion of current POU to include the Meadows Business Park with the diversion of the South Fork of the Eel River and instream dedication project to protect the fish and wildlife.

We have posted the project at various locations in concert with LACO; we have placed the project on our website and have sent copies to the local news readers.

We have copies available for the public if they wish to view the document at the office.

We have checked all the boxes, and we are ready for the procedure on Sept 16th during our regular business meeting.

Respectfully,

Glenn

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CONFLICT OF INTEREST CODE

REDWAY COMMUNITY SERVICES DISTRICT

Section 1. Introduction

In compliance with the Political Reform Act of 1974, California Government Code Section 81000, et seq., and specifically with Section 87300 et esq., the Redway Community Services District hereby adopts this Conflict of Interest Code which shall be applicable to all designated employees of the agency. The requirements of the Act such as the general prohibition against conflicts of interest contained in Government Code Section 87100, and to any other state or local laws pertaining to conflicts of interest.

Section 2 Definition of Terms

The definitions contained in the Political Reform act of 1974, the regulations of the Fair Political Practices Commission (2 Cal. Adm. Code Sections 18100 et seq.), and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code.

Section 3 Designated Employees

The persons holding positions listed in Appendix A are designated employees. It has been determined that these officers and employees make or participate in the making of decisions which may foreseeably have a material effect on financial interests.

Section 4 Disclosure Statements

A designated employee shall be assigned one or more of the disclosure categories set forth in appendix B. It has been determined that the financial interests set forth in a designated employee's disclosure category are the types of financial interest which he or she foreseeably can affect materially through the conduct of his or her office. Each designated employee shall file statements of economic interests disclosing his or her financial interests as required by the applicable disclosure category.

Section 5 Place of Filing

All designated employees required to submit a statement of economic interest shall file the original with the Chairperson of RCSD, who shall be the filing officer for all designated employees other than the Chairperson and Board of Directors.

Upon receipt of the statement of economic interest of the Chairperson and Board members of RCSD the District shall make and retain a copy and forward the originals of these statements to the Board of Supervisors, who shall be the filing officer, within five days of the filing deadline or five days of the receipt in the case of statements filed late.

Section 6 Time of Filing

(a) Initial Statements. All designated employees employed by the agency on the effective date of this Code shall file statements within thirty days after the effective date of this Code.

(b) Assuming Office Statements.

1. All persons assuming designated positions after the effective date of this Code which are elected or appointed positions, shall file statements within thirty days - after assuming the designated positions.

(c) Annual Statements. All designated employees shall file statements no later than January 31.

(d) Leaving Office Statements. All persons who leave designated positions shall file statements within thirty days after leaving office.

Section 7 Contents of Statements

(a) Contents of Initial Statements. Initial statements shall disclose any reportable investments and interests in real property (and management positions) held on the effective date of the Code.

(b) Assuming Office Statements. Assuming office statements shall disclose any reportable investments and interests in real property and management positions held on the date of assuming office (or on the date of nomination, whichever is earlier).

(c) Contents of Annual Statements. Annual statements shall disclose any reportable investments, interests in real property, and income (and management positions) held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the Code or the date of assuming office whichever is later.

(d) Contents of Leaving Office Statements. Leaving office statements shall disclose reportable investments, interests in real property and income or management positions held or received during the period between the closing date of the last statement filed and the date of leaving office.

Section 8 Manner of Reporting

Disclosure statements shall be made on forms supplied by RCSD; Standard Form 730, and shall contain the following information:

(a) Contents of Investment and Real Property Reports.

When an investment or interest in real property 2/ is required to be reported,

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2/For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer.

3/ the statement shall contain the following:

1) A statement of the nature of the investment or interest;

2) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

3) The address or other precise location of the real property;

4) A statement whether the fair market value of the investment or interest in real property exceeds one thousand dollars ($1000), exceeds ten thousand dollars ($10,000), or exceeds on hundred thousand dollars ($100,000).

b) Contents of Personal Income Reports

When personal income is required to be reported, 4/ the statement shall contain:

1) The name and address of each source of income aggregating to two hundred and fifty dollars ($250) or more in value, or twenty-five ($25) or more in value if the income was a gift, and a general description of the business activity , if any, of each source.

2) A statement whether the aggregate value of income from each source was one thousand dollars ($1,000), or less, greater than one thousand dollars, or greater than ten thousand dollars ($10,000);

3) A description of the consideration if any, for which the income was received;

4) In the case of a gift, the name and address of the donor, a description of the gift, the amount or value of the gift, and the date on which the gift was received.

c) Contents of Business Entity Income Reports

When income of a business entity, including income of a sole proprietorship, is required to be reported, 5/ the statement shall contain:

1) The name, address, and general description of the business activity of the business entity;

2) In the case of a business entity which provides legal or brokerage services, the name of every person who paid fees to the business entity if the filer's pro rata share of fees from such person was equal to or greater than one thousand dollars ($1,000);

3) In the case of a business entity not covered by paragraph 2), the name of every person from whom the share of gross receipts from such person was equal to or greater than ten thousand dollars ($10,000).

d) Contents of Management Position Reports

When management positions are required to be reported, a designated employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the designated employee's position with the business entity.

3/ Investments and interests in real property which have a fair market value of less that $1,000 are not investments and interest in real property within the meaning of the Political Reform Act. However, investments or interests in real property of an individual include those held by the individual's spouse and dependent children as well as a pro rata share of any investments or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10% or greater.

4/ A designated employees' income includes his or her community property interest in the income of his or her spouse.

5/ Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer, spouse and dependent children in the business entity aggregates a 10% or greater interest. In addition, the disclosure of persons who are clients or customers of a business entity is required only if the source is within one of the disclosure categories of the filer.

e) Acquisition or Disposal During Reporting Period

In the case of an annual or leaving office statement, if an investment or interest in real property was partially or wholly acquired or disposed of during the period covered by the statement, the statement shall contain the date of acquisition or disposal.

Section 9. Disqualification

Designated employees must disqualify themselves from making, participating in the making or using their official positions to influence the making of any governmental decision which will foreseeably have a material financial effect, distinguishable from its effect on the public generally, on:

a) Any business entity in which the designated employee has a direct or indirect investment worth more than one thousand dollars ($1,000) ;

b) Any real property in which the designated employee has a direct or indirect interest worth more than one thousand dollars ($1,000);

c) Any source of income, other than loans by a commercial lending institution in the regular course of business, aggregating two hundred fifty dollars ($250) or more in value received by or promised to the designated employee within twelve months prior to the time when the decision is made; or

d) Any business entity in which the designated employee is a director, officer, partner, trustee, employee, or holds any position of management.

No designated employee shall be prevented from making or participating in the making of any decision to the extent his or her participation is legally required for the decision to be made. (The fact that a designated employee’s vote is needed to break a tie does not make his or her participation legally required for purposes of this section.)

Section 10. Manner of Disqualification

A designated employee required to disqualify him or herself shall notify his or her supervisor in writing. This notice shall be forwarded to the Chairperson, who shall record the employee’s disqualification. Upon receipt of such statement, the supervisor shall reassign the matter to another employee.

In the case of a designated employee who is a board member, notice of disqualification shall be given at the meeting during which consideration of the decision takes place and shall be made part of the official record of the board.

APPENDIX A _ Designated Employees

Any and all employees in a supervisory or management capacity, including but not limited to;
General Manager,
Operations Manager,
Office Manager,
Fiscal Officers,
Board Chair,
Board Members,
and Consultants.
The Board may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure requirements. The determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict-of-Interest Code.
The Board of Directors has determined that the following Consultants do not perform their duties or advocate for a particular decision in performing their services in such a way as to influence the Board of Directors in arriving at a decision: Legal Counsel; Auditor.

APPENDIX B
Disclosure Categories
All designated employees shall complete and file Form 700, Statement of Economic Interests, as provided by the Fair Political Practices Commission.